KenCom Finance Committee Meeting Minutes  
Held, September 17th, 2015  
10:30 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td>X(10:36)</td>
<td></td>
</tr>
<tr>
<td>Dwight Baird</td>
<td>KCSO</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Josh Flanders</td>
<td>Montgomery Countryside Fire</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Others Present: Lynette Bergeron, Acting KenCom Director; Jen Stein, Acting KenCom Assistant Director; Bonnie Walters, KenCom Administrative Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda. Flanders made the motion to approve the agenda, seconded by Witek. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Judy Gilmour joined the meeting at 10:36 a.m.

Nelson called for Correspondence – Bergeron stated she received an email from Deputy Chief Nick Sikora from the Oswego Police Department recognizing the dispatchers who worked the night of the shooting in Oswego on a job well done. Sikora stated the professionalism that was shown by the team of dispatchers is to be commended and their efforts helped all the responding officers to go home safe. Bergeron stated she also had listened to the call and as the acting director of KenCom, the dispatchers did an excellent job on the incident. Witek mentioned there was discussion in the Personnel Meeting on creating a policy for a merit award for KenCom employees. Bergeron and Stein are going to reach out to other dispatch agencies for ideas.

Nelson called for approval of the Finance Committee Minutes – Witek made a motion to approve the August 20th, 2015 Finance Committee Meeting minutes, seconded by Baird. Discussion. All members present voting aye. Motion carried.

Nelson called for approval of the Closed Session Finance Minutes – Witek made a motion to approve the August 20th, 2015 Closed Session Finance Committee Meeting minutes but do not release, seconded by Baird. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:  
Personnel Committee Report – Witek stated they are preparing for bargaining unit discussions coming up, and the intention is to be done by December 1st. Witek mentioned they are working on new job descriptions for the Director and Assistant Director.

Treasurer’s Report – Witek made a motion to approve the August 2015 Treasurer’s Reports as submitted, seconded by Baird. Discussion. All members present voting aye. Motion carried.

Approval of Bills:
Operation Bills – Baird made a motion to approve the September Operation Bills in the amount of $203,978.57, approved by the Operations Board, seconded by Witek. During discussion the board agreed for Bergeron and Stein to attend the IPSTA Conference in Springfield. A roll call vote was taken with all five members present voting aye. Motion carried.

Capital Bills - Baird made a motion to approve the September Capital Bills in the amount of $10,685.37 seconded by Witek. Discussion. A roll call was taken with all five members present voting aye. Motion carried. Bergeron noted due to the State of Illinois not passing a budget, wireless surcharge revenue will not be disbursed until the budget is passed. Discussion ensued. Bergeron stated in an email she received St. Clair County is about to file a lawsuit with the State of Illinois to get their funds, and if they file it may affect all ETSB’s. Absent a budget being passed the option are to join St. Clair in their lawsuit, file one separately or wait until the budget is passed. Bergeron stated she also received an article about the changes in the 9-1-1 law, and she will send out a copy.

Anticipated Expenses – None

Nelson called for Special Committee Reports:
Report of the Operations Board Chair – Flanders stated the board supported the Directors recommendations that were brought forward to the Finance Committee for the scheduling software and IT support. Flanders noted the Operations Board voted unanimously that in the current environment at KenCom they would support the on boarding of Somonauk Fire Department.

Nelson called for Old Business:
Somonauk Police Department – No discussion and can be taken off the agenda.

Upcoming KenCom Events/Training – Bergeron mentioned the supervisors, Jen Stein, and herself will be attending the Denise Amber Lee Foundation training on September 25th.

KenCom/Kane County Agreement – Nelson stated the agreement has been signed by Kane County and Bergeron has the original for the Executive Board Chair to sign. Nelson stated they are waiting to sign until Chief Meyers from Montgomery Police Department sends an email stating he has received the funds he was waiting on from Kane County.

KenCom Backup Agreement – Nelson stated himself and Bergeron have a meeting with Naperville on Tuesday.

County Insurance – Gilmour gave a brief discussion on the increase of health care premiums. Witek asked for an update on workman’s comp and separating it from the bundle to lower the deductible. Gilmour mentioned reaching out to Rich Ryan from the insurance company for quotes on a lower deductible. After discussion, Bergeron stated she will reach out to Rich Ryan and find out if the new amount given is a zero deductible or $100,000 deductible.

Destruction of Open Meeting Recordings – No report

FY 2016 Budget Discussion – Bergeron handed out a beginning draft budget to the board for discussion. Lengthy discussion ensued. Dwight Baird left the meeting at 11:30 a.m. during discussion. The Finance Board discussed the cancelling of alerts as of November 30th, 2015. Bergeron stated she would send an email out to all the agencies informing them when it will be cancelled if any agency is still using alerts. Witek stated the budget is a work in progress and he and Bergeron will continue working on it.

Any other Old Business – None

Nelson called for New Business:
Discussion of Consent Agenda – Bergeron mentioned staff would like to change the current agenda to include a consent portion and will begin changing the agendas next month.
Discussion of IT Support – Discussed during the budget discussion and will be put on the agenda for the Executive Board Meeting.

Zip Code Intergovernmental Agreement Will, Kane, and Kendall Counties – Brief discussion and was deferred to next month’s meeting for further discussion.

Discuss the Review Process of Closed Session Minutes – Nelson stated after the Executive Board Meeting it was decided moving forward the closed session minutes would come to the next meeting for review and approval and remain closed. Nelson contacted KenCom’s two attorneys and the Village of Oswego’s attorney and they all agreed that any Executive Board Member at any time can make arrangements with KenCom and come in and read all the closed session minutes in a controlled environment. Nelson stated they will continue reviewing previous closed session minutes every six months with a summary of the minutes on a spreadsheet. Discussion ensued. Gilmour stated she believes only bringing a summary for the closed session minutes and not reviewing all of them every six month is incorrect. Nelson stated they are not denying any board member the right to read any of the closed session minutes or listen to the tapes before voting every six months.

Any Other New Business – Gilmour mentioned the Kendall County State’s Attorney’s Office is holding an Open Meetings Act Training on September 30th, 2015 at 5:30 p.m. and everyone who wants to attend is welcome.

Closed Session – No Action

Nelson stated the next Finance Committee meeting is Thursday October 15th, 2015 at 10:00 a.m. Flanders made a motion to adjourn the meeting, seconded by Witek. All members present voting aye. Meeting adjourned at 12:15 p.m.

Respectively submitted

Bonnie Walters
Recording Secretary