1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Citizens to Be Heard
8. New Business
   A. Website
9. Old Business
10. Standing Committee Reports
    A. Finance Committee
       1. Claims Approval
    B. Economic Development
    C. Committee of the Whole
       1. Engineering Services: Fields of Farm Colony Pond Outlet / Trail Remediation
    D. Standing Committee Minutes Approval
11. Special Committee Reports
12. Chairman’s Report

   Appointments
   Announcements

13. Executive Session
14. Other Business
15. Citizens to be Heard
16. Questions from the Press
17. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Thursday, November 29, 2011 at 10:30 a.m. The Clerk called the roll. Members present: Chairman John Purcell, Bob Davidson, Elizabeth Flowers, Jessie Hafenrichter, Dan Koukol, Nancy Martin, Suzanne Petrella, John Shaw, and Anne Vickery.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Chairman Purcell stated that the Liquor Control Ordinance will be moved to the next meeting. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville asked if county employment policies and practices be followed in the Coroner’s Office.

OLD BUSINESS

Kencom Intergovernmental Agreement for Administrative and Treasury Services

Member Vickery moved to approve the Intergovernmental Agreement for Administrative and Treasury Services. Member Flowers seconded the motion.

Chairman Purcell discussed the most current changes; Kencom shall not be responsible for labor costs and County resources. The agreement addresses the issue of payroll services. Members discussed the use of phones and phone lines.

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 12-35 is on file in the Office of the County Clerk.

STANDING COMMITTEE REPORTS

Finance

CLAIMS

Member Vickery moved to approve the claims submitted in the amount of $1,758,983.38. Member Hafenrichter seconded the motion.

COMBINED CLAIMS: FCLT MGMT $55,805.06, CO CLK & RCDR $553.18, ELECTION $11,119.47, ED SRV REG $662.66, SHRFF $30,385.15, CRRCTNS $5,792.62, EMA $3,685.52, CRCT CT CLK $14,738.85, JURY COMM $280.44, CRCT CT JDG $5,302.52, CMB CRT SRV $6,526.99, PUB DFNDR $1,704.81, ST ATTY $7,596.09, TRSR $1,196.06, UNEMPLOY CMP $15.65, EMPLOY HLTH INS $337,817.68, OFF OF ADM SRV $4,532.63, CO BRD $1,229.87, TECH SRV $2,752.07, CONTINGEN $785.75, CO HWY $12,495.01, CO BRDG $18,424.74, TRNSRPR SALES TX $215,643.80, HLTH & HMN SRV $15,823.34, FRST PRSRV $1,872.44, KEN COM $999.37, CO RCDR DOC STRG $171.90, DRG ABS EXP $1,802.00, HIDTA $968,732.03, COMM FND $913.31, CRT SEC FND $100.00, LAW LBRY $983.93, CRT CT DOC STRG $1,217.90, CRT AUTOMA $587.72, PRBTN SRV $8,115.51, TAX SALE AUTO EXP $4,357.00, EMPLOY BEN PRO $93.24, SHRFF FTA $20.00, FP BND SERV 2007 $11,758.33, CRTHSE EXPNSN $4,388.74

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye except Shaw who voted Present. Motion carried.

Member Vickery brought up the liability and worker’s compensation of the county. If the county decides to go outside of what the county is currently using, the money that is vested would be gone.
EXECUTIVE SESSION

Member Martin made a motion to go into Executive Session for discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Petrella seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

ADJOURNMENT

Member Vickery moved to adjourn the Special County Board Meeting until the next scheduled meeting. Member Petrella seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 15th day of December, 2012.

Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk
The Kendall County Board Special Meeting was held at the Kendall County Historic Courthouse in the City of Yorkville on Monday, December 3, 2012 at 6:00 p.m.

INTRODUCTIONS

County Clerk, Debbie Gillette welcomed everyone. She called upon Suzanne Petrella for an invocation for the evening.

PLEDGE OF ALLEGIANCE

SWEARING IN OF COUNTY BOARD MEMBER

Hon. Robert Pilmer swore in the following County Board members: Ms. Amy Cesich, Ms. Lynn Cullick, Ms. Elizabeth Flowers, Ms. Judy Gilmour, Mr. Scott Gryder, Mr. Dan Koukol, Mr. Matthew Prochaska, Mr. John Purcell, Mr. John Shaw, and Mr. Jeff Wehrli.

LOTTERY TO ESTABLISH TERMS FOR COUNTY BOARD MEMBERS

County Clerk, Debbie Gillette stated that at the August 7, 2012 board meeting it was determined that District 2 will receive 3 – 4 year terms and 2 – 2 year terms. Ping pong balls were put into a container for the following members; Cullick, Flowers, Gryder, Koukol and Wehrli. County Clerk, Debbie Gillette pulled the terms for the board members in District 2. Members from District 2 receiving a 4 year term are Flowers, Koukol and Wehrli. Members from District 2 receiving a 2 year term are Cullick and Gryder. County Clerk, Debbie Gillette asked if any members receiving a 4 year term would like to take a 2 year term. There were no volunteers to switch terms. District 1 will receive 2 – 4 year terms and 3 – 2 year terms. County Clerk, Debbie Gillette pulled the terms for the board members in District 1. Members from District 1 receiving a 4 year term are Purcell and Shaw. Members from District 1 receiving a 2 year term are Cesich, Gilmour and Prochaska. County Clerk, Debbie Gillette asked if any members receiving a 4 year term would like to take a 2 year term. There were no volunteers to switch terms.

