KenCom Finance Committee Meeting Minutes  
Held, October 16th, 2014  
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td></td>
<td>X</td>
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<tr>
<td>Richard Randall</td>
<td>KCSO</td>
<td>X(10:07)</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
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<td>X</td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td></td>
<td>X</td>
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<tr>
<td>Tom Meyers</td>
<td>Montgomery/Countryside Fire</td>
<td></td>
<td>X</td>
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Others Present:  Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Administrative Assistant; Dwight Baird, Oswego Police Department; Josh Flanders, Oswego Fire Department.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda. Farris requested to move closed session after the approval of the agenda. Gilmour made the motion to approve the amended agenda, seconded by T. Meyers. All members present voting aye. Motion carried.

Closed Session - Gilmour made a motion to move into closed session for the appointment, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5 ILCS 120/2(c)(1), seconded by T. Meyers. A roll call vote was taken with all four members present voting aye. Motion carried. Closed session began at 10:03 a.m. Randall joined the meeting at 10:07 a.m.

Open session resumed at 10:27 a.m. All members are the same as before closed session.

No Action after closed session.

Nelson called for Public Comments – No Action

Nelson called for Correspondence – No Action

Nelson called for approval of the Finance Committee Minutes – Randall made a motion to approve the September 18th, 2014 Finance Committee Meeting minutes, seconded by Gilmour. Discussion. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports: 
Treasurer’s Report – Gilmour made a motion to approve the September 2014 Treasurer’s Report as submitted, seconded by Randall. Discussion. All members present voting aye. Motion carried.

Operation Bills - Randall made a motion to approve the October 2014 Operation Bills, approved by the Operations Board, for the amount of $213,825.27, seconded by Witek. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried. There were deposits in the amount of $2,447.08.

Capital Bills - Farris reviewed the Capital bills to be paid. Witek made a motion to approve the October 2014 Capital Bills, approved by the Operations Board, for payment in the amount of $158,609.80, seconded by T. Meyers. Discussion. A roll call was taken with all five members present voting aye. Motion carried.
Anticipated Expenses not to exceed $20,000 – Farris stated last month the Operations Board approved an amount not to exceed $10,000 to add a receive site at Bristol Kendall Fire Station 3. Since that time, a detailed quote (to add both police and fire) was provided, increasing the cost of the project to $19,873. T. Meyers made a motion to approve the anticipated expenses not to exceed $20,000, seconded by Witek. During Discussion Nelson stated the reason for the $10,000 increase from the initial bid is because the initial amount was a quick guess with no bid in hand to add one fire frequency. Nelson stated after the initial quote it was decided to add both police and fire frequencies as a receive site. Nelson also stated some of the antennas were not available (as they had been told originally could be used), and each item started driving the cost up. Witek stated in the future we need to make sure all the items are included in a bid instead of rushing and receiving a bid $10,000 less than it should be. Farris reviewed the bid in the packet. Discussion continued. Farris stated the system is complete and are now looking for soft spots in the system. Witek stated the agencies need to continue to communicate by emailing the soft spots to KenCom. A roll call was taken with all five members voting aye. Motion carried.

Nelson called for Special Committee Reports:
Report of the Operations Board Chair: T. Meyers gave a report from the Operations Board. T. Meyers stated the radio infrastructure Phase II is completed. T. Meyers stated the records retention policy to move from three years to 90 days was completed, and Farris was approved to implement the policy and will bring back the cost on next month’s bill list. T. Meyers stated the Operations Board did approve to recommend hiring new staff. T. Meyers stated the board agreed on the police notifying the fire departments to assist when in need for a missing child, disabled or elderly person. After discussion, the board agreed to bring the missing child item back to the Operations Board for additional discussion.

Nelson called for Old Business:
Somonauk Police - L. Nelson stated Somonauk Police is still interested and we are continuing to work through it.

Newark/Sandwich Zip Code Sharing Agreement - No action, and will be taken off next month’s agenda.

Radio system Phase II Upgrade – Discussed and will be taken off next month’s agenda.

Adopt KenCom Employee Handbook – L. Nelson stated the Operations Board approved the handbook and moved it forward to the Finance Committee for a recommendation. Witek made a motion to make a recommendation to the Executive Board to adopt the KenCom Employee Handbook, seconded by Randall. All members present voting aye. Motion carried.

Destruction of open meetings recordings - No Action

Upcoming KenCom Events/Trainings – Bergeron stated two dispatchers will be attending a MABAS conference at WesCom. Bergeron stated MABAS will reimburse KenCom for lunch and the overtime needed for the conference.

Budget Discussion/Hire Additional Staff - Witek reviewed the draft 2015 budget. Lengthy discussion ensued. Baird left the meeting at 12:09 p.m. Witek made a motion to move the Operation Budget forward to the Executive Board, seconded by Gilmour. A roll call was taken with all five members present voting aye. Motion carried.

Any other Old Business – No Action

Nelson called for New Business:
Amend December 18, 2014 Finance Committee Meeting to December 11, 2014 – T. Meyers made a motion to amend the December 18, 2014 Finance Committee Meeting to December 11, 2014, seconded by Randall. All members present voting aye. Motion carried.

Outside Radio Consultant to Evaluate Radio System – Randall made a motion to put together an RFP to evaluate the radio system, seconded by T. Meyers. All members present voting aye. Motion carried.

Any Other New Business - No Action
Other Business: No Action

Nelson stated the next Finance Committee meeting is Thursday November 13th, 2014 at 10:00 a.m. Randall made a motion to adjourn the meeting, seconded by Gilmour. All members present voting aye. Meeting adjourned at 12:23 p.m.

Respectively submitted

Bonnie Walters
Recording Secretary