Members present were: Chairman Greg Witek, Little Rock Fox Fire District; Vice Chairman Darald Nelson, Village of Newark; Judy Gilmour, Kendall County Board Member; Scott Koster, Kendall County Sheriff’s Office; Richard Dickson, Bristol-Kendall Fire District; Dick Kuhn, Oswego Fire District; Jim Horton, Lisbon Seward Fire District; Larry Nelson, Member At Large; Rose Spears, City of Yorkville; and Scott Mulliner, City of Plano.

Others present were: Dave Farris, KenCom Director; Lynette Bergeron, KenCom Assistant Director; James McCarty, Bristol-Kendall Fire District; Andy Kaczmarek, Village of Montgomery; and Lisa Bowen, Kendall County Sheriff’s Office.

Witek called the meeting to order and requested all guests to sign in and requested a roll call of the membership. Ten members were present creating the necessary quorum for voting purposes. Witek introduced Judy Gilmour as the new representative from the County Board and asked that everyone go around the table and introduce themselves.

Witek called for a motion to approve the agenda. Koster made the motion, seconded by Spears. All members present voted aye. Motion carried.

Witek called for Public Comment. None. (See paragraph before Director’s Report)

Witek called for Correspondence. None.

Witek called for a motion to approve the November 29, 2012 meeting minutes. Dickson made a motion to approve the minutes, seconded by D. Nelson. All members present voted aye. Motion carried. Witek stated the minutes from the Operations Board are contained in the packet behind the minutes for the Executive Board for information purposes.

Witek called for the Finance Committee Report. Koster stated the treasurer’s report as presented to the Operations Board had an error wherein the transfer from the ETSB fund to the building fund had a typographical error of $5,000 instead of $50,000. Koster stated that has been corrected and the corrected treasurer’s report is contained in the board packet. Witek requested a motion to approve the November Treasurer’s Report. Spears made motion to approve the Treasurer’s Report, seconded by Dickson. All members voted aye. Motion carried.

Witek called for a motion to pay the Operations Bills. L. Nelson made a motion to pay the operations bills for December in the amount of $1,279.98 as presented by the Finance Committee, seconded by Spears. A roll call vote was taken with all ten members voting aye. Motion carried.

Witek called for a motion to pay the Surcharge Bills. Farris reviewed the items on the bill for payment on 12/12/2012. Dickson made a motion to pay the surcharge bills presented for
payment 12/12/2012 in the amount of $7,400.09 as presented by the Finance Committee, seconded by D. Nelson. A roll call vote was taken with all ten members voting aye. Motion carried. Farris reviewed the items on the bill for payment on 12/20/2012. Koster made a motion to pay the surcharge bills presented for payment 12/20/2012 in the amount of $5,383.29 as presented by the Finance Committee, seconded by Spears. A roll call vote was taken with all ten members voting aye. Motion carried. Farris reviewed the items on the bill for payment on 12/27/2012. Spears made a motion to pay the surcharge bills presented for payment 12/27/2012 in the amount of $29,639.98, seconded by Koster. A roll call vote was taken with all ten members voting aye. Motion carried.

Witek called for Old Business. Witek called for Project Update. Farris stated there have not been many changes since the last project update. Farris stated the BK Fire project has been added to the back of the list for summary review. Witek asked Farris for an update on the enhanced 9-1-1. Farris stated with the changes in the equipment and the occupancy downstairs October 24th, KenCom is able to receive wireless phase 2 calls. Farris stated they have now petitioned each one of the wireless carriers in the area and by FCC Regulations, they have between 6 and 15 months to complete the process to send phase 2 data to us, which allows us to locate the caller on a map. Witek asked for any questions. None.

Andy Kaczmarek from the Village of Montgomery joined the meeting. Witek asked for him to sign in.

Witek called for FEIN Number. L. Nelson stated that the FEIN number has been obtained along with state numbers and it appears that KenCom is ready to go with payroll. L. Nelson stated the first payroll period will be in January.

Witek called for the Emergency Notification System. Koster stated on December 12th at the Operations Board meeting, the Operations Board voted to forward a recommendation to the Executive Board that they consider, accept and enter into a contract with Everbridge Communications for an emergency notification system. Koster stated the recommendation was for the $25,480 Everbridge Communication’s quote for unlimited minutes and unlimited email and text. Koster stated this is a one year contract with optional renewal at the same price for four additional years. Discussion ensued. Witek stated he will work with Farris and Koster between now and the finance meeting on putting together a formula on how to break down which entities pay what percent of the $25,480.

Witek called for Collective Bargaining. Witek stated there is nothing new to report and things are moving slowly.

Witek called for Formal Reviews for KenCom Management. Witek stated Dave Farris and Gail Johnson are in the process of working on this.

Witek called for any other old business. None.

Witek called for New Business – 2013 Executive Board Meeting Dates. Witek stated the discussion at the finance committee was that it is strongly anticipated that the Executive Board
meetings will move back to a quarterly schedule; however, it is easier to have a monthly list of meetings and cancel them than it is to try to schedule special meetings. Dickson made a motion to approve the 2013 Executive Board Meeting Dates, seconded by Spears. All members present voted aye. Motion carried.

Witek called for any other new business. Gilmour stated it was brought up by Jill the possibility of paying KenCom the $1.75 million. L. Nelson stated he read that email and he didn’t want to bring it up until he talked to Jill. Gilmour stated the real reason to pay it all in a lump sum is to make it easier on Jill and it would be from year to year not necessarily forever more. Witek stated it doesn’t really hurt KenCom or benefit KenCom but if it is something that will help Jill, KenCom certainly wants to do it. Gilmour asked if the board could tell her how the workman’s comp is working now. L. Nelson stated currently they are under the county’s workman’s comp. He stated it is on the agenda for the next finance committee. L. Nelson stated in order to get a quote, they had to have the federal identification number, which they now have and he will be working on quotes next week. Discussion. It was decided that L. Nelson would get the quotes and they would be brought back for discussion.

Witek stated there is no need for closed session.

Witek made another request for Public Comment as Mr. Kaczmarek was not present at the beginning of the meeting. Mr. Kaczmarek introduced himself as a trustee for the Village of Montgomery. Mr. Kaczmarek stated that Sugar Grove is pulling out of Montgomery Dispatch and this brought up concern for the Village because as of July 1, they want to eliminate their dispatch center and he was wondering if KenCom was aware of this and if they had talked about this at all. L. Nelson stated they had a meeting with them and there were a lot of questions regarding call volume, how 9-1-1 calls are handled, etc. L. Nelson stated the technology is doable, but KenCom needs more statistics from Montgomery in order to see how it would work. L. Nelson stated KenCom is more than willing to have a meeting and talk about it. Mr. Kaczmarek thanked everyone for their time. Farris offered to give Mr. Kaczmarek a tour of KenCom at the end of the meeting.

Witek called for the Director’s Report. Farris stated that both police and fire are completely transitioned over to the new repeaters. Farris stated three of the four old existing channels are already turned off. He stated Fire 1 wideband is the only channel still active and they are going to change the PL code on the repeaters so that they can continue to use it for another two weeks only for some testing, but there will be no further dispatching. Farris stated they have not started working over at BK Fire but they expect to start that relatively quickly. Farris stated the wireless 9-1-1 statistics for the month of November 2012 represented 71% of calls received.

Witek stated for the purpose of the minutes and that so no one is blindsided, there is some push back from several of the fire agencies on the new radio system, just growing pains, hiccups, and it is different than it was. Witek stated he just wanted everyone to know there is some push back, some more vocal than others, and all of the issues that the fire agencies have asked about are being worked on.

Witek stated the next meeting is scheduled for January 24, 2013 at 5:30 p.m. in the same room.
Spears motioned to adjourn the meeting, seconded by Koster. All members present voted aye. Motion carried. The meeting was adjourned at 6:46 p.m.

Meeting recorded by Lisa Bowen.

Respectfully Submitted,

Richard Randall
Secretary