Greg Witek  LRFFD     X
Judy Gilmour  Kendall County Board Member  X
Richard Randall  KCSO     X
Bob Hausler  City Of Plano          X
Larry Nelson  Member At Large     X

Others Present:  Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary.

Larry Nelson called the meeting to order and requested a roll call of the membership.  A roll call was taken with four of the five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda.  Gilmour made the motion, seconded by Witek.  All members present voted aye. Motion carried.

Correspondence: Farris stated he would like to thank the Oswego Fire District for providing CPR recertification for the KenCom employees.  Farris would also like to thank the Kendall County Sheriff’s Office employees, Little Rock Fox Fire District, Montgomery Police Department, Newark Fire District and Oswego Police Department for bringing in food for Telecommunicator’s Week.  Bergeron stated three of the dispatchers received an award from Rush Copley regarding a Run of the Quarter involving a call that Bristol Kendall Fire handled.  Johnson mentioned she did mention Ryan Mathe, the dispatcher of the year, at the last County Board meeting.  Farris mentioned several counties in Indiana are receiving the “text to 9-1-1” and he is working with Intrado on proposals, but has no further discussion at this point.  Discussion ensued.


Nelson called for a motion to approve the April 17th, 2014 Finance Committee Meeting Minutes.  Gilmour made the motion to approve the minutes, seconded by Witek.  All members present voted aye. Motion carried.

Nelson called for the April 2014 Treasurer’s Report.  Witek made a motion to approve the Treasurer’s Report as submitted, seconded by Gilmour.  Discussion.  All members present voted aye.  Motion carried.

Nelson called for the May 2014 Operation Bills.  Witek made a motion to approve the May 2014 Operation Bills for the amount of $173,288.28, seconded by Gilmour.  Discussion.  A roll call vote was taken with all four members present voting aye.  Motion carried.  There were deposits in the amount of $6,659.55.

Nelson called for the May 2014 Capital Bills.  L. Nelson reviewed the Capital bills to be paid.  Randall made a motion to approve the May 2014 Capital Bills for payment in the amount of $73,390.20, seconded by Gilmour.  Discussion.  A roll call was taken with all four members present voting aye.  Motion carried.

Accounts Receivable Report- Witek reviewed the report.  Discussion ensued.

Nelson called for Anticipated Expenses- Farris reviewed the anticipated expenses:  Shredding expenses for document destruction not to exceed $250.00.  All members present voted aye.  Motion carried.

Nelson called for Old Business:
Minooka Police- No new business
Somonauk Police- Witek stated the Village of Somonauk liked the five year fixed rate, but wanted to know what they would be at the following five years. Witek replied that his guess is that it would be somehow attached to inflation or cost of living and the increase of cost of doing business at KenCom, but could not quote past the fifth year at this time. Discussion continued. Bergeron mentioned that Montgomery Police, Montgomery Countryside Fire, and Aurora Police will increase annually. L. Nelson mentioned making reminders to make sure their bills are adjusted based on the Consumer Price Index.

Newark/Sandwich Zip Code Sharing Agreement- No Action.

Radio system Phase II Upgrade- Farris stated they have been working on getting the Hill/Rt 34 site online. Farris stated they have replaced the Carlson microwave link between Oswego Station three and Hill/Rt 34 with the regular microwave. Farris stated all the transmitters and receivers are in, and there has been a problem with a stuttering on the repeaters and it sounds like they are out of sync with timing and are working on fixing this problem. L. Nelson stated they have been out at WSPY working, and he would like a certificate of insurance from A Beep for himself. Witek requested that Farris or A Beep build a simple drawing showing the existing microwave paths and towers and a different one showing what will be added for the Executive Board to see.

Upcoming KenCom Events/Trainings- Farris stated KenCom received the resignation of a six year employee, who is a five year supervisor, effective July 11, 2014. Farris stated she did give eight weeks notice to begin the replacement process, however KenCom will be down a dispatcher as the supervisors are working dispatchers. Farris stated staff has looked at a snapshot of the overtime implications and for almost the entire month of July and August they will be hiring back dispatchers because of vacations and personal days. Discussion ensued. Farris asked on the direction from the Finance Committee if they hire from within or go outside KenCom. Farris stated the issue with going outside KenCom is the lack of a competitive salary. Farris stated this supervisor is a key player with her roles and will be a great loss to the organization. After a lengthy discussion staff was directed to look at the current scheduling of the supervisors.

Any other Old Business- Johnson mentioned she did talk to the States Attorney’s office about the Anti-Sexual Harassment training, and Leslie is willing to come over and do it for KenCom as a courtesy if KenCom asks her to do so.

Nelson called for New Business:
KenCom Employee Handbook- L. Nelson stated he would like this sent out to the Finance Committee to review.

Any Other New Business- L. Nelson suggested to the Finance Committee to allow for a Operations Board person to have a seat at the Finance Committee as a voting member. L. Nelson stated the Operations Board would appoint one person from their board. L. Nelson stated his goal is to keep communication flowing between the Operations Board and the Finance Board. After discussion, the Finance Board agreed to move it forward to the Executive Board to expand the Finance Committee by one with a member from the Operations Board.

Other Business: Bergeron mentioned that the board needs to start looking into getting IT support for KenCom. L. Nelson mentioned putting it on the Operations Board agenda to begin discussion.

Executive Session: No Action.

Nelson stated the next Finance Committee meeting is Thursday June 19th, 2014 at 10:00 a.m. Randall made a motion to adjourn the meeting, seconded by Gilmour. All members present voted aye. Meeting adjourned at 11:22 p.m.

Respectively submitted

Bonnie Walters
Recording Secretary