1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to be Heard
9. Old Business
10. Executive Session
11. New Business
12. Elected Official Report and Other Department Reports
   A. Sheriff
   B. County Clerk
   C. Treasurer
   D. Clerk of the Court
   E. State’s Attorney
   F. Coroner
   G. Health Dept.
   H. Supervisor of Assessments
13. Standing Committee Reports
   A. Planning, Building & Zoning
      1. 11-02 Use Changes (SU, P, etc.) to the Residential Section of the Zoning Ordinance
      2. 11-07 Parking Lot Lighting
      3. 11-13 Solar Panel Amendment
      4. 11-15 Temporary Signs
      5. Plattville Intergovernmental Agreement
      6. Millbrook Intergovernmental Agreement
      7. CMAP Memorandum of Understanding for Local Technical Assistance Program
      8. Letter of Support for CMAP for DCEO "IKE" Planning Program Funds
   B. Public Safety
   C. Administration, HR, Revenue
      1. Job Opening Policy
   D. Highway
      1. Engineering Agreement with Hutchison Engineering, Inc. for River Road Bridge
      2. Engineering Agreement with HR Green for Grove Road & Rte. 126
   E. Facilities Management
   F. Economic Development
   G. Finance Committee
      1. Approval of Claims
   H. Judicial/Legislative
   I. Animal Control
   J. Health and Environment
   K. Committee of the Whole
   L. Standing Committee Minutes Approval
14. Special Committee Reports
   A. Public Building Commission
   B. VAC – Ed Dixon, Superintendent
   C. County Stormwater Committee
   D. UCCI
   E. Historic Preservation Commission
   F. River Valley Workforce Investment Board
   G. Housing Authority
15. Other Business
16. Chairman’s Report
   A. Appointments
      Kendall County Housing Authority – Mario Echols – fill vacancy – expires June 2012
      Kendall County Housing Authority – Matt Prochaska – 5-year term – expires June 2016
17. Citizens to be Heard
18. Questions from the Press
19. Adjournment
# Kendall County Calendar

## August 2011

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Aug 1</strong></td>
<td><strong>Aug 2</strong></td>
<td><strong>Aug 3</strong></td>
<td><strong>Aug 4</strong></td>
<td><strong>Aug 5</strong></td>
</tr>
<tr>
<td>View Posted Agendas by Clicking C</td>
<td>6:00pm County Board; CSR</td>
<td>6:00pm Public Informational Meeting - Elders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00am ZPAC; County Board Room</td>
<td>4:00pm Forest Preserve; County Board Room</td>
<td>4:00pm Administration-HR; County Board Room</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4:00pm Facilities Management; County Board</td>
<td>6:00pm ZBA; County Board Room</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7:00pm</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Aug 6 - 12</th>
<th>Aug 8 - 12</th>
<th>Aug 10 - 12</th>
<th>Aug 12 - 12</th>
<th>Aug 14 - 12</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Aug 8</strong></td>
<td><strong>Aug 9</strong></td>
<td><strong>Aug 10</strong></td>
<td><strong>Aug 11</strong></td>
<td><strong>Aug 12</strong></td>
</tr>
<tr>
<td>6:30pm PBZ; County Board Room</td>
<td>9:00am Revenue; Board of Review Room</td>
<td>2:00pm KenCom Operations Board (PSC)</td>
<td>4:00pm COW; County Board Room</td>
<td>9:30am Finance Committee; County Board R</td>
</tr>
<tr>
<td>6:00pm</td>
<td>9:00am Board of Review; Board of Review R</td>
<td>4:30pm PBC; County Board Room</td>
<td>5:00pm</td>
<td></td>
</tr>
<tr>
<td>4:00pm Highway Committee; Highway Dept</td>
<td>5:30pm Forest Preserve; Ellis Equestrian Chr</td>
<td></td>
<td></td>
<td></td>
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</thead>
<tbody>
<tr>
<td><strong>Aug 15</strong></td>
<td><strong>Aug 16</strong></td>
<td><strong>Aug 17</strong></td>
<td><strong>Aug 18</strong></td>
<td><strong>Aug 19</strong></td>
</tr>
<tr>
<td>10:00am Health &amp; Environment; County Board</td>
<td>9:00am County Board; County Board Room</td>
<td>9:00am Animal Control; Fac Mgt Conference</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00am Forest Preserve; County Board Room</td>
<td>9:00am County Board Room</td>
<td>7:00pm Historic Preservation; County Board</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7:00pm Board of Health; 811 W John St.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Aug 22</strong></td>
<td><strong>Aug 23</strong></td>
<td><strong>Aug 24</strong></td>
<td><strong>Aug 25</strong></td>
<td><strong>Aug 26</strong></td>
</tr>
<tr>
<td>10:00am Public Safety; PSC</td>
<td>1:00pm Stormwater TAC; County Board Room</td>
<td>3:00pm Judicial/Legislative; New Courthouse</td>
<td>9:00am Finance; County Board Room</td>
<td>8:30am EDC; County Board Room</td>
</tr>
<tr>
<td>5:30pm Forest Preserve Fin &amp; Ops; HCH</td>
<td>5:00pm Zoning Ad Hoc; County Board Room</td>
<td>5:00pm Zoning Ad Hoc; County Board Room</td>
<td>10:30am Board of Review; Board of Review F</td>
<td></td>
</tr>
<tr>
<td>7:00pm Special EDC Meeting; Oswego Vilag</td>
<td>7:00pm RPC; County Board Room</td>
<td>3:00pm Stormwater Planning Comm; County Board</td>
<td>3:00pm Stormwater Planning Comm; County Board</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Aug 28 - Sep 2</th>
<th>Sep 1 - 2</th>
<th>Sep 3 - 2</th>
<th>Sep 5 - 2</th>
<th>Sep 7 - 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Aug 29</strong></td>
<td><strong>Aug 30</strong></td>
<td><strong>Aug 31</strong></td>
<td><strong>Sep 1</strong></td>
<td><strong>Sep 2</strong></td>
</tr>
<tr>
<td>Budget Hearing 9-12; 1-3; County Board</td>
<td>Budget Hearing 9-12; 1-3; County Board</td>
<td>Budget Hearings 9-12; 1-3; County Board</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7:00pm ZBA; County Board Room</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

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Mimi Bryan

7/15/2011 1:33 PM
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, June 21, 2011 at 9:00 a.m. The Clerk called the roll. Members present: Chairman John Purcell, Bob Davidson, Elizabeth Flowers, Jessie Hafenrichter, Dan Koukol, Nancy Martin, Suzanne Petrella, John Shaw, Anne Vickery (9:15) and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

MINUTES

Member Flowers moved to approve the submitted minutes from the Adjourned County Board Meetings of 5/17/11 and 5/31/11. Member Wehrli seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Martin moved to approve the agenda, moving the Executive Session to the end of the meeting. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

GUEST SPEAKER

Senator Sue Rezin from the 38th district introduced herself to the Board and stated the area her district covers.

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville stated his concerns about the 23rd Judicial District.

Chrisi Vineyard, 39 Settlers Ln, Oswego spoke about bio jet fuel derived from municipal waste.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Chief Deputy Koster presented the six month report for the Sheriff’s Office.

County Clerk


<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>County Clerk Fees</td>
<td>$ 792.50</td>
</tr>
<tr>
<td>010100061205</td>
<td>County Clerk Fees - Marriage License</td>
<td>$ 1,470.00</td>
</tr>
<tr>
<td>010100071205</td>
<td>County Clerk Fees - Misc</td>
<td>$ 2,122.50</td>
</tr>
<tr>
<td>010100081205</td>
<td>County Clerk Fees - Recording</td>
<td>$ 25,075.00</td>
</tr>
<tr>
<td>010100091205</td>
<td>Total County Clerk Fees</td>
<td>$ 29,460.00</td>
</tr>
<tr>
<td>010100201185</td>
<td>County Revenue</td>
<td>$ 15,904.50</td>
</tr>
<tr>
<td>38010001320</td>
<td>Doc Storage</td>
<td>$ 16,225.50</td>
</tr>
<tr>
<td>010100071205</td>
<td>Election</td>
<td>$ -</td>
</tr>
<tr>
<td>51010001320</td>
<td>GIS Mapping</td>
<td>$ 27,293.00</td>
</tr>
<tr>
<td>37010001320</td>
<td>GIS Recording</td>
<td>$ 3,405.00</td>
</tr>
<tr>
<td>01010001135</td>
<td>Interest</td>
<td>$ 33.85</td>
</tr>
<tr>
<td>010100001170</td>
<td>Raffle License</td>
<td>-</td>
</tr>
</tbody>
</table>
County Clerk, Debbie Gillette informed the Board that they received a cd that contains the new Legislative Districts.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR SIX MONTHS ENDED 05/31/11

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>Annual Budget</th>
<th>2011 YTD Actual</th>
<th>2011 YTD %</th>
<th>2010 YTD Actual</th>
<th>2010 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$304,000</td>
<td>$254,605</td>
<td>83.75%</td>
<td>$187,375</td>
<td>52.78%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,400,000</td>
<td>$972,909</td>
<td>69.49%</td>
<td>$482,601</td>
<td>28.39%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$220,000</td>
<td>$198,700</td>
<td>90.32%</td>
<td>$126,430</td>
<td>37.19%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$700,000</td>
<td>$457,558</td>
<td>65.37%</td>
<td>$406,101</td>
<td>32.49%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$380,000</td>
<td>$202,998</td>
<td>53.42%</td>
<td>$205,201</td>
<td>50.05%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,400,000</td>
<td>$695,344</td>
<td>49.67%</td>
<td>$705,742</td>
<td>58.81%</td>
</tr>
<tr>
<td>Fines &amp; Forfeits/St Atty.</td>
<td>$560,000</td>
<td>$315,219</td>
<td>56.29%</td>
<td>$291,634</td>
<td>53.02%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$30,000</td>
<td>$16,737</td>
<td>55.79%</td>
<td>$21,169</td>
<td>70.56%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$80,000</td>
<td>$31,559</td>
<td>39.45%</td>
<td>$44,761</td>
<td>17.90%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$853,650</td>
<td>$476,097</td>
<td>55.77%</td>
<td>$402,010</td>
<td>48.49%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,229,000</td>
<td>$1,169,684</td>
<td>52.48%</td>
<td>$1,098,269</td>
<td>51.08%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$174,000</td>
<td>$92,596</td>
<td>53.22%</td>
<td>$109,461</td>
<td>54.73%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$985,500</td>
<td>$507,420</td>
<td>51.49%</td>
<td>$134,520</td>
<td>30.71%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$650,000</td>
<td>$154,197</td>
<td>23.72%</td>
<td>$349,480</td>
<td>73.57%</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$9,966,150</strong></td>
<td><strong>$5,545,623</strong></td>
<td><strong>55.64%</strong></td>
<td><strong>$4,564,754</strong></td>
<td><strong>44.85%</strong></td>
</tr>
<tr>
<td>Public Safety Sales Tax</td>
<td><strong>$4,000,000</strong></td>
<td><strong>$2,100,813</strong></td>
<td><strong>52.52%</strong></td>
<td><strong>$2,028,777</strong></td>
<td><strong>50.72%</strong></td>
</tr>
</tbody>
</table>

Co Board 6/21/11
County Treasurer, Jill Ferko filed the six month report with the County Clerk. She reported that they will be making the second distribution today.

State's Attorney

State’s Attorney, Eric Weis had nothing to report.

Coroner

2011 Statistics

<table>
<thead>
<tr>
<th>Statistic</th>
<th>2011</th>
<th>Stats for Same Period in 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Deaths............</td>
<td>141</td>
<td>109</td>
</tr>
<tr>
<td>Natural.................</td>
<td>131</td>
<td>100</td>
</tr>
<tr>
<td>Accident......</td>
<td>7</td>
<td>6</td>
</tr>
<tr>
<td>Vehicle...</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Drugs/Alcohol..........</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Suicide......</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Homicide......</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Undetermined......</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Autopsies to Date........</td>
<td>10</td>
<td>11</td>
</tr>
<tr>
<td>Toxicology Samples.....</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>Cremation Permits...</td>
<td>63</td>
<td>37</td>
</tr>
</tbody>
</table>

* Coroner Toftoy was involved with the Newark High School Prom fatal reconstruction of May 6.
* Coroner Toftoy attended the Spring IACO Conference in Springfield May 9-11.
* Deputy Coroner Purcell provided a presentation and morgue tour for the Oswego Explorers on May 18.
* Coroner Toftoy attended an Illinois Coroners and Medical Examiners meeting on May 18 in Springfield.
GENERAL FUND REVENUE
GENERATED BY THE CORONER'S OFFICE..........................$0.00

REVENUE
GENERATED FOR CORONER'S OFFICE
USE..........................$2920

Coroner, Ken Tofto spoke about the two body coolers that were donated to McDonough County.

Health Department

Cheryl Johnson thanked the reporters for the article on heroin. The Board of Health will receive for their approval the recertification of the department for the 2011-2016 Iplan.

Supervisor of Assessments

Supervisor of Assessments, Andy Nicoletti reported that they are going to be sending out the application renewal forms for the disabled persons/veterans. They will be running the farmland assessments.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Member Martin reported that they talked about the concerns at the Fields of Farm Colony and the PB&Z squad car has died.

Public Safety

Member Flowers informed the Board that the next meeting is on 6/27/11.

Administration, HR, Revenue

Member Hafenrichter summarized the minutes of the meetings for the Board.

Highway

Engineering Agreement with Hutchison Engineering

Member Davidson made a motion to approve the Engineering Agreement with Hutchison Engineering for a cost not to exceed $110,000.00. Member Wehrli seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye except Petrilla who voted nay and Vickery who passed. Motion carried.

Award County & Township Motor Fuel Tax Material Proposals

Member Davidson informed the Board that the resolution passed in April which awarded Glenn McCann for low bid for MFT work in the Township – the State has suspended all of their MFT work for a year so therefore the contract the County has signed is null and void. A new resolution needs to be past to award the bid to the next lowest bidder.

Member Davidson made a motion to approve the resolution accepting the bids from Steffens 3-D Construction.
Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

KENDALL COUNTY
Resolution No. 11-20

WHEREAS, bids were received at the County Highway Office on April 8, 2011 on the following listed projects:

Sec. 11-00000-00-GM, Newark Road, C. H. #4, the 2nd low bid of Steffens 3-D Construction, Inc. in the amount of $184,285.00

Sec. 11-03000-00-GM, Fox Road District, the 2nd low bid of Steffens 3-D Construction, Inc. in the amount of $63,208.04
Sec. 11-04000-00-GM, Kendall Road District, the 2nd low bid of Steffens 3-D Construction, Inc. in the amount of $142,791.07

Sec. 11-05000-00-GM, Lisbon Road District, the 2nd low bid of Steffens 3-D Construction, Inc. in the amount of $42,539.20

Sec. 11-06000-00-GM, Little Rock Road District, the 2nd low bid of Steffens 3-D Construction, Inc. in the amount of $148,722.68

Sec. 11-07000-00-GM, Na-Au-Say Road District, the 2nd low bid of Steffens 3-D Construction, Inc. in the amount of $68,957.00

Sec. 11-09000-00-GM, Seward Road District, the 2nd low bid of Steffens 3-D Construction, Inc. in the amount of $114,912.60

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the low bidder as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

Facilities Management

Member Shaw reviewed the minutes in the packet.

Economic Development

Member Koukol reported that they purchased a trade show backing for $450 it normally sells for about $4,000. Mr. Koukol met with a business in Oswego that is expanding to help them go through some things.

Finance

Member Vickery moved to approve the claims submitted in the amount of $1,828,216.39. Member Flowers seconded the motion.

COMBINED CLAIMS: FCLT MGMT $100,998.56, B&Z $3,002.88, CO CLK & RCDR $1,251.78, ELECTION $232.35, ED SRV REG $5,807.92, SHRFF $9,405.06, CRRCTNS $12,187.77, MERIT $500.00, ESDA $183.04, CRCT CT CLK $72.98, JURY COMM $1,513.09, CRCT CT JDG $6,586.77, CRNR $3,060.90, CMF CRT SRV $3,893.63, PUB DFNDR $373.63, ST ATTY $7,796.55, BRD OF RVW $362.40, SPRV OF ASSMT $36.85, FRMLND RVW BRD $270.95, CO TRSR $541.05, EMPLOY HLTH INS $33,640.71, OFF OF ADM SRV $4,813.98, GNRL INS & BNDG $225.00, TECH SRV $7,881.17, TB EXPNDFND $143.41, CO HWY $53,548.06, CO BNDG $33,369.43, TRANSPRT SALES TX $127,209.80, HLTH & HMN SRV $118,781.88, FRST PERSRV $3,101.84, FP BND PROC 2009 $125.00, FP DEBT SRV 2009 $3,185.00, FP DEBT SRV $71,442.50, KEN COM $5,279.25, ANML CNTRL $1,839.74, CO RCDT DOC STRG $9,973.55, DRG ABS EXP $2,686.99, CRT SEC FND $447.17, LAW LBRY $2,836.47, CRCT CT DOC STRG $239.54, FRBTN SRV $14,415.51, GIS $2,067.37, TAX SALE AUTO EXP FND $9,113.35, ENG/ CENL $850.00, TOTAL $360.63, CRTHSRN RENVTN $30.55, ANML POP CNTRL $504.00, VAC $3,117.32, FP BOND PROCESS 2007 $13,950.51, FP DBT SRV 2007 $1,143,687.50

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Vickery informed the Board that the Public Safety Center new storage building will not be coming out of the General Fund it will be funded through PBC. Budget hearing dates have been set for the end of August. Member Vickery stated that if a Board member is not on a committee then a per diem cannot be charged; roundtable discussions or general meetings with staff do not count for the per diem.

Judicial/Legislative

Member Koukol informed the Board that he has met with a couple of Judges and State’s Attorney Eric Weis regarding the new judicial judgship. State’s Attorney Eric Weis announced an Elder Fatal Review Team for the 16th Circuit.

Animal Control

Chairman Vickery reported that everything is fine.
Health and Environmental

Member Petrella stated that the next meeting is on 7/15/11. The May 19th meeting agenda was the first to include all of the water related groups.

Committee of the Whole

Chairman Purcell stated there was nothing to report on.

STANDING COMMITTEE MINUTES APPROVAL

Member Martin moved to approve all of the Standing Committee Minutes and Reports as submitted. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

BREAK

RECONVENE

Chairman Purcell reconvened the Board into regular session.

SPECIAL COMMITTEE REPORTS

Public Building Commission

Member Wehrli reported that they reviewed the proposals to the addition to the back of the Public Safety Building. They accepted a bid from Integritas System LLC for $284,648 and to add a contingency not to exceed $300,000.

VAC

Member Martin reported that they met on June 1st.

County Stormwater

Member Wehrli reported that the Technical Committee is moving through the things pretty well to a point where they are getting through the nuts and bolts – when you have to have a permit and how much earth work you have to disturb in order to warrant one of these.

UCCI

Member Petrella stated that UCCI is the United Counties Council of Illinois. There is no June meeting but there is an educational seminar in July.

Historic Preservation

Member Wehrli reported that they will be meeting on 7/20/11.

River Valley Workforce Investment Board

Member Petrella reported that they are finalizing the grant awards for the July 1st deadline.

Housing Authority

Member Hafenrichter gave the monthly activity report.

OTHER BUSINESS

Member Davidson informed the Board of the Honor Flight dinner date and location.

CHAIRMAN’S REPORT

Chairman Purcell reported that issue brought up by Mr. Janson at the last Board meeting was being discussed. Chairman Purcell thanked the staff for sticking around when the air conditioning was out.
June 2011 COUNTY BOARD MEETING

ANNOUNCEMENTS
Kendall County Housing Authority
VACANCY – 5 year term – Expires May 2016

Kendall County Tuberculosis Board
3 vacancies – 1-year; 2-year and 3-year terms

Member Wehrl moved to approve appointments. Member Davidson seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

APPOINTMENTS
Kendall County Historic Preservation Commission
Ken Donart – finish 1 year term – expires May 2012

Kendall County Zoning Board of Appeals
Scott Cherry – 5 year term – expires July 2016

Kendall County Board of Health
Jan Kellogg – 3 year term – expires July 2014

Kendall County Board of Health
Pat Gunnerson – 3 year term – expires July 2014

Kendall County Board of Health
Dr. John O. Palmer – 3 year term – expires July 2014

QUESTIONS FROM THE PRESS
Steve Lord from the Beacon News asked about the Comcast contract and the Park & Ride and using KAT for transport.

Ryan Morton from WSPY asked about the proposal to use KAT is it for use for all Oswego residents.

Matt Schury from the Kendall County Record asked what the estimated cost is for Oswego to join KAT.

OTHER BUSINESS
Member Shaw introduced Sylvia Rogowski who is the external affairs manager for this area to explain to the Board municipal aggregation and the referendum.

EXECUTIVE SESSION
Member Hafenrichter made a motion to go into Executive Session for collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Wehrl seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE
Chairman Purcell reconvened the Board into regular session.

ADJOURNMENT
Member Martin moved to adjourn the County Board Meeting until the next scheduled meeting. Member Petrella seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 6th day of July, 2011.

Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk
Co Board 6/21/11
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>01010061225</td>
<td>Total County Clerk Fees</td>
<td>$32,515.60</td>
</tr>
<tr>
<td>01010001185</td>
<td>County Revenue</td>
<td>$27,776.00</td>
</tr>
<tr>
<td>38010001320</td>
<td>Doc Storage</td>
<td>$17,379.00</td>
</tr>
<tr>
<td>01010071205</td>
<td>Election</td>
<td>$     -</td>
</tr>
<tr>
<td>51010001320</td>
<td>GIS Mapping</td>
<td>$29,365.00</td>
</tr>
<tr>
<td>37010001320</td>
<td>GIS Recording</td>
<td>$3,671.00</td>
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<tr>
<td>01010001135</td>
<td>Interest</td>
<td>$     33.02</td>
</tr>
<tr>
<td>01010001170</td>
<td>Raffle License</td>
<td>$     3,966.25</td>
</tr>
<tr>
<td>01010061210</td>
<td>Recorder's Misc</td>
<td>$     15,336.00</td>
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<tr>
<td>81010001320</td>
<td>RHSP/Housing Surcharge</td>
<td>$     15,336.00</td>
</tr>
<tr>
<td>01010001160</td>
<td>St Comp - Elec Judge</td>
<td>$     130,041.87</td>
</tr>
</tbody>
</table>

Death Certificate Surcharge sent from Clerk's office $436.00 ck # 16848
Dom Viol Fund sent from Clerk's office $345.00 ck 16847
### Kendall County General Fund

**Quick Analysis of Major Revenues and Total Expenditures for Seven Months Ended 06/30/11**

#### Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Annual Budget</th>
<th>2011 YTD Actual</th>
<th>2011 YTD %</th>
<th>2010 YTD Actual</th>
<th>2010 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$304,000</td>
<td>$254,605</td>
<td>83.75%</td>
<td>$187,375</td>
<td>52.78%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,400,000</td>
<td>$1,165,749</td>
<td>83.27%</td>
<td>$650,372</td>
<td>38.26%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$220,000</td>
<td>$231,072</td>
<td>105.03%</td>
<td>$156,484</td>
<td>46.02%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$700,000</td>
<td>$546,818</td>
<td>78.12%</td>
<td>$476,289</td>
<td>38.10%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$380,000</td>
<td>$232,458</td>
<td>61.17%</td>
<td>$238,407</td>
<td>58.15%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,400,000</td>
<td>$801,065</td>
<td>57.22%</td>
<td>$813,084</td>
<td>67.76%</td>
</tr>
<tr>
<td>Fines &amp; Forfeits/St Atty.</td>
<td>$560,000</td>
<td>$355,421</td>
<td>63.47%</td>
<td>$343,954</td>
<td>62.54%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$30,000</td>
<td>$23,623</td>
<td>78.74%</td>
<td>$24,697</td>
<td>82.32%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$80,000</td>
<td>$35,159</td>
<td>43.95%</td>
<td>$52,245</td>
<td>20.90%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$853,650</td>
<td>$550,117</td>
<td>64.44%</td>
<td>$464,165</td>
<td>55.99%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,229,000</td>
<td>$1,369,096</td>
<td>61.42%</td>
<td>$1,287,763</td>
<td>59.90%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$174,000</td>
<td>$108,501</td>
<td>62.36%</td>
<td>$132,701</td>
<td>66.35%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$985,500</td>
<td>$564,060</td>
<td>57.24%</td>
<td>$159,080</td>
<td>36.32%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$650,000</td>
<td>$192,013</td>
<td>29.54%</td>
<td>$416,223</td>
<td>87.63%</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$9,966,150</strong></td>
<td><strong>$6,429,757</strong></td>
<td><strong>64.52%</strong></td>
<td><strong>$5,402,838</strong></td>
<td><strong>53.09%</strong></td>
</tr>
</tbody>
</table>

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 7 months the revenue and expense should at 58.31%*

#### Expenditures

**All General Fund Offices/Categories**

<table>
<thead>
<tr>
<th>Description</th>
<th>2011 YTD Actual</th>
<th>2010 YTD Actual</th>
<th>2010 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Safety Sales Tax</strong></td>
<td>$2,466,621</td>
<td>$2,372,955</td>
<td>59.32%</td>
</tr>
<tr>
<td><strong>Transportation Sales Tax</strong></td>
<td>$2,455,621</td>
<td>$2,372,955</td>
<td>59.32%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>EXPENDITURES</strong></th>
<th><strong>$13,273,592</strong></th>
<th><strong>$13,133,902</strong></th>
<th><strong>55.56%</strong></th>
</tr>
</thead>
</table>
## KENDALL COUNTY CORONER

### June FY 2011 Monthly Report

<table>
<thead>
<tr>
<th>CASE</th>
<th>DATE</th>
<th>NUMBER</th>
<th>TIME</th>
<th>NATURE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Friday, June 03, 2011</td>
<td>1106142</td>
<td>* 8:25 AM</td>
<td>Natural</td>
<td>Residence</td>
</tr>
<tr>
<td></td>
<td>Saturday, June 04, 2011</td>
<td>1106143</td>
<td>* 11:10 AM</td>
<td>Natural</td>
<td>Residence</td>
</tr>
<tr>
<td></td>
<td>Sunday, June 05, 2011</td>
<td>1106144</td>
<td>* 11:50 AM</td>
<td>Natural</td>
<td>Residence</td>
</tr>
<tr>
<td></td>
<td>Wednesday, June 08, 2011</td>
<td>1106145</td>
<td>1:50 PM</td>
<td>Pending</td>
<td>Residence</td>
</tr>
<tr>
<td></td>
<td>Friday, June 17, 2011</td>
<td>1106146</td>
<td>11:30 AM</td>
<td>Natural</td>
<td>Residence</td>
</tr>
<tr>
<td></td>
<td>Saturday, June 18, 2011</td>
<td>1106147</td>
<td>* 12:00 AM</td>
<td>Natural</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td></td>
<td>Sunday, June 19, 2011</td>
<td>1106148</td>
<td>* 9:10 PM</td>
<td>Natural</td>
<td>Residence</td>
</tr>
<tr>
<td></td>
<td>Thursday, June 23, 2011</td>
<td>1106149</td>
<td>* 6:40 PM</td>
<td>Natural</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td></td>
<td>Thursday, June 23, 2011</td>
<td>1106150</td>
<td>1:00 PM</td>
<td>Natural</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td></td>
<td>Thursday, June 23, 2011</td>
<td>1106151</td>
<td>* 7:15 PM</td>
<td>Natural</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td></td>
<td>Friday, June 24, 2011</td>
<td>1106152</td>
<td>11:54 AM</td>
<td>Natural</td>
<td>Work</td>
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<tr>
<td></td>
<td>Tuesday, June 28, 2011</td>
<td>1106153</td>
<td>* 3:45 AM</td>
<td>Natural</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td></td>
<td>Tuesday, June 28, 2011</td>
<td>1106154</td>
<td>* 8:04 AM</td>
<td>Natural</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td></td>
<td>Wednesday, June 29, 2011</td>
<td>1106155</td>
<td>* 1:30 AM</td>
<td>Natural</td>
<td>Residence</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.

### 2011 Statistics

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2011 Total Deaths...</td>
<td>155</td>
</tr>
<tr>
<td>Autopsies to Date...</td>
<td>11</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>14</td>
</tr>
<tr>
<td>Cremation Permits</td>
<td>66</td>
</tr>
</tbody>
</table>

### Stats for Same Period in 2010

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Deaths......</td>
<td>134</td>
</tr>
<tr>
<td>Autopsies.....</td>
<td>14</td>
</tr>
<tr>
<td>Toxicology Samples...</td>
<td>23</td>
</tr>
<tr>
<td>Cremation Permits...</td>
<td>51</td>
</tr>
</tbody>
</table>

* Coroner Toftoy held Coroner’s Inquest on June 16, 2011
To: Kendall County Board
From: Kendall County Office of Solid Waste Management
Subject: June 2011 Solid Waste Program Activity Report

The following unexhausted list of Solid Waste Program activities were performed during the month of June 2011.

- Solid Waste Coordinator, Marlin Hartman attended and co-presented at this year’s Illinois Recycling and Waste Management Conference, held in Springfield on June 6-8. This special event was co-sponsored the Illinois Recycling Association (IRA), the Solid Waste Association of North America (SWANA) and the Illinois Counties Solid Waste Management Association (ILCSWMA). Mr. Hartman’s presentation, titled Hazmat Incidents at Landfills, addressed measures taken to evacuate members of a community in Jackson County after experiencing an acrid odor emanating from a local landfill. Mr. Hartman gained a wealth of knowledge while attending the presentations, How to Build a Successful Enforcement Cases, Clean Construction and Demolition Debris Modified Legislation, Emerging Landfill Issues, Beneficial Use Determination Legislation, Electronics Recycling and Product Stewardship.

- Mr. Hartman participated in a state-wide conference call addressing upcoming solid waste management-related legislation in Illinois. These calls are moderated by the Product Stewardship Institute (PSI). Illinois counties are presently attempting to raise funds ($15,000 annually) for continued PSI support and guidance. PSI is a national organization and therefore has templates of successful legislation from other states in many areas of solid waste and recycling.

- Mr. Hartman addressed members of the County’s Health and Environmental Committee on June 20th, presenting on the following solid waste management topics:
  - National, state and local solid waste-related trends and associated data.
  - The County’s unwanted medication collection program
  - Providing guidance to local municipalities in the review of municipal solid waste contracts
  - Clean Construction and Demolition Debris Host Fee Ordinance
  - Local landscape waste composting operations

Marlin Hartman, Solid Waste Coordinator
Steve Curatti, Environmental Health Director

cc: Cheryl Johnson, Executive Director/Public Health Administrator
Board of Health
KENDALL COUNTY
PLANNING, BUILDING & ZONING COMMITTEE
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.
Meeting Minutes of July 11, 2011

CALL TO ORDER
The meeting was called to order by Chairman Nancy Martin at 6:30 p.m.

ROLL CALL
Present: Chairman Nancy Martin, John Shaw, Jeff Wehrli, Anne Vickery (left at 7:02pm), and Elizabeth Flowers.
Absent: None
Also present: Dan Koukal, Senior Planner Angela Zubko, ASA Brian LaBardi, Citizens to be heard: Leo Racyzkowski and Attorney Daniel Kramer.

APPROVAL OF AGENDA
Nancy Martin asked that we move up the Citizens to be Heard section of the Agenda and also move Temporary Signs to the first petition to be heard. Anne Vickery made a motion to approve the agenda as amended. Elizabeth Flowers seconded the motion. All agreed and the motion was approved.

APPROVAL OF MINUTES
Anne Vickery made a motion to approve the minutes from June 13, 2011. Elizabeth Flowers seconded the motion. All agreed and the minutes were approved.

EXPENDITURE REPORT
Anne Vickery made a motion to approve the bills. Elizabeth Flowers seconded the motion. All agreed and the bills were forwarded to the Budget and Finance Committee.

CITIZENS TO BE HEARD
Attorney Daniel Kramer was here to speak about a property located down on the east side of Route 71 by the old rest area. Her property is around 4 acres and would like to build a small ranch home on the property but one home already exists on the property. They are about 1.5 miles from Newark and the City of Yorkville. There were a couple questions on the size of the
home. Nancy Martin would like to see this as one parcel as Agriculture. The group consensus was to write up a text amendment to allow this as a special use in the A-1 district so we would not have to change the LRMP.

Leo Raczykowski- Leo lives directly across the Stone City Softball field and brought up concerns about the new field. He was told it was going to be a practice diamond. Also he brought up Stone City are violating their conditions by going past the times of their special use and also brought up the wiring of the sign even though they cannot have a lit sign. Planner Zubko stated she just received a request to allow playing from 8am till 9:30pm instead of 8am-4pm Saturday and Sunday. Planner Zubko has not responded to that request at this time. We will discuss this issue next month at the PBZ Committee with Stone City Softball present and invited Leo back to resolve this issue.

**PETITIONS**

11-15 Temporary Signs

Senior Planner Angela Zubko explained that this text amendment came about when the fairgrounds put up banner signs. The PBZ Committee directed staff to draft up a text amendment with the Ad-hoc Committee allow these signs and putting in how many signs, the location, the surface area and material. With that Planner Zubko went through the changes in the text to the definitions section of the Zoning Ordinance and Section 12 of the Zoning Ordinance.

Anne Vickery made a motion, seconded by Jeff Wehrli to recommend approval of the text amendment to the County Board. With a voice vote of all ayes, the motion carried.

11-02 Use Changes (SU, P, etc.) to the Residential Section of the Zoning Ordinance

Planner Zubko stated that during the October Ad-hoc Committee meeting the group wanted to go over all the use categories to eliminate uses that are no longer in existence, make some items as conditional uses and make sure the special uses have conditions associated with them. Since then PBZ staff has drafted up language for all the sections of the Zoning Ordinance and they are split up to make the sections easier to go through. The first section that is being presented is the residential section of the Zoning Ordinance. The Zoning Board of appeals went page by page and had some discussion on halfway homes and transitional housing.

The following changes were made:
8-5: Add the definition of Transitional Halfway House at the end of the listing
8-7: There was discussion on halfway houses but the PBZ Committee decided to leave it as is with the condition of being located 1000’ from any dwelling.
8-7: We will be adding a definition for eleemosynary institution.
8-13: The consensus is to eliminate group homes completely in the RPD section of the Zoning Ordinance.
8-25: Eliminate the word Adjacent
8-27: Is there a definition of watercourse?
8-57: Eliminate semi truck deliveries condition.
8-60: Eliminate number 2 “filling of holes”

Elizabeth Flowers made a motion, seconded by Jeff Wehrli to recommend approval of the text amendment to the County Board with the above changes. With a voice vote of all ayes, the motion carried.

11-07 Parking Lot Lighting

Senior Planner Angela Zubko explained that this text amendment came about when a used car dealership wanted to move into a property along Route 34 across from Menards. The petitioner wanted brighter lights then what was permitted in the Zoning Ordinance. Staff called around and the light levels would match the car dealership kiddie-corner to this lot. Also other lighting ordinances no longer have wattage incorporated into their ordinances. Therefore staff proposes to allow the Zoning Administrator make a determination on light levels and may refer the issue to the PBZ Committee if needed. Also staff made some minor changes in the rest of the Parking section. The first change is that the Zoning Administrator can grant approval of a surface change in the A-1, R1, R2 and R3 districts. The second change is a minor change to wording, the third change we added the word ‘landscaped’ parking lot islands. The fourth change was to clarify why a photometric plan is needed. The last change has to do with the lighting.

Elizabeth Flowers made a motion, seconded by Jeff Wehrli to recommend approval of the text amendment to the County Board. With a voice vote of all ayes, the motion carried.

11-13 Solar Panel Amendment

Senior Planner Angela Zubko explained that the Building Department got our first building permit for a freestanding solar panel. The applicant is wishing to put up a solar panel which is taller than permitted in our Ordinance. Knowing when we wrote the text amendment that it might need to change once it is applied to a ‘real’ project. At this time staff is proposing to change the height limit from 6’ to 12’, the reasoning would be to harvest the best light and for snow shedding.
Jeff Wehrli made a motion, seconded by Elizabeth Flowers to recommend approval of the text amendment to the County Board. With a voice vote of all ayes, the motion carried.

CITIZENS TO BE HEARD
No more citizens to be heard.

OLD BUSINESS
Intergovernmental Agreements- Plattville & Millbrook- Planner Zubko stated the intergovernmental agreements will be on the County Board agenda next Tuesday. Millbrook wanted to make a few minor changes and PBZ staff has been awaiting comments from the SAO. Elizabeth Flowers made a motion to forward this onto the County Board, Jeff Wehrli seconded the motion.

Update of Fields of Farm Colony- Planner Zubko has been in discussions with Inland’s attorney Daniel Kramer and is awaiting a phone call back.

NEW BUSINESS- Planner Zubko discussed an email from CMAP she received regarding a memorandum of understand they would like Kendall County to sign with regards to grant funding. This will be forwarded onto the COW.

PROJECT STATUS REPORT – Reviewed
PERMIT REPORT- Reviewed
REVENUE REPORT - Reviewed
CORRESPONDENCE – None
PUBLIC COMMENTS – None
EXECUTIVE SESSION - None

ADJOURNMENT- Next meeting will be on August 8, 2011
John Shaw made a motion to adjourn the meeting. Elizabeth Flowers seconded the motion. All agreed. Chair Martin adjourned the meeting at 7:55 p.m.

Respectfully Submitted,

Angela L. Zubko
Senior Planner
ORDINANCE # 2011-______

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE SECTION
8.00 "Residential District"

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on June 27, 2011.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 8.00 “Residential District” of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of July, 2011.

Attest:

Kendall County Clerk
Debbie Gillette

John Purcell
Kendall County Board Chairman
ORDINANCE # 2011-_____

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE SECTION
11.00 “Off-Street Parking and Loading”

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on June 27, 2011.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 11.00 “Off-Street Parking and Loading” of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of July, 2011.

Attest:

Kendall County Clerk
Debbie Gillette

John Purcell
Kendall County Board Chairman
11.01 SCOPE OF REGULATIONS

A. Applicability. The off-street parking and loading provisions herein shall apply as follows:

1. For all buildings and structures erected and all uses of land established after May 20, 2008 (date of Ordinance approval), accessory parking and loading facilities shall be provided as required by the regulations of the district in which such buildings or uses are located.

2. When the intensity of use of any building, structure, or premises shall be increased through addition of dwelling units, gross floor area, seating capacity (18 inches per bench seat), or other units of measurement specified herein, the new parking regulations or loading facilities for such increase in intensity shall apply.

3. Whenever the existing use of a building or structure shall hereafter be changed to a new use, parking or loading facilities shall be provided as required for such new use. However, if the said building or structure was erected prior to May 20, 2008 (date of Ordinance approval), additional parking or loading facilities are mandatory only in the amount by which the requirements for the new use would exceed those for the existing use if the latter were subject to the parking and loading provisions herein.

B. Existing Parking and Loading Facilities. Accessory off-street parking or loading facilities which are located on the same lot as the building or use served, and which were in existence on the effective date of this amended ordinance or were provided voluntarily after such effective date shall not hereafter be reduced below, or if already less than, shall not further be reduced below, the requirements of this amended ordinance for a similar new building or use.

C. Permissive Parking and Loading Facilities. Nothing in this ordinance shall be deemed to prevent the voluntary establishment of off-street parking or loading facilities to serve any existing use of land or buildings provided that all regulations herein governing the location, design, improvement and operation of such facilities are adhered to.

D. Damage and Destruction. For any conforming or legally non-conforming building or use which is in existence on the effective date of this ordinance, which subsequent thereto is damaged or destroyed by fire, collapse, explosion or other cause, and which is reconstructed, re-established or repaired, off-street parking or loading facilities need not be provided, except that parking or loading facilities equivalent to any maintained at the time of such damage or destruction shall be restored or continued in operation. However, in no case shall it be necessary to restore or maintain parking or loading facilities in excess of those required by this ordinance for equivalent new uses or construction.

E. Control of Off-Site Parking Facilities. When required parking facilities are provided on land other than the zoning lot on which the building or use served by such facilities is located, they shall be and remain in the same possession or ownership as the zoning lot occupied by the building or use to which the parking
facilities are accessory. No such off-site parking facilities shall be authorized and no occupancy permit shall be issued where the plans call for parking other than on the same zoning lot until and unless the Zoning Board of Appeals has reviewed the plans and has heard the applicant and has made findings that the common ownership or possession of the zoning lot and that the site of the parking facilities are reasonably certain to continue and that the off-site parking facilities will be maintained at all times during the life of the proposed use or building.

F. Submission of Plot Plan. Any application for a building permit, or for a certificate of occupancy where no building permit is required, shall include therewith a plot plan - drawn to scale and fully dimensioned - showing any parking or loading facilities to be provided in compliance with this ordinance. Such plot plan shall indicate ingress and egress to the area and traffic patterns in adjacent streets and alleys.

11.02 ADDITIONAL REGULATIONS - PARKING

A. Use of Residential Parking Facilities. Unless otherwise specified elsewhere in this ordinance, off-street parking facilities accessory to residential uses and developed in any residential district in accordance with the requirements of this section shall be used solely for the parking of passenger automobiles owned and operated by the permanent occupants, guests or visitors of the dwellings to which they are accessory. Further the parking of not more than one (1) truck of not more than one and one-half (1 1/2) ton capacity used by occupants of the dwelling structures to which such facilities are accessory shall be permitted. Under no circumstances shall parking facilities accessory to residential structures be used for the storage of commercial vehicles, or for the parking of automobiles belonging to the employees, owners, tenants, visitors, or customers of business or manufacturing establishments. For the purposes of this section, commercial vehicles shall be defined as including trucks in excess of 1 and 1/2 ton capacity, and construction vehicles and equipment. Temporary parking of these types of vehicles shall be allowed provided the vehicles are engaged in the delivery of goods and services or the construction of improvements on the premises as may be necessary from time to time. In addition, the outdoor storage or parking of race cars or similar vehicles shall be prohibited in all residential zoning districts. (Amended 7/18/2006)

B. Joint Parking Facilities. Off-street parking facilities for different buildings, structures or uses, or for mixed uses, may be provided collectively in any zoning district in which separate parking facilities for each constituent use would be permitted, provided that the total number of spaces so located together shall not be less than the sum of the separate requirements for each use.

C. Shared Parking Facilities. Shared parking may be permitted upon written documentation submitted to the Plan Commission and County Board demonstrating evidence that parking spaces will be shared at specific times of the day (where one activity uses the spaces during daytime hours and another activity uses the spaces during evening hours.) The Shared Parking report published by the Urban Land Institute may be used as a guideline in the estimation of parking demand for mixed-use buildings and sites.
D. **Mixed Uses.** When two or more uses are located on the same zoning lot or within the same building, parking spaces equal in number to the sums of the separate requirements for each such use shall be provided. No parking space or portion thereof shall serve as a required space for more than one use unless otherwise authorized by the Regional Plan Commission and approved by the County Board.

E. **Computation.** When the required number of off-street parking spaces results in a fractional space, any fraction of one-half or less may be disregarded while a fraction in excess of one-half shall be counted as one parking space.

F. **Design and Maintenance.**

1. **Open and Enclosed Parking Spaces.** Accessory parking spaces may be open to the sky or enclosed in a building. Accessory parking spaces located in a residential district elsewhere than on the same lot occupied by the use served shall be open to the sky except when otherwise allowed as a special use.

2. **Surfacing.** All required open off-street parking areas and access drives constructed or re-constructed after May 20, 2008 (effective date of this amendment) in all zoning districts shall be improved with a permanent, concrete, unit paver, asphalt surface or some other environmentally friendly surface or green design practices. Asphalt paving shall include a 9" compacted gravel base and 3" asphalt covering, or equivalent. When more than 4 parking spaces are required, pavement marking shall be provided to clearly identify each parking space. (Amended 7/18/2006)

   The Zoning Administrator may recommend—grant an exception to agricultural (A-1); R1, R2, and R3 single family; and community service uses from this provision where such uses generate low traffic volume. Handicapped parking stalls within the A-1 district shall be improved with a permanent, concrete, unit paver or asphalt surface and shall also provide a hard surface to the entrance of the structure a minimum of 6 feet wide. Such decisions made by the Zoning Administrator may be appealed to the Planning, Building and Zoning Committee of the County Board.

3. **Off Street Parking Dimensions** Required off-street parking spaces shall be designed in accordance with the following table:

4. **Parking Table**

<table>
<thead>
<tr>
<th>Parking Angle</th>
</tr>
</thead>
<tbody>
<tr>
<td>0° (Parallel)</td>
</tr>
<tr>
<td>——</td>
</tr>
<tr>
<td>(a) Width of stall</td>
</tr>
<tr>
<td>(b) Minimum stall length</td>
</tr>
<tr>
<td>(c) Aisle width- one way</td>
</tr>
<tr>
<td>(d) Aisle width- two way</td>
</tr>
</tbody>
</table>
Additional width may be required where the aisle serves as the principal means of access to on-site buildings or structures.

In the event that the desired parking angle is not specified by the above table, the Zoning Administrator may specify other equivalent dimensions associated with the desired parking angle by interpolating from dimensions listed in the table.

5. **Access.** Each required off-street parking space shall open directly upon an aisle or driveway of such width as specified in the table above and designed as to provide safe and efficient means of vehicular access to such parking space. All off-street parking facilities shall be designed with appropriate means of vehicular access to a street or alley in a manner that will least interfere with traffic movements.

6. **Accessible Parking.** In any off-street parking facility, a certain number of spaces must be set aside for handicapped accessible parking as summarized in the following table:
<table>
<thead>
<tr>
<th>Total Spaces</th>
<th>Minimum Accessible Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 25</td>
<td>1</td>
</tr>
<tr>
<td>26 to 50</td>
<td>2</td>
</tr>
<tr>
<td>51 to 75</td>
<td>3</td>
</tr>
<tr>
<td>76 to 100</td>
<td>4</td>
</tr>
<tr>
<td>101 to 150</td>
<td>5</td>
</tr>
<tr>
<td>151 to 200</td>
<td>6</td>
</tr>
<tr>
<td>201 to 300</td>
<td>7</td>
</tr>
<tr>
<td>301 to 400</td>
<td>8</td>
</tr>
<tr>
<td>401 to 500</td>
<td>9</td>
</tr>
<tr>
<td>501 to 1000</td>
<td>2% of total</td>
</tr>
<tr>
<td>1001 and over</td>
<td>20 plus 1 per 100 over 1000 spaces</td>
</tr>
</tbody>
</table>

Exceptions to the requirements of paragraph 1 above:

- Outpatient units at medical care facilities: 10% of total spaces for that facility.

- Medical Care Facilities specifically for treatment of the mobility impaired: 20% of the total spaces for that facility.

A. Accessible parking spaces for mobility impaired persons shall be at least sixteen (16) feet wide including an eight (8) foot wide access aisle, and adjacent parking spaces shall not share a common access aisle. All access aisles shall be diagonally striped and shall be provided with a gradual transition to an accessible route to the on-site destination. Such spaces shall measure twenty (20) feet in length.
B. Location of Accessible Spaces

1. Accessible parking spaces serving a particular building shall be located on the shortest accessible route of travel to an accessible entrance.

2. Accessible parking spaces may be provided on one level of a multi-level parking structure located closest to the elevator and a hard surfaced walkway shall be provided from the handicapped parking stalls to the nearest entrance/elevator.

C. Where any conflicts between these regulations and State or Federal Legislation may exist, the State and Federal Standards shall control.

7. In Yards. Off-street parking spaces in required setbacks shall conform to the following:

   Front Yards.

   A. No parking and drive aisles are permitted in a required front setback except the interior one-half of the front yard in
EXHIBIT “A”

an M-1 Limited Manufacturing District, the M-2 Heavy Industrial District.

B. Unless otherwise provided elsewhere in this ordinance, parking is allowed in a front yard on a private driveway serving single family and two family dwellings but shall not be considered as satisfying the off-street parking requirements for such uses as set forth in the ordinance.

Side Yards.

Unless otherwise provided elsewhere in this ordinance, parking is not permitted in any required side setback. Residential driveways, or parking in the A-1 zoning district is permitted in the required side setback with a minimum setback of 5 (five) feet from the lot line.

Rear Yards. Parking is permitted in any rear setback a minimum of five feet (5') with the following exceptions and requirements:

A. In the M-1 Limited Manufacturing District, M-2 Heavy Industrial District when a rear yard is adjacent to an "R" District there shall be no parking in the twenty (20) feet adjacent thereto.

B. In any "R" District no open off-street parking space shall be located nearer than ten (10) feet to a principal building.

8. Screening/ Perimeter Landscaping. All required open automobile parking areas containing more than twenty (20) parking spaces shall be effectively screened as follows:

A. On each side adjacent to any property situated in a residential district or on any institutional premises, a wall, fence, or densely planted compact hedge no less than three (3) feet in height across 100% of the length of the parking area is required.

B. On each side across a public right-of-way from any property situated in a residential district or on any institutional premises, the landscaping shall consist of one of the following options:

i. A berm that is at least two (2) feet higher than the finished elevation of the parking lot (at the nearest point) and a minimum of one (1) tree and ten (10) shrubs for every thirty feet of frontage shall be provided. Shrubs shall be placed on the property such that parking or vehicular uses are screened from view as seen from the street or neighboring properties. Perennials and groundcovers are
encouraged to compliment the site design. All berms shall maintain a 10 foot setback from the edge of the existing or future R.O.W. whichever is greater.

ii. A minimum two foot (2’) grade drop from the right-of-way line to the parking lot and a minimum one (1) tree and 10 shrubs for every thirty (30) feet of frontage shall be provided. Shrubs shall be placed on the property such that a parking or vehicular areas are screened from view as seen by the street or neighboring properties. Perennials and groundcovers are encouraged to compliment the site design.

iii. A wall, fence or natural vegetative screening no less than 3 (three) feet in height along the length of the parking area.

Note: Screening materials may include a combination of plant materials, earthen berms, solid masonry walls, or other screening devices which meet the intent of the requirement.

C. The minimum size for plant materials (at time of installation) shall be as follows:

   i. **Tree** – Shade tree – 2-1/2” caliper, evergreen tree – 6’ height, ornamental tree 2” caliper single trunk or 6’ height multi-trunk.
   ii. **Shrubs** – 24” height

D. All driveways crossing a public sidewalk shall have a clear sight triangle inside the property measuring eight feet by eight feet. (Amended 7/18/2006)

9. **Circulation.** Circulation controls including signs, landscape islands, and pavement markings are encouraged and may be required by the Zoning
Administrator only where safety concerns suggest a clear need for such enhancements.

10. **Lanscaped** parking lot islands are encouraged.

11. **Landscape sight triangle.** No landscaping including berms shall be planted within a 40' (forty) sight triangle measured at the intersection of two public streets.

12. **Lighting.**

   All off-street parking and loading facilities, other than residential driveways, shall be illuminated as approved during submittal of the final review phase (special use, final RPD, site plan review or amendments to the parking lot layout). Lighting shall be in accordance with the standards of Illuminating Engineering Society of North America (IESNA) as follows:

   A. A photometric plan will be required as a supporting document for parking lots with equal to or greater than thirty (30) parking spaces. Said photometric plan must show the locations, size, height, orientation, design, construction details, catalog cuts and plans for all of the outdoor lighting and signs, including wall mounted lighting. The plan must show the levels of illumination measured in horizontal foot-candles at ground level in a regularly spaced grid pattern extending sufficiently past the project.
property lines. A catalog sheet showing the proposed lighting fixtures must be included.

Example:

B. To reduce glare onto adjacent properties, only "fully shielded" or "cut-off" light fixtures are allowed. Fully shielded means that no light is emitted above the horizontal plane of the luminaries. Flat lenses are allowed; sag-sag lenses and wall packs are prohibited. Abutting or nearby residential properties shall not be able to see the actual light source, unless the luminaries are less than 100 watt incandescent.

C. All under-canopy lights must be fully recessed into the canopy.
D. Where non-residential sites are adjacent to residential sites (existing or future residential areas as shown on the officially adopted version of the Land Resource Management Plan (LRMP)), the light level at the property line produced by the non-residential lighting shall not exceed 0.2 foot-candles. The lighting shall be designed to avoid casting direct light or glare onto the adjacent residential property. Acceptable means to prevent glare or direct light onto the residential property include pole/luminary-mounted shields and dense vegetation. On abutting nonresidential properties (existing or future non-residential as shown on the officially adopted version of on the Land Resource Management Plan (LRMP)), or public streets the maximum illumination at the property line shall be five (5.0) foot-candles. Where residential is across a street, the maximum illumination at the use's boundary shall be two (2.0) foot-candles.

Higher maintained foot-candle levels may be appropriate for certain uses such as illuminated ball fields, auto dealerships, or gas stations. In such instances, information will be reviewed during Site Plan review. The Planning, Building and Zoning Committee of the County Board Zoning Administrator may approve higher light levels for specific uses during the review process without the need for a variation. The Zoning Administrator may refer such instances to the Planning, Building and Zoning Committee of the County Board. Such decisions made by the Zoning Administrator may be appealed to the Planning, Building and Zoning Committee of the County Board.

E. The maximum mounting height (including fixture, pole and base) for light standards located in a parking lot consisting of 30 or more parking stalls shall not exceed twenty (20) feet measured from ground level to the base of the lens. The maximum wattage for outdoor light fixtures must not exceed 400 watts.

F. All non-residential lighting is required to be turned off no later than sixty (60) minutes after business hours, only leaving lighting necessary for site security, unless otherwise approved by the Planning, Building and Zoning Committee of the County Board.

G. Non-residential out lot lighting fixtures must be architecturally compatible with fixtures used elsewhere in the development.

H. Decorative seasonal lighting shall be limited to a power rating of less than or equal to 75 watts.
13. **Repair and Service.** No motor vehicle repair work for compensation or sale of gasoline and motor oil of any kind shall be permitted in conjunction with open accessory off-street parking facilities provided in a residential district, except as may be permitted under an approved Special Use or planned unit development. (Amended 7/18/2006)

11.03 LOCATION OF ACCESSORY OFF-STREET PARKING FACILITIES

The location of off-street parking spaces in relation to the use served shall be as prescribed hereinafter. All distances specified shall be walking distances between such parking spaces and a main entrance to the use served.

A. **For Uses in a Residential District.** Parking spaces accessory to dwelling shall be located on the same zoning lot as the use served.

B. **For Uses in Business and Manufacturing Districts.** All required parking spaces shall be within one thousand feet from the entrance of the principal building being served. Spaces accessory to dwelling units (not including hotels) shall be within three hundred (300) feet of the use served. However, no parking spaces accessory to a use in a business or manufacturing district shall be located in a residential district, except that private, free, off-street parking accessory to such uses may be allowed by special use permit in accordance with the Administrative Section in any residential district within two hundred feet of and adjacent to any business or industrial use.

11.04 SCHEDULE OF PARKING REQUIREMENTS

For the following uses, accessory off-street parking spaces shall be provided as required hereinafter. However, if the property owner can provide clear evidence indicating that less parking is required, the Regional Planning Commission may approve a reduction in the requirements of this section. Such decisions may be appealed to the Planning Building and Zoning Committee. **Applicants may also file for a variation from theses requirements following the procedures outlined in Section 13.04 of this Zoning Ordinance.** Parking spaces required on an employee basis shall be based on the maximum number of employees on duty or residing, or both on the premises at any one time.

<table>
<thead>
<tr>
<th>Residential Uses</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>One-Family Dwelling, Two-Family Dwellings</td>
<td>Two parking spaces shall be provided for each dwelling unit (garage spaces or in the driveway behind the front yard setback line).</td>
</tr>
<tr>
<td>Bed and Breakfasts</td>
<td>One parking space shall be provided for each guest room, plus the spaces required for a single family home. Parking spaces may be stacked in a driveway to prevent the over-paving of the area.</td>
</tr>
</tbody>
</table>
### Hotel or Motel

One parking space for each guest room, plus one space per employee shall be provided.

### Lodging or Boarding Houses

One parking space shall be provided for each lodging room plus one space for the owner or manager.

### Private Clubs and Lodges (with sleeping facilities)

One parking space shall be provided for each lodging room plus one for each employee, plus parking spaces equal in number to twenty five percent of the capacity (as determined by the Fire Protection District) in persons (exclusive of lodging-room capacity) of such club or lodge.

### Retail and Service Uses

#### Automobile Laundry

Five (5) stacking spaces shall be provided for each manual wash rack. Ten (10) stacking spaces shall be provided for each automatic wash lane. For either manual or automatic facilities, one (1) parking space for each employee shall be provided. For automobile laundries associated with a gas station, a bypass lane shall be provided.

#### Automobile Service Stations

One (1) space shall be provided for each employee plus two (2) spaces per pump station, but not less than five (5) parking spaces.

#### Bowling Alleys

Four (4) parking spaces shall be provided for each alley, plus such additional spaces as may be required herein for affiliated uses - bars, restaurants and the like as set forth herein for such uses.

#### Drive-thru restaurant

Stacking of eight (8) vehicles plus one (1) parking stall per one hundred (100) square feet of floor area.

#### Restaurants

One (1) parking space shall be provided for each seventy-five (75) square feet of floor area.

#### Furniture and Appliance Stores, Household Equipment or Furniture Repair Shops

One (1) parking space shall be provided for each six hundred (600) square feet of floor area.

#### Heath Clubs and fitness centers

One (1) parking space shall be provided for each two hundred (200) square feet AND one per employee.

#### Establishments Engaged in Manufacturing, Assembly, Production, Processing, Cleaning, Servicing, Testing or Repair of Materials, Goods, or Products

One (1) parking space shall be provided for each employee plus one (1) parking space for each vehicle used in the conduct of the enterprise.
<table>
<thead>
<tr>
<th>EXHIBIT “A”</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Motor Vehicle Sales and Machinery and heavy equipment Sales</strong></td>
<td>One (1) parking space shall be provided for each six hundred (600) square feet of sales floor area, plus three spaces (3) for every service bay, plus one (1) space per employee. All required parking shall be in addition to areas reserved for storage and sale of vehicles.</td>
</tr>
<tr>
<td><strong>Offices - Business, Professional and Governmental</strong></td>
<td>One (1) parking space shall be provided for each two hundred and fifty (250) square feet of floor area.</td>
</tr>
<tr>
<td><strong>Offices – Medical or Dental</strong></td>
<td>One (1) parking space shall be provided for each two hundred (200) square feet of floor area.</td>
</tr>
<tr>
<td><strong>Research and Development</strong></td>
<td>One (1) parking space for each two hundred and fifty (250) square feet up to fifty-thousand (50,000) square feet; thence one (1) space for each five hundred (500) square feet over fifty-thousand (50,000) square feet.</td>
</tr>
<tr>
<td><strong>Retail Stores and Banks</strong></td>
<td>One (1) parking space shall be provided for each two hundred (200) square feet of gross floor area. Drive-in banks or other similar drive-in establishments shall provide four (4) stacking spaces per teller or customer service window.</td>
</tr>
<tr>
<td><strong>Tennis, squash, racquetball facility, indoor or outdoor</strong></td>
<td>Three (3) parking spaces shall be provided per court</td>
</tr>
<tr>
<td><strong>Theaters (indoors)</strong></td>
<td>One (1) parking space shall be provided for each three (3) seats.</td>
</tr>
<tr>
<td><strong>Undertaking Establishments, Funeral Parlors</strong></td>
<td>Fifteen (15) parking spaces shall be provided for each chapel or parlor, plus one (1) parking space for each funeral vehicle kept on the premises; in addition there shall be provided stacking space for not less than ten (10) automobiles for funeral procession assembly.</td>
</tr>
<tr>
<td><strong>Warehouses and Storage</strong></td>
<td>One (1) parking space for each one thousand (1,000) square feet of warehouse or storage area, plus one (1) parking space for each two hundred and fifty (250) square feet of office area, plus one (1) space for each vehicle kept on the premises.</td>
</tr>
<tr>
<td><strong>Wholesale Establishments (but not including Warehouses and Storage Buildings other than Accessory)</strong></td>
<td>One (1) parking space shall be provided for each six hundred (600) square feet of floor area.</td>
</tr>
<tr>
<td>Community Service Uses</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Place of Worship, School, College and Other Auditoriums</td>
<td>One (1) parking space shall be provided for each three (3) auditorium seats. Adequate space shall also be provided for buses used in connection with the activity of the institution and all loading and unloading of passengers shall take place upon the premises.</td>
</tr>
<tr>
<td>Colleges, Universities and Business, Professional and Trade Schools</td>
<td>One (1) parking space shall be provided for each employee, and one (1) parking space shall be provided for each three (3) students based on the maximum number of students attending classes on the premises at any one time during any 24 hour period.</td>
</tr>
<tr>
<td>Hospitals</td>
<td>One (1) parking space shall be provided for each two (2) hospital beds, plus one (1) parking space for each employee, plus one (1) parking space for each doctor assigned to the staff.</td>
</tr>
<tr>
<td>Libraries, Art Galleries and Museums - Public</td>
<td>One (1) parking space shall be provided for each four hundred (400) square feet of gross floor area.</td>
</tr>
<tr>
<td>Public Utility and Public Service Uses, including police and fire services</td>
<td>One (1) parking space shall be provided for each employee per shift plus one parking space for each vehicle used in the conduct of the enterprise plus spaces adequate in number, as determined by the Zoning Administrator, to serve the visiting public.</td>
</tr>
<tr>
<td>Child care facility/ Nursery School</td>
<td>One third (0.33) parking spaces per student capacity (as determined by the Fire Protection District), plus one (1) parking space for each employee. Adequate drop-off and pick-up locations must be provided.</td>
</tr>
<tr>
<td>Elementary or Junior High School</td>
<td>One (1) parking space for each employee plus one (1) space for each (20) students plus one (1) space for each vehicle used in the conduct of the school (plus additional parking as required for associated gymnasiums or auditoriums).</td>
</tr>
<tr>
<td>High Schools</td>
<td>One (1) parking space for each employee plus one (1) space for each two (2) students and one (1) space for each vehicle used in the conduct of the school. (plus additional parking as required for associated gymnasiums or auditoriums).</td>
</tr>
<tr>
<td>Auditoriums, Stadiums, arenas, gymnasiums, convention halls, dance halls, exhibition halls, skating rinks and other similar places of assembly</td>
<td>Parking spaces equal in number to twenty-five percent (25%) of the capacity (as determined by the Fire Protection District) in persons shall be provided.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Miscellaneous Uses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fraternities, Sororities and Dormitories</td>
<td>One (1) parking space shall be provided for each three (3) active members plus one (1) parking space for each employee.</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Private Clubs and Lodges (without sleeping facilities for guests)</td>
<td>Parking spaces equal in number to twenty-five percent (25%) of the capacity (as determined by the Fire Protection District) in persons</td>
</tr>
<tr>
<td>Rest Homes, Convalescent Centers, Assisted Living, or Residential Care Homes</td>
<td>One (1) parking space shall be provided for each five (5) beds, plus one (1) parking space for each employee on duty at one time, plus one (1) parking space for each doctor assigned to the staff.</td>
</tr>
<tr>
<td>Theatres - Automobile Drive-In</td>
<td>Reservoir parking space equal to ten percent (10%) of the vehicle capacity of such theatres shall be provided.</td>
</tr>
<tr>
<td>Airports or aircraft landing field Heliports Convents and monasteries Crematories and mausoleums Fraternal institutions Outdoor amusement establishments - fairgrounds, permanent carnivals, kiddy parks and other similar amusement centers Municipal or privately owned recreation buildings, community centers, club houses, or other recreational uses such as ball fields or golf courses Penal and correctional institutions Rectories and parish houses Swimming pools</td>
<td>Parking spaces shall be provided in adequate number as determined by the Regional Plan Commission and approved by the County Board to serve persons employed or residing on the premises as well as the visiting public</td>
</tr>
</tbody>
</table>

A. **Other Uses.** For uses not listed heretofore in this schedule of parking requirements, parking spaces shall be provided on the same basis as required for the most similar listed use, or as determined by the Zoning Administrator. Such determination may be appealed to the Regional Plan Commission.

11.05 **ADDITIONAL REGULATIONS - OFF-STREET LOADING.**

A. **Location.** All required loading berths shall be located on the same zoning lot as the use served. No loading berth for vehicles over two tons capacity shall be closer than fifty feet to any property in a residential district unless completely screened by building walls, or a uniformly painted solid fence, natural vegetation screening providing one hundred percent (100%) opacity, wall or any combination thereof, not less than six
feet in height. No permitted or required loading berth shall be located within thirty-five feet of the nearest point of intersection of any two streets.

B. Size. Unless otherwise specified, a required loading berth shall be at least twelve feet (12') in width by at least thirty feet (30') in length, exclusive of aisles and maneuvering space, and shall have a vertical clearance of at least fourteen feet.

C. Access. Each required off-street loading berth shall be designed with appropriate means of vehicular access to a street or alley in a manner which will least interfere with traffic movements.

D. Surfacing. All open off-street loading berths shall be improved with a concrete pad.

E. Repair and Service.
   i. No motor vehicle repair work or service of any kind shall be permitted in conjunction with loading facilities provided in any residential, manufacturing or business district.
   ii. Space allocated to any off-street loading shall not while so allocated be used to satisfy the space requirements of any off-street parking facilities or portions thereof.

F. Landscaping for loading docks. The landscaping shall consist of one of the following options:
   i. A berm that is at least four (4) feet higher than the finished elevation of the loading dock (at the nearest point) and a minimum of one (1) tree and ten (10) shrubs for every thirty feet of frontage shall be provided. Shrubs shall be placed on the property such that vehicular uses are screened from view as seen from the street or neighboring properties. Perennials and groundcovers are encouraged to compliment the site design.
   ii. A minimum two foot (2') grade drop from the right-of-way line to the parking lot and a minimum one (1) tree and 10 shrubs for every thirty (30) feet of frontage shall be provided. Shrubs shall be placed on the property such that a parking or vehicular areas are screened from view as seen by the street or neighboring properties. Perennials and groundcovers are encouraged to compliment the site design.
   iii. A wall, fence or natural vegetative screening no less than four (4) feet in height across the length of the loading dock.
The minimum size for plant materials (at time of installation) shall be as follows:

i. **Tree** – Shade tree – 2-1/2” caliper, evergreen tree – 6’ height, ornamental tree 2” caliper single trunk or 6’ height multi-trunk.

ii. **Shrubs** – 24” height

G. **Schedule of Loading Requirements.** For the uses listed in the following table, off-street loading berths shall be provided on the basis of the gross floor of the building or portions thereof devoted to such uses in the amount shown herein.

**SCHEDULE OF LOADING REQUIREMENTS**

<table>
<thead>
<tr>
<th>USE</th>
<th>GROSS FLOOR AREA IN SQUARE FEET</th>
<th>REQUIRED NUMBER AND MINIMUM HORIZONTAL DIMENSIONS OF BERTHS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auditoriums, convention halls, exhibition halls, sports arenas, stadiums</td>
<td>10,000 to 100,000</td>
<td>1 - 12’ X 60’</td>
</tr>
<tr>
<td></td>
<td>For each additional 100,000 or fraction thereof</td>
<td></td>
</tr>
<tr>
<td>Banks and offices - business, professional and governmental</td>
<td>10,000 to 100,000</td>
<td>1 - 12’ X 30’</td>
</tr>
<tr>
<td></td>
<td>For each additional 100,000 of fraction thereof to 500,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>For each additional 500,000 or fraction thereof</td>
<td></td>
</tr>
<tr>
<td>Bowling alleys</td>
<td>10,000 to 100,000</td>
<td>1 - 12’ X 30’</td>
</tr>
<tr>
<td>Establishments dispensing food or beverages for consumption on the premises</td>
<td>5,000 to 10,000</td>
<td>1 - 12’ X 30’</td>
</tr>
<tr>
<td></td>
<td>10,000 to 25,000</td>
<td>2 - 12’ X 30’</td>
</tr>
<tr>
<td></td>
<td>25,000 to 40,000</td>
<td>3 - 12’ X 60’</td>
</tr>
<tr>
<td></td>
<td>40,000 to 100,000</td>
<td>4 - 12’ X 60’</td>
</tr>
<tr>
<td></td>
<td>For each additional 100,000 or fraction thereof</td>
<td>1 additional 12’ X 60’</td>
</tr>
<tr>
<td>Establishments engaged in</td>
<td>5,000 to 40,000</td>
<td>1 - 12’ X 30’</td>
</tr>
<tr>
<td>USE</td>
<td>GROSS FLOOR AREA IN SQUARE FEET</td>
<td>REQUIRED NUMBER AND MINIMUM HORIZONTAL DIMENSIONS OF BERTHS</td>
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<tr>
<td>production, processing, cleaning, servicing, testing or repair of materials, goods or products</td>
<td>40,000 to 100,000</td>
<td>2 - 12' X 60'</td>
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<tr>
<td></td>
<td></td>
<td>For each additional 100,000 or fraction thereof 1 additional 12' X 60'</td>
</tr>
<tr>
<td>Hospital, sanitariums, nursing homes, convalescent centers, assisted living, etc., churches and schools</td>
<td>10,000 to 100,000</td>
<td>1 - 12' X 30'</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For each additional 100,000 or fraction thereof 1 - additional 12' X 30'</td>
</tr>
<tr>
<td>Hotel, clubs, and lodges</td>
<td>10,000 to 100,000</td>
<td>1 - 12' X 30'</td>
</tr>
<tr>
<td></td>
<td></td>
<td>For each additional 100,000 or fraction thereof 1 - additional 12' X 30'</td>
</tr>
<tr>
<td>Hotels, clubs and lodges, when containing any of the following: retail shops, convention halls, or business or professional offices (other than accessory) auditoriums, or exhibition halls</td>
<td>10,000 to 20,000</td>
<td>1 - 12' X 30'</td>
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<tr>
<td></td>
<td>20,000 to 150,000</td>
<td>1 - 12' X 60'</td>
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<tr>
<td></td>
<td>For each additional 150,000 or fraction thereof 1 additional 12' X 60'</td>
<td></td>
</tr>
<tr>
<td>Motor vehicle and machinery sales</td>
<td>5,000 to 25,000</td>
<td>1 - 12' X 30'</td>
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<td></td>
<td>25,000 to 40,000</td>
<td>2 - 12' X 60'</td>
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<td></td>
<td>40,000 to 100,000</td>
<td>3 - 12' X 60'</td>
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<td></td>
<td>For each additional 100,000 or fraction thereof 1 additional 12' X 60'</td>
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<tr>
<td>Retail stores</td>
<td>5,000 to 10,000</td>
<td>1 - 12' X 30'</td>
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<td></td>
<td>10,000 to 25,000</td>
<td>2 - 12' X 30'</td>
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<td></td>
<td>25,000 to 40,000</td>
<td>3 - 12' X 30'</td>
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<td></td>
<td>40,000 to 100,000</td>
<td>4 - 12' X 30'</td>
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<td></td>
<td>For each additional 100,000 or fraction thereof 1 additional 12' X 30'</td>
<td></td>
</tr>
<tr>
<td>Theaters</td>
<td>8,000 to 25,000</td>
<td>1 - 12' X 30'</td>
</tr>
<tr>
<td></td>
<td>For each additional 50,000 or fraction thereof 1 additional 12' X 30'</td>
<td></td>
</tr>
<tr>
<td>USE</td>
<td>GROSS FLOOR AREA IN SQUARE FEET</td>
<td>REQUIRED NUMBER AND MINIMUM HORIZONTAL DIMENSIONS OF BERTHS</td>
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<td>---------------------------------</td>
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<td>---------------------------------------------------------</td>
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<tr>
<td>Wholesale establishments</td>
<td>5,000 to 10,000</td>
<td>1 - 12' X 60'</td>
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<tr>
<td>(but not including warehouse</td>
<td>10,000 to 25,000</td>
<td>2 - 12' X 60'</td>
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<tr>
<td>and storage buildings other</td>
<td>25,000 to 40,000</td>
<td>3 - 12' X 60'</td>
</tr>
<tr>
<td>than accessory)</td>
<td>40,000 to 100,000</td>
<td>4 - 12' X 60'</td>
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<tr>
<td></td>
<td>For each additional</td>
<td>1 additional 12' X 60'</td>
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<tr>
<td></td>
<td>100,000 or fraction thereof</td>
<td></td>
</tr>
<tr>
<td>Warehouses and storage</td>
<td>For each 100,000 or</td>
<td>1 - 12' x60'</td>
</tr>
<tr>
<td>buildings</td>
<td>fraction thereof</td>
<td></td>
</tr>
<tr>
<td>Undertaking establishments</td>
<td>8,000 to 100,000</td>
<td>1 - 12' X 30'</td>
</tr>
<tr>
<td></td>
<td>For each additional</td>
<td>1 additional 12' X 30'</td>
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<tr>
<td></td>
<td>100,000 or fraction thereof</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>Uses not listed in this schedule</td>
<td></td>
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<tr>
<td></td>
<td>of loading requirements shall</td>
<td></td>
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<td></td>
<td>provide loading berths according</td>
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<td>to the most similar use, as</td>
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<td>determined by the Zoning</td>
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<tr>
<td></td>
<td>Administrator.</td>
<td></td>
</tr>
</tbody>
</table>
ORDINANCE # 2011-

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE SECTION
4.19 "Solar Panels"

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on June 27, 2011.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 4.19 "Solar Panels" of the Kendall County Zoning Ordinance as provided in attached Exhibit "A".

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of July, 2011.

Attest:

Kendall County Clerk
Debbie Gillette

John Purcell
Kendall County Board Chairman
4.19 SOLAR PANELS (Amended 2/16/10)

A. Roof Mounted. Solar panels located on the roof of an existing structure shall be permitted in all districts.

B. Freestanding. Solar panels located on the ground or attached to a framework located on the ground shall be classified as accessory structures. Freestanding solar panels shall be permitted if they comply with all of the following standards (Properties considered agriculturally exempt as defined in State Statute from building permits are further exempt from these standards with the exception of #3 listed below):

1. The proposed system is no larger than necessary to provide 120 percent of the electrical and/or thermal energy requirements of the structure to which it is accessory as determined by a contractor licensed to install photovoltaic and thermal solar energy systems.

2. The solar panels and supporting framework shall not exceed 12' in all districts with the exception of the agricultural district as measured from adjoining grade at base to the highest elevation of the equipment.

3. The solar energy system including any appurtenant equipment is not located within any required setback areas within the respective zoning district.

4. If the solar panels are visible from off-site, the solar panels are not located within 150 feet of a dwelling located on a lot other than the lot on which the solar energy system is located unless:

   a. There are appropriate facades, walls, fences or landscaping that screen the solar panels and supporting framework from unobstructed view.
   b. Reflection angles from collector surfaces are oriented away from neighboring windows.
   c. The panels are mounted as close as possible to the ground while allowing adequate drainage and preventing vegetation from shading the panels.

5. The solar panels are located so that they are not readily visible from public viewing areas including parks, roads and trails located to the south of the site.
ORDINANCE # 2011-_______

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE SECTION
12.00 “Signs”

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on June 27, 2011.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 12.00 “Signs” of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of July, 2011.

Attest:

Kendall County Clerk
Debbie Gillette

John Purcell
Kendall County Board Chairman
Section 12.03 Definitions

Banner Sign: Any Temporary Sign of lightweight fabric or similar material that is attached to a pole, building, or fence, and secured on at least two sides. National Flags, state or municipal flags shall not be considered banners.

Special Event Signs. A temporary sign associated with a special event on the property where the sign is located that exceeds the allowable amount of time and number of signs permitted under Section 12.14.B.1 of this Ordinance. Such signs must be related to the special event occurring on the property.

Section 12.14 Temporary Signs

A. General Provisions. Unless otherwise specified elsewhere in this Section 12.14, the following general provisions shall apply to Temporary Signs:

1. Location. All Temporary Signs shall be erected only on the property of the permitted use, unless the permitted use is a non-profit organization, and shall be set back a minimum of five (5) feet from any public right-of-way.

2. Illumination. No Temporary Sign shall be illuminated.

3. Number. Only one (1) Temporary Sign shall be permitted per zoning lot or business.

B. Temporary Sign Types. Temporary Signs shall be limited in use to the following types of signs:

1. Free-standing Signs shall be permitted subject to the following conditions provisions:

   a. Height. Free-standing Signs shall not exceed eight (8) feet in height from grade.

   b. Duration. Free-standing temporary signs shall be displayed for no more than 60 days in one calendar year.

   c. Material. Free-standing signs shall be constructed of wood, metal, or other durable material and reasonably supported in or on the ground by adequate bracing. Banner Signs may be permitted.

   d. Surface Area. Free-standing Signs shall not exceed thirty-two (32) square feet in surface area per face, and may be single-faced or double-faced.

2. Beacon or Search Lights may be permitted in connection with grand openings or special events provided:
Exhibit "A"

a. Direction of Illumination. Lights must be oriented skyward not breaking an angle of forty-five (45) degrees from the ground.

b. Duration. The Sign(s) may be displayed for no more than fifteen (15) days. Upon expiration of said fifteen (15) days, the use of said sign shall be discontinued and no Beacon or Search Light advertising the same business or establishment shall be reinstalled or re-erected for a period of six (6) months.

c. Number. Only one beacon or search light shall be permitted per zoning lot.

3. Inflatable Signs may be permitted in Business Districts in connection with grand openings or special events provided:

   a. Duration. The Sign(s) may be displayed for no more than fifteen (15) days. Upon expiration of said fifteen (15) days, the use of said inflatable sign shall be discontinued and no inflatable sign advertising the same business or establishment shall be reinstalled or re-erected for a period of six (6) months.

   b. Number. Only one (1) inflatable sign shall be permitted per zoning lot.

4. Special Events Signs. Special events signs may only be permitted within the B-4 (Commercial Recreation) district and only in association with a special event occurring on the property on which the special event sign is located.

   a. Duration. The sign(s) may be placed on a property no more than ninety (90) days during a calendar year.

   b. Material. Special Event Signs shall be constructed of wood, metal, vinyl, or other durable material and reasonably supported by adequate bracing. Banner Signs may be permitted.

   c. Location. Special event signs shall only be permitted along state highways and setback at least ten (10) feet from the edge of the R.O.W. Multiple special event signs shall maintain a distance of six (6) feet from one another. Signs shall be parallel to the R.O.W.

   d. Number. No more than twenty-five (25) special event signs shall be permitted on a property.

   e. Surface Area. Special Event Signs shall not exceed sixteen (16) square feet in surface area and shall only be single sided.

Section 12.17 Prohibited Signs
All signs not expressly permitted under this ordinance or exempt from regulation under Section 12.04, are prohibited in Kendall County. Such signs include, but are not limited to:

G. Banner signs, unless permitted as a temporary or special event sign in Section 12.14 of this ordinance.

H. Any sign attached to a chimney, on a fence or fence type wall, unless permitted under Section 12.14.B.4 of this ordinance, retaining wall, bench, fence post, refuse enclosure, utility box, storage shed, bush shelter, satellite dish, antenna or other accessory structure
INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF PLATTVILLE AND THE COUNTY OF KENDALL

THIS AGREEMENT, made this 17th day of August, 2011, by and between the VILLAGE OF PLATTVILLE, a body corporate and politic, and the COUNTY OF KENDALL, a body corporate and politic, WITNESSETH:

WHEREAS, the Village of Plattville was incorporated by act of the voters on March 21st, 2006, and

WHEREAS, Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) permits units of local government to obtain or share services and to jointly contract, combine or transfer any power, privilege, function or authority among themselves, and

WHEREAS, the Local Land Resource Management Planning Act (50 ILCS 805/6) provides that a municipality and a County may enter into intergovernmental agreements for joint or compatible planning, local land resource management administration and zoning ordinance enforcement, and

WHEREAS, the Village of Plattville adopted a Comprehensive Plan on July 27, 2009, and

WHEREAS, all the property located within the described boundaries of the Village of Plattville have been heretofore subject to the building and zoning codes of the County of Kendall, and to the County Flood Plain, Soil Erosion and Stormwater Management Ordinances, and

WHEREAS, the parties desire to continue that relationship,

NOW, THEREFORE, it is hereby agreed as follows:

1) The above recitals are incorporated by reference as if fully set forth herein.

2) That the Village of Plattville has by ordinance duly adopted the Zoning Ordinance of the County of Kendall, the Building Code of the County of Kendall, the Comprehensive Plan of the County of Kendall, the Subdivision Control Ordinance of the County of Kendall, the County Flood Plain, Soil Erosion and Stormwater Management Ordinances as its own and further agrees that any subsequent text amendments to said ordinances and plans as may be adopted by Kendall County from time shall be adopted and incorporated by the Village of Plattville as its own.

3) That for the consideration of $1 the receipt and sufficiency of which is hereby acknowledged, the County of Kendall agrees to continue administering the County Ordinances for
the Village of Plattville as described in Paragraph (2) above and in accordance with the procedures attached hereto as Exhibit A and incorporated herein by reference all of which have been duly adopted by the Village of Plattville, and apply to all properties located within the municipal boundaries of the Village of Plattville.

4) That the Village of Plattville shall reimburse the County of Kendall for any actual costs incurred acting on behalf of the Village of Plattville as provided herein. The Village of Plattville will not be required to reimburse the County of Kendall for employee salaries or benefits.

5) The Village of Plattville shall defend with counsel of the County’s own choosing, indemnify and hold harmless the County of Kendall, its past present and future board members, elected officials, insurers, employees and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines damages and expenses and costs relating thereto including but not limited to attorney’s fees and other legal expenses which the County, its board members, elected officials, insurers, employees and/or agents may sustain, incur or be required to pay arising in any manner out of the County’s performance or alleged failure to perform its obligations pursuant to the Agreement.

6) That the Village of Plattville shall secure, pay for and maintain throughout the period during which services are provided under this Agreement, auto liability and general liability insurance with minimum limits of coverage equal to or greater than those limits maintained by the Village on the date of the execution of this agreement attached hereto as Ex. B and incorporated herein by reference. The Village’s auto liability and general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by the County or the County’s employees. The Village’s coverage shall name the County of Kendall as an additional insured, with its members, representatives, officers, agents and employees. A certificate of insurance evidencing the required coverage and the appropriate additional insurer’s endorsement shall be furnished to the County upon execution of this Agreement. Such insurance shall be modifiable or cancelable only upon written notice by registered mail, mailed to the County at least ninety (90) days in advance of such modification or cancellation. The Village shall furnish a copy of its insurance policies for examination by the County at any time upon demand of the County.

7) That this Agreement shall be for a term of one (1) year, commencing on the date of execution hereof, subject to annual renewal by the parties at least 30 days before the anniversary date each year, said renewal to be in writing.

8) This Agreement may be terminated by either party upon 30 days’ written notice to the other party.

9) This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.
10) This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

11) The County of Kendall and the Village of Plattville each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

12) This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision.

13) Any notice from either party to the other party hereto shall be in writing and shall be deemed served if mailed by prepaid certified mail addressed as follows:

Kendall County Administrator
111 West Fox Street
Yorkville, Illinois 60560

Village of Plattville
P.O. Box 1173
Yorkville, Illinois 60560

VILLAGE OF PLATTVILLE COUNTY OF KENDALL

BY: ________________________________ BY: ________________________________
Village President- June McCord Chairman of Kendall County Board

ATTEST: ________________________________ ATTEST: ________________________________
Village Clerk Kendall County Clerk

-3-
INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MILLBROOK AND THE COUNTY OF KENDALL

THIS AGREEMENT, made this 17th day of August, 2011 by and between the VILLAGE OF MILLBROOK, a body corporate and politic, and the COUNTY OF KENDALL, a body corporate and politic, WITNESSETH:

WHEREAS, the Village of Millbrook was incorporated by act of the voters on November 5th, 2002, and

WHEREAS, Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) permits units of local government to obtain or share services and to jointly contract, combine or transfer any power, privilege, function or authority among themselves, and

WHEREAS, the Local Land Resource Management Planning Act (50 ILCS 805/6) provides that a municipality and a County may enter into intergovernmental agreements for joint or compatible planning, local land resource management administration and zoning ordinance enforcement, and

WHEREAS, the Village of Millbrook adopted a Comprehensive Plan on January 24th, 2009, and

WHEREAS, all the property located within the described boundaries of the Village of Millbrook have been heretofore subject to the building and zoning codes of the County of Kendall, and to the County Flood Plain, Soil Erosion and Stormwater Management Ordinances, and

WHEREAS, the parties desire to continue that relationship,

NOW, THEREFORE, it is hereby agreed as follows:

1) The above recitals are incorporated by reference as if fully set forth herein.

2) That the Village of Millbrook has by ordinance duly adopted the Zoning Ordinance of the County of Kendall, the Building Code of the County of Kendall, the Comprehensive Plan of the County of Kendall, the Subdivision Control Ordinance of the County of Kendall, the County Flood Plain, Soil Erosion and Stormwater Management Ordinances as its own and further agrees that any subsequent text amendments to said ordinances and plans as may be adopted by Kendall County from time shall be adopted and incorporated by the Village of Millbrook as its own.

3) That for the consideration of $1 the receipt and sufficiency of which is hereby
acknowledged, the County of Kendall agrees to continue administering the County Ordinances for the Village of Millbrook as described in Paragraph (2) above and in accordance with the procedures attached hereto as Exhibit A and incorporated herein by reference all of which have been duly adopted by the Village of Millbrook, and apply them to all properties located within the municipal boundaries of the Village of Millbrook.

4) That the Village of Millbrook shall reimburse the County of Kendall for any actual costs incurred acting on behalf of the Village of Millbrook as provided herein. The Village of Millbrook will not be required to reimburse the County of Kendall for employee salaries or benefits.

5) The Village of Millbrook shall defend with counsel of the County’s own choosing, indemnify and hold harmless the County of Kendall, its past present and future board members, elected officials, insurers, employees and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines damages and expenses and costs relating thereto including but not limited to attorney’s fees and other legal expenses which the County, its board members, elected officials, insurers, employees and/or agents may sustain, incur or be required to pay arising in any manner out of the County’s performance or alleged failure to perform its obligations pursuant to the Agreement.

6) That the Village of Millbrook shall secure, pay for and maintain throughout the period during which services are provided under this Agreement, auto liability and general liability insurance with minimum limits of coverage equal to or greater than those limits maintained by the Village on the date of the execution of this agreement attached hereto as Ex. B and incorporated herein by reference. The Village’s auto liability and general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by the County or the County’s employees. The Village’s coverage shall name the County of Kendall as an additional insured, with its members, representatives, officers, agents and employees. A certificate of insurance evidencing the required coverage and the appropriate additional insurer’s endorsement shall be furnished to the County upon execution of this Agreement. Such insurance shall be modificable or cancelable only upon written notice by registered mail, mailed to the County at least ninety (90) days in advance of such modification or cancellation. The Village shall furnish a copy of its insurance policies for examination by the County at any time upon demand of the County.

7) That this Agreement shall be for a term of one (1) year, commencing on the date of execution hereof, subject to annual renewal by the parties at least 30 days before the anniversary date each year, said renewal to be in writing.

8) This Agreement may be terminated by either party upon 30 days’ written notice to the other party.

9) This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except
in writing acknowledged by both parties.

10) This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

11) The County of Kendall and the Village of Millbrook each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

12) This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision.

13) Any notice from either party to the other party hereto shall be in writing and shall be deemed served if mailed by prepaid certified mail addressed as follows:

Kendall County Administrator
111 West Fox Street
Yorkville, Illinois 60560

Village of Millbrook
PO Box 51
Millbrook, Illinois 60536

VILLAGE OF MILLBROOK  COUNTY OF KENDALL

BY: ________________________________  BY: ________________________________
Village President  Chairman of Kendall County Board

ATTEST: _____________________________  ATTEST: _____________________________
Village Clerk  Kendall County Clerk
I CALL TO ORDER
The meeting was called to order by Jessie Hafenrichter, at 4:00 p.m. in Room 209 County Board Room.

II ROLL CALL
Committee members present by roll call and constituting a quorum: Ms. Hafenrichter, Ms. Vickery, Mr. Koukol, Ms. Martin and Mr. Wehrli. Also present were: Jeff Wilkins, Jim Pajauskas & Becki Rudolph.

III CBIZ - Jim Pajauskas
Jim reported there wasn’t a meeting held last week with the Wellness Committee but it will be rescheduled. Some vendors and CBIZ have contributed items for distribution at the Employee picnic – toothpaste, band-aid dispensers and portable hand sanitizers. Jim reported there is no news on BC/BS cost for FY2011-12. He expects to have those numbers by late August/early September.

IV OTHER BUSINESS
Posting of Job Openings Policy - Jeff Wilkins discussed Section 2.2 EMPLOYMENT PROCEDURES Section A. RECRUITMENT AND BACKGROUND REFERENCE CHECKS AND PREEMPLOYMENT INVESTIGATIONS: Department heads should post an open position on the County website to start recruitment efforts and promptly remove the posting at the time of the application deadline. Elected officials are encouraged to utilize the County website to post open positions in their offices. Mr. Wehrli moved to send this change to the County Board for approval. Ms. Vickery seconded the motion. Motion passed unanimously.

Public Comments – Ms. Hafenrichter reminded the committee of Eric Weis’s recommendation this issue needs to be clearly stated and consistent. Currently the Board Rules of Order (amended 11-08) Section XIX. ADDRESSING THE BOARD ON OTHER MATTERS: A states: Any person, entity or municipality wishing to address the County Board on any other issue, shall file their request with the County Clerk not later than the Thursday at noon preceding the County Board Meeting they wish to address. The presentation of evidence and testimony shall be limited to five (5) minutes per speaker. The County Board Chairman shall have the ability with the consent of the majority of the County Board, to waive the pre-meeting filing requirement and amend the agenda to allow a speaker to address the County Board. Placement of speakers on the agenda shall be determined as follows. Speakers desiring to address the County Board on an issue on which the County Board is expected to discuss or take action at that meeting, shall be allowed to speak at the beginning of the agenda, and prior to the County Board taking up the issues; Speakers addressing the County Board on general items or issues not before the County Board at that meeting shall be placed on the agenda after regularly scheduled business.
Placement on Agenda shall be pursuant to the County Board’s Order of Business in Paragraph 2.

There was discussion about limiting the time limit to a total amount to be divided among the public who wishes to speak. Ms. Vickery voiced the opinion she is not in favor of public comment on committee agendas as she views these as “working meetings.” Department Heads and Elected Officials are encouraged to give input at Finance Committee meetings. The consensus of the committee is to let the committee chairman conduct their meetings as they see fit. The opinion of the SAO’s Office is that not providing time for Public Comment could be contentious. Ms. Hafenrichter and Mr. Wehrli will include Public Comment on the agendas for the committees they chair. No recommendation for change to take to the entire Board for Board Rules of Order XIX, Section A at this time.

Also included in committee packets was a sample of a job opening in Grundy County for a F/T Transit Director; salary range $40,000 - $50,000. The position is under the supervision of the County Administrator. Jeff pointed out we have set up our area KAT program very efficiently. Request to place KAT Update on COW agenda.

V MONTHLY REPORT-Linda Meyer - View attached reports Jeff Wilkins reported there are 286 enrollees in the medical insurance. Monthly bill for July 2011 was $321,412.20.

VI ACTION ITEMS FOR COUNTY BOARD MEETING

Job Opening Policy

VI I EXECUTIVE SESSION -None

VIII ADJOURNMENT

Ms. Vickery moved to adjourn the meeting at 5:09 P.M. Ms. Martin seconded the motion. Motion unanimously approved.

The next regularly scheduled meeting will be on August 4, 2011.

Mimi Bryan
Recorder
# MONTHLY MEDICAL INSURANCE REPORT

**7/1/2011**

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<td>Dearborn Natl.</td>
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7/1/2011 BlueCross Monthly Premium $286,883.29
7/1/2011 Ameritas Dental Monthly Premium $23,290.71
7/1/2011 Dearborn National Monthly Premium $863.20

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*e - Monthly Medical Report

Sheet 1*
### FY 11 MONTHLY MEDICAL INSURANCE INVOICES

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**MONTHLY REPORT (7/1/2011)**

**New Hires (12/1/10-11/30/11)**
- New Hires: 9
- Resignations/Terminations: 8

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*e-monthlymedicalreportsheet2 Tab 2011*
Section 2.2 EMPLOYMENT PROCEDURES

A. RECRUITMENT AND BACKGROUND REFERENCE CHECKS AND PREEMPLOYMENT INVESTIGATIONS: Department heads should post an open position on the County website to start recruitment efforts and promptly remove the posting at the time of the application deadline. Elected Officials are encouraged to utilize the County website to post open positions in their offices. All new employees of the County will be employed strictly on merit. When possible, references from the most recent employers must be received prior to hiring an individual.

Employment history and references should be verified prior to hiring new full time or part time employees including interns. Other pre-employment investigation may include criminal history and other matter when pertinent to performance of the position. If the department head determines questionable history during the pre-employment investigation of the preferred candidate, the department head shall seek advice of their respective Board Committee prior to hiring the candidate. Convictions, if disclosed by the applicant, will not absolutely prohibit employment, but will be considered in relation to the specific job requirements. Consideration will be given to factors such as the age and time of the offense, the seriousness and nature of the violation, the relationship between the conviction and the job, the nature and number of convictions and rehabilitation. Hiring decision will follow applicable state and federal laws including American With Disabilities Act and Employee Polygraph Protection Act.

Regardless of the nature and extent of the investigation into the applicant's background, investigations should be uniformly applied to all applicants.

All advancement will be made on the basis of ability and will include consideration of aptitude and attitude. Whenever possible, qualified employees will be upgraded to more responsible positions. If employment qualifications are equal, employees with longer service to the County will be given preference for advancement.

B. SELECTION: The selection of all employees, other than department heads, shall be handled in the following manner: All applicants shall make application through the appropriate supervisor or department head. The supervisor or department head shall recommend personnel to be employed to the next level of authority, department head, or County Board. This same policy of once removed authority shall also hold true for dismissal. The selection of and/or dismissal of a department head shall be made by a majority of the full County Board where applicable.

C. DISTRIBUTION OF KENDALL COUNTY EMPLOYEE HANDBOOK: At the time of employment, this Employee Handbook will be made available to all employees.

D. EXAMINATION: The County may conduct or arrange for examinations for such positions as may be deemed necessary and at such times and places as the needs of the County require. These tests will examine bona fide occupational qualifications of the position in question.

E. PHYSICAL EXAMINATION: Employees may be required to submit to a physical examination. Such examination shall be conducted by a physician approved by the County. All such employees must be certified by the physician as being able to meet the physical requirements of their positions. The costs of the examination shall be incurred by the County or by the department requiring the examination.

F. DRUG TESTING: The County reserves the right to require a drug test prior to
Call to Order: 9 AM  Roll Call: Ms. Hafenrichter called the meeting to order with Ms. Vickery, Mr. Koukol and Ms. Martin in attendance. Others present: Andy Nicoletti, Debbie Gillette, Jill Ferko, Stan Laken, Brian Holdiman, Don Clayton and Jerry Bannister.

County Treasurer – Jill Ferko reported the office is tidying up loose ends; a small distribution of $4M will be made next week; Shred-X will be on-site Friday for record retention from the Treasurer and County Clerk’s Office; wrapping up work on the Dynegy Agreement – check must be out before July 14th.

County Clerk/Recorder – Debbie Gillette reported the office is keeping busy; working on shape files from the state with Don Clayton; Ms. Vickery asked how far down recordings are over the last three years; Don printed out a report for Ms. Vickery – estimated drop of 50%

Chief County Assessor – Andy Nicoletti reported his office is working on disabled exemptions; also discussed the Bristol Bay townhouses and garage ownership issue (limited common area – not actually owned by the resident; ownership remains in HOA). Instead of 500 parcels they will try to combine them down to 4-5.

Board of Review – Ms. Hafenrichter reported the new year began in June; an election for chairman was held; all members on the Board of Review must receive 60 hours of continuing education to remain Certified; Stannette has been tasked with putting together the 4-year report

GIS: Don Clayton reported on current projects:
• IDOT has done a number of Right-of-way takings
• Working with other departments to do work for Environmental Health
• Working with Sheriff’s Office on New World project
• Working with Voter Registration on addressing issues; only about 500 didn’t match; once they all match they will work with Debbie Gillette on reprecincting
• GIS Digital Data Fee Schedule – Stan, Jeff Wilkins and Don worked to find information that could be free: recorded sublines, subdivision lot lines, corporate boundary lines, water right-of-way, road center lines & railroad right-of-way lines; this is just line work; proposed offering for sale would be: ownership parcels $1000 for an entire township and $9000 for entire county; Mr. Koukol feels we should remain with the cost of $1/parcel; Ms. Martin requested statistics of money that has come in, Debbie Gillette will check the Clerk’s records to determine if an ordinance concerning this issue already exists; committee members felt more information is needed to make a more informed decision

Technology: Stan Laken reported:
• IT is working with technology in the Public Safety Center; with the KenCom project going forward equipment needs to be moved and rewired; getting quotes from two vendors; the phone system cabling (TwinEx) is very old and if there is ever an intent to move to a voice over IP system that will not work; this is a good time to do upgrades; Stan will bring cost estimates ($120,000) to Finance for consideration

PBZ: Brian Holdiman reported:
• On June 29th an inspection at Hide-Away Lakes was completed with Health Department, Oswego Fire Department, Sheriff’s Office
• Working with SAO’s Office concerning property at 13 Patricia Lane; have some statutes to propose to Bristol Township to bring up at their next meeting and then to County Board concerning having the structure deemed unsafe and possibly removal of house from property
• Have a Special Use application for a B&B at 7336A Rt. 34
• Two new homes will begin construction at Whitetail Ridge subdivision; permits have been approved
• Three new homes currently under construction in Millbrook
• Lynwood Baptist Church recently submitted for a $300,000 remodel project
• Na-Au-Say Township broke ground on their building July 11th footing inspection is scheduled today
• Plans have been approved for Forest Preserve's caretaker home
• Fox Metro has broken ground on lab & office building ($4.5M building)
• John Sterrett spends about 50% of his time on Economic Development
• Still working on scanning old documents
• Brian recently attained his certification as Building Inspector; good through November 2014

Anne asked about inspecting the orchid farm and farther down the road a hoarder of junk automobiles.

Other Business: None brought forward

Action Items for County Board: None brought forward


Mimi Bryan
Administrative Assistant
The committee convened at 4:00 P.M.

Members and guests identified themselves. Chairman Davidson introduced the Mayor of Yorkville, Gary Golinski, and City Administrator, Bart Olson.

Motion Petrella; second Flowers to approve the agenda. Motion carried unanimously.

Davidson and Klaas gave a brief history of the River Road Bridge Project, and then turned the floor over to the Mayor of Yorkville, who discussed the importance of the project and the difficulty the City will have in funding the local share of the cost, which will likely approach $500,000. Although Kay Hatcher has been facilitating meetings between local officials, there does not appear to be any additional State funding available to help with the local share. The Mayor requested that the County Board consider paying the local share, with the City of Yorkville reimbursing the County over a 10-year period. Petrella asked what fund the County might use to front the local share of costs. Klaas indicated that it would be difficult to use monies from Highway Department funds because it would cut into programmed projects in the County’s 5-year plan. It might be more palatable to use General Funds, where fund balances are not specifically targeted to pay for projects. Martin asked if Bristol Township had been asked if they would contribute anything toward the project, since the bridge used to be a township bridge. No one has talked to Bristol Township yet, but the County Engineer said that he would talk to the Township Highway Commissioner. Flowers asked what the pay back schedule would be. Golinski suggested that a 10-year schedule would be affordable for the City; and they would certainly advance the payments if the economy picks up and they can afford to pay more.

Davidson discussed the precedence that was set when the County previously loaned money to Yorkville to have Fox Road repaired in the 1980’s. Wehrli was very supportive of the project and encouraged everyone to work together to find a solution. He also asked Wilkins if a loan to the City would affect our bond rating. Wilkins indicated that since it isn’t our debt, it shouldn’t affect our rating. Davidson suggested that any loan to the City might have a 2% return, not unlike the interest rate the County would receive if they put the money in a CD. The general consensus of the Committee was this is a good project and should be discussed further at the C.O.W. meeting. Motion Wehrli; second Petrella to send the matter to C.O.W. meeting. Motion carried unanimously.

Klaas presented the Phase II Engineering Agreement for the River Road Bridge to the Committee. This supplemental agreement with Hutchison Engineering, Inc. totals $216,880.01 bringing the total costs for both Phase I and Phase II to $341,687.86, about 37% more than the $250,000 programmed for engineering for the project. IDOT has stated that they will allow the County to go over the programmed costs and will cover all the engineering costs with an 80/20 split. The costs have increased because the dam on Blackberry Creek will not be removed prior
to construction of the bridge, and the new bridge will have to be built to avoid any conflicts with the dam. Motion Wehrli; second Shaw to recommend approval of the supplemental engineering agreement with Hutchison Engineering, Inc. Motion carried unanimously.

A Phase II Engineering Agreement with HR Green was presented to the Committee. The agreement pertains to the project at Grove Road and Illinois Route 126, and has a total price tag of $285,097.86. Motion Wehrli; second Flowers to recommend approval of the Engineering Agreement with HR Green. Motion carried unanimously.

The Committee discussed the proposed footprint for Sherrill Road and whether 100' is enough right-of-way for future needs. 100' is enough right-of-way for a 2 or 3 lane roadway with an open drainage system, or a 4-lane roadway with a closed drainage system. The Committee discussed trying to balance the transportation needs of the county, while respecting the wishes of the numerous property owners, especially those with homes near the right-of-way line.

The Committee also discussed the disposition of the county-owned home at 1565 Eldamain Road. The last tenant in the home was evicted for failure to pay rent. The home itself is in some disrepair, including broken windows, broken garage door and some electrical issues. There would be significant cost to prepare the home for potential renters. LRFFPD has expressed interested in using the home for training purposes. After considering the matter, the Committee agreed that the County should pursue an agreement with LRFFPD to let them use the house for training purposes for up to 1 year, and then burn it.

The County Engineer was not ready to present the proposed highway budgets for 2012 at this Committee meeting, but indicated that he would be proposing a total property tax levy that was exactly the same as last year's levy. The Committee asked him to bring the proposed budgets to the next Committee meeting in August.

The County Engineer also updated the Committee on the recent purchases of narrow band radios for all the townships and the County Highway Department. All hand held radics for the Highway Department are now narrow band compatible. Next fiscal year the mobile radios will be replaced, making the entire system compliant before the January 1, 2013 deadline. Old radios will be destroyed to prevent them from being reused illegally.

Mr. Klaas requested direction from the Committee in regard to closing out some rural subdivisions that have never received final approval from the County. He volunteered the staff of the Highway Department to help review and inspect punch list items in the subdivisions, as well as to work with the PB&Z Department to close out these subdivisions and release the bonds or letters of credit. Mr. Wehrli indicated this help would be greatly appreciated; and the Committee in general supported the effort.

Klaas updated the Committee on the status of local contractors who have been suspended from doing work for local agencies using MFT funds. There is still no resolution to the issue, and additional awards continue to be protested by the Laborer's Union for failure to meet State Apprenticeship and Training requirements. The suspensions have jeopardized construction of dozens, if not hundreds, of contracts worth millions of dollars for local agencies in District 3, and may prevent these agencies from completing any work on their streets during 2011. Shaw gave a report on the legal actions that have been ongoing in Morris and Grundy County, and stated that the whole issue is still in limbo until resolved by the Court.
Motion Flowers; second Shaw to forward payroll and bills for the month of July to the Finance Committee for approval. Motion carried unanimously.

The next meeting is scheduled for Tuesday, August 9, 2011 at 4:00 P.M.

Respectfully submitted,

Francis C. Klaas, P.E.
Kendall County Engineer

**ACTION ITEMS**

- Engineering Agreement with Hutchison Engineering, Inc. for River Road Bridge
- Engineering Agreement with HR Green for Grove Road & Rte. 126
CALL TO ORDER
Chairman Shaw called the Facilities Management Committee meeting; located in the County Office Building at 111 W. Fox Street, Room 209 to order at 4:01 p.m. Chairman Shaw asked for a roll call attendance. Present were Chairman Shaw, Members Hafenrichter, Koukol & Wehrli. Vice Chairman Davidson arrived at 4:05 p.m. Enough members were present to form a quorum of the committee. Board Member Martin & Facilities Management Director Smiley were also present.

1) Approval of the June meeting minutes.
Report from meeting
Chairman Shaw asked for a motion to approve the June Committee minutes. Member Wehrli made the motion to approve the minutes. Member Hafenrichter seconded the motion. All members voted aye. Motion approved.

NEW BUSINESS/PROJECTS
1) County Office Building A/C
   • The A/C failed on June 7, 2011.
   • The compressor windings burnt up inside the compressor necessitating the replacement of the compressor. Jim Smiley looked into replacing the entire outside unit with a system that had redundancy built into it. The cost was estimated to be $75,000 plus electrical work. Only two (2) replacement rebuilt compressors were found in the U.S.A. A replacement compressor with a two (2) year warranty is all that is available since the unit is at least 30 years old. The cost was estimated to be $23,937.00 with all new Freon due to the burnt out windings. The compressor was replaced along with all of the pressure controls and low voltage wiring. The total ended up being $28,410.78. Jim asked the Finance Committee if this should be paid from the FM budget or from another fund. Jim said it will go over with this being added to the Equipment repair line item.
   • Project complete.
2) Courthouse Chiller Repair
   • The second chiller in the Courthouse addition did not start up at the beginning of the season this year. Jim called IPS who installed the equipment and has the warranty on the equipment until October 2011. He also found out the warranty was not with Trane but with IPS and IPS had lost their Trane specialist and did not replace him. It took Jim several calls and emails to then get IPS to issue a PO to Trane to get the board replaced. Jim thought he was going to have to issue a PO to get it fixed and at the last minute IPS issued a PO to Trane. The board was replaced and the unit is running now.
   • Project complete.
3) Disposition of old Government Center signage
   • We have three (3) old ground mounted monument signs lying behind the jail.
   • They need to be moved for the new Storage Building.
   • Jim is asking if they should be kept any longer or scrapped out for metal value?
Report from meeting
Committee members asked Jim if there was a need for the signs. Jim said electric was extended to the center island on John St. in case we decided to add a sign at the Beecher St. entrance. Member Wehrli said that he did not think a sign would be needed at Beecher St. since Rush-Copley is adding an entrance off Route 34 to their campus. Vice Chairman Davidson said that we should move the signs to the Highway Department storage building. All members agreed and directed Jim to contact Fran about moving the signs to the Highway Department building.
4) Valley Electric Lighting Repairs at Courthouse
   • We found many ground mounted, wall pack and pole lights out at the Courthouse. Some of the lights were repaired. Several had bad sockets and Jim contacted Valley again to see when we can expect them to be fixed.
5) Jail Kitchen Hood Inspection
   • The semi-annual inspection was completed on June 27, 2011. No problems were found on the equipment.
   • Project complete
6) Highway Department Generator repairs
   • The last couple of times the generator was test run the Highway reported an error on the display panel. Patten Power was called to check out the unit and they found the phase sequencer board had failed. The board was replaced on Friday, July 1, 2011 and tested okay.
   • Project complete
NEW BUSINESS/PROJECTS CONTINUED

7) Jury Assembly sink installation

- Nicole Kollins had requested a sink to be installed in the Jury Assembly vending area during construction. It was determined to be cost prohibitive to do at that time. Suddenly Nicole said that she needed this to be done ASAP. So, Jim arranged Rick Spiegelhalter’s schedule to run water lines and install a sink and faucet in the existing cabinet. The total cost of the installation not including labor was $802.63.

Note: During construction the price was estimated to be $5,700.00.

- Project complete

8) New Storage Building Contract

- Jim turned in a standard AIA 101-2007 and AIA 201-2007 contract and general conditions documents to the State’s Attorney’s office (SAO) to review for this project and for the KenCom 911 Center build out on April 8, 2011. Jim checked on progress several times and when we were about two weeks from getting pricing on this project Leslie said that there was a conflict in the contract dealing with who was employing the Architect. Jim explained that he knew this issue would come up and that he and Jeff Wilkins thought the SAO would modify the documents to meet our needs. Jim also explained that we did hire the Architect for the KenCom 911 Center build out and the documents should work for that project. The SAO said that they wanted a decision from the board before they would spend the time to review these documents further. So, once the PBC voted to fund this project the SAO was told that Jeff Wehrli would be the designated board member to work through the issues. Jeff Wilkins and Jim Smiley met with Jeff Wehrli and Member Wehrli said that he wanted a contract that was substantially complete that would work to cover municipal concerns versus private sector concerns. Jim contacted Integritas and they furnished two different contracts that were for municipal projects they had been on in the past. Jim reviewed the contracts and thought the one would work the best once modified to include standard items we typically have in our contracts for other things like lawn maintenance and janitorial. Jeff Wilkins agreed and Jim modified the contract and reviewed it with Jeff Wehrli. After revising and reviewing three times with Member Wehrli, Jim sent the new contract to Leslie on Wednesday, June 29, 2011 to review. Jim asked Leslie how long the review would take and she guessed one - two weeks depending on workload and the holiday.

9) KenCom 911 Center Build out Walk Through

- The plans and specifications were worked through and met on several times by Jim Smiley, Dave Farris and Sheriff’s office staff. The plans were finalized the week of June 20\textsuperscript{th}. A mandatory bid walk through on the project was held Friday, July 1, 2011 at 10a.m. The walk through was conducted and the bids are due to be read aloud in a public meeting in the Kendall County Board Room on Friday, July 22, 2011 at 2p.m.

10) Courthouse IDOT ROW Mowing

- Member Wehrli asked Jim if the planting on the berm along Route 34 were native plantings or weeds and said he thought the Courthouse and Kendall County would present a better image to the public if our landscape contractor cut the IDOT ROW instead of waiting for the State to cut it maybe three times a year. Jim said they used to cut it before the construction project was started, but the decision was made to not cut the ROW after the construction was complete because the area was badly rutted up. Our lawn maintenance company said it would be $250.00 initially to cut the grass now and an extra $150.00 per month going on assuming cutting it once per month.

Report from meeting

Member Wehrli said he thought it would be better to cut the first 30 feet or up to the electric poles. Vice Chairman Davidson said he thinks we should cut the whole berm and add Blue Grass seed in the fall. Chairman Shaw said he thinks a field trip is in order to see it for ourselves. Member Hafenrichter said once we start mowing the State will never cut it again. Board Member Martin agreed with Member Hafenrichter. Board Member Martin suggested we ask IDOT to fix the ruts. Chairman Shaw said to table this until a field trip is conducted and to bring it back to the next meeting.

11) St. Mary Church Light Pole Donation Request

- The church is asking if we would consider a donation or low cost price for them to get 8-10 of the left over poles from the Courthouse expansion. We currently have the following types left in stock:
  - 1 - 4 Fixture head pole
  - 6 - 2 Fixture head poles
  - 2 - 1 Fixture head pole
- Jim thought it would be good to keep at least one pole of each type in case we have a pole damaged or want to put up additional poles.
NEW BUSINESS/PROJECTS CONTINUED
1) St Mary Church Light Pole Donation Request Continued
Report from meeting
Committee members agreed we should keep one of each type of pole. Board Member Martin asked if the other pole donations were to municipalities. Jim replied yes they were. Member Wehrli said he thought we should get something for them and asked Jim what they might be worth. Jim said new poles and light heads would be thousands of dollars, scrap value would be a few hundred dollars at best. Committee member consensus was to have Jim run an ad in the Record with a minimum bid of $500.00 to see if anyone wanted to purchase the poles.

OLD BUSINESS/PROJECTS
1) Lightning Damage at Sheriff's Office and Courthouse
   • The total cost of the claim is $54,970.51 which Jim presented to the Finance Committee at the June 30, 2011 meeting. Jim met with the adjuster on July 1, 2011. The adjuster was very happy with the detail provided by Jim for the claim and said he will process it. The total claim stands at $54,970.51, which was presented to the Finance Committee at their last scheduled meeting. The adjuster will ask Claims One to reimburse 100% for the items replaced already. For the items not replaced yet he will hold back 25% of the estimated cost until the items are replaced.

2) KenCom Tower Building Permit
   • The permit was approved by the City of Yorkville the week of June 20, 2011. Dave Farris picked it up and paid the $50.00 fee since it is a KenCom project.
   • Project complete

3) LED project Punch List/Phase 1 Wrap Up
   • The replacement bulbs arrived onsite June 30, 2011.
   • Jim had them start replacing the bulbs at the COB first.
   • Boyd estimates it will take 2-3 weeks to replace all of the defective light bulbs.

4) Courthouse Main Entrance Railing Issue
   a. Use Kluber RFP Design?
      • Jim Smiley, Jeff Wilkins, Jeff Wehrli, Chris Hanson and Brian Driscoll had a conference call with Waukegan Steel to discuss their new estimated costs to Kendall County for the new design of $19,273.98, or no cost to Kendall County if the stairs are redone. After the meeting Member Wehrli asked Jim to call a few other local companies and get prices from them for doing this work without some of the items Kluber added to the new design. These include:
         o The ADA tiles at the top of the stairs.
         o Removal of the cast nosing’s.
      • Jim has not had time to make the appointments yet due to redoing the contract for the New Storage Building at the PSC and the KenCom build out project at the PSC. Jim hopes to have prices before the next FM Committee meeting.

Staffing/Training/Safety:
Reportable Labor hours as of June 30, 2011

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<th>Jun-11</th>
<th>May-11</th>
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<td>Possible Work Hours</td>
<td>1,056.00</td>
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<tr>
<td>Regular Productive Hours</td>
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<td>Total Productive Hours</td>
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<td>831.50</td>
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OTHER ITEMS
1) CMMS Reports:
   • Open and Completed Reports

June 2011

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<th>DESCRIPTION</th>
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<td>Public Safety Center</td>
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<td>Highway</td>
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<td>Health &amp; Human Services</td>
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<tr>
<td>Facility Management/Control</td>
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<tr>
<td>Building</td>
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</table>
EXECUTIVE SESSION

Not Needed.

ADJOURNMENT

Vice Chairman Davidson made a motion to adjourn the meeting at 5:02 p.m. Member Wehrli seconded the motion. All members voted aye. Motion approved.

Submitted by,
Suzette Sandford
Facilities Management
1. **Call to Order** – 2:30 PM by Ms. Vickery. Present – Ms. Martin, Mr. Davidson, Ms. Petrella and Ms. Hafenrichter. Also present were Jeff Wilkins, Janet Kaiser, Jill Ferko, Sheriff Randall, John Sterrett, Latreese Caldwell, Cheryl Johnson, Stan Laken, Debbie Gillette, Dave Farris, Andy Nicoletti, Jim Smiley and Jerry Bannister.

2. **Claims Review and Approval** – Ms. Hafenrichter made a motion to forward the July 19, 2011 Combined Claims in the amount of $694,171.41 to the County Board for payment. Ms. Martin made the second. Motion passed unanimously. The Committee stressed the need for all departments to submit itemized receipts and appreciates those who are complying.

3. **Department Heads/Elected Officials**
   - **Health Department** – Cheryl Johnson reported the Health Department will present their preliminary budget to the Board of Health at their next meeting. They are in receipt of all but two state contracts; good for 4 months from July 1 through October 31; the state in currently only 6 months in arrears on payments.
   - **Sheriff’s Office** – Sheriff Randall reported they have been working on reducing their cell phone bill. They have received a reduced rate, but a credit hasn’t shown up on the bill yet.
   - **Technology** – Stan explained the technology wiring being done at the PSC for KenCom. His Power Point presentation showed the server room in the Health Department (good job done by hired vendor) and how most of technology standards are met. The phone room at the PSC in no way resembles the installation at the Health Department. There is much room for improvement. What is anticipated needs to be done is to move much of this equipment into the newer area of the KenCom technology server room. All services would be at the KenCom lower level service room location for better security and a controlled temperature environment. Preliminary report to rewire building with both data and voice, remove the cabling and relocate the equipment would cost approximately $160,000. Much of that involves labor and materials. Recommendations are to proceed while construction is going on rather that after the fact.
   - **Treasurer’s Office** – Jill Ferko reported the work on the Dynegy Agreement is complete; the reimbursement check for $121,000 has been mailed.
   - **Facilities Management** – Jim Smiley reported receipt of the second reimbursement check for $76,221 from DECA for the LED lighting. In regards to the lightning damage to the west campus, Claims One has notified Jim a check for all damages will be forthcoming with the county paying the $10,000 deductible.

4. **Items from Other Committees** – No reports.

5. **Other Items of Business**
   - Ms. Vickery reminded the committee there will be nine contracts to be negotiated this year.
   - Mr. Davidson reported the Highway Committee’s budget will remain flat and level; brought up topic about City of Yorkville borrowing money from county for River Road bridge repair.

6. **Action Items for County Board**
   - Forward Claims to the County Board in the amount of $694,171.41

7. **Executive Session** – None held.

8. **Adjournment** – Ms. Petrella moved to adjourn the meeting. Ms. Martin seconded the motion. Motion passed.

Mimi Bryan, Admin Asst.
Call to Order: Chairman Petrella called the meeting to order at 10:00 a.m. Mr. Davidson, Mr. Wehrli, Mr. Shaw and Ms. Vickery were present. Also present: Nancy Martin, Angela Zubko, Marlin Hartman and Dan Koukol

Ms. Vickery moved to approve the minutes of the May 19, 2011 meeting. Mr. Wehrli seconded the motion. Motion carried.

Old Business – There was no business brought before the committee.

Status Reports:

- **Solid Waste** – Marlin Hartman reported he has just returned from the Illinois Garbage Recycling Convention and learned what is happening with legislation and expansions. Zero waste or “the diminishing ton” is coming into its own. Northeastern Illinois has had a 15% decrease in garbage in the last three years. Recycling has not diminished. Waste generation follows the economy. Marlin performed a waste audit in all the county buildings to make sure there are enough recycling bins and found most buildings had the necessary containers. Who is making the garbage in Kendall County? 50% is residential; 35% is commercial; about 11% is construction/demolition; the rest is yard & landscape waste. There has been discussion in the past about having a commercial recycling ordinance to try to encourage businesses to recycle. Now co-mingled recycling is available to businesses instead of individual containers for glass, paper, aluminum etc. Commercial recycling has increased from 7.5% in 2009 to 24.5% in 2010 because the same size dumpster is now 1/3 less the cost. There are also now more recycling markets as well. Marlin shared information about where haulers are going for transfer stations. Presently in Illinois there are 44 active landfills; 3 are presently permitted but not active. The state capacity increased 10.1% due to expansions. Marlin spoke about the Drug Disposal Program in Kendall County (we were one of the “stars”) until an unfortunate issue a few months ago. Marlin is looking for another law enforcement agency to undertake the program. State funding is expected to help with a Drug Disposal Program in the future. One of the haulers will begin an “At Your Door” program for items that cannot be put at curbside. The Hamman Consent Agreement was finalized between the Hamman Yardwaste Application and the Illinois EPA. A number of complaints against Hamman’s facility have already been received this year.

- **Farmland Protection** – No one present gave a report.

- **Soil & Water** – Megan Andrews was not present to report. Ms. Martin reminded the committee money had been placed in the budget to support their program.

- **Public Health** – No representative was present for a report.

- **Water Related Groups**
  - **Stormwater Technical Advisory Committee** – minutes for 05-24-11 were included in packets; committee is working on Chapters 4 & 5; next meeting is June 28th
  - **Stormwater Planning Committee** – minutes for 05-26-11 were included in packets; next meeting will be 08-25-11
  - **Blackberry Creek Watershed** – is meeting June 21st in Yorkville at 2PM
  - **Northwest Water Planning Alliance** – will be voting on by-laws next month
Other Reports — Angela reported the State of Illinois is no longer going to fund the Illinois Water Inventory Program (IWIP). This group has been working on the county’s groundwater study over the past few years. Angela is in possession of a draft report; final report should be available by the end of the summer. Hide-Away Lakes Campground is having a special event this weekend — no special event permit will be necessary.

Action Items — No action items to forward.

Executive Session — None held.

Adjournment — Mr. Shaw moved to adjourn the meeting. Ms. Vickery seconded.
Call to Order: Chairman Petrella called the meeting to order at 10:00 a.m. Mr. Davidson, Mr. Shaw and Ms. Vickery were present. Also present: Nancy Martin, Angela Zubko, Jessie Hafenrichter and Dan Koukol

Ms. Vickery moved to approve the minutes of the June 20, 2011 meeting. Mr. Davidson seconded the motion. Motion carried.

Old Business — Mr. Davidson requested follow up information on recycled leaves on E. Beecher. Ms. Petrella noted nothing has been received and Mr. Davidson requested answers be given to the questions he posed at the June meeting. He feels there may be a violation of contract existing. Ms. Petrella assigned Angela Zubko to contact Marlin Hartman and report back at the August meeting.

Status Reports:
  - Solid Waste — No one present gave a report
  - Farmland Protection – No one present gave a report.
  - Soil & Water – Megan Andrews was not present to report. Ms. Martin reported to the committee that she is in receipt of their budget for FY11-12; they will probably need to request more operating expense money due to a shortfall
  - Public Health – No representative was present for a report.
  - Water Related Groups - all meeting minutes were in committee packets
    - Stormwater Technical Advisory Committee – next meeting in two weeks; no quorum last month
    - Stormwater Planning Committee – August meeting with Northwest Planning Area
    - Blackberry Creek Watershed – will meet July 19th in Montgomery; will discuss locations for grants
    - Northwest Water Planning Alliance – met July 14th; will be voting on by-laws in September

  - Other Reports – Ms. Petrella will be checking with Eric Weis to determine the status of Patrick Kinnally's work.

Action Items – No action items to forward.

Executive Session – None held.

Adjournment – Motion to adjourn the meeting.

Mimi Bryan
Recorder
Kendall County  
Committee of the Whole Meeting  
Minutes  
June 16, 2011

Call to Order at 4:00PM
Present: John Purcell, Bob Davidson, Elizabeth Flowers, Jessie Hafenrichter, John Shaw, Dan Koukol, Nancy Martin, Suzanne Petrella and Anne Vickery Absent: Jeff Wehrli  
Also present were: Jeff Wilkins, Leslie Johnson, Matt Schury, Jim Smiley, Cheryl Johnson, Arnie Schramel and Chris Childress

Old Business – There was no Old Business brought forward.

New Business:
• Aggregation of Electric Supply for Residential & Commercial Customers – Progressive Energy Group: Arnie Schramel and Chris Childress, representing Progressive Energy Group, began their presentation with a review of historical electric supply prices from ComEd. Kendall County is currently paying $0.06380 per KWH for municipal facilities. They went on to explain Municipal Aggregation, an Illinois Commerce Commission, approved an option that allows residents and small commercial customers to aggregate their electric usage to save money. It is much like municipal contracts for cable and trash removal. They reported when residents are given the opportunity to vote to allow municipal aggregation referendums have passed 19 out of 23 times. Nineteen towns’ voters have passed Municipal Aggregation and over 100 towns are considering it. Aggregation gives municipalities the opportunity to residents and small commercial accounts to band together to save significant money. It was reported that moving to another power supplier would have no impact upon ComEd. They currently do not produce our power nor do they earn any income on the power they currently sell. The power is provided by a group of power companies that generate the power and deliver it to ComEd. ComEd then bills on their behalf and passes 100% of the revenue back to the power generators. Municipal Tax is calculated on usage, not dollar amounts. Therefore, there will be no change to the amount of Municipal Tax collected. If the municipality moves forward with a lower cost supplier, but a resident does not want to participate, that resident has two opportunities to opt-out of the program individually. Their account is then returned to ComEd and charged the prevailing ComEd rate. If Kendall County pursues this plan these are the steps that need to be taken:
  1. Kendall County would need to put a “Binding Resolution” on an upcoming ballot. This Binding Resolution would give the county the authority but not the obligation to negotiate an electric contract on behalf of the residents and small commercial customers.
  2. Residents vote on Binding Referendum during the next election.
  3. The county must hold at least two public hearings and information meetings for residents. Residents are given a minimum of two opportunities to “Opt Out” and stay with ComEd.
  4. Progressive, on behalf of the county, negotiates rates with suppliers via municipal energy auction.
  5. Rates are reviewed by the County Board to ensure lower pricing than ComEd. If lower, the Board approves the implementation of a rate.
  6. Customers get billed by ComEd and the new lower rate provided by the supplier is chosen.
• Funding for PSC New Storage Building – Ms. Vickery reported as a result of the Public Building Commission meeting on June 15th, the money ($284,648.00), will be taken from the PBC Funds. No money will come from the General Fund for construction of this building.

Other items of Business – Ms. Vickery reported on the dates when Budget Hearings will be conducted.

Review Board Action Items – Agenda was approved as presented.

Executive Session – Ms. Martin moved to go into Executive Session at 4:45 pm for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Ms. Flowers seconded the motion. Roll call vote: Martin, Flowers, Hafenrichter, Purcell, Koukol, Vickery, Petrella and Davidson - 9 ayes. Motion passed. Also present: Leslie Johnson, Jeff Wilkins and Mimi Bryan

Adjournment - Ms. Flowers moved to adjourn COW at 5:03 PM. The motion was seconded by Mr. Davidson. Motion passed.

Mimi Bryan
Administrative Services
Call to Order at 4:00PM
Present: John Purcell, Bob Davidson, Jessie Hafenrichter, John Shaw, Dan Koukol, Nancy Martin, Suzanne Petrella, Jeff Wehrli and Anne Vickery
Also present were: Jeff Wilkins, Leslie Johnson, Matt Schury, Jim Smiley, Angela Zubko, Eric Weis and Jerry Bannister

Old Business – There was no Old Business brought forward.

New Business:
- CMAP Memorandum of Understanding for the Local Technical Assistance Program – Angela Zubko explained this is the memorandum of understanding to support CMAP in obtaining grant funding for projects within the CMAP counties and municipalities. We have already participated by applying for the Economic Development assistance; we were denied this year but program will continue for 3 years. Committee members also received a Memorandum of Partnership Agreement (signed August 2010 by Ms. Vickery) which is the first step in applying for grant funding.
- FAQ’s about CMAP’s Application to the DCEO “IKE” Planning Program – After Hurricane Ike there was some federal monies set aside to help communities do disaster planning. Not all the money has been expended and CMAP is requesting support to send a letter stating our support of CMAP applying for some of the monies and communities, in return, could apply to CMAP for money for community development and hazard mitigation, stormwater planning and other issues.

Other Items of Business

Review Board Action Items – Agenda was approved as presented. When releasing Executive Session minutes the exact dates should be listed on the agenda.

Executive Session –

Adjournment - Ms. Martin moved to adjourn COW at 4:19 PM. The motion was seconded by Mr. Koukol. Motion passed.

Mimi Bryan
Administrative Services
1. **Call to Order**

Fran Klaas called the meeting to order at 1:05 p.m.

2. **Roll Call**

Present were:
- Megan Andrews – Kendall County SWCD
- Doug Kissel – Village of Plainfield – Wastewater Superintendent
- Fran Klaas – Kendall County Highway Department Director (Chair)
- Larry Nelson – Kendall County Plan Commission member (Vice Chair)
- Dan Reedy – Kendall County Farm Bureau
- Jeff Wehrli – Stormwater Planning Committee Chairman
- Joe Wywrot – United City of Yorkville – City Engineer

Also present were:
- Greg Chismark of Wills Burke Kelsey Associates (Kendall County Consulting Engineer)
- Angela Zubko – Senior Planner of Kendall County Planning, Building and Zoning

Absent were:
- Matt Bardol – Geosyntec Consultants – Project Engineer
- Steve Bicking – Village of Oswego – SEC Group
- Matt Blocker – Developer
- Andrea Cline – The Conservation Foundation
- Gary Grosskopf – Oswego Township
- John McGinnis – Village of Plano
- NRCS, District Conservationist

3. **Approval of the Agenda**

Dan Reedy made a motion to approve the agenda as written, Doug Kissel seconded the motion. All agreed on the approval of the agenda.

4. **Approval of the Bills**
Fran stated there is one bill for WBK in the amount of $2,121.50. Dan Reedy made a motion to approve the bill, Joe Wywrot seconded the motion. All agreed on the payment of the bill.

5. Approval of the meeting minutes from the 4/26/11 meeting

Dan Reedy made a motion to approve the April 26, 2011 meeting minutes. Larry Nelson seconded the motion. All agreed and the minutes were approved.

6. Stormwater Ordinance Discussion- Draft Chapter 1-4 changes

Greg Chismark stated he would like to start on the chapter 4 corrections first. Greg pointed out the following changes:

Page 3- There was concern about change to the BFE and all that information was moved to page 18.
Page 4- Left the highlight that was there at the last meeting
Page 9- The compensatory storage volume standards was highlighted but Greg added the phrase ‘to the greatest extent practicable.
Page 18- The changes in BFE was added here.

Greg then went page by page if there were any additional comments. Doug Kissel stated on page 9 under number 8 ‘less than’ is written twice. Mr. Nelson asked about AM broadcast towers in floodplains or flood prone areas. Greg Chismark stated this language is from the statewide permit. Steve Bickings suggesting put some of this information as an appendix incase the statewide permits change in the future. Greg stated if you can prove the base would not obstruct flow there should be no problem getting a permit and should fall under number 5.b which is statewide permit number 6.

Page 1- Joe Wywrot had a comment under 401.1 C. He requested to change based to base.

With no other comments Greg moved onto Chapter 5.

Draft Chapter 5

Greg passed out Chapter 5 which is the stormwater management permit submittal requirements. Page 1- Larry had a question of letter b on the 100 cubic yards with the wording of ‘excavation, fill, or any combination thereof.’ Fran suggested deleting the 100 cubic yard requirement. Tim Paulson suggested having a two tier standard with regards to soil and erosion control and stormwater management. Greg pointed out an area under f that is highlighted: ‘one acre (5,000 square feet), he would like to know which one the group would like, one acre of 5,000 square feet. The group decided to get rid of b in its entirety and c in its entirety and f is one acre and delete 5,000 square feet.
Page 2 are the exemptions for Ag activities, at the bottom are the review fees.
Page 3 deals with permit timelines, when they expire and revisions to permits.
Page 4 is the required submittal page.
Page 5 gets into the plan set submittal which are the current step 1 permit requirements.
Pages 6-9 are all about submittals and those were taken from the Will County Ordinance.
Page 9 at the bottom discusses performance security.
Page 10 discusses record drawings
Page 11 is the issuance or denial of permit and appeal of permit denial.
Larry suggested under section 504 to add a timeline for the County Board. Steve Bicking suggested that if any of the timelines go by it is automatically approved. Greg will clean up this section with reference to appeals in property in a municipality.

Greg suggests reading this and we will discuss chapter 5 again next month.

7. Adjournment

The next meeting will be June 28th 2011. Megan motioned to adjourn the meeting, Larry Nelson seconded the motion. All were in favor and Fran Klaas adjourned the meeting at 2:48 p.m.

Submitted by,

Angela L. Zubko
Recording Secretary & Senior Planner
CALL TO ORDER
Chairman Todd called the meeting to order at 7:13 p.m.

ROLL CALL
Present were: Chairman Stephenie Todd, Peter Bochek, Ken Boyer, Michael Garrigan, Richard Scheffrahn and County Board Representative Jeff Wehrli
Absent: Whitney French and Fred Dickson
Also present: Historic Preservation Liaison from Planning, Building & Zoning Angela Zubko and Ken Donart.

APPROVAL OF THE AGENDA
Jeff Wehrli moved to approve the agenda; it was seconded by Michael Garrigan and unanimously approved.

APPROVAL OF MINUTES
Michael Garrigan moved to approve the minutes, the motion was seconded by Ken Boyer and unanimously approved.

CHAIRMAN'S REPORT
Chairman Todd had nothing to report on.

BUDGET REPORT
Chairman Todd stated there is nothing new from last month and we still have $980 remaining.

NEW BUSINESS

1. Nominations for Chairperson- Fred Dickson told another member he feels he has too much on his plate and does not feel he has time to be chair. Michael Garrigan motioned to close nominations, Jeff Wehrli seconded the motion and the nominations were closed. Chairman Todd decided to do a written ballot for Chair, Vice-chair and secretary. After the nominations were tallied Whitney French was voted as Chair, Richard Scheffrahn was voted vice-chair and Angela Zubko was voted secretary.

At this time in Whitney’s absence Richard Scheffrahn took over running the meeting.
2. **Windshield Survey Process Review** - Ms. Zubko stated that in their packets there is a page outlining the survey process. There was brief discussion on the access database and what will be on the public site. Ms. Zubko stated that the ultimate plan is to get this information on the website but not possible at the moment.

3. **Appointments** - Jeff Wehrli motioned to nominate Ken Donart to be on the Historic Preservation Commission. Michael Garrigan seconded the motion and unanimously approved the appointment.

4. **Kendall County Fair Participation** - The fair will be in August and Planner Zubko stated that she emailed the fair about information on how to get a booth at the fair. Jeff Wehrli suggested having the access database available, an aerial from 1939 and possibly even forms for the homeowners to sign to allow the Commission onto their property. There was talk about possibly putting up a display in the 4-H building. Angela Zubko will put together a consent form and any information they know about their home.

5. **Demolition of 7896 Whitfield Road** - In the packet were pictures of the home on Whitfield Road. The homeowner plans on demolishing the house currently, not the garage or the barn. The homeowner will build the new home and demolish this house later once they are moved into the new home.

**OLD BUSINESS**

1. **Windshield Survey** - Ms. Todd handed out a packet on building evaluation criteria that was mentioned at the last meeting. Ms. Todd wanted to discuss some items that are written in this document and see if the group feels that replacing the windows would keep the home significant or would that make it non-significant. Mr. Garrigan said windows are important as they have turned down landmarks because the windows were not original. This report was copied from what the Village of Oswego’s surveyor’s used. The group decided to change the word replacement with replica. Ms. Todd suggests reading this document and putting it on the agenda next month to discuss this quick reference/guideline. The group agreed.

2. **Civil War Route** - Mr. Scheffrahn asked Ms. Todd how the Civil War Tour went on the 14th. Ms. Todd stated it was well attended but very time intensive and would not suggest doing it again.

3. **HP Conference** - Ms. Zubko asked if anyone has changed their minds if they would like to attend the conference. Ms. Todd stated she is going to go but not on the HPC budget.
Stephanie Todd thanked everyone for having her as a chairman and she thinks there is a good group in place.

ADJOURNMENT
Stephanie Todd moved to adjourn; the motion was seconded by Jeff Wehrli and approved. Vice-chair Scheffrahn adjourned the meeting at 8:29 p.m.

The next meeting will be on June 15, 2011.

Submitted by:

Angela Zubko, Senior Planner