KenCom Finance Committee Meeting Minutes  
Held, April 16th, 2015  
10:00 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Scott Koster</td>
<td>KCSO</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Thomas Meyers</td>
<td>Montgomery Countryside Fire</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Craft an HTML table from the above raw text:

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Scott Koster</td>
<td>KCSO</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Thomas Meyers</td>
<td>Montgomery Countryside Fire</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Others Present: Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Administrative Assistant; Dwight Baird, Kendall County Sheriff (joined meeting 10:24 a.m., Left meeting 11:00 a.m.)

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present creating the necessary quorum for voting purposes. Nelson stated Gilmour had sent him an email that she would not be able to make the meeting.

Nelson called for a motion to approve the agenda. Hausler made the motion to approve the agenda, seconded by Witek. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – Bergeron mentioned that Ryan Mathre and Chris Walat were recognized for the run of the quarter that the Oswego Fire Department received from Rush Copley. Bergeron stated this is the 3rd quarter in a row that KenCom has been recognized.

Nelson called for approval of the Finance Committee Minutes – Koster made a motion to approve the March 19th, 2015 Finance Committee Meeting minutes, seconded by Witek. Discussion. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Staff Report – Bergeron stated there are still four trainees in training and they are doing well. Bergeron mentioned that KenCom had their employee appreciation dinner at the Millhurst Ale House for all the dispatchers and there was a great turnout. Service recognition awards were given out at the dinner by the Chairmen of the Executive and Operation Boards (Karla Maurer – 20 years, Marsha Helland – 15 years, Ryan Mathre – 15 years). Telecommunicator of the Year was also handed out at the dinner to Karla Maurer. Bergeron thanked Oswego Police Department, Little Rock Fox, Village of Oswego, Montgomery Police Department, and the Sheriff’s Office for sending food during telecommunicator week.

Personnel Committee Report – Witek mentioned the Personnel Committee Chair, Gail Johnson, asked the Personnel Committee to begin thinking of a replacement for her position as Chairman. Discussion ensued.

Treasurer’s Report – Witek made a motion to approve the March 2015 Treasurer’s Reports as submitted, seconded by Hausler. Discussion. All members present voting aye. Motion carried.

Approval of Funds:
Operation Bills – Koster made a motion to approve the April Operation Bills in the amount of $169,197.79, approved by the Operations Board, seconded by Witek. Bergeron noted that the overtime budget as of last payroll was at 68%, and still have an employee out on FMLA and four trainees. Discussion ensued. A roll call vote was taken with all five members present voting aye. Motion carried.
Capital Bills - Hausler made a motion to approve the April Capital Bills in the amount of $15,371.88, approved by the Operations Board, seconded by Witek. Farris gave an update on the projects he has been working on. Farris stated the three year audio retention recorders are finished, and the two servers (domain controller and file servers) are almost completed. Discussion ensued. A roll call was taken with all five members present voting aye. Motion carried. Witek reviewed the Accounts Receivable report contained in the packet. Discussion ensued.

Anticipated Expenses – Farris mentioned a new supervisor, Susan Chacon, signed up for an unlimited Fred Pryor Seminars on her own (paid out of pocket) to better herself as a supervisor for KenCom. Farris recommended reimbursing her the $199 for the unlimited Fred Pryor Training to help her perform better as a supervisor. After discussion, the board would like to see this training become a requirement for all new supervisors in the future. Nelson asked for this to be added to the Personnel Agenda to develop a training policy for supervisors, and to put the expense ($199) on the Finance Agenda for May.

Nelson called for Special Committee Reports:
Report of the Operations Board Chair – No Report

Nelson called for Old Business:
Somonauk Police Department – Nelson stated the contract should be signed by next month’s meeting.

Destruction of open meetings recordings – None

RFP for Outside Radio Consultant – Farris stated there is a meeting next Wednesday for a pre bid meeting.

Upcoming KenCom Events/Training – No Action

KenCom Kane County Agreement/KenCom Backup Agreement – Nelson stated the agreement KenCom drafted was sent back to Kane County which included the amount Kane County had promised to the Village of Montgomery, and are waiting on Kane County.

Mission Statement – Discussion ensued on a strategic planning process to create a mission statement for KenCom.

FY 2014 Audit – Witek made a motion to approve the FY 2014 audit and forward to the Executive Board, seconded by Koster. All members present voting aye. Motion carried.

Any other Old Business – No Action

Nelson called for New Business:
Report and Update on County Insurance – Farris stated the insurance company has been going around doing an audit of the equipment KenCom has, and Farris supplied the insurance company with documentation on the equipment. Discussion ensued. Nelson stated Judy Gilmour requested this on the agenda and will provide information at the next meeting.

Any Other New Business – Farris mentioned they are starting to put together projections for staffing increases or modifications for next year’s budget. Farris stated they are not ready to give recommendations at this point. Meyers mentioned that Director Farris should be working on his budget staffing needs to be presented to the Operations Board. Lengthy discussion ensued. Witek stated a decision needs to be made on the legal representation for the upcoming collective bargaining agreement at the May Executive Board meeting. Discussion ensued. Nelson mentioned inviting KenCom’s attorney (Margie Swanson) at the next Finance Meeting to talk to the group and answer any questions. Bergeron will reach out to Margie Swanson. Witek made a motion for a time change for the May 21st, 2015 Finance Meeting to 9:30 a.m., seconded by Meyers. All members present voting aye. Motion carried.

Other Business: Witek directed staff to cancel the April Executive Board Meeting.
Executive Session – No Action

Nelson stated the next Finance Committee meeting is Thursday May 21st, 2015 at 10:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Witek. All members present voting aye. Meeting adjourned at 11:37 a.m.

Respectively submitted

Bonnie Walters
Recording Secretary