Drafted KenCom Finance Committee Meeting Minutes
Held, July 18th, 2013
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Richard Randall</td>
<td>KCSO</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

Others Present: Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda as submitted. Randall made the motion, seconded by Witek. All members present voted aye, motion carried.

Nelson called for Correspondence. Bergeron mentioned she has the contract from Mack & Associates for the midyear audit and it has been signed.

Nelson called for a motion to approve the June 20th, 2013 Finance Committee Meeting Minutes. Hausler made the motion to approve the minutes, seconded by Witek. All members present voted aye, motion carried.

Nelson called for the Treasurer’s Report-June 2013. Bergeron reviewed the report. Hausler made a motion to approve the Treasurer’s Report, seconded by Witek. Discussion Ensued. All members present voted aye, motion carried.

Nelson called for the July 2013 Capital Bills. Bergeron reviewed the Capital Bills and Deposits. Randall made a motion to approve the July 2013 Capital Bills for payment in the amount of $7,471.50, seconded by Hausler. Discussion ensued. A roll call was taken with all five members present voting aye, motion carried. It was noted that the Operations Board made a recommendation to hold the A Beep invoice in the amount of $34,315.32, and the Finance Board agreed. Randall mentioned if A Beep requests, to pay $17,000 of the bill since the equipment has already been delivered, and to hold off on the remaining until the installation is complete. Randall made a motion to pay $17,000 of the A Beep voucher if needed, seconded by Hausler. Discussion Ensued. A roll call was taken with all five members present voting aye, motion carried.

Nelson called for the July 2013 Operation Bills. Bergeron reviewed the Operation Bills and Deposits. Hausler made a motion to approve the July 2013 Operation Bills for the amount of $109,470.45, seconded by Gilmour. Bergeron gave an update about the progress of the Everbridge system. Discussion Ensued. A roll call vote was taken with all five members present voting aye, motion carried. Bergeron stated the Accounts Receivable and Payroll reports are attached.

Nelson called for Old Business:
Collective Bargaining- No Action.
Montgomery PD, Montgomery Fire District, Aurora Township Fire District-Nelson stated that all agreements have been signed. Nelson stated now that we have all contracts signed, we need to start working on the integration into the system. Bergeron stated that the mapping is about half done, and she mentioned she has started working with Aurora Township and needs to sit down with Montgomery Fire Department. Nelson mentioned possibly bringing the fire departments on before the police. Bergeron stated there is an ICC requirement and all the paperwork needs to be filed with each fire department and the police department before we can start dispatching. Discussion Ensued. Nelson stated once the 911 agreement is amended from the fire departments the transition to add the two fire departments can begin. Nelson mentioned that KenCom currently has an agreement with KenCom telephone board that states the surcharge money that comes in for the Montgomery portion of Kendall County, and he asked Montgomery to reverse that same agreement. Discussion Ensued. Nelson mentioned the Kane County ETSB asked that they have a seat on the KenCom Executive Board. Discussion Ensued. Witek mentioned that Montgomery will not sit on the Executive Board, but as the contract holder we have a responsibility to care for their needs. The only agencies that sit on the Executive Board are named in the IGA. Discussion Ensued.

Richard Randall left at 10:50.

Other Old Business- Bergeron gave an update on the hiring of one additional dispatcher. Bergeron mentioned she had a possible hire, and that person decided not to take the position because of scheduling conflicts. Bergeron stated she is advertising on professional sites and will put an ad in the Beacon and the Record. Discussion Ensued.

Nelson called for New Business:
Anticipated Expenses- Bergeron reviewed the Anticipated Expenses. The item discussed was for an increase in the amount of $150 from a previous approved amount from June for Portable radio Batteries and Chargers for a total amount not to exceed $1,150. Nelson made a motion to move the anticipated expenses for an increase in the amount of $150, seconded by Hausler. A roll call was taken with all eight members present voting aye. Motion carried.

Nelson called for Any Other New Business: Nelson mentioned he would like to make a change in the current structure for the Director and Assistant Director by notifying the Finance Committee when they will be taking vacation time and scheduled time off. Nelson said if it is a personal single day to send an email. Nelson made a motion for Director Farris and Assistant Director Bergeron to forward vacation time to the Finance Board a month prior to scheduling and to email Finance members for a single personal day, seconded by Witek. All members present voted aye. Motion carried.

Other Business: No Action

Executive Session: No Action

Nelson stated the next Finance Committee meeting is Thursday August 15th, 2013 at 10:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Witek. All members present voted aye. Meeting adjourned at 11:26 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary