Minutes of the Executive Board Meeting  
Held Thursday, June 25th, 2015  
5:30 p.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judy Gilmour</td>
<td>Kendall Co Board</td>
<td>X</td>
<td></td>
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<tr>
<td>Dwight Baird/Scott Koster</td>
<td>KCSO</td>
<td>X</td>
<td></td>
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<tr>
<td>Floyd Dierzen/David Thompson</td>
<td>Newark Fire District</td>
<td>X</td>
<td></td>
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<tr>
<td>Richard Dickson/Michael Hitzemann</td>
<td>BKFD</td>
<td>X</td>
<td></td>
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<tr>
<td>Darald Nelson/Jim Davis</td>
<td>Village of Newark</td>
<td>X</td>
<td></td>
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<tr>
<td>Dick Kuhn/Rick Neitzer</td>
<td>Oswego Fire District</td>
<td>X</td>
<td></td>
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<tr>
<td>Jim Horton/Tom Fletcher</td>
<td>Lisbon Seward FD</td>
<td>X</td>
<td></td>
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<tr>
<td>Larry Nelson</td>
<td>Member at Large</td>
<td>X</td>
<td></td>
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<tr>
<td>Don Brummel/Greg Witek</td>
<td>LRFFD</td>
<td>X</td>
<td></td>
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<tr>
<td>Gary Golinski/Chris Funkhouser</td>
<td>City of Yorkville</td>
<td>X</td>
<td></td>
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<tr>
<td>Gail Johnson/Brian Leclerc</td>
<td>Village of Oswego</td>
<td>X</td>
<td></td>
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<tr>
<td>Bob Hausler/Scott Mulliner</td>
<td>City of Plano</td>
<td>X</td>
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Others present were: Dave Farris, KenCom Director; Lynette Bergeron, KenCom Assistant Director; Bonnie Walters, KenCom Administrative Assistant; Josh Flanders, Oswego Fire District; Scott Koster, Kendall County Sheriff’s Department (left at 5:53 p.m.).

Greg Witek called the meeting to order and requested a roll call of the membership. Eight members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Kuhn made the motion to approve the agenda as presented, seconded by Baird. All members present voting aye. Motion carried.

Witek called for Public Comment – None

Witek called for Correspondence – Bergeron stated she received a letter from the President of Waubonsee College that she made the President’s list with a 4.0 GPA.

Witek called for a motion to approve the May 28th, 2015 meeting minutes. Gilmour made a motion to approve the minutes, seconded by Funkhouser. All members present voted aye. Motion carried. Witek stated the Operations Board, Personnel Committee and Finance Committee minutes are contained in the packet for informational purposes.

Witek called for the Standing Committee Reports:  
Treasurers Report – Koster reviewed the Treasurer’s Report. Gilmour made a motion to approve the May 2015 Treasurer’s Reports as submitted, seconded by L. Nelson. Discussion ensued. All members present voting aye. Motion carried.

Operation Bills – L. Nelson made a motion to approve the May 2015 bills for payment in the amount of $25,636.70, seconded by Gilmour. Discussion ensued. A roll call was taken with all eight members present voting aye. Motion carried. Baird stated he does not believe the Everbridge system is being used to its fullest potential, and encourages all the municipalities to take advantage of the unlimited usage. Discussion continued.
Witek reviewed the Accounts Receivables report contained in the packet.

Report of the Executive Board Chair – No Report

Report of the Operations Board Chair – Flanders stated the Operations Board has a significant concern about the addition of outside agencies until staffing levels are where they should be (the levels that are currently authorized). Flanders noted there is nothing new to report about the outside radio vendor at this time.

Report of the Personnel Committee – Witek stated the new chairman of the committee is James Jensen from Oswego Fire Department. Witek stated they will be talking about the upcoming collective bargaining in closed session.

Witek called for the Special Committee Reports:
By-Laws Committee Report – No Report

Witek called for Old Business:
KenCom/Kane County Agreement – L. Nelson gave an update on the KenCom/Kane County Agreement. Witek stated the KenCom Board has used the agreement to make sure one of their contract agencies is protected (Montgomery Police and Montgomery Fire have a financial commitment by Kane County), which is causing a delay. KenCom is ready to sign once the financial commitment owed to Montgomery is settled. Discussion ensued.

KenCom/TriCom Backup Agreement – No Report

Somonauk Police – No Report

RFP for Outside Radio Consultant – No Report

Discussion of Mission Statement – No Report

Any Other Old Business – No Report

Witek called for New Business:
New member for the Personnel Committee – Witek stated there were two individuals interested to sit on the Personnel Committee, Mike Hitzemann and Judy Gilmour. Witek stated he chose Hitzemann because he was the first one to show interest, and both Hitzemann and Gilmour would have done a great job. L. Nelson made a motion to ratify Mike Hitzemann (Bristol Kendall Fire Department) as the fifth member of the Personnel Committee, seconded by D. Nelson. All members present voting aye. Motion carried.

Other Business from the floor – L. Nelson stated there is a need for IT support in order to free up the Director to manage KenCom, and they have reached out to Garcia Computer Consulting (many of KenCom’s agencies have used them and are happy with them). L. Nelson stated the initial plan is to have them start with ten hours a week (which is in the budget) with an hourly rate ($110/hr), and see if they work out. Discussion ensued.

Directors Report – Farris gave a report of Personnel as follows: Three new dispatchers remain in training, and one has been let go. KenCom currently has one dispatcher on intermittent FMLA. One dispatcher will begin
taking FMLA on July 21, 2015. Informational Purpose as follows: KenCom has a new mailing address – 1100 Cornell Lane. Miner Electronics performed a preventative maintenance inspection on the two dispatch center console electronics systems – the problem with tones was likely caused by a corrupted computer file. Facilities Management has completed the replacement of the generator transfer switch. The Director and Assistant Director attended CAD demonstrations at DuPage County on June 10th and 12th. Farris stated they were impressed by the Intagraph CAD demonstration. The Director and Assistant Director will be attending a one day FEMA class held at the Health department on June 24th for “Continuity of Government Operations Planning for Rural Communities”. Farris stated the May statistics are in the packet for review, and the wireless 9-1-1 represent 77% of calls received. L. Nelson stated it is crucial to begin the hiring process for the trainee that was let go. Bergeron stated she will begin advertising for a new telecommunicator. Baird stated he would like to get the new employees in and trained to see the effectiveness of the work load before considering any new employees.

Closed Session – D. Nelson made a motion to move into closed session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1), and the Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, seconded by L. Nelson. A roll call vote was taken with all eight members voting aye. Motion carried. Closed session began at 6:09 p.m.

Open session resumed at 7:26 p.m. All members are present as before closed session with the exception of Lynette Bergeron and Bonnie Walters.

No action after closed session.

The next scheduled Executive Board Meeting is Thursday, July 23rd, 2015 at 5:30 p.m.

Baird made a motion to adjourn the meeting, seconded by L. Nelson. All members present voted aye. Motion carried. The meeting was adjourned at 7:27 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary