KenCom Finance Committee Meeting Minutes  
Held, June 19th, 2014  
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td></td>
<td>X</td>
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<tr>
<td>Richard Randall</td>
<td>KCSO</td>
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<td>X</td>
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<td>Bob Hausler</td>
<td>City Of Plano</td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
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<td>X</td>
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Others Present: Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary; Josh Flanders, Operations Board Chair.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda. Gilmour made the motion, seconded by Witek. All members present voted aye. Motion carried.

Correspondence: None

Report of the Operations Board Chair: Flanders stated the Operations Board does not have a member to appoint to the Finance Committee yet and will hopefully have one by next month’s meeting. Flanders stated the radio coverage was discussed and all members are cautiously optimistic that Grande Park Water Tower will solve many of the issues on the east end of the county. Discussion ensued. Flanders stated the final approval of the Operations Board By-Laws was passed. Discussion ensued. Flanders stated the board discussed a possible IT position and the direction was left that they would take the recommendations and job description from Director Farris. Flanders mentioned it was reiterated to the members of the Operations Board that they need to keep their Executive Board members informed through the process of recommending an IT position. Flanders mentioned in regards to the response drill on June 6th involving police and fire, from being out at the drill the way that it was described is that the dispatchers were superstars (Neely Zuhn(fire), Cheryl Mastrodomenico(IFERN), Wendy Buri(Police)). Discussion ensued.

Nelson called for a motion to approve the May 15th, 2014 Finance Committee Meeting Minutes. Randall made the motion to approve the minutes, seconded by Gilmour. All members present voted aye. Motion carried.

Nelson called for the May 2014 Treasurer’s Report. Randall made a motion to approve the Treasurer’s Report as submitted, seconded by Witek. Discussion. Farris noted that the State of Illinois passed an extension of the wireless surcharge fund. They also refigured the formula so we will go from receiving 57 cents per line up to 66 cents per line. Farris stated there are going to be a lot more requirements for reporting for ETSB Boards on how money is being sent, etc. Discussion ensued. All members present voted aye. Motion carried.

Richard Randall left at 10:25 a.m.

Nelson called for the June 2014 Operation Bills. Witek made a motion to approve the June 2014 Operation Bills for the amount of $155,657.00, seconded by Gilmour. Discussion. A roll call vote was taken with all three members present voting aye. Motion carried. There were deposits in the amount of $41,423.88. Witek noted that the only outstanding invoice on the Accounts Receivable report is the City of Yorkville. Witek stated invoices were issued back in December 2013 for all the entities for the overage. Witek stated the IGA states they can either pay it then or up until May 31st. Witek stated there was confusion at the City of Yorkville stating they never received the invoice for the second year, a duplicate invoice was reissued to the correct individuals.
Nelson called for the June 2014 Capital Bills. L. Nelson reviewed the Capital bills to be paid. Witek made a motion to approve the June 2014 Capital Bills for payment in the amount of $29,066.65, seconded by Gilmour. After discussion is was agreed not to pay A Beep any profit until the project is complete and working but continue paying their vendors for the equipment. A roll call was taken with all three members present voting aye. Motion carried.

Anticipated Expenses- Farris stated he had a failure in the radio tower out back with the UPS, and since it operates critical equipment he went ahead and bought the batteries for $334.33 and will be on next month’s bill list. Discussion ensued.

Richard Randall rejoined the meeting at 10:40 a.m

Nelson called for Old Business:
Minooka Police- L. Nelson stated he had called and has not heard back yet.

Somonauk Police- L. Nelson stated they voted initially to move forward on the specifics of an agreement and are ready to do so and bring back to their board. L. Nelson stated he will get the agreement to them. L. Nelson stated the radio system upgrade will be completed before the on boarding of Somonauk. Discussion ensued.

Newark/Sandwich Zip Code Sharing Agreement- No Action.

Radio system Phase II Upgrade- Farris stated at the Operations Board there was discussion on the need to populate a third channel for police activities. After discussion it was agreed getting Montgomery Police Department’s radio issues fixed is phase three, and the new police channel would be phase four.

Action to Adopt KenCom Employee Handbook- Farris stated before taking action on the handbook there is potential of moving at least two of the three supervisors to a twelve hour work day from an eight hour work day and he would like to discuss items with the attorney. Discussion ensued. The board agreed to defer any action until next month.

Upcoming KenCom Events/Trainings- Bergeron stated she has been working with Leslie from the States Attorney’s Office in setting up a date for the annual anti-harassment training.

Any other Old Business- Gilmour stated she did mention Heather Gutierrez to the County Board about delivering the baby.

Nelson called for New Business:
Budget Discussion- None

Payroll Lag Deduction- Farris stated the county notified him about a month ago that he was not included in a payroll lag when he first began at KenCom, and he will be the only employee that will be adversely impacted. Bergeron currently has a one week pay lag. Farris stated during the month of August, the county is changing the payroll from every two weeks to weekly deducting one day’s pay for each of five weeks in order for them to create the one week pay lag. After discussion the board agreed to keep Farris’s payroll as is, and L. Nelson will contact the Treasurer’s office to inform them that Farris is not to be included in the pay lag. L. Nelson stated he would like a letter from the Treasurer’s office stating Bergeron has a one week pay lag and has that coming at retirement and Farris does not have a one week pay lag (he is paid current).

Any Other New Business- Farris mentioned the server that was offered to the States Attorney’s office was declined and are not going to proceed. Farris stated after discussion on the delivery of tape requests, he is working on connecting the FTP server and a link can be put on there to put the audio requested from the all the agencies where they can retrieve it (No more burning cd’s). Discussion ensued.

Other Business: No Action.
Executive Session: No Action.

Nelson stated the next Finance Committee meeting is Thursday July 17th, 2014 at 10:00 a.m. Witek made a motion to adjourn the meeting, seconded by Randall. All members present voted aye. Meeting adjourned at 11:17 a.m.

Respectively submitted

Bonnie Walters
Recording Secretary