KenCom Finance Committee Meeting Minutes
Held, February 21st, 2013
10 a.m.

Present were: Chairman Larry Nelson, Member at Large; Richard Randall, Kendall County Sheriff’s Office; Judy Gilmour, Kendall County Board Member; Greg Witek, Little Rock Fox FD; Bob Hausler, City of Plano.

Others Present: Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary; Scott Koster, Kendall County Sheriff’s Office.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda as submitted. Hausler made the motion, seconded by Randall. All members present voted aye, motion carried.

Nelson called for Correspondence. No correspondence to report.

Nelson called for a motion to approve the January 17th, 2013 Finance Committee Meeting Minutes. Hausler made the motion, seconded by Witek. All members present voted aye, motion carried.

Nelson called for the Treasurer’s Report-January 2013. Scott Koster reviewed the report. Farris stated KenCom will be receiving a credit back from Call One for $4,900 because they had billed us a month in advance and they hold a credit balance. Hausler made a motion to approve the Treasurer’s Report, seconded by Randall. All members present voted aye, motion carried.

Nelson called for the February 2013 Capital Bills. Witek made a motion to approve the February 2013 Capital Bills for payment in the amount of $438,076.25, seconded by Randall. Farris reviewed the bills to be paid. Discussion Ensued. A roll call was taken with all five members present voting aye, motion carried.

Nelson called for the February 2013 Operation Bills. Witek made a motion to approve the February 2013 Operation Bills for the amount of $188,886.68, seconded by Randall. Bergeron reviewed the bills to be paid. Discussion Ensued. Nelson mentioned he would like a new report to be generated monthly for the Accounts Receivables to be shown monthly at the Finance Meeting. Nelson would like all of the agencies listed and a monthly tally of paid and not paid. Farris stated he would like to begin invoicing Sandwich Fire District monthly and to be included in the Accounts Receivable report. Discussion Ensued. A roll call vote was taken with all five members present voting aye, motion carried.

Nelson stated he agreed to send all members of the Executive Board a copy of all bills to be paid monthly. Nelson would like the entire Finance Packet sent to each Executive Board member to review.

Nelson called for Old Business:
Project Update- Farris mentioned that the renovations at Bristol Kendall for KenCom’s backup center are complete and Farris is working on putting the center back together. Farris hopes to have the center put back together within the next couple of weeks. Discussion Ensued

Collective Bargaining- No new business

Montgomery PD- To be discussed in Executive Session.

Other Old Business:
EverBridge- Nelson stated this needs to be added to the Executive Agenda to be voted on February 28, 2013.
Newark Tower- Nelson mentioned that the sale of the land for the Newark Tower never closed. Newark Fire District was originally supposed to take care of the transaction and use their attorney to close the land since they own the land. KenCom cannot own land and is leasing the land from Newark Fire District. Nelson stated the check sent from KenCom had never been cashed and sitting in Newark Fire District’s account. Nelson contacted Floyd, who is the president of the Newark Fire District, and he agreed to allow KenCom’s attorney Dallas Ingemunson do the closing. Ingemunson has been informed and is in the process of closing the property. Discussion Ensued.

Nelson called for New Business:
Anticipated Expenses- Farris reviewed Anticipated Expenses. The three items discussed were: $1,500.00 for licensing for a VHF repeater pair for Fire Admin use, $525.00 for replacement headsets for telecommunicators, and $1,000.00 for additional countertop for BK fire consoles. Discussion Ensued. Witek made a motion to approve the anticipated expenses in the amount of $3,025.00, seconded by Randall. All members present voted aye, motion carried.

Nelson called for Other Business: No Action.

Executive Session: Hausler made a motion to go into Executive Session to discuss Lease Contracts Negotiations, seconded by Randall. A roll call was taken at 10:47 a.m. with all five members present voting aye, motion carried. Scott Koster left the meeting at 10:47 to attend to other business.

The board came out of Executive Session at 11:22 a.m.

It was later determined the criteria was not met for an Executive Session. It should be noted that no one was excluded from the Executive Session. Nelson stated that he and Witek have had ongoing discussions with the Village of Montgomery regarding Montgomery looking for alternatives for dispatching services. Nelson stated after these discussions the Police Chief would like to make a recommendation to the Montgomery Village Board to close their dispatch center and join KenCom for their dispatching needs. Discussion ensued over the impact of adding Montgomery for dispatching services to KenCom. Witek made a motion to move that the Finance Committee, send a recommendation to the KenCom Executive Board that, contingent on a positive decision of the Montgomery Village board, the Executive Board will direct the Finance Committee to enter into negotiations with the Village of Montgomery for police 911 call taking and dispatch services, seconded by Randall. All members present voted aye, motion carried.

Other Business: Hausler asked Farris if the coverage issues were resolved with the radios. Farris stated he is in the process of working on the issue and is doing more testing and evaluating. KenCom is working with the vendor, A-Beep, to resolve the issue. Discussion Ensued.

Nelson stated the next Finance Committee meeting is Thursday March 21st, 2013 at 10:00 a.m. Randall made a motion to adjourn the meeting, seconded by Hausler. All members present voted aye. Meeting adjourned at 11:30a.m.

Respectfully submitted,

Bonnie Walters
Recording Secretary