KenCom Finance Committee Meeting Minutes
Held, December 10th, 2015
10:00 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td>X</td>
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<tr>
<td>Scott Koster</td>
<td>KCSO</td>
<td>X</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
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<td>X</td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td>X</td>
<td></td>
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<td>Josh Flanders</td>
<td>Montgomery Countryside Fire</td>
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<td>X</td>
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Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, KenCom Administrative Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda. Gilmour made the motion to approve the agenda, seconded by Hausler. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – Bergeron mentioned that the Governor did sign the bill SB2039 which will allow the release of all the wireless 9-1-1 funding and all the 9-1-1 centers will begin receiving their funds again.

Staff Report – Bergeron gave a report of Personnel as follows: Four new dispatchers continue training. Cheryl Mastrodomenico has been selected as the KenCom LEADS Coordinator. KenCom is currently short one dispatcher. Training as follows: December’s in-house training will be a combination of an EMD refresher and map training focusing on tips for navigation and is scheduled for December 10th. Information as follows: On December 2nd during the Oswego Village Hall meeting, Heather Gutierrez, Sarah Berry along with the Oswego Police Officer’s initially on scene, were recognized for their life saving actions on August 29th, 2015. Staff continues with Quality Assurance and Quality Improvement program. Staff has begun receiving their reviews. The Power DMS Software has been purchased and work has begun on implementation. Annual shift bids have been completed and KenCom’s 2016 schedule will take effect on January 9th, 2016. Bergeron stated the November statistics are in the packet for review, and wireless 9-1-1 represents 76% of calls received.

Consent Agenda – Koster made a motion, seconded by Flanders to approve the Consent Agenda; Approving the November 12th, 2015 Finance Committee Minutes and approving the November 2015 Treasurer’s Report.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – Flanders noted they are working on the merit/award policy.

Approval of Bills:
Operation Bills – Hausler made a motion to approve the December Operation Bills in the amount of $197,961.98, approved by the Operations Board, seconded by Gilmour. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried. Hausler made a motion to pay the AT&T bill when received not to exceed $6,000, seconded by Gilmour. A roll call was taken with all five members present voting aye. Motion carried.
Capital Bills - Koster made a motion to approve the December Capital Bills in the amount of $111,995.67, approved by the Operations Board, seconded by Hausler. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the Anticipated Expenses as follows: Track lighting for dispatch above the filing cabinets which would include three Patriot Ceiling Mount Track Light kits for an amount not to exceed $300.00; Dimmable switches, wiring, electrical boxes, etc for an amount not to exceed $100.00; Brother 2840 Laser Fax Machine for an amount not to exceed $250.00. Hausler made a motion to approve the anticipated expenses for an amount not to exceed $650.00, seconded by Gilmour. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Nelson called for Special Committee Reports:
Report of the Operations Board Chair – Flanders stated Chief Meyers is the primary for the Finance Board and asked to be replaced due to time commitment, and Chief Burgner has volunteered to take the position as the primary member from the Operations Board. Hausler made a motion to recommend to the Executive Board that Chief Burgner be the primary member from the Operations Board for the Finance Committee, seconded by Gilmour. All members present voting aye. Motion carried. Koster noted there was discussion at the Operations Board about the power loss at the Montgomery tower site and the potential for additional UPS power or a generator. Koster stated no action was taken but the overall consensus of the Operations Board was that the generator option was the way to go, and Chief Dan Meyers is going to work with the City of Montgomery. Nelson stated they are working on getting a price on a generator and bring back to next month’s meeting.

Nelson called for Old Business:
Upcoming KenCom Events/Training – No Report
KenCom Backup Agreement – Nelson stated the paperwork has been sent to Naperville’s Attorney and he has not heard back.
County Insurance – No Report
Any other Old Business – None

Nelson called for New Business:
Closed Session Minutes Six Month Review – To be done in closed session

Approval of Closed Session Written Minutes – Koster made a motion to approve all closed session written minutes on file at KenCom, seconded by Hausler. Nelson stated this will begin the eighteen month ticker to destroy the audio from the closed session meetings. Discussion. All members present voting aye. Motion carried.

Strategic Plan – No Action
Employee Appreciation Dinner not to exceed $500.00 – Gilmour made a motion to approve the employee appreciation dinner not to exceed $500.00, seconded by Hausler. A roll call was taken with all five members present voting aye. Motion carried.

Additional Backup Power for the Montgomery Tower – Discussed during the Operations Board Chair’s report
Any Other New Business – None

Hausler made a motion to move into closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1), for collective negotiating matters between the public body and its employees or
their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2), and for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 5 ILCS 120/2(c)(21), seconded by Flanders. A roll call vote was taken with all five members voting aye. Motion carried. Closed session began at 10:31 a.m.

Open session resumed at 10:46 a.m. All members are present as before closed session.

No action after closed session. Staff did a six month review of the closed session minutes during closed session.

Nelson stated the next Finance Committee meeting is Thursday January 21st, 2016 at 10:00 a.m. Gilmour made a motion to adjourn the meeting, seconded by Hausler. All members present voting aye. Meeting adjourned at 10:46 a.m.

Respectively submitted

Bonnie Walters
Recording Secretary