KenCom Finance Committee Meeting Minutes
Held, April 17th, 2014
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td>X</td>
<td></td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td>X</td>
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<tr>
<td>Richard Randall</td>
<td>KCSO</td>
<td>X (10:17)</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
<td>X</td>
<td></td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td>X</td>
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Others Present:  Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary; Frank Anderson, A Beep; John Sullivan, A Beep.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four members present creating the necessary quorum for voting purposes.

Nelson mentioned a change to move the Radio System Upgrade to the top of the agenda. Nelson called for a motion to approve the amended agenda. Gilmour made the motion, seconded by Hausler. All members present voted aye. Motion carried.

Radio System Phase II Upgrade- Farris stated he asked Frank and John from A Beep to come and give an update on the progress of the radio system upgrade. Farris stated there has been a delay with the Plainfield Water Tower. The person that looks at the information and gives approval to the city has not looked at it yet, so Farris reached out to A Beep to see what they can do in the interim while waiting on Plainfield. John Sullivan gave an update about the Plainfield Water Tower. Sullivan stated he spoke with the public works director at the Village of Plainfield and he was apologetic that CB&I was being so unresponsive. CB&I is where the City of Plainfield goes through for engineering. When speaking with the public works director, Sullivan mentioned to him that he has other engineering companies he can use to get the work done, and he was given the approval to do so. Sullivan stated the only problem with calling another engineer is that they will not have any of the drawings of the water tower that CB&I has, which will cause an increase in cost. Sullivan stated he reached out to CB&I to get things moving and he left a message and has not heard back yet, so he is beginning to reach out to other engineering companies. Discussion ensued. Sullivan stated they are looking at other plans to start the upgrade until the Plainfield Water Tower issue is resolved to keep things moving forward. Discussion continued on the change in plans to keep moving. Sullivan stated that the Village of Plainfield reassured him that the common goal was to be a partner with A Beep and KenCom, and wants to ensure that the Village of Plainfield residents that are protected by Oswego Fire District and Kendall County Sheriff are being served. Witek stated moving forward is critical even if that incurs more cost with the delay of the Grant Park Water Tower. Discussion ensued.

Richard Randall joined the meeting at 10:17 a.m.

Nelson called for Correspondence: None

Report of the Operation Board Chair: None

Nelson called for a motion to approve the March 20th, 2014 Finance Committee Meeting Minutes. Hausler made the motion to approve the minutes, seconded by Randall. All members present voted aye. Motion carried.

Nelson called for the March 2014 Treasurer’s Report. Hausler made a motion to approve the Treasurer’s Report as submitted, seconded by Randall. Discussion. The balances between KenCom and the Treasurer’s Office do not match due to a deposit that was made not being reported in the ledger at the Treasurer’s Office in the amount
Nelson called for the April 2014 Operation Bills. Farris reviewed the bills to be paid. Witek made a motion to approve the amended April 2014 Operation Bills for the amount of $154,415.99 and to look into the Ameren bill, seconded by Randall. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried. There were deposits in the amount of $1,176.18.

Nelson called for the April 2014 Capital Bills. Hausler made a motion to approve the April 2014 Capital Bills for payment in the amount of $97,113.11, seconded by Randall. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Nelson called for Anticipated Expenses. Farris reviewed the anticipated expenses as follows: Four replacement computers for the backup center in the amount not to exceed $6750, and his recommendation is to go with CD-W; A replacement cross-cut shredder in the amount not to exceed $2,250. Randall made a motion to approve the anticipated expenses not to exceed $9,000, seconded by Hausler. Discussion ensued. Nelson mentioned keeping the old computers and use them at less critical positions and Farris stated that was his intention. A roll call was taken with all five members voting aye. Motion carried.

Nelson called for Old Business:
Minooka Police- No new business
Somonauk Police- No new business
Millington/Newark/Sandwich Zip Code Sharing Agreement- Nelson stated Millington can come off the agenda. Nelson stated he will discuss the information with Newark and Sandwich with Director Farris and bring forward to the Finance and Executive Board next month.

Upcoming KenCom Events/Trainings- Bergeron stated all employees recertified in CPR on April 8th and 9th, and reviewed the overtime cost for the training which was $1,238.36. Bergeron stated Oswego Fire Department graciously donated an employee to come to KenCom and do the training, so there was no other cost associated with the training. Bergeron stated she will keep the board up to date on the overtime line item. Bergeron mentioned she will be sending out training schedules to all board members monthly. Bergeron also mentioned this week is Telecommunicator week. Bergeron stated the agencies that have participated this year are Montgomery Police Department, Oswego Police Department, Little Rock Fox Fire Department, Newark Fire Department, and Kendall County Sheriff’s employees. Bergeron stated the dispatcher of the year is Ryan Mathre. Discussion ensued. Farris mentioned in the past staff has received Human Resource Sexual Harassment Training through the State’s Attorney’s office and in January were told that KenCom is no longer part of that. Farris stated this needs to be continued on an annual basis and consideration on how to deal with this in the future. Discussion continued.

Any other Old Business- None

Nelson called for New Business:
Any Other New Business- None

Other Business: None

Executive Session: Gilmour made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5 ILCS 120/2©1, seconded by Hausler. A roll call was taken at 10:55 a.m. with all five members present voting aye, motion carried.
The board came out of Executive Session at 11:21 a.m. All members were still present.

Action after closed session: Staff has direction on how to proceed.

Witek stated it has been brought to his attention that it is unclear how much authority the Finance Committee was originally set up with which includes items like reviewing grievances on behalf of the Executive Board. Witek suggested that at the next Executive Board meeting we need to consider in detail the by-laws work that has been done and generate a very clear list of roles and responsibilities for the Operations, Finance, and Executive Board to clear up any misconceptions. Discussion ensued. Nelson mentioned making a bullet point of roles and responsibilities of all three boards at the next Finance meeting for discussion at the Executive meeting. Discussion continued. Witek mentioned sending out the draft of the Operation By-Laws to the Finance members once all the input has been received. Discussion ensued. Witek stated he would like to cancel April’s Executive Board meeting, and the next scheduled meeting will be in May.

Nelson stated the next Finance Committee meeting is Thursday May 15th, 2014 at 10:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Randall. All members present voted aye. Meeting adjourned at 11:37 p.m.

Respectively submitted

Bonnie Walters
Recording Secretary