Minutes of the Executive Board Meeting
Held Thursday, February 26th, 2015
5:30 p.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Judy Gilmour</td>
<td>Kendall Co Board</td>
<td>X</td>
<td></td>
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<tr>
<td>Dwight Baird/Scott Koster</td>
<td>KCSO</td>
<td>X</td>
<td></td>
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<tr>
<td>Floyd Dierzen/David Thompson</td>
<td>Newark Fire District</td>
<td>X</td>
<td></td>
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<tr>
<td>Richard Dickson/Michael Hitzemann</td>
<td>BKFD</td>
<td>X</td>
<td></td>
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<tr>
<td>Darald Nelson/Jim Davis</td>
<td>Village of Newark</td>
<td>X</td>
<td></td>
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<tr>
<td>Dick Kuhn/Rick Neitzer</td>
<td>Oswego Fire District</td>
<td>X</td>
<td></td>
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<tr>
<td>Jim Horton/Tom Fletcher</td>
<td>Lisbon Seward FD</td>
<td>X</td>
<td></td>
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<tr>
<td>Larry Nelson</td>
<td>Member at Large</td>
<td>X</td>
<td></td>
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<tr>
<td>Don Brummel/Greg Witek</td>
<td>LRFFD</td>
<td>X</td>
<td></td>
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<tr>
<td>Gary Golinski/Chris Funkhouser</td>
<td>City of Yorkville</td>
<td>X</td>
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<td>Gail Johnson/Brian Leclercq</td>
<td>Village of Oswego</td>
<td>X</td>
<td></td>
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<tr>
<td>Bob Hausler/Scott Mulliner</td>
<td>City of Plano</td>
<td>X</td>
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Others present were: Dave Farris, KenCom Director; Lynette Bergeron, KenCom Assistant Director; Bonnie Walters, KenCom Administrative Assistant; Josh Flanders, Oswego Fire District; Larry Hilt, Yorkville Police Department; Armando Sanders, Montgomery Police Department; Scott Koster, Kendall County Sheriff’s Department; Michael Hitzemann, Bristol Kendall Fire District.

Greg Witek called the meeting to order and requested a roll call of the membership. Ten members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Gilmour made the motion to approve the agenda as presented, seconded by Neitzer. All members present voting aye. Motion carried.

Witek called for Public Comment – None

Witek called for Correspondence – Bergeron mentioned that Jen Stein (KenCom Supervisor), attended an open house at Bristol Kendall Fire Department and KenCom received a letter from Bristol Kendall thanking them for their participation. Bergeron stated the Oswego Fire Department was chosen for the EMS run of the quarter through Rush Copley and two of the KenCom dispatchers were recognized in January (Jaymee Goodspeed and Jennifer Powell). Bergeron stated in February there were two more dispatchers recognized after Little Rock Fox Fire District received the EMS run of the quarter (Karla Maurer and Neely Zuhn).

Witek called for a motion to approve the November 20th, 2014 meeting minutes. Neitzer made a motion to approve the minutes, seconded by D. Nelson. All members present voted aye. Motion carried. Witek stated the Operations Board, Personnel Committee and Finance Committee minutes are contained in the packet for informational purposes.

Workman’s Comp Insurance – L. Nelson stated KenCom has been on the County’s Workman’s Comp and their initial deductible is $100,000 for each occurrence. L. Nelson stated they did get a second Workman’s Comp Policy that has a zero deductible, and it has already gone into effect. Discussion ensued.
Bergeron stated that they are currently at 40.19% for the overtime budget (we should be at 17%). Bergeron stated in December there was one employee on FMLA, three positions short, and had thirteen sick days. In January there were two employees on FMLA, three positions short, had nine sick days, and three pay periods. Witek mentioned the overall budget should be ok, but they will keep an eye on it.

Report of the Executive Board Chair – No Action

Report of the Operations Board Chair – Flanders stated the RFP was discussed and they decided to break it up into two different projects (Equipment Performance and Coverage). Flanders stated the Operations Board is moving forward with the Equipment Performance portion, and hope to have ready to go after the March Operations Board Meeting. Flanders stated the Operations Board is also looking at some backup and redundancy options and will report back in the future. Flanders stated they have a group looking into the possible CAD upgrade.

Report of the Personnel Committee – Flanders stated they went over the goals of the Director and Assistant Director, and an employee survey is expected to be rolled out by the end of March. Flanders mentioned an employee recognition for longevity was discussed and they would like to continue this program. L. Nelson mentioned to the board to allow the Finance Committee to come up with modest gifts for 5, 10, 15, 20, 25, and 30 years of service to begin in April. After discussion there were no issues moving forward.

