Drafted Minutes of the Executive Board Meeting
Held Thursday, September 26th, 2013
5:30 p.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judy Gilmour</td>
<td>Kendall Co Board</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Richard Randall/Scott Koster</td>
<td>KCSO</td>
<td></td>
<td>X</td>
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<tr>
<td>Floyd Dierzen/David Thompson</td>
<td>Newark Fire District</td>
<td></td>
<td>X</td>
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<tr>
<td>Richard Dickson/James McCarty</td>
<td>BKFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Darald Nelson/Jim Davis</td>
<td>Village of Newark</td>
<td></td>
<td>X</td>
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<tr>
<td>Dick Kuhn/Rick Neitzer</td>
<td>Oswego Fire District</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Jim Horton/Tom Fletcher</td>
<td>Lisbon Seward FD</td>
<td></td>
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<tr>
<td>Larry Nelson</td>
<td>Member at Large</td>
<td></td>
<td>X</td>
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<tr>
<td>Don Brummel/Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Gary Golinski/Rose Spears</td>
<td>City of Yorkville</td>
<td></td>
<td>X</td>
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<tr>
<td>Gail Johnson/Brian Leclerc</td>
<td>Village of Oswego</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Bob Hauser/Scott Mulliner</td>
<td>City of Plano</td>
<td></td>
<td>X</td>
</tr>
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Others present were: Dave Farris, KenCom Director; Lynette Bergeron, KenCom Assistant Director; Bonnie Walters, KenCom Recording Secretary.

Greg Witek called the meeting to order and requested a roll call of the membership. Ten members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Gilmour made the motion, seconded by Mulliner. Witek reviewed the agenda. Koster mentioned to ratify an agreement is not on the agenda for action after closed session and it should be. Discussion ensued. Witek stated it will be covered under action after closed session. All members present voted aye. Motion carried.

Witek called for Public Comment. None

Witek called for Correspondence. None

Witek called for a motion to approve the July 25th, 2013 meeting minutes. Gilmour made a motion to approve the minutes, seconded by D. Nelson. All members voted aye. Motion carried.

Witek called for the Finance Committee Report:
Treasurers Report- Koster reviewed the August 2013 Treasurer’s Report. D Nelson made a motion to approve the Treasurer’s Report, seconded by Spears. Discussion. All members voted aye. Motion carried.

Mid-Year report of the Auditor- L Nelson reviewed the mid-year auditor’s report. L Nelson stated everything looked good with the audit.

Operation Bills/Surcharge Bills- L Nelson reviewed the bills to be paid. Witek called for a motion to give a final approval for the paid September 2013 Operations Bills in the amount of
$91,867.42 with deposits in the amount of $1,001.68. L Nelson made a motion to approve the bills as presented by the Finance Committee in the amount of $91,867.42, seconded by Gilmour. Discussion Ensued. A roll call vote was taken with all ten members present voting aye. Motion carried. Witek reviewed the Accounts Receivable report in the packet.

Surcharge Bills- Witek called for a motion to give a final approval for the paid September 2013 Surcharge Bills in the amount of $32,909.96 with deposits in the amount of $106,802.04. L Nelson made a motion to approve the bills as presented by the Finance Committee in the amount of $32,909.96, seconded by Gilmour. Discussion. A roll call vote was taken with all ten members present voting aye. Motion carried.

Anticipated Expenses- Witek called for a motion to give final approval for the anticipated expenses in the amount $1,733.00 as presented by the Finance Committee. Johnson made a motion to approve the anticipated expenses in the amount of $1,733.00, seconded by L Nelson. A roll call vote was taken with all ten members voting aye. Motion carried.

Report of the Operations Board Chair: Witek stated they were not able to make the meeting but he received an email from Nick Sikora who is the board chair with an update on Everbridge. Sikora stated in the email that Everbridge is moving out of the implementation phase into the regular customer support. Sikora stated the problems with AT&T and Everbridge have been fixed with employee lists, zip codes, etc. Sikora also mentioned there is work still being done on the public central opt in page. Sikora mentioned that each jurisdiction should have already completed their department lists, so once the central opt in page is complete they can load that information in. Koster mentioned the internal employee groups do not need to be completed prior to the opt in page go live, that is only for the public. Koster stated his representative has not seen the opt in page yet. Discussion Ensued. L Nelson mentioned each government needs to go back to their operation board members and press the need to see the opt in page and the progress of going live with Everbridge. Discussion Ensued. Witek also mentioned in Nick’s email that he is attempting to have Everbridge reset the beginning day of the annual contract because of the uploading issues which has pushed off the go live date. Bergeron mentioned they had found another error in Everbridge and that the 911 data is viewable and can be edited to the private admin users, not the public, and this can become a problem. Bergeron stated she forwarded this concern to Nick Sikora. Discussion Ensued.

Report of the Executive Board Chair: No Action

Witek called for Old Business:
Radio System- Farris stated they received a proposal from A Beep, but the Finance Committee has not looked at it, so will defer until next month.

Collective Bargaining-To be discussed in Closed Session.

Formal Reviews of KenCom Management- Johnson stated they are working on the reviews and are currently in the job description phase.

Other Old business- No Action
Witek called for New Business:
Review Closed Session Meeting Minutes- To be discussed in Closed Session

By- Laws- Farris stated at the last Operations Board meeting they began to look at modifications to the Operations Board by-laws and a question came up about what role the Operations Board remains in the organization. Farris stated it was his suggestion to the Operations Board that an Adhoc committee of the Executive Board and Operations Board be brought together to look at both sets of by-laws so that they are done in parallel with each other. Farris stated the Operations Board deferred to the Executive Board for direction. Witek stated he would like to create an Adhoc committee with three members from the Executive Board, and two members from the Operations Board, to update the current by-laws. Witek opened up for volunteers from the Executive Board. Larry Nelson, Scott Mulliner, and David Thompson volunteered to be on the Adhoc committee. Witek stated there was a period of time that there was not good communication between the Operations Board and the Executive Board, and the work the Operations Board does is important and valuable and it is important that they are a part of updating the by-laws.

KenCom/TriCom Backup Agreement- L Nelson stated in bringing on the Village of Montgomery we are losing our backup which was Montgomery and are exploring the possibility in using Tri-Com as KenCom’s new main backup in case of a disaster. L Nelson stated he has been working with Kane County and TriCom to try to get a proper backup agreement but TriCom added a paragraph stating they could charge us if they did any dispatching, which has never been done in the past. L Nelson also stated that he met with the police chief of Aurora and he has agreed to be KenCom’s backup and go back to a standard agreement. L Nelson stated TriCom is the preferred backup because they run like KenCom does, so he is in negotiations with both TriCom and Aurora. Discussion Ensued. L Nelson made a motion to give L Nelson and Witek the authority to enter in the backup agreement and ICC documents for implementation for changing backup and the re-pointing of Montgomery’s ESN’s to Kendall County, seconded by McCarty. Discussion. All members present voted aye. Motion Carried.

Kendall/Grundy/Seneca Backup Agreement- Farris stated Seneca has their own ETSB Board and they are closing the Seneca PSAP and rolling into Grundy County under a contractual agreement. Farris stated the Illinois Commerce is requiring the agreement between Grundy County and Kendall to include an addendum with Seneca for backup with KenCom. Farris mentioned that included in the draft if Seneca were to separate from Grundy County in the future this agreement would be cancelled with 60 days notice. L Nelson made a motion to approve the Seneca addendum to the Grundy County Agreement, seconded by Spears. Discussion. All members present voted aye. Motion carried.

Election of Officers- Witek stated the current Chair is Greg Witek, Vice Chair is Darald Nelson, and Secretary of Record is Richard Randall. Witek opened up for nominations to fill the positions of Chair, Vice Chair, and Secretary of Record of the KenCom Executive Board. Discussion Ensued. Thompson moved to direct the clerk to cast a unanimous ballot to nominate the same three people, seconded by Johnson. Discussion. A roll call was taken with all ten members voting aye. Motion carried.
Witek called for the Director’s Report. Farris stated the Directors Report is contained in the packet for review. Discussion Ensued. Farris stated the newsletter is attached and wireless 9-1-1 statistics for the month of August 2013 represented 78% of calls received.

Other New business- No Action

Closed Session- Mulliner made a motion to move into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2) and for discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes (5 ILCS 120/2©(21)), seconded by D Nelson. A roll call vote was taken with all ten members voting aye. Motion carried. Closed session began at 6:26 p.m.

Open session resumed at 6:57 p.m. All members are the same as before closed session with the exception of Dave Farris, Lynette Bergeron, and Bonnie Walters.

Witek called for a motion to approve the tentative agreement between KenCom and the Illinois Fraternal Order of Police Labor Council. Spears made a motion to approve the contract with the effective dates of December 1st, 2012 to November 30th, 2015, seconded by Johnson. Discussion. A roll call was taken with all ten members voting aye. Motion carried.

Witek called for a motion to ask KenCom’s attorney to review the closed session meeting minutes and to make a recommendation if they should remain open or closed. Witek would also like to a one or two sentence description of what is contained inside the closed session meeting minutes, and have the attorney review the grid sheet and how to legally under the open meetings act to keep it under the closed meeting. Mulliner made the motion, seconded by L Nelson. Discussion Ensued. A roll call was taken with all members present voting aye. Motion carried.

Witek stated the next meeting is scheduled for October 24th, 2013 at 5:30 p.m. in the same room.

Spears made a motion to adjourn the meeting, seconded by D Nelson. All members present voted aye. Motion carried. The meeting was adjourned at 7:09 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Richard Randall
Secretary