Minutes of the Executive Board Meeting  
Held Thursday, October 22\textsuperscript{nd}, 2015  
5:30 p.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judy Gilmour/John Purcell</td>
<td>Kendall Co Board</td>
<td>X (5:44)</td>
<td></td>
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<tr>
<td>Dwight Baird/Scott Koster</td>
<td>KCSO</td>
<td></td>
<td>X</td>
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<tr>
<td>Floyd Dierzen/David Thompson</td>
<td>Newark Fire District</td>
<td></td>
<td>X</td>
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<tr>
<td>Richard Dickson/Michael Hitzemann</td>
<td>BKFD</td>
<td></td>
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<tr>
<td>Darald Nelson/Jim Davis</td>
<td>Village of Newark</td>
<td></td>
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<tr>
<td>Mike Vesseling/Dick Kuhn</td>
<td>Oswego Fire District</td>
<td></td>
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<tr>
<td>Jim Horton/Tom Fletcher</td>
<td>Lisbon Seward FD</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Larry Nelson</td>
<td>Member at Large</td>
<td></td>
<td></td>
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<tr>
<td>Don Brummel/Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Gary Golinski/Chris Funkhouser</td>
<td>City of Yorkville</td>
<td></td>
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<tr>
<td>Joe West/Gail Johnson</td>
<td>Village of Oswego</td>
<td>X (5:35)</td>
<td></td>
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<tr>
<td>Bob Hausler/Scott Mulliner</td>
<td>City of Plano</td>
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Others present were: Lynette Bergeron, Acting KenCom Director; Jen Stein, Acting KenCom Assistant Director; Bonnie Walters, KenCom Administrative Assistant; Josh Flanders, Oswego Fire District.

Greg Witek called the meeting to order and requested a roll call of the membership. Eight members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Baird made the motion to approve the agenda, seconded by Mulliner. All members present voting aye. Motion carried.

Witek called for Public Comment – None

Witek called for Correspondence – Bergeron mentioned she received an email from the Montgomery Police Department about a good job by dispatcher Ashley Conrad and Tyler Giannotti for going above and beyond to help the police department find a wanted individual.

Consent Agenda – L. Nelson made a motion, seconded by Hitzemann to approve the Consent Agenda; Approving the September 24\textsuperscript{th}, 2015 Executive Board Minutes and approving the September 2015 Treasurer’s Report.

Joe West joined the meeting.

Witek called for approval of the Closed Session Executive Minutes – Vesseling made a motion to approve the September 24\textsuperscript{th}, 2015 Closed Session Executive Committee Meeting minutes but do not release, seconded by Hitzemann. Purcell, Baird, Hitzemann, D. Nelson, Vesseling, L. Nelson, Witek, West and Mulliner voting aye, Funkhouser voting Present. Motion carried.

Witek called for the Standing Committee Reports:
Report of Finance Committee – L. Nelson stated the Finance Committee met and the minutes are contained in the packet for informational purposes. The Finance Committee is working on a draft budget to bring to the Executive Board. L. Nelson stated last year they had gotten a separate Workman’s Comp insurance policy with a zero deductible because the policy they had with the County was $100,000 deductible and that was too high. They were told last year by the County that if they separated the Workman’s Comp policy they would no longer be eligible to participate in the General Liability and
Property and Casualty Insurance and would have to get a separate policy. In order to keep the bundle of the insurance with the county KenCom had two Workman’s Comp policies, one with the County ($100,000 deductible) and one with an independent company ($0 deductible) to protect KenCom from the high deductible. L. Nelson stated they asked the County’s insurance Company (Wine Sergi) to give a quote for a separate policy for a $0 deductible for KenCom, and it was told from Wine Sergi that KenCom would not have to unbundle from the County to separate the Workman’s Comp insurance out. L. Nelson stated once he received the quote it showed them unbundled from the County (Workman’s Comp quote was much higher than the outside company KenCom has as a second policy). The Finance Committee is looking at all of KenCom’s insurances and reaching out for competitive bids to see where the best deal is for the bundle. They hope to have numbers for next month’s meeting. Witek stated he is disappointed that Wine Sergi took so long to get a quote back to KenCom considering they had initially met with the broker in June and requested a separate quote, and it has not been a good experience. Now they are coming close to budgets and have to rush to get comparable quotes. After discussion, Purcell asked for the chain of emails between management and the broker from Wine Sergi to be sent to him. L. Nelson stated the contract has been signed for IT services with The Isidore Group.

Report of the Executive Board Chair – No Report

Report of the Operations Board Chair – Flanders noted staff did a presentation for Power DMS. Power DMS is a software that would manage all their policies and procedures, and has a tool to do training and track training and compliance. Flanders stated the Operations Board unanimously supported the Power DMS software.

Report of the Personnel Committee – No Report

Witek called for the Special Committee Reports:
By-Laws Committee Report – No Report

Witek called for Old Business:
KenCom/Kane County Agreement – L. Nelson stated the board has approved the signing of the agreement but they are holding off until the Village of Montgomery receives the money owed to them from Kane County.

Backup Agreement – Nelson stated himself and Bergeron had a meeting with Naperville, and they have in principle agreed to be KenCom’s backup. Nelson stated Bergeron prepared the paperwork and it is subject to Naperville’s attorney review.

Village of Somonauk – L. Nelson stated they are still working with Frontier to figure out the phone lines.

Somonauk Fire Department – L. Nelson stated, at the request from Somonauk, Bergeron and Stein prepared and presented a great presentation to Somonauk.

FY 2016 Surcharge Budget Discussion – Bergeron reviewed the draft Surcharge Budget. Discussion ensued. At the conclusion of the discussion, Hitzemann made a motion to approve the 2015-2016 Surcharge Budget, seconded by L. Nelson. A roll call was taken with Purcell, Baird, Hitzemann, D. Nelson, Vesseling, L. Nelson, Witek, West and Mulliner voting aye, Funkhouser voted nay. Motion carried.
FY 2016 Operation Budget Discussion – Bergeron reviewed the draft Operations Budget. Purcell made a motion to approve the 2015/2016 Operations Budget, seconded by L. Nelson. Lengthy discussion ensued. During the insurance discussion Purcell mentioned the County is looking to eliminate one of the PPO’s they currently offer for non-union employees, and keep the high deductible one. The county will then reimburse the employee the deductible in a health savings account. Purcell mentioned the high deductible PPO has more benefits to the employee and costs the employee less. Witek stated KenCom will follow whatever direction the County decides on for insurance benefits. During discussion Funkhouser and Mulliner noted they would like more time to review the budget before making a decision and requested it be brought back next month for approval. Funkhouser made a motion to table the Operations Board Budget approval until November’s meeting, seconded by Mulliner. After discussion, Funkhouser and Mulliner withdrew their motion, and Purcell and L. Nelson agreed to withdraw their motion. Witek asked management to circulate the budget to all board members for review, and bring the budget back to November’s meeting for consideration.

Appointment of Director and Assistant Director – To be discussed in closed session.

Any Other Old Business – None

Closed Session – L. Nelson made a motion to move into closed session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1), and the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21), seconded by Mulliner. A roll call vote was taken with all ten members voting aye. Motion carried. Closed session began at 7:07 p.m.

Open session resumed at 7:42 p.m. All members are present as before closed session.

Action after Closed Session:
L. Nelson made a motion to make Lynette Bergeron the permanent Director at a rate of pay of $97,473.00 and Jennifer Stein the permanent Assistant Director at a rate of pay of $79,970.00 to be effective November 1, 2015, seconded by Baird. A roll call was taken with all ten members voting aye. Motion carried.

Baird left the meeting at 7:43 p.m.

Closed Session Minutes Review – L. Nelson made a motion to keep the closed session minutes closed and not release, seconded by Purcell. All members present voting aye. Motion carried.

Witek called for New Business:
2016 Holiday Schedule – Hitzemann made a motion to approve the 2016 Holiday Schedule, seconded by Funkhouser. All members present voting aye. Motion carried.

Directors Report – Bergeron gave a report of Personnel as follows: Four new dispatchers began employment on August 31, 2015. One Supervisor position remains open. A new Administrative Assistant was hired not to exceed 15 hours per week. There is one employee on a short term FMLA. A dispatcher turned in his resignation today. Staff continues the online Ant-Harassment Training and
approximately 50% have completed the training. Annual review of the policy and procedures is being circulated to all staff. Bergeron stated the current policy and procedures are scattered in different locations, and herself and Stein have a three month goal to consolidate all those documents to one location the dispatchers can reference easily. Admin staff will be attending leadership training presented by Nathan Lee of the Denise Amber Lee Foundation on September 25, 2015. Informational as follows: Due to the State of Illinois not passing a budget, wireless surcharge revenue will not be disbursed until the budget is passed. Oswego Police invited the dispatchers who were working during the officer involved shooting to participate in debriefing. As of December 1, 2015 the Alerts will no longer be available and discontinued. Bergeron stated the August statistics are in the packet for review, and the wireless 9-1-1 represent 78% of calls received.

The next scheduled Executive Board Meeting is Thursday, November 19\textsuperscript{th}, 2015 at 5:30 p.m.

Hitzemann made a motion to adjourn the meeting, seconded by Purcell. All members present voted aye. Motion carried. The meeting was adjourned at 7:48 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary