KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING

Kendall County Office Building, Rooms 209 & 210
Tuesday, June 3, 2014 at 6:00 p.m.

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to Be Heard
   A. A. I. Johnson
9. New Business
   A. Sheriff Richard Randall swears in Kendall County Sheriff’s Office Operations Division
      Commander Brian Jahp, Deputy Commander Michael Peters and Sergeant Jason Langston.
10. Old Business
11. Standing Committee Reports
   A. Economic Development
      1. Approval of Letter of Support for CMAP Local Technical Assistance Application for a
         Countywide Industrial Market Study
   B. Finance Committee
      1. Approve claims in the Amended amount of not to exceed $1,045,045.11
   C. Health & Environment
   D. Animal Control
   E. Highway
      1. Approval of settlement of Case #14 ED 1, County of Kendall v. Raymond Van Dolson, et
         al., for the acquisition of 1.6 acres of land (PIN 03-05-200-003) for the amount of
         $12,500.00
   F. Standing Committee Minutes Approval
12. Special Committee Reports
   A. Kencom Executive Board
   B. Housing Authority
13. Chairman’s Report
   A. Appointments - None
   B. Announcements – CASA Kendall County
14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Adjournment
STATE OF ILLINOIS
COUNTY OF KENDALL

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, March 4, 2014 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Koukol moved to approve the submitted minutes from the Adjourned County Board Meetings of 4/1/14. Member Gilmour seconded the motion. Member Gilmour stated that the Citizens from the Press should be Citizens to be Heard. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Flowers moved to approve the agenda as amended. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated the Executive Board is to go to meet on May 22nd. Member Gilmour recognized Ryan Mathre who was named dispatcher of the year.

Per Diem Ad Hoc

Resolution to establish the compensation, mileage reimbursement, and health benefits for County Board Members

Member Cesich made a motion for the approval of a resolution to establish the compensation, mileage reimbursement, and health benefits for County Board members elected to a term beginning December 1, 2014 and ending November 1, 2018 effective December 1, 2014 to November 30, 2016, all compensation, mileage reimbursement and health benefits shall remain as stipulated in Resolution 2012-26, approved by the County Board on May 15, 2012. Effective December 1, 2016, County Board members elected to a term beginning December 1, 2014 and ending November 30, 2018, shall receive the following compensation, mileage reimbursement, and health benefits: monthly salary of $1,000; shall not receive per diem compensation for meeting attendance; shall not receive mileage reimbursement for in-county travel; shall receive mileage reimbursement for out-of-county travel for meetings authorized by the County Board or assigned by County Board Chair. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions; and choice of health and dental insurance plan offered by the County with full cost of plan paid by the County Board member. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion to call the question. Members voting aye include Cesich, Cullick, Gryder, Prochaska, and Shaw. Members voting nay include Flowers, Gilmour, Koukol, Purcell and Wehrli. Motion defeated 5-6.

Resolution of forms for County Board Committee and Special Appointment attendance, mileage reimbursement and salary voucher

Member Cesich made a motion for the approval of a resolution of forms for county board committee and special appointment attendance, mileage reimbursement, and salary voucher to be completed and submitted by County Board members - a) County Board, County Board Committee and Special Appointment Attendance Record; b) Kendall County Board Mileage Log; c) County of Kendall Board Member Salary Voucher. Member Cullick seconded the motion.

Member Wehrli made a motion to amend the original motion to separate out the 3 items and vote on them each individually. Member Shaw seconded the motion.
Members discussed the attendance record form regarding the naming of another person in attendance at a special appointment committee meeting.

Chairman Shaw asked for a roll call vote on the amended motion. Members voting aye include Prochaska, Purcell, Shaw, and Wehrli. Members voting nay include Cesich, Cullick, Flowers, Gilmour, Gryder and Koukol. Motion defeated 4-6.

Member Shaw asked for a roll call vote on the original motion. All members present voting aye except Wehrli who voted nay. Motion carried 9-1.

COUNTY OF KENDALL
RESOLUTION 2014-16

RESOLUTION APPROVING FORMS FOR COUNTY BOARD COMMITTEE AND SPECIAL APPOINTMENT ATTENDANCE, MILEAGE REIMBURSEMENT AND SALARY VOUCHER TO BE COMPLETED AND SUBMITTED BY COUNTY BOARD MEMBERS

WHEREAS, 55 ILCS 5/4-10001 authorizes County Board members to receive compensation as established by the County Board in accordance with the method of compensation selected by the County Board. Additionally, pursuant to 55 ILCS 5/4-10001, County Board members and the Chairman of the County Board are entitled to travel and expense allowances as determined by the County Board; and

WHEREAS, the Kendall County Board (hereinafter “County Board”) desires to approve standardized forms with instructions for County Board members to complete to document meeting attendance; and

WHEREAS, the County Board desires its members to submit standardized forms to request per diem compensation and mileage reimbursement;

WHEREAS, by resolution the County Board may wish to amend the attached standardized forms, add standardized forms, or provide instructions expected to be completed by County Board members.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Kendall County approves the attached forms titled “County Board, Board Committee & Special Appointment Attendance Record” (hereinafter “Attendance Record”, a copy of which is attached hereto as Exhibit 1), “Kendall County Board Mileage Log” (hereinafter “Mileage Log”, a copy of which is attached hereto as Exhibit 2), and “County of Kendall Board Member Salary Voucher” (hereinafter “Salary Voucher”, a copy of which is attached hereto as Exhibit 3); and

BE IT FURTHER RESOLVED that effective June 1, 2014, the approved forms attached as Exhibits 1 through 3 are the exclusive forms to be used by County Board members to document meeting attendance, request per diem compensation and request mileage reimbursement pursuant to the Kendall County Board Rules of Order, and

BE IT FURTHER RESOLVED that, effective June 1, 2014, each County Board member shall submit to the Kendall County Treasurer’s Office, the completed Attendance Record and Salary Voucher for all meetings attended for which the Board member is requesting per diem compensation pursuant to the Kendall County Board Rules of Order. The completed Attendance Record and Salary Voucher forms must be submitted by the Treasurer’s Office within sixty (60) calendar days after the County Board member attended the meetings referenced on the Attendance Record form. County Board members shall not request per diem compensation for meetings that have not yet occurred; for meetings the County Board members have not attended; and for meetings which are not compensable pursuant to the Kendall County Board Rules of Order. County Board members shall not be eligible for per diem compensation for meetings occurring more than sixty (60) calendar days prior to the County Board member’s submission of the completed Attendance Record and Salary Voucher forms.

BE IT FURTHER RESOLVED that, effective June 1, 2014, County Board members shall submit to the Treasurer’s Office, the completed form entitled “Kendall County Board Mileage Log” (Ex. 2) recording all mileage for which the County Board member is seeking mileage reimbursement pursuant to the Kendall County Board Rules of Order. The completed Kendall County Board Mileage Log must be submitted to the Treasurer’s Office within sixty (60) calendar days after the County Board member incurred the mileage for which the County Board member is seeking reimbursement. County Board members shall not be eligible for mileage reimbursement for travel that has not yet occurred. County Board members shall not be eligible for mileage reimbursement for travel occurring more than sixty (60) calendar days prior to the County Board member’s submission of the completed Kendall County Board Mileage Log form.

BE IT FURTHER RESOLVED that, in the event of a direct conflict between this Resolution and the Kendall County Board Rules of Order, the Kendall County Board Rules of Order shall prevail.

Approved and adopted by the County Board of Kendall County, Illinois, this 8th day of May, 2014.
Co Board 5/8/14
STANDING COMMITTEE REPORTS

Public Safety

Ordinance increasing fees for taking of bond

Member Prochaska moved to approve the ordinance increasing fees charged by the Kendall County Sheriff's Office for the Taking of Bond in an amount not to exceed $35.00 effective May 6, 2014. Member Purcell seconded the motion.

Member Cullick made a motion to refer the ordinance increasing fees charged by the Kendall County Sheriff's Office for the Taking of Bond in an amount not to exceed $35.00 effective May 6, 2014 and the ordinance increasing fees charged by the Kendall County Sheriff's Office for the Service of Writs in an amount not to exceed $105.00, Civil Process in an amount not to exceed $59.50 and Execute/Acknowledge Real Estate Deed of Sale in an amount not to exceed $15.00 to the Committee of the Whole meeting. Member Flowers seconded the motion.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Economic Development

Member Koukol stated that the Kendall County Job Fair will be on June 6, 2014.

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $725,783.62. Member Gilmore seconded the motion.

COMBINED CLAIMS: FCLT MGMT $61,081.26, B&Z $1,969.00, CO CLK & RCDR $544.93, ELECTION $2,885.52, ED SRV REG $764.33, SHRFF $2,027.62, CRRCTNS $17,096.03, MERIT $750.00, EMA $101.58, CRCT CT CLK $254.17, JURY COMM $241.33, CRCT CT JDG $3,891.08, CRNR $733.96, CMB CRT SRV $13,377.99, PUB DFRNDR $1,709.49, ST ATTY $1,527.20, SPRV of ASSMT $1,321.08, EMPLOY HLTH INS $373,672.60, OFF of ADM SRV $795.55, GNRL INS & BNDG $41.00, CO BRD $289.92, TECH SRV $1,178.16, PRPTY TX SRV $75.00, ECON DEV EXP $2,019.04, CAP IMPRV FND-EX $24,427.98, LIABIL INSUR EXPS $10,006.87, CO HWY $1,758.73, TRNSPT SALES TX EXP $43,226.78, KC TRNSPT ALT PRGM $5,000.00, HLTH & HNM SRV $79,326.40, FRST PRSRV $8,531.20, ANML MED CR FND $269.00, ANML CNRTL EXP $3,762.78, CO RCDR DOC STRG $171.50, DRG ABS EXP $425.44, HIDTA $8,955.68, SHRFF RANGE FND $352.18, CMSRY FND $532.77, LAW LIBR $4,067.88, PRBTN SRV EXP FND $7,859.53, KAT $1,874.48, ENG/CONSULTN ESCRW $1,344.64, PUB SFTY EXP $93.68, ANML POPO CNTRL $545.00, VAC $10,936.28, FP BND PRCS $4,249.00.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Authorize $20,000 to CASA Kendall County

Member Purcell moved to authorize $20,000 from the General Fund line item 0102-037-6999 to CASA Kendall County for Child Advocacy Services. Member Wehrli seconded the motion.

Members discussed the fee increase and the fact that it would take time for them to get anything from the increase.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

County Clerk/ Recorder Salary

Member Purcell moved to approve the resolution establishing the salary for County Clerk/Recorder effective December 1, 2014 to November 30, 2018 effective December 1, 2014 $88,768, effective December 1, 2015 $90,097, effective December 1, 2016 $93,025 and effective December 1, 2017 $95,584. Member Cesich seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

County Treasurer/ Collector Salary

Member Purcell moved to approve the resolution establishing the salary for County Treasurer/Collector effective December 1, 2014 to November 30, 2018 effective December 1, 2014 $88,768, effective December 1, 2015 $90,097.
effective December 1, 2016 $93,025 and effective December 1, 2017 $95,564. Member Casich seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

County Sheriff Salary

Member Purcell moved to approve the resolution establishing the salary for County Sheriff effective December 1, 2014 to November 30, 2018 effective December 1, 2014 $110,904, effective December 1, 2015 $112,568, effective December 1, 2016 $116,226 and effective December 1, 2017 $119,422. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Judicial/Legislative

Resolution Supporting Adequate Funding for 911 System

Member Cullick made a motion to approve the resolution supporting adequate funding for 911 system. Member Gilmour seconded the motion.

Members discussed the $2.00 per cell line charge.

Member Prochaska made a motion to amend the motion to approve the resolution supporting adequate funding for 911 system by changing the second number 3 to number 8 and adding a number 7 - The County Board urges members of the 98th General Assembly to oppose adding any additional tax or fees that go above and beyond what counties current charge landline customers; and. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Gilmour. Motion carried 9-1.

Chairman Shaw asked for a roll call vote on the original motion. All members present voting aye. Motion carried.

COUNTY OF KENDALL, ILLINOIS
RESOLUTION 2014-20
RESOLUTION SUPPORTING ADEQUATE FUNDING FOR 911 SYSTEMS

WHEREAS, there exists in the State of Illinois a need for its citizens to quickly and efficiently communicate with providers of emergency services; and

WHEREAS, the State of Illinois, in conjunction with its units of local government, has attempted to address these needs by the creation of the Emergency Telephone System Act of 1979 and the Wireless Emergency Telephone Safety Act of 1999; and

WHEREAS, the Emergency Telephone System Act and the Wireless Emergency Telephone Safety Act are collectively referred to as the "911 Systems"; and

WHEREAS, the Emergency Telephone System Act and the Wireless Emergency Telephone Safety Act, or 911 Systems, are currently funded at levels that are inadequate to meet the demands and obligations for maintaining and improving these Systems; and

WHEREAS, with the increased societal use of wireless communication devices and the decline of landlines, there is a marked decline in the required revenues to support the 911 Systems and the ability to adequately serve the citizens of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY, AS FOLLOWS:

1) The County Board urges members of the 98th General Assembly to review all potential funding options for the continued viability of the 911 Systems; and

2) The County Board urges members of the 98th General Assembly to grant counties with 911 Systems the appropriate revenues to not only support the current system but the continued anticipated growth in the 911 Systems; and

3) The County Board urges members of the 98th General Assembly to extend the current Wireless Emergency Telephone Safety Act; and

4) The County Board urges members of the 98th General Assembly to support the various boards established under the Emergency Telephone System Act who have the responsibility for planning 911 Systems;
5) The County Board urges members of the 98th General Assembly to support and supervising implementation, upgrading and maintaining of the 911 Systems; and

6) The County Board urges members of the 98th General Assembly to support the implementation of the next generation of the 911 system; and

7) The County Board urges members of the 98th General Assembly to oppose adding any additional tax or fees that go above and beyond what counties currently charge landline customers; and

8) The County Board directs the Office of Administrative Services to submit this resolution to the State Senators representing Kendall County, Senator Jim Oberweis, Senator Linda Holmes, Senator Jennifer Bertino-Tarrant, and Senator Sue Rezin, and the State Representatives of Kendall County, Representative John Anthony, Representative Kay Hatcher, Representative Tom Cross, and Representative Stephanie Kifowit, and the Speaker of the House Michael Madigan, the Illinois House Republican Leader Jim Durkin, the Senate President John Cullerton, and the Senate Republican Leader Christine Radogno.

Approved and adopted by the County Board of Kendall County, Illinois, this 6 day of May, 2014.

Attest:

John A. Shaw, Chairman
County Board

Debbie Gillette
County Clerk

Health and Environment

Member Gilmour reviewed the minutes in the packet from the April 14, 2014 meeting.

Proclamation of Rain Barrel Month

Member Gilmour moved to approve the proclamation of Kendall County Rain Barrel Month. Member Cesich seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

PROCLAMATION

Kendall County
Rain Barrel Month
May, 2014
(Resolution 14-21)

Whereas, water is a valuable, limited natural resource; and

Whereas, municipal and rural residents in Kendall County depend on water for numerous home and commercial uses; and

Whereas, conserving and protecting water supplies is of benefit to all residents of Kendall County; and

Whereas, many residents are interested in methods to personally practice conservation of this valuable resource; and

Whereas, for every 100 square foot of roof area, one inch of rain generates approximately 60 gallons of rainwater runoff; and

Whereas, wasteful runoff of rainwater from homes and other buildings into storm sewers or other drainageways can add to the damaging and overwhelming stormwater volumes in our natural waterways; and

Whereas, collecting rainwater is one type of best management practice to reduce stormwater runoff; and

Whereas, by redirecting and collecting rainwater runoff from buildings, it can be available for more productive, cost-efficient uses; and

Whereas, rain barrels are an economical, convenient method of collecting rainwater runoff for future uses; and
Whereas, The Conservation Foundation (TCF) and the Kendall County Soil and Water Conservation District (SWCD), in cooperation with local communities, such as Kendall County, promote the reduction of off-site stormwater runoff and best management practices to redirect and conserve rainwater; and

Whereas, TCF, SWCD and Kendall County encourage homeowners and businesses to implement methods such as rain barrels to capture and efficiently use rainwater; and

Whereas, SWCD and TCF are jointly making rain barrels available to residents and business in the Kendall County as part of a special awareness campaign during May, 2014; and

Whereas, Kendall County endorses such best management practices to help protect our local water resources and wishes to promote the use of such practices to its residents;

Be it Hereby Resolved, the County Board proclaims the month of May, 2014 as

Rain Barrel Promotion month in Kendall County.

Passed and adopted by the County Board on this 6 day of May, 2014.

John A. Shaw
County Board Chairman

Attent/sealed: ____________________
Debbie Gillette
County Clerk

Animal Control

Ordinance Designating duties, powers and authority of Animal Control Director and Animal Control Officer

Member Cesich made a motion to approve the ordinance Designating duties, powers, and authority of the Kendall County Animal Control Director and Animal Control Officer. Member Flowers seconded the motion.

Members discussed inserting the new language in the Standard Operating Procedures. Members discussed the statute requirements regarding animal control issues and the fact that the statutes identify "warden". The Animal Control Committee approved a job title change from Warden to Director, but the Board has not approved the change. It was suggested by the State's Attorney's Office to avoid any type of confusion for potential defenses later on in Animal Control related prosecutions it is important to clarify the issue. The duties have not changed but on paper the title is Director.

Chairman Shaw asked for a roll call vote on the motion. All members present voting Aye except Gilmour, Gryder and Prochaska. Motion carried 7-3.

County Of Kendall, State of Illinois

ORDINANCE # 2014-11

ORDINANCE DESIGNATING DUTIES, POWERS, AND AUTHORITY OF KENDALL COUNTY

ANIMAL CONTROL DIRECTOR AND ANIMAL CONTROL OFFICER

WHEREAS, Kendall County ("County") has the authority to regulate animals and the possession thereof within the County limits, 510 ILCS 5/24 (West 2014), and to take all measures necessary to prevent cruelty to animals, 55 ILCS 5/5-1005 (West 2014); and

WHEREAS, the County’s that authority includes personnel decisions and authorizing position appointments in furtherance of the operation of the County Animal Control Program, 510 ILCS 5/3 (West 2014); and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF THE COUNTY OF KENDALL, IN THE STATE OF ILLINOIS, AS FOLLOWS:

Section 1. Incorporation: Recitals set forth above are hereby incorporated by reference.

Section 2. Duties of the Animal Control Warden: The statutory duties of the Animal Control Warden, as identified in the Illinois Humane Care for Animals Act, 510 ILCS 70/1 et seq., the Illinois Animal Control Act, 610 ILCS 5/1 et seq., all other Illinois statutes, and all related administrative rules and Kendall County ordinances, will be performed by the Kendall County Animal Control Director and the Kendall County Animal Control Officer.

Section 3. Powers and Authority of the Animal Control Warden: The Animal Control Director and Animal Control Officer shall have all powers and authority given to the Animal Control Warden by any and all of the statutes, rules, or ordinances identified in Section 2.

Section 4. Acting on Behalf of the Administrator: The Animal Control Director and Animal Control Officer shall act on behalf of the Kendall County Animal Control Administrator, when directed to do so by the Administrator, unless the law expressly requires certain action be taken directly by the Administrator. The Animal Control Director and Animal Control Officer shall each be deemed a "duly authorized representative" of the Administrator under the section 2.01e of the Illinois Humane Care for Animals Act. All Animal Control personnel, however, will continue to refer all

Co Board 5/6/14
medical decisions to the Administrator, or, if the Administrator is not a veterinarian, to any appointed Deputy
Veterinarian Administrators.
ADOPTED and APPROVED this 6 day of May, 2014.
Attest: John Shaw, County Board Chairman
Debbie Gillette, County Clerk

I, Dr. Gary Schlapp, as Veterinarian Administrator of Kendall County Animal Control, hereby approve of all
designations of duties, powers, and authority made in this ordinance.
            Dr. Gary Schlapp, DVM

Anna Payton thanked the board for the opportunity to serve as the Director of Animal Control. Ms. Payton has
accepted another position at the Naperville Area Humane Society. Ms. Payton noted the changes and
accomplishments that have been made at Animal Control.

STANDING COMMITTEE MINUTES APPROVAL

Member Cullick moved to approve all of the Standing Committee Minutes and Reports. Member Koukol seconded
the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

CHAIRMAN'S REPORT

Announcements
Ken Johnson – Bristol-Kendall Fire Protection District Trustee – fill vacancy of James McCarty former
Marine – expires April 2017
Mike Perkins – Little Rock-Fox Fire Protection District Trustee – 3 year term – expires April 2017
Brian DeBolt – Little Rock-Fox Fire Protection District Trustee – 3 year term – expires April 2017
Darrell Gaar – Board of Review – 2 year term – expires May 2016
Pam Gegenheimer – Board of Review – 2 year term – expires May 2016
Richard Dickson – Bristol-Kendall Fire District Representative for the Kencom Executive Board
David Stewart – Bristol-Kendall Fire District Alternate for the Kencom Executive Board

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold, Yorkville thanked Anna Payton for all of the work she has done at Animal Control. Mr.
Milliron commended the Board on their support of CASA. He encouraged Board members to turn in vouchers for
back per diems. He asked if anyone has given any thought to officials collecting a salary along with a pension. He
has concerns about the 911 funding on the phone line charges.

Chris Weber offered sincere thanks for all of the effort, time and generosity of the Board. They are grateful and they
will be good stewards of the generosity that will allow them to have another training session and continue their
fundraising efforts.

ADJOURNMENT

Member Koukol moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers
seconded the motion, Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 8th day of May, 2014.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
Call to Order
The Economic Development Committee met at 8:35 a.m. and was called to order by Judy Gilmour, Vice Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Judy Gilmour, Lynn Cullick, Amy Cesich, and Matt Prochaska (arrived from Housing Authority Meeting at 9:01 a.m.)
Members Absent: Dan Koukol
Other Board Members Present: None
Staff Present: Jeff Wilkins, County Administrator; and John Sterrett, Economic Development Coordinator
Others Present: None

Approval of Agenda
Ms. Cullick made a motion, seconded by Ms. Cesich, to approve the May 23, 2014 agenda. With a voice vote of all ayes the motion carried.

Approval of Minutes
Ms. Cesich made a motion, seconded by Ms. Cullick, to approve the March 28, 2014 meeting minutes. With a voice vote of all ayes the motion carried.

New Business
CMAP Local Technical Assistance Application – Kendall County Targeted Industry & Workforce Study
Mr. Wilkins provided the Committee with background on the CMAP Local Technical Assistance Application process and how CMAP can lend technical assistance to communities for the creation of certain plans. The Kendall Economic Development Alliance had previously discussed applying for local technical assistance through CMAP to focus on a targeted industry and workforce study. Mr. Wilkins explained what type of industries could potentially be targeted through the study such as plastics, metals, pharmaceuticals, etc. as examples. This would be a county-wide study rather than just focusing on one community. The study would also analyze the transportation needs of targeting these industries. The study would also analyze and provide guidance for a sustainable ratio of industrial, commercial, and residential tax base. Mr. Wilkins explained that support letters from the members of the Alliance will be sought for this application and that the County will need to send a letter of support with the application. The consensus from the Committee was to have this topic on the next County Board agenda.

Old Business
Illinois Commercial Exchange
Mr. Sterrett showed the committee the new property search engine on the County’s website for industrial and commercial properties. This search engine was paid for equally by the Kendall Economic Development Alliance. Mr. Sterrett explained that this search tool is an easy to use, user friendly way to site selectors and businesses to find information on industrial and commercial property currently for sale or lease.

Growing Our Regional Economy
Mr. Sterrett updated the Committee on the ongoing partnership with the collar counties and the regional export initiative. Mr. Wilkins provided additional background on the initiative.
Kendall County Job and Resource Fair
Mr. Sterrett stated that there are 30 employers signed up for the Job and Resource Fair. The event takes place on Friday, June 6th.

Revolving Fund Financial Assistance Program
Mr. Sterrett updated the Committee on the status of the existing loans through the County’s Revolving Fund Financial Assistance Program. All existing loans have paid for the month.

Other Business - None
Chairman’s Report - None
Public Comment - None
Executive Committee - None

Adjournment
With no further business to discuss, Mr. Prochaska moved to adjourn. The motion was seconded by Ms. Cesich. There being no objection, the Economic Development Committee, at 9:08 a.m., adjourned.

Respectfully Submitted,
John M. Sterrett,
Recording Secretary
Chicago Metropolitan Agency for Planning  
c/o Local Technical Assistance Program  
233 South Wacker Drive, Suite 800  
Chicago, Illinois 60606

Re: **CMAP LTA Application – Letter of Support**  
Countywide Industrial Market Study of Kendall County: Targeted Industry, Workforce, Sustainability, and Transportation Infrastructure

To Whom It May Concern:

I am writing this Letter of Support on behalf of Kendall County, a member of the Kendall Economic Development Alliance, for the CMAP LTA Application being submitted by Kendall County in collaboration with the Alliance. The Alliance, made up of Kendall County, the Economic Development Department of the Village of Oswego, the Montgomery Economic Development Corporation, the Plano Economic Development Corporation, the Sandwich Economic Development Corporation, the Yorkville Economic Development Corporation, and Waubonsee Community College, is applying for local technical assistance for the development of a Countywide Industrial Market Study of Kendall County. This Countywide study comprises of four major components: Targeted Industries, Workforce, Sustainability, and Transportation Infrastructure. Kendall County has been designated by the Alliance as the lead applicant and primary point of contact for this application. As a member of the Alliance, Kendall County supports the proposed development of this study and the CMAP LTA Application for such.

The proposed study within the application will analyze and identify specific industries that best fit Kendall County’s competitive advantages and determine if there are potential industry clusters that Kendall County can create. The study will also analyze the market potential for other successful industries in the region to create economic diversity within the County.

The existing skilled workforce will be studied to determine the market demand to meet current and future needs as well as examine both workforce advantages and/or deficiencies. This proposed study will further provide guidance for a sustainable ratio of industrial, commercial, and residential tax base to help broaden the tax base and address declining equalized assessed values and increasing property tax rates in the County. Finally, the study, after determining target industries in which Kendall County has a competitive advantage, will determine whether existing sites suitable for specific targeted industries are adequately served by existing roadway and rail infrastructure. If deficiencies exist with roadway and rail service to these, what steps can the local governments implement to address these deficiencies?

If this application is awarded local technical assistance from CMAP, it will address critical issues facing Kendall County’s local economy, tax base, and infrastructure. Most importantly, it will corral limited resources to effectively address industry-specific needs to enhance workforce, enable transportation infrastructure improvements, and help improve Kendall County’s sustainability. The Alliance feels strongly that the proposed application merits strong consideration for local technical assistance.
Should you have any questions regarding this letter of support, please feel free to contact Jeff Wilkins, County Administrator, at 630-553-4142, or John Sterrett, Economic Development Coordinator, at 630-553-4834.

Thank you in advance for your consideration of this application.

Sincerely,

John A. Shaw
County Board Chairman
Application form:
Community Planning Program and
Local Technical Assistance Program

DEADLINE: Noon on Thursday, June 26, 2014

This application form is online at www.rtachicago.com/applications. You may submit the form by email to applications@rtachicago.com. Upon receipt of application, you will receive an e-mail verifying that your application has been received.

1. Name of Applicant: Kendall County

2. Main Contact for Application (please include name, phone number and email):
   Primary: Jeff Wilkins, 630-553-4142, jwilkins@co.kendall.il.us
   Secondary: John Sterrett, 630-553-4834, jsterrett@co.kendall.il.us

Type of Applicant (please check any that apply): Local government

   x  Multijurisdictional group* Please list the members of the group (including government and nongovernmental organizations):

   ___ Nongovernmental organization* Name of local government partner(s):

*Applications submitted by multijurisdictional groups and nongovernmental organizations must include a letter indicating support from each relevant local government. See the FAQs for more information. Nongovernmental applicants are strongly encouraged to contact CMAP or the RTA prior to submitting their application to discuss their project and the demonstration of local support (any that apply):
Please check all statements below that describe characteristics of your project. (This will help us determine whether your project is best handled by CMAP or RTA.)

- X My project involves preparation of a plan.
- X My project helps to implement a past plan.
- X My project links land use, transportation, and housing.
- X My project has direct relevance to public transit and supports the use of the existing transit system.
- X My project is not directly related to transportation or land use, but implements GO TO 2040 in other ways.

5. Project Location:
Please provide a brief description of the location of your project. You may include a map if that helps to describe location, but this is not required. If your project helps to implement a past plan, please include a link to that plan.

Kendall County (County-wide)

Kendall County Community Economic Development Plan link: [http://www.co.kendall.il.us/economic-development-plan/](http://www.co.kendall.il.us/economic-development-plan/)

6. Project Description:
Please tell us what you would like to do in your community, and what assistance is needed. If you have more than one idea, please submit a separate application for each project. Please be specific, but also brief (less than two pages per project idea)—we simply want to have a basic understanding of what you want to do. CMAP and RTA staff will follow-up with you if we need any additional information to fully understand your proposed project.

(Please include any additional information that is relevant, preferably by providing links to online documents.)

**COUNTYWIDE INDUSTRIAL MARKET STUDY of KENDALL COUNTY:**
**TARGET INDUSTRY, WORKFORCE & SUSTAINABILITY**

Overview
Provide a comprehensive market study of the comparative advantage for industrial development for each community within Kendall County. The study should provide information to enable each community to target their industrial marketing and recruitment initiatives on specific industrial sectors. The study would also analyze Kendall County’s and the regions workforce capabilities to support the targeted industries and identify any workforce advantages or deficiencies. The study would aid the communities in determining the amount of industrial land area needed to support development of targeted industries.

Objectives
- Analyze Kendall County’s industrial development potential
Identify specific industries that best fit Kendall County’s comparative advantage.

Does Kendall County have critical mass with comparative advantage in its existing manufacturing industrial clusters—such as metals, machinery, transportation equipment, food, food equipment, textiles, and plastics? If not, what level of development is needed to create a cluster with competitive advantage?

Does Kendall County have potential to create future industry clusters with comparative advantage in the areas of chemicals, pharmaceuticals, communications and bio medical?

Analyze market potential for other successful industries in the region to create economic diversity.

Analyze Kendall County’s market demand for skilled workers to meet current and future business needs. Identify any workforce advantages or deficiencies. Can Kendall County’s and the region’s current workforce capabilities to support the targeted industries?

Analysis would aid the communities in determining the amount of industrial land area needed to support development of targeted industries to maximize comparative advantage. Is enough industrial-zoned land available in the communities to support targeted industries in 10 years? 20 years? Is the industrial-zoned land served by adequate infrastructure (roads, utilities)? Is the industrial-zoned land buffered from single-family residential areas?

Study would analyze and provide guidance for a sustainable ratio of industrial, commercial, and residential tax base. Study would analyze the CMAP region’s communities’ tax base ratios and correlating total tax rates (all taxing units of community). The study will also help to compare the tax rates of successful mature communities to that of successfully emerging communities to help broaden the tax base and address declining equalized assessed value and increasing property tax rates in Kendall County.

After determining target industries in which Kendall County has a comparative advantage, the study will determine whether existing sites zoned for target industries are adequately served by existing roadway and rail infrastructure. If deficiencies exist with roadway and rail service to sites targeting the most desirable industries, what steps can the local governments implement to address these deficiencies to improve and enhance the infrastructure necessary to develop targeted industries?

**Resources**

- Kendall Economic Development Alliance (including Waubonsee Community College Workforce Development)
- Illinois Manufacturing Excellence Center
- Caterpillar, Inc.
- Argonne National Laboratory
- CMAP
Call to Order
The Budget and Finance Committee met and was called to order at 10:01 a.m. by Chair John Purcell.

Committee members present: Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour (10:04a.m.), and John Purcell

Others Present: Latreese Caldwell, Jill Ferko, Stan Laken, Chief Deputy Scott Koster, Andy Nicoletti, Jim Smiley, Tom Thomas, Angela Zubko

Claims Review and Approval
The Committee reviewed the County claims report. A motion was made Member Cullick to forward the Claims in an amount not to exceed $1,046,922.11, second to the motion by Member Flowers.

Motion made by Member Cullick to remove the voucher to pay vendor Dennis E. Czurylo in the amount of $1,877 from the claims, second by Member Gilmour. For the motion to remove the Dennis E. Czurylo voucher for payment of $1,877.00 using contingency funds, from the claims listing for this period, Chair Purcell called for a voice vote: Member Gilmour — yes, Member Cullick — yes, Member Flowers — yes, Member Cesich — no, Member Purcell — yes. With a vote of 4-1, the motion passed.

Motion by Member Cullick to forward the claims in an amended amount not to exceed $1,045,045.11 for approval, second by Member Flowers. With all in agreement, the amended motion to forward claims in the amount of $1,045,045.11 carried with a vote of 4-1.

Department Head and Elected Official Comments

Jill Ferko, Treasurer - Ms. Ferko said they did the first distribution this morning in the amount of about $40 million. The office continues with the tax payments.

Chief Deputy Scott Koster, Sheriff’s Office - Chief Deputy Koster informed the committee that the Sheriff’s office has concluded that the reason for several cameras being inoperable, that there is a damaged fiber-optic cable. Chief Koster said that an electronic company is coming on Tuesday, June 3, 2014 to perform a diagnosis and to provide an estimate for replacement of the cable.

Chief Koster said that they have lost a number of call boxes in the cell area. Chief Koster said they are not able to maintain operation of these call boxes and that these boxes are no longer serviceable. In the interim, call boxes will be moved from non-essential areas to the cell area.

Chair Purcell updated the committee on the Sheriff’s office request to replace Operations Commander Smith. Discussion on the funding for the various operations replacements. Chief Koster stated that any replacements for this position will not create additional expenses over the current budgeted amount.
**Stan Laken, Technology Director** – no report

**Andy Nicoletti, Assessment Office** – no report

**Jim Smiley, Facilities Management** – Jim Smiley

**Tom Thomas, Department of Health and Human Services** – no report

**Items from Other Committees** - none

**Items of Business**

- **5-year Capital Plan discussion** – Ms. Caldwell briefly reviewed the current status of the 5-year Capital plan, FY 2014 Capital Expenditures, Capital Improvement Fund, FY 2015 requests including those requests carried over from FY 2014. The committee agreed that the expansion of the courthouse request should be moved into FY 2016 and FY 2017.

  Ms. Caldwell also asked the committee to review the new vehicle requests, noting the Sheriff’s Office request for fleet replenishment each year.

  The committee will scrutinize the requests and determine the funding timeline for the 5-year plan requests at the June 26, 2014 meeting.

- **Discuss FY 2015 Budget Parameters** – Ms. Caldwell reviewed the proposed budget timeline and the Salary Increase Comparison with the committee.

  There was consensus of the committee of the following guidelines for FY 2015:

  a. Salary increases for current non-union positions should not exceed more than 3 percent

  b. No new hires

  c. Zero increase in non-personnel budget

**Old Business** – None

**Items for Committee of the Whole**

**Action Items for County Board**

- Claims in the amended amount not to exceed the amount of $1,045,045.11

**Public Comment** – None
Questions from the Media – None

Executive Session – None

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, second by Member Gilmour. With all members voting aye, the meeting adjourned at 11:58 a.m.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Secretary
CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 2:00 p.m.

ROLL CALL
Committee Members Present: Judy Gilmour, John Purcell, and John Shaw

Ms. Gilmour stated that John Shaw has been appointed to fill-in on the committee for a quorum.

Committee Members Absent: Dan Konkol, Lynn Cullick, Matt Prochaska

Others Present: Marlin Hartman, Department of Health & Human Services; Jeff Wilkins, Administrative Services; Amy Cesich, County Board Member; David Bernault, Office of the State’s Attorney; John Sterrett, Administrative Services; Rick Burton, Plano Transfer Station, LLC; Patrick McDowell, Plano Transfer Station, LLC; and George Mueller, Attorney for Plano Transfer Station, LLC)

OLD BUSINESS – None

NEW BUSINESS
Discussion of Pending Waste Transfer Station on Eldamain Road in Plano, Illinois
Ms. Gilmour welcomed representatives of Plano Transfer Station LLC to the meeting and thanked them for attending. Ms. Gilmour explained that during the April 1, 2014 County Board meeting, the Board approved a motion to enter into negotiations on a host agreement between the County of Kendall and a Plano transfer station.

Ms. Gilmour read a statement explaining that Kendall County has been given authority by the State to plan for solid waste management by requiring solid waste plans and that Kendall County’s Solid Waste Plan has meet all state requirements. The Solid Waste Plan has had regular five year updates in 2000, 2005, and 2010. The County is in the process of completing the 2015 plan update. Transfer stations are part of the 2010 plan update as well as the ordinance adopting the Kendall County Solid Waste Transfer Station Generic Host Community Agreement. The solid waste plan includes considerations for other government agencies that may be impacted by a pollution control facility. Kendall County has requested an agreement between the potential
pollution control facility applicant and the County of Kendall and respectfully requests to enter into a host agreement with the applicant.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA
Matt Schury of The Kendall County Record asked who is involved in the waste transfer station.

Rick Burton, Manager and equity partner with Plano Transfer Station LLC, introduced Pat McDowell of Complete Sanitation and stated that he and Shawn McDowell are also partners with Plano Transfer Station LLC. Mr. Burton also introduced their attorney George Mueller. Mr. Burton stated there is a small list of additional investors but the list was not present during the meeting.

ACTION ITEMS – None

EXECUTIVE SESSION – None Needed

ADJOURNMENT- Mr. Purcell made a motion to adjourn the meeting, Member Shaw seconded the motion. With all in agreement, the meeting was adjourned at 2:09 p.m.

Respectfully Submitted,

John Sterrett
Recording Secretary
Wednesday, May 16, 2014 at 9:00AM
County Office Building; County Board Rooms 209-210
111 W. Fox Street; Yorkville IL

MEETING MINUTES

Call to Order – The meeting was called to order by Chair Amy Cesich at 9:10a.m.

Committee Members Present: Amy Cesich, Lynn Cullick, and John Purcell

Committee Members Absent: Elizabeth Flowers and Matthew Prochaska

Others present: Anna Payton, Dr. Gary Schlapp and Jeff Wilkins

Approval of Agenda – Motion made by Member Cullick to approve the agenda, second by Member Purcell to approve the agenda. Motion carried.

Review of Census Log – Ms. Payton presented the Census Log to the Committee and said there were 8 cats/kittens that came into Animal Control in April, with 8 cats coming in thus far in the month of May. Ms. Payton said there are currently 6 cats up for adoption, 2 kittens in foster care, 0 scheduled for rescue, 1 stray cat, 3 kittens at the Vet for observation, and 0 cats for adoption at Country Comfort, for a total of 14 cats/kittens in the system.

Ms. Payton reported that there were 44 dogs/puppies that came into Animal Control in April, with 19 dogs coming in thus far in the month of May. There are 9 dogs up for adoption, 4 unavailable dogs, 0 dogs in foster care, 0 dogs for rescue, and 0 dogs/puppies at the Vet, for a total of 13 dogs/puppies.

Ms. Payton reported 11 cats, and 10 dogs were adopted in April, and thus far 16 cat and 3 dogs were adopted in May.

Review of Bite/Euthanasia Report – Ms. Payton reviewed the report with the committee and said there were a total of 19 bites, with 16 canine bites and 3 cat bites in April.

There were 3 canines euthanized for behavioral issues in April.

Operations Report – Ms. Payton said there were 132 visitors (A.M. - 53, P.M. - 79) in April. In May, the Operations Manager from Kane County is coming to Kendall County Animal Control to tour the facility, discuss how temperament testing and how they run the volunteer program.
**Upcoming Events**

June 6  
Ellis Equestrian Center Family Fun Night, Minooka

June 8  
Go Dog Go Block Party, Oswego

June 12-15  
Prairie Fest, Oswego

June 15  
Prairie Fest Parade, Oswego

June 16  
Volunteer Orientation

June 29  
Adoption Event at Walgreen’s, Oswego

**Accounting Report** – Jeff Wilkins reviewed the financial report with the committee. Mr. Wilkins said they are slightly ahead with Rabies Tag sales and intake registration. Overall, the revenues are slightly ahead. There was a large purchase with the industrial dryer. There was also the purchase of two chip scanners.

**Old Business** - None

**New Business**

- **Discussion of Heartworm and FeLV/FIV testing** – Ms. Payton reviewed the result reports for both tests performed in the last few months. Ms. Payton reported that only dogs up for adoption were tested for heartworm. There have been 0 animals to test positive since they have been tracking and testing.

  Ms. Payton reported the results of the Feline Leukemia (FeLV)/Feline Immune Deficiency (FIV) testing. Ms. Payton reported that only cats or kittens up for adoption are tested these two health issues.

  Ms. Payton suggested continuing the testing on all felines that are up for adoption, and possibly raising the adoption fee to assist in the cost of the testing.

  Discussion on an increase in fees. The committee will discuss further after the July meeting when additional results are available.

- **Status of the Staff Duty Assignments** – Ms. Payton reported that she has divided the Director/Warden job responsibilities among all of the 5 staff members and reviewed each task with them individually to ensure that operation continues until a new Director/Warden is hired. Ms. Payton stated that all 5 staff have been cross-trained in every area of the operation.

  Mr. Wilkins and Chair Cesich met with the staff on May 7, 2014 to discuss the duties, hiring of new director/warden, and the transition period.

- **Animal Control Director Search Update** – Jeff Wilkins updated the committee on the search and said that the position has been posted in the Beacon News, Sun Times, Indeed and Monster.com, as well as National Animal Care and Welfare websites throughout the state. The deadline is June 4, 2014 for application submission. There has been slow response thus far.
Executive Session – None Needed

Action Items for the County Board – None

Public Comment – None

Adjournment – Member Cullick made a motion to adjourn the meeting, Member Cesich seconded the motion. With all in agreement, the meeting was adjourned at 10:35a.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary