KenCom Finance Committee Meeting Minutes  
Held, January 16th, 2014  
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td>X</td>
<td></td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td>X</td>
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<tr>
<td>Scott Koster</td>
<td>KCSO</td>
<td>X</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
<td></td>
<td>X</td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td>X</td>
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Others Present:  Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with three of the five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda as submitted. Koster made the motion, seconded by Witek. All members present voted aye. Motion carried.

Nelson called for Correspondence- Koster stated he had a copy of the auditor’s report from Mack and Associates. Discussion ensued reviewing the findings on the auditor’s report. After discussion it was agreed that Farris will call Mack and Associates in regards to the findings.

Nelson called for a motion to approve the December 19th, 2013 Finance Committee Meeting Minutes. Witek made the motion, seconded by Koster. All members present voted aye. Motion carried.

Nelson called for the December 2013 Treasurer’s Report. Koster mentioned there is a $20 difference discrepancy in revenues between the KenCom Treasurer’s report and the County’s ledger. Koster stated this has been corrected and will reflect on next month’s fund balance. Koster made a motion to approve the Treasurer’s Report as submitted, seconded by Witek. Discussion. All members present voted aye. Motion carried.

Nelson called for the January 2014 Operation Bills. Witek made a motion to approve the January 2014 Operation Bills for the amount of $209,558.34, seconded by Koster. Discussion. A roll call vote was taken with all three members present voting aye. Motion carried. There was one deposit in the amount of $1,166.76 from Sandwich Fire District.

Nelson called for the January 2014 Capital Bills. Koster made a motion to approve the January 2014 Capital Bills for payment in the amount of $12,890.38, seconded by Witek. Discussion. A roll call was taken with all three members present voting aye. Motion carried.

Nelson called for Anticipated Expense. Farris reviewed the anticipated expenses as follows: Symantec Anti-Virus software annual support from CDW-G not to exceed $732.00, and attendance for Dave and Lynette to attend the IPELRA Employment Law Seminar not to exceed $400.00. Farris stated the seminar is the same day as February’s Finance meeting so that will need to be changed. Witek made a motion to approve the anticipated expenses not to exceed $1,132.00, seconded by Koster. Discussion. A roll call was taken with all three members voting aye. Motion carried. After discussion it was agreed to move the Finance meeting to February 24th, 2014.
Nelson called for Old Business:
Radio System Upgrade- No action

Any other Old Business- No Action

Nelson called for New Business:
Approval to Hire Labor-HR Attorney- Nelson stated KenCom has been looking for a labor/HR attorney that Dave and Lynette could go to for questions, and for possible labor negotiations for the next contract. Nelson also mentioned he would like the attorney to review the employee policy handbook. Nelson stated two attorneys were interviewed by himself, Witek, Farris, Bergeron, and Dallas Ingemunson. After discussion the board agreed to move forward and hire Marji Swanson. Witek made a motion to engage Marji Swanson on a stated project and after regroup to decide if we are going to move forward, seconded by Koster. Discussion ensued. A roll call was taken with all three members present voting aye. Motion carried.

Approval of the revised Everbridge contract- Koster made a motion to approve the revised Everbridge contract and authorize Witek to sign it, seconded by Witek. Discussion.

Upcoming KenCom Events/Training- Bergeron stated she signed the LEADS coordinator up for a LEADS Agency Coordinator workshop on March 6th, 2014.

Any Other New Business: Bergeron mentioned KenCom does not have home addresses that are being asked for by the County Clerk for the Economic Interest Statements, and we will send an email out to all members to provide their home addresses. Discussion ensued.

Other Business: No Action

Executive session: No Action

Nelson stated the next Finance Committee meeting is Thursday February 24th, 2014 at 10:00 a.m. Koster made a motion to adjourn the meeting, seconded by Witek. All members present voted aye. Meeting adjourned at 11:07 p.m.

Respectively submitted

Bonnie Walters
Recording Secretary