KenCom Finance Committee Meeting Minutes
Held, May 14th, 2015
10:08 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td>X</td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td>X</td>
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<tr>
<td>Dwight Baird</td>
<td>KCSO</td>
<td>X</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
<td>X</td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td>X</td>
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<tr>
<td>Josh Flanders</td>
<td>Oswego Fire District</td>
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Others Present:  Dave Farris, KenCom Director; Bonnie Walters, KenCom Administrative Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with all six members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda. Gilmour made the motion to approve the agenda, seconded by Hausler. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – Farris stated now that KenCom is Phase 2, AT&T went back and reevaluated the billing structure and realized they were not charging appropriately. The AT&T bill will be increasing approximately $40 per month.

Nelson called for approval of the Finance Committee Minutes – Hausler made a motion to approve the April 16th, 2015 Finance Committee Meeting minutes, seconded by Witek. Discussion. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – Witek stated the Personnel Committee met before this meeting and Gail Johnson has resigned her position as Personnel Board Chair in order to take care of her duties as Oswego Village President. Witek stated James Jensen has agreed to step up as the new Chair for the Personnel Committee. Witek stated they will also be looking at the Executive Board meeting for another member to be on the Personnel Committee. Witek mentioned the Personnel Committee went into closed session with KenCom’s attorney to discuss collective bargaining.

Treasurer’s Report – Witek made a motion to approve the April 2015 Treasurer’s Reports as submitted, seconded by Gilmour. Discussion. All members present voting aye. Motion carried.

Approval of Funds:
Operation Bills – Witek made a motion to approve the May Operation Bills in the amount of $166,249.34, approved by the Operations Board, seconded by Gilmour. Discussion. Farris mentioned he would like a bill paid to supervisor Susan Chacon, for a training program with Fred Pryor in the amount of $199. Farris stated staff is working on a supervisor training policy for supervisors for future trainings. Farris mentioned a line item for employee recognition needs to be added in the 2016 budget. A roll call vote was taken with all six members present voting aye. Motion carried.

Capital Bills - Hausler made a motion to approve the May Capital Bills in the amount of $6,333.14 seconded by Flanders. Discussion ensued. A roll call was taken with all six members present voting aye. Motion carried. Witek reviewed the Accounts Receivable report contained in the packet. Witek stated all agencies are allowed to pay their portion before or after May 1st depending on which budget year they are working with, and expects Village of Oswego and Village of Plano to pay by June 1, 2015. Nelson mentioned Caterpillar is past due on their bill which was due January 1, 2015 and he has
reached out to them for payment. Discussion ensued. Baird mentioned the Sheriff’s Office could accept a credit card payment with a fee and then transfer funds to KenCom. Nelson stated if Caterpillar has not paid by next month to contact the Sheriff and look into having the payment done by credit card.

Anticipated Expenses – None

Nelson called for Special Committee Reports:

Report of the Operations Board Chair – Flanders stated they have not met since last meeting.

RFP for Outside Radio Consultant – Flanders stated there was a pre bid meeting scheduled, and no vendors showed up. Flanders mentioned one vendor did contact him that was not able to attend the meeting, and they are communicating back and forth. Discussion ensued.

Nelson called for Old Business:

Somonauk Police Department – Nelson mentioned Somonauk’s attorney has sent a change back to KenCom’s attorney and they are interested in moving forward. Nelson mentioned other agencies have made an inquiry about KenCom’s services.

Destruction of open meetings recordings – None

Upcoming KenCom Events/Training – None

KenCom Kane County Agreement/KenCom Backup Agreement – Nelson noted this on hold until they get the agreement back from the Kane County Telephone Board. Discussion ensued.

Any other Old Business – No Action

Nelson called for New Business:

Report and Update on County Insurance – Gilmour mentioned she wanted to make sure that KenCom had adequate coverage for all their equipment. Farris stated he provided the insurance company with background information for the property/casualty insurance. Discussion ensued on the different options for insurance policies. Gilmour agreed to contact the county’s insurance agent (Rich Ryan from Wine Sergi) and invite them to next month’s meeting for discussion. Nelson asked Farris to get a schedule of assets of what they are insuring before the meeting. Nelson mentioned an internal spreadsheet of all the towers and the equipment in them and the value needs to be done.

Legal Council for labor Negotiations – Witek stated a decision needs to be made for what attorney KenCom uses for labor negotiations. Witek stated the two choices are to use the States Attorney’s office or to use KenCom’s attorney Margie Swanson. Lengthy discussion ensued. After discussion, the board would like Farris to get a proposal of an estimate of labor negotiation costs if they used Margie Swanson, by looking into other similar dispatch centers and approximate hours spent on negotiations. Witek stated he would reach out to Margie Swanson for an estimate. Nelson mentioned reaching out to Leslie Johnson to discuss different options.

3-Year Maintenance Agreement with Word Systems – Farris reviewed the maintenance agreement in the packet. Flanders made a motion to approve a 3-year maintenance agreement with Word Systems for “Nice” 9-1-1 audio recording equipment in the amount of $16,835.10, second by Hausler. A roll call was taken with all six members voting aye. Motion carried.

Comcast Internet Service – Farris reviewed the different options of Comcast internet service contained in the packet. Discussion ensued. Farris will bring back a proposal at next month’s meeting.

Any Other New Business – None

Other Business: None
Executive Session – No Action

Nelson stated the next Finance Committee meeting is Thursday June 18th, 2015 at 10:00 a.m. Baird made a motion to adjourn the meeting, seconded by Hausler. All members present voting aye. Meeting adjourned at 11:40 a.m.

Respectively submitted

Bonnie Walters
Recording Secretary