KenCom Finance Committee Meeting Minutes  
Held, March 20th, 2014  
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td></td>
<td>X</td>
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<tr>
<td>Richard Randall</td>
<td>KCSO</td>
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<td>X</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
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<td>X</td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
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<td>X</td>
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Others Present: Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with all five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda as submitted. Gilmour made the motion, seconded by Hausler. All members present voted aye. Motion carried.

Nelson called for Correspondence: None

Nelson called for a motion to approve the February 24th, 2014 Finance Committee Meeting Minutes. Hausler made the motion to approve the minutes, seconded by Randall. All members present voted aye. Motion carried.

Nelson called for the February 2014 Treasurer’s Report. Witek made a motion to approve the Treasurer’s Report as submitted, seconded by Hausler. Discussion. Bergeron mentioned that Jill Ferko is working on the information with coinciding our budget line items with the Treasurer’s report. All members present voted aye. Motion carried.

Nelson called for the March 2014 Operation Bills. Randall made a motion to approve the March 2014 Operation Bills for the amount of $182,401.68, seconded by Gilmour. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried. There were deposits in the amount of $6,171.60.

Nelson called for the March 2014 Capital Bills. Farris reviewed the bills to be paid. Randall made a motion to approve the March 2014 Capital Bills for payment in the amount of $222,067.98, seconded by Hausler. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Nelson called for Anticipated Expenses. Farris reviewed the anticipated expenses as follows: Shelving for the Legion Road and Public Safety Tower Buildings in an amount not to exceed $450.00. Discussion ensued. Hausler made a motion to approve the anticipated expenses not to exceed $450.00, seconded by Randall. A roll call was taken with all five members voting aye. Motion carried.

Nelson called for Old Business:
Minooka Police- None

Millington/Newark/Sandwich Zip Code Sharing Agreement- Nelson stated he sent an email, and has not met up with him yet.

Radio System Upgrade- Farris stated he is still waiting on the combining equipment, and they are still finishing the intergovernmental agreement between KenCom and Plainfield for access to the water tower. Discussion ensued.
Any other Old Business- None

Nelson called for New Business:
Somonauk Police Department- Nelson stated they gave him a final call count. Farris stated at this point they are exchanging information. Witek mentioned he will forward Somonauk pricing with the final call count that was provided. Discussion ensued.

Upcoming KenCom Events/Training- Bergeron stated she is sending two dispatchers on March 20th and 21st to the Ottawa Dispatch Seminar highlights of the annual MABAS Conference that was held back in February. Bergeron stated on April 8th and April 10th all dispatchers will re-certify in CPR. The Oswego Fire Department is providing the CPR training for KenCom Employees. Bergeron stated the Aurora Police Department will be hosting three classes on May 7th, 8th, and 9th. NENA has provided grants for these classes and the cost per employee in only $30.00 per class. The three classes she would like to send dispatchers is to “High Risk”, “It’s Your Ship, Navigating the Waters of Communications Center Leadership”, and “Spirit to Serve”. Nelson mentioned making a calendar with upcoming training events, meetings, vacation days, etc for the board to see for informational purposes. Discussion ensued. The board agreed to let the Director and Assistant Director make decisions on trainings and bring the calendar and summary to the board to keep them informed.

Any Other New Business- Gilmour mentioned at the Public Safety meeting, Joe Gillispie did the NIMS training and he will be doing another version of it at the next meeting.

Witek stated the Operations Board had a long discussion about records retention to move from 3 years to 90 days and they made a decision to go to 90 days. Witek stated new information has come up with lawyers right after that meeting and he sent an email out to all the entities as a heads up that there is new legal information that has come up, and to send their Operations Board member to the next meeting with any updates that they want to discuss. Witek stated the Operations Board met the day before and he has an official response back from Josh Flanders that after discussion their decision was not to revoke, and their decision to delete all records after 90 days stands. Witek stated Farris has already put a request into the state archivist to get permission to delete all the audio recordings after 90 days. Discussion ensued. Witek mentioned there are two related issues to this topic. Witek stated the States Attorney’s office and Director Farris have had discussions and is still an open topic of how to transmit requested recordings to the States Attorney’s Office, and they are going to go and talk to Eric about this. Witek also stated there is a published concern from the States Attorney’s Office since they do not find the 90 day delete policy adequate, that there will be a plum of requests from his agency and others to generate record requests. Witek asked how this would be handled if that many requests does come forward. Discussion ensued. Witek stated the agencies requesting more tapes are not doing it for a punitive reason or to get back at KenCom, but instead it is their attorney’s recommendation. Discussion continued. Nelson stated each month that the Executive Board does not meet the Chairman or designee of the Operations Board should attend the Finance meeting to give a brief synopsis of the Operation Meeting, and this should be added to the Finance agenda. The board agreed to forward this to the by-laws committee to discuss.

Other Business: Nelson stated KenCom burns two copies of cd’s for the States Attorney’s Office for tape requests and KenCom is suggesting to the State’s Attorney that we would set up a file server with a private network where they could access the audio that they are requesting.

Nelson stated the next Finance Committee meeting is Thursday April 17th, 2014 at 10:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Gilmour. All members present voted aye. Meeting adjourned at 11:28 p.m.

Respectively submitted

Bonnie Walters
Recording Secretary