Witek called for the Special Committee Reports:
By-Laws Committee Report – No Action

Witek called for Old Business:
KenCom/Kane County Agreement– L. Nelson stated Kane County has created a draft and KenCom’s attorney has gone through it, and is now back in Kane County’s hands. L. Nelson discussed the changes that were made in the agreement from the original draft. L. Nelson made a motion to give the Executive and Finance Board Chair the authorization to sign the KenCom/Kane County Agreement if agreed by all parties, seconded by Thompson. During discussion, Funkhouser mentioned he would like to see the agreement before it is authorized. All members present voting aye. Motion carried.

KenCom/TriCom Backup Agreement – No Action

Somonauk Police – L. Nelson stated the agreement is finished and the same core agreement that was used with the Village of Montgomery, with an amount of $35,700 for a year of dispatch has already been previously discussed with a reimbursement up to $15,000 for doing the CAD work. L. Nelson discussed all changes that are different from the Village of Montgomery’s agreement. L. Nelson made a motion to give the Executive Board Chair the authorization to sign the Somonauk agreement when agreed by all parties and approved by the Finance Committee, seconded by Neitzer. Discussion ensued. Funkhouser asked why the contract had not been circulated to the board before a vote is done. Mulliner agreed with Funkhouser that the Executive Board should see the final document. Eight members voting aye, Funkhouser and Mulliner voting nay. Motion carried.
RFP for Outside Radio Consultant – Witek stated the RFP will come back to the Executive Board when the bids are completed and they are ready to approve spending money.

Other Old business – No Action

Witek called for New Business:
Economic Interest Form – Bergeron noted everyone should be receiving the Economic Interest Form and to make sure and include the KenCom Board on the form.

Personnel Committee Goals/Purpose/Composition – Thompson made a motion to approve the Personnel Committee Goals/Purpose/Composition, seconded by Baird. All members present voting aye. Motion carried.

Generator Failure Discussion – Farris stated the Operations Board voted to go back to a three year retention period for audio, so they had to bring in an outside firm to upgrade the hardware to retain three years which has been completed. Farris stated there have been problems with the phone systems at the main center and the backup center (audio/echo and transfer issues), and convinced the vendor to fly a representative in to look at the issues. Farris stated during this time they were forced to work out of the backup center one day, and a second tech was sent from Colorado to help with the unresolved problems. These issues have been resolved. Farris stated during that process they noticed one of the hard drives of the primary CAD server had failed and had to be replaced (it did not impair the way KenCom functioned). Farris stated during the County’s generator testing, the main switch failed. Farris reviewed a power point of the events that occurred. Discussion ensued. L. Nelson mentioned an informal group has been put together to review the CAD system and asked for volunteers from the Executive Board to be included. They will be meeting tomorrow if anyone would like to join.

Appointment of Operation Board Alternate Member – D. Nelson made a motion to appoint Harold Martin as an alternate member for the Kendall County Sheriff’s Office on the Operations Board, seconded by Gilmour. All members present voting aye. Motion carried.

May Executive/Operation Board Meeting – Mulliner made a motion to move the location of the May Executive Board Meeting to the Millhurst Ale House, to have a joint meeting with the Operations Board, seconded by Gilmour. All members present voting aye. Motion carried.

Other business from the floor – None

Directors Report – Farris stated one of the trainees in training has resigned. Farris stated the background checks and pre-hire physicals have been completed and have offered four positions to begin in March. Farris stated all current employees on FMLA have returned but have one that is going on FMLA beginning March 2nd. The 2nd full week in April is National Telecommunicator Week. Farris stated a supervisor and a dispatcher will attend the MABAS Conference in Springfield February 18-20, 2015. Farris stated in January 73% of the calls were cellular 9-1-1, and the statistics are contained in the packet.

Closed Session – Neitzer made a motion to move into closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1),
seconded by Funkhouser. A roll call vote was taken with all ten members voting aye. Motion carried. Closed session began at 6:29 p.m.

Open session resumed at 7:06 p.m. All members are the same as before closed session with the exception of Dave Farris, Lynette Bergeron, and Bonnie Walters.

No action after closed session.

Baird made a motion to adjourn the meeting, seconded by Neitzer. All members present voted aye. Motion carried. The meeting was adjourned at 7:06 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary