KenCom Finance Committee Meeting Minutes  
Held, February 24th, 2014  
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td></td>
<td>X</td>
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<tr>
<td>Richard Randall</td>
<td>KCSO</td>
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<td>X</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
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<td>X</td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
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<td>X</td>
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Others Present: Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda as submitted. Gilmour made the motion, seconded by Randall. All members present voted aye. Motion carried.

Nelson called for Correspondence:
Consultant for LasSalle & Dekalb County ETSB- Farris stated in the packet is a number of email exchanges between KenCom and a consultant that is operating for both LaSalle and Dekalb County. Farris stated they all want part of our revenue from wireless 9-1-1 for homes that are located in their respected counties but our service area. Farris stated nothing has been done yet. Farris stated they have forwarded three different intergovernmental agreements for zip code sharing agreements for Millington, Newark, and Sandwich and they are asking that they take action as quick as possible. Discussion ensued. After discussion the board gave Farris direction to send back a letter that they will need the telephone boards for the respected towns for the respected counties to contact KenCom.

Everbridge letter- Bergeron stated there is a letter enclosed that was received stating you shall not use reverse 9-1-1 as the trademark. L. Nelson asked for it to be forwarded to the Executive Board for informational purposes.

Greivance Received- To be discussed in closed session.

Nelson called for a motion to approve the January 16th, 2014 Finance Committee Meeting Minutes. Witek made the motion to approve the minutes, seconded by Randall. All members present voted aye. Motion carried.

Nelson called for the January 2014 Treasurer’s Report. Randall made a motion to approve the Treasurer’s Report as submitted, seconded by Gilmour. Discussion. Koster mentioned at the Operations Board meeting, the $20 difference in error from a deposit from January has been fixed and reflected in the Treasurer’s report. All members present voted aye. Motion carried. All members present voted aye. Motion carried.

Nelson called for the February 2014 Operation Bills. Randall made a motion to approve the February 2014 Operation Bills for the amount of $214,360.21, seconded by Witek. Discussion. The board gave instruction to set up Comcast and AT&T for auto pay on the credit card to avoid bills being late if meetings get moved. Bergeron stated that the overtime line item is over budget at this point. Bergeron stated the breakdown of additional overtime is as follows: Due to weather $2,104.22 additional was paid, Telecommunicator’s in training $11,117.99 was paid, and splitting frequencies $2,768.08 was paid for a total additional of $15,990.29. Bergeron stated we should be at $20,000 and we are at $35,874.10. Bergeron stated we would be below budget with the exception of the additional overtime. A roll call vote was taken with all four members present voting aye. Motion carried. There were deposits in the amount of $68,694.19.
Nelson called for the February 2014 Capital Bills. Randall made a motion to approve the February 2014 Capital Bills for payment in the amount of $11,148.05, seconded by Witek. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Nelson called for Anticipated Expense. Farris reviewed the anticipated expenses as follows: Additional Licenses for Symantec AntiVirus not to exceed $380, and Barracuda Web Filter with 5-year warranty for $5750. Discussion ensued. Witek made a motion to approve the anticipated expenses not to exceed $6500, seconded by Randall. A roll call was taken with all four members voting aye. Motion carried.

Nelson called for Old Business:
Minooka Police- L. Nelson mentioned he attended the Operations Board meeting and brought everyone up to date. L. Nelson stated he recommended forming a subcommittee to the Operations Board to look at the impact of bringing Minooka in and they elected three people. L. Nelson mentioned it needs to be added to the Executive Board agenda for volunteers from the Executive Board to be a part of the committee.

Radio System Upgrade- Farris stated they have received most of the Tait Equipment for the additional transmit and receive sites, and most of the antennas are in. Farris stated they are still working with Plainfield to get the ok to use their water tower, and they are working on a draft agreement. Farris stated they hope to have tower climbers begin in 30-45 days. Discussion ensued. Farris stated Bristol Kendall Fire Department has been having many issues in the Bristol Bay area. L. Nelson stated A Beep is looking into the problem. Discussion continued.

Any other Old Business- Witek asked if Gilmour had received any information back from the States Attorney on the actual law for meeting agendas. Discussion ensued. Gilmour said she will forward the information she has.

Nelson called for New Business:
Final Audit Report- Farris reviewed the amended management letter attached and it still states that the expenditures exceed appropriations. Witek stated that is not proper terminology and KenCom is not required to issue an appropriations ordinance. Discussion ensued. L. Nelson stated he will contact Mack and Associates directly and make sure the audit gets fixed.

Millington, Newark, and Sandwich Zip Code Sharing Agreement- Discussed in Correspondence.

Upcoming KenCom Events/Training- Farris stated himself and Bergeron did not attend the training they were planning on going to because by the time it was approved the training was full.

Any Other New Business- None

Other Business: Farris stated he is looking for direction from the board on a personnel matter. Farris stated he had one of several dispatchers that had confusion between the union contract and the old contract when they get additional vacation time. They had one dispatcher that went beyond when she could use her additional week. Farris stated they can either pay her out for that week or allow her to use that additional week of vacation. Discussion ensued. The board agreed to pay her out the week of vacation.

Executive Session: Witek made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5 ILCS 120/2©1, seconded by Randall. A roll call was taken at 11:23 a.m. with all four members present voting aye, motion carried. The board came out of Executive Session at 11:43 a.m. All members were still present.
Action after closed session: Staff was given the direction to contact KenCom’s attorney for direction on the grievance received and report back to the finance committee.

Nelson stated the next Finance Committee meeting is Thursday March 20th, 2014 at 10:00 a.m. Randall made a motion to adjourn the meeting, seconded by Gilmour. All members present voted aye. Meeting adjourned at 11:44 p.m.

Respectively submitted

Bonnie Walters
Recording Secretary