Greg Witek called the meeting to order and requested a roll call of the membership. Nine members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Randall made the motion, seconded by Thompson. All members present voted aye. Motion carried.

Witek called for Public Comment. None

Witek called for Correspondence. None

Witek called for a motion to approve the June 27th, 2013 meeting minutes. Gilmour made a motion to approve the minutes, seconded by D. Nelson. All members voted aye. Motion carried. Witek stated the minutes from the Operations Board and Finance Board are contained in the packet behind the minutes of the Executive Board for information purposes.

Report of the Operations Board Chair- Josh Flanders gave an update on Everbridge. Flanders stated there was a discussion last month about the 25% errors that occurred when loading the AT&T data which was corrected, but when Everbridge put it back in the system it was not aligned correctly on their part so that is being corrected. Flanders mentioned that Sikora will pass on a copy of the press release to the board when it is released to the public. Bergeron stated supervisor Jillian McMillin found more errors that need to be corrected. Bergeron stated there may be a different format that can be supplied by AT&T to give to Everbridge to make everything flow better. Discussion Ensued. Bergeron stated all non-traditional landlines such as Comcast and Vonage need to opt in or they will not be notified. L Nelson mentioned contacting some of these non-traditional companies to see if they can supply a list that can be added into Everbridge. Discussion Ensued. Randall stated that the fee to Everbridge will not be
paid next year until a year after the system is live. Witek mentioned giving the Operation Board the contact information for AT&T and have them contact AT&T and Everbridge to get the issues resolved. Bergeron stated she will give Nick Sikora the contacts from AT&T for him to take care of. Discussion Ensued.

Witek called for the Finance Committee Report:

Treasurers Report- L Nelson reviewed the June 2013 Treasurer’s Report. Randall made a motion to approve the Treasurer’s Report, seconded by Mulliner. All members voted aye. Motion carried.

Mid-Year report of the Auditor- L Nelson stated the auditor has gone through KenCom’s books and she has met with the Treasurer. L Nelson stated that the preliminary from the auditor shows that everything looks in order.

Operation Bills/Surcharge Bills- Witek called for a motion to give a final approval for the paid July 2013 Operations Bills in the amount of $109,470.45 with deposits in the amount of $26,296.60. Randall made a motion to approve the bills as presented by the Finance Committee in the amount of $109,470.45, seconded by Gilmour. Discussion Ensued. A roll call vote was taken with all nine members present voting aye. Motion carried.

Surcharge Bills- Witek called for a motion to give a final approval for the paid August 2013 Surcharge Bills in the amount of $7,471.50 with deposits in the amount of $57,321.30. Neitzer made a motion to approve the bills as presented by the Finance Committee in the amount of $7,471.50, seconded by D Nelson. Discussion. A roll call vote was taken with all nine members present voting aye. Motion carried. Witek reviewed the aging Accounts Receivable report contained in the packet.

Anticipated Expenses- Farris reviewed the anticipated expenses in the amount of $150.00, as requested by the Finance Committee. Farris stated an amount of $1,000 was previously approved to purchase various batteries and chargers for portable radios and pagers. Farris stated the lowest bid he has found is for $1,108, his recommendation is to increase the original amount by $150 to include shipping. Neitzer made a motion to increase last month’s approved amount from $1,000 to $1,150, seconded by Gilmour. A roll call vote was taken with all nine members voting aye. Motion carried.

Report of the Executive Board Chair:

Appointments to the KenCom Operations Board- Witek stated after reading the by-laws it states that the Executive Board needs to approve the Delegate and Alternate Members of the Operation Board.

Reappointment of Existing Agency Delegate and Alternate Members- Neitzer made a motion to reappoint the existing agency delegate and alternate members, seconded by Mulliner. Discussion. All members present voted aye. Motion carried.

Appointment of Delegates and Alternates for the Village of Montgomery Police, Montgomery Countryside Fire District, and Aurora Township Fire District- Neitzer made a motion to appoint the delegate and alternate for the incoming agencies, seconded by McCarty. Discussion. All members present voted aye. Motion carried.
Witek called for Old Business:
Project Update- No Action.

Everbridge Implementation Update- Josh Flanders covered during the Report of the Operations Board Chair.

Radio System- L Nelson stated they are proceeding with the Montgomery test site, and have had meetings with Montgomery to continue the process moving forward. Witek stated the Montgomery site is testing the relocation of the addition of some transmit and receive capabilities to the Montgomery Water Tower from Oswego Station 3 to improve radio issues in the northeast corner of the county. L Nelson proposed a larger plan to the board to help with the radio issues. L Nelson stated the objective of the larger plan is to upgrade the coverage for both fire and police agencies in the county. L Nelson showed the board a map with the new upgrades and proposed additional locations of sites. L Nelson stated the project has an estimated cost of $500,000, and the Montgomery test site project will be approximately $150,000 of that cost. L Nelson stated that Little Rock Fox Fire District is willing to transfer $500,000 of their grant funds to KenCom to complete the proposed plan to upgrade the current radio system. Randall made a motion to transfer $500,000 from Little Rock Fox Fire District to KenCom and to begin the radio upgrade project, seconded by D Nelson. Discussion Ensued. L Nelson stated the project was contingent on the $500,000 being transferred into KenCom and then they can begin to enter into contracts to build out the system. L Nelson handed out an estimated cost sheet to review. Witek stated he would like any and all input from the Operations Board to see if they have any issues with the proposal or any questions before moving forward. Discussion Ensued. A roll call was taken with all nine members present voting aye. Motion Carried. L Nelson stated there is another issue in large buildings in the county and penetration for both transmit and receive for fire and police agencies. L Nelson stated there is a possible solution to help in the large buildings which is to purchase a miniature receive transmit site which connects to the internet. L Nelson stated it will cost approximately $2000-$3000 per site and would only work if you are inside the building. L Nelson stated he would like to purchase one of the units and test it to see if it works. L Nelson stated that this miniature site needs to be connected to the internet so if there is any type of disaster and the internet connection is lost, this site would not work.

Montgomery Police, Montgomery Countryside Fire, Aurora Township Fire- L Nelson stated all contracts are signed and completed, and that Montgomery Countryside Fire has already brought the check in and paid for their first year in advance.

Formal Reviews of KenCom Management- No Action

Collective Bargaining- Witek stated there is no new information to report.

Other Old business- L Nelson mentioned he needs to go over to the Village of Plainfield to discuss their water tower. Randall made a motion to approve the Finance Committee to negotiate with the Village of Plainfield for use of their Grant Park Water Tower, seconded by Neitzter. All members present voted aye. Motion carried.
Witek called for New Business:
Other New business- No Action

Closed Session- No Action

Witek called for the Director’s Report. Farris reviewed the attached Directors Report. KenCom continues to solicit applications and interview for two dispatcher positions. They had one seat filled, but KenCom just received a resignation from an employee that morning. Discussion Ensued. Bergeron stated she is soliciting through professional sites, and will also begin advertising through local newspapers to try to fill the two vacant positions as soon as possible. Farris stated staff continues to work with the Kane County ETSB on revising the necessary agreements for an updated filing with the Illinois Commerce Commission. Farris stated staff met with a representative of FEMA regarding reimbursement for overtime expenses from the April flood/store event. Farris stated the newsletter is attached and wireless 9-1-1 statistics for the month of June 2013 represented 69% of calls received.

Witek stated the next meeting is scheduled for August 22nd, 2013 at 5:30 p.m. in the same room.

Thompson made a motion to adjourn the meeting, seconded by Randall. All members present voted aye. Motion carried. The meeting was adjourned at 6:34 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Richard Randall
Secretary