ELECTION OF COUNTY BOARD CHAIRMAN

The Clerk opened the floor for nominations for the office of County Board Chairman.

Member Gilmour nominated John Shaw.

Member Wehrli nominated John Purcell.

The Clerk then called the roll for John Shaw for the position of County Board Chairman. Motion carried 8-2.

ELECTION OF COUNTY BOARD VICE-CHAIRMAN

The Clerk opened the floor for nominations for the office of County Board Vice Chairman.

Member Gryder nominated Judy Gilmour.

The Clerk closed the nominations.

The Clerk then called the roll for Judy Gilmour for the position of County Board Vice Chairman. Motion carried 10-0.

ELECTION OF FOREST PRESERVE PRESIDENT

The Clerk opened the floor for nominations for the office of Forest Preserve Chairman.

Member Prochaska nominated Jeff Wehrli.
The Clerk closed the nominations.

The Clerk then called the roll for Jeff Wehrli for the position of Forest Preserve Chairman. Motion carried 10-0.

ELECTION OF FOREST PRESERVE VICE-PRESIDENT

The Clerk opened the floor for nominations for the office of Forest Preserve Vice Chairman.

Member Wehrli nominated Lynn Cullick.

Member Koukol nominated Elizabeth Flowers.

The Clerk closed the nominations.

The Clerk then called the roll for Lynn Cullick for the position of Forest Preserve Vice Chairman. Motion carried 8-2.

ELECTION OF FOREST PRESERVE SECRETARY

The Clerk opened the floor for nominations for the office of Forest Preserve Secretary.

Member Cullick nominated Matthew Prochaska.

Member Wehrli nominated Elizabeth Flowers.

The Clerk closed the nominations.

The Clerk then called the roll for Matthew Prochaska for the position of Forest Preserve Secretary. Motion failed 5-5.

The Clerk then called the roll for Elizabeth Flowers for the position of Forest Preserve Secretary. Motion carried 6-4.

APPOINTMENT OF FOREST PRESERVE TREASURER

Member Koukol made motion to appoint the County Treasurer as the Forest Preserve Treasurer. Member Wehrli seconded the motion. The Clerk called the roll on the motion. All members present voting aye. Motion carried 10-0.

CHAIRMAN'S COMMENTS

Chairman Shaw thanked everyone that attended and showed an interest in the meeting. Chairman Shaw reminded the members that there is a meeting on 12/4/12 at 6:00 pm.

ADJOURNMENT

Member Koukol moved to adjourn. Member Flowers seconded the motion. The Clerk asked for a voice vote on the motion. All members present voting aye. Motion carried.

Respectfully submitted by
Debbie Gillette
County Clerk
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, December 4, 2012 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Shaw and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Koukol moved to approve the submitted minutes from the Adjourned County Board Meeting of 11/7/12. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Cesich moved to approve the agenda. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Aamal Tokars 8S790 Dugan Rd, Big Rock announced that in January the Board of Health wants to invite everyone to the meeting for the purpose of unveiling the strategic plan which includes their mission, who they are and the things that they do. The meeting is scheduled for January 15, 2013 at 6:00pm with a meet and greet at 5:30pm.

NEW BUSINESS

Meeting Schedule

Chairman Shaw stated that the schedule is not ready to publish.

Committee Assignments

Chairman Shaw stated that he is working diligently on them and he would have them by the next COW meeting.

OLD BUSINESS

Intergovernmental Agreement for the Village of Lisbon Funding Request

State’s Attorney, Eric Weis stated that they have come to the conclusion that there is no good way from a legal standpoint to make this happen. The State’s Attorney’s Office has looked at each section of the county code, municipal code and every statute that they can look at. The issue is there is no legal way to loan money to the Village of Lisbon for sewer operations. The county was able to loan money to the City of Yorkville to fix the roads under the Highway Act. Members discussed the income of the Village of Lisbon, host agreements, going through EDC or the Health Department, and whether or not they tried to get a loan from a bank. The consensus of the board is to contact legislators in Springfield.

Amendment to Liquor Control Ordinance

The license needed to be changed due to the addition of Meadowhawk Lodge to the Forest Preserve.

Member Gilmour moved to approve the agenda. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Ordinance 12-29 Amending Ordinance No 99-34 Liquor Control is on file in the Office of the County Clerk.
Release of Executive Session Minutes

Member Purcell moved to release the executive session minutes from 9/21/10, 4/19/11, 5/17/11, 3/6/12, and 5/1/12. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**STANDING COMMITTEE REPORTS**

Finance

Member Purcell reviewed the 11/29/12 minutes in the packet.

Judicial/Legislative

Member Koukol reviewed the 11/28/12 minutes in the packet. Member Koukol stated that they discussed how often the committee should meet in the upcoming year.

**STANDING COMMITTEE MINUTES APPROVAL**

Member Koukol moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**RECESS**

Member Purcell made a motion to recess the meeting for the purpose of accommodating the Forest Preserve Executive Session. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**RECONVENE**

Member Wehrli made a motion to reconvene the county board meeting. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**EXECUTIVE SESSION**

Member Wehrli made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, for collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**RECONVENE**

**OTHER BUSINESS**

State’s Attorney, Eric Weis informed the board members that they have provided them with a binder of frequently asked questions and Heather Dansie was introduced as the new employee in the State’s Attorney’s Office.

**ADJOURNMENT**

Member Koukol moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 29th day of December, 2012.
Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
Kendall County, IL
Budget and Finance Committee
Meeting Minutes
Thursday, December 27, 2012

Call to Order
The Budget and Finance Committee met at 9:35am and was called to order by Chairman John Purcell.

Committee members present: John Purcell, Judy Gilmour, Amy Cesich and Lynn Cullick

Members Absent: Elizabeth Flowers

Kendall County employees present: John Sterrett, Scott Koster, Jill Ferko, Tom Thomas, Janet Kaiser, Stan Laken, and Andy Nicoletti

Claims Review and Approval
The Committee reviewed the claims report. Ms. Kaiser explained that two asterisks on the claims report meant that an expense was split between two line items and three asterisks meant that the expense was an ‘ABC check’. A number with one asterisk refers to the totals of a particular budget. A motion was made by Ms. Gilmour to forward the bills in the amount of $1,407,618.00 to the County Board for approval. Ms. Cullick made a second to the motion. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments
Jill Ferko, County Treasurer – Ms. Ferko stated that the mileage rate for 2013 will be $0.565/mile. Ms. Ferko stated that the recent audit performed on the County was more in depth than in previous years because of stricter standards throughout the state. Ms. Ferko thanked everyone for their cooperation during the audit. Ms. Ferko stated the auditor will be presenting the findings to the Finance Committee on January 10th and is trying schedule a time for a presentation either at the COW meeting of at the full County Board.

Ms. Ferko stated the Treasurer’s Office is currently working on separating out KenCom, which will be effective January 1, 2013. Ms. Ferko requested from the Committee that the entire fund from the County’s portion of the KenCom agreement for KenCom be issued in its entirety from the Treasurer’s Office in January 2013 rather than on a monthly basis throughout the year. Mr. Purcell stated that that if this was to take place, it should be reviewed based on the availability of County funds to ensure that enough funds are available within the County to perform this action. It was stressed that if funds were not available at a particular time when a request such as this was made that the action not be performed. Ms. Ferko stated she would review this idea with the KenCom Executive Board for further discussion at the next KenCom Executive Board meeting. Mr. Koster explained that KenCom is intending to build a contingency fund for situations when KenCom will need to use additional money if they were to go over budget in case of emergencies. The
Committee discussed situations involving KenCom either being under or over budget. Ms. Ferko explained that KenCom will have their own finance reporting system separate from the County reports because they are part of a separate Federal ID number. The Committee requested that reports from KenCom be included with the Finance Committee. Ms. Ferko will discuss this request with KenCom.

Scott Koster, Sheriff’s Office – Mr. Koster explained the HIDTA (High Intensity Drug Trafficking Area) grant program and the agreement the Sheriff’s Office has with HIDTA. Mr. Koster explained why Kendall County is involved in HIDTA and how the program works. The program involves drug investigations and drug forfeitures. The grants for HIDTA are open for three years.

Mr. Koster also noted that the Sheriff’s Office recently completed working with the auditor.

Tom Thomas, Health and Human Services – Mr. Thomas stated that the Health Department completed working with the auditors. Mr. Thomas is anticipating two findings within the audit. One finding deals with the finances of the immunization programs. Changes have been previously made to correct this item in the future. The second finding deals with how fees are collected for services. This item is already being addressed. Mr. Thomas stated that the new director of Community Health is Rebecca Mueller.

Other Items of Business
Review FY 2013 Budget and Appropriation
Mr. Purcell reviewed the Pre-Approved Budget Report, which is printed out twice a month by the Treasurer’s Office. He explained how revenues from the General Fund are structured within the Pre-Approved Budget Report. Mr. Purcell and Ms. Ferko also provided a brief background on what each revenue line item is made up of including the property taxes, personal property replacement tax, state income taxes, local use tax, state sales tax, state compensations, and other miscellaneous fees and grants that are contributed into the General Fund.

Actions Items for County Board - Approval of claims in the amount of $1,407,618.00.

Executive Session - None

Public Comment - None

Adjournment – Ms. Cullick made a motion to adjourn, second by Ms. Cesich. All members voted aye. Meeting adjourned at 11:10 a.m.

John H. Sterrett
Recording Secretary
Kendall County
Economic Development Committee

Meeting Minutes
Friday, December 28, 2012
Kendall County Board Room

Call to Order
The Economic Development Committee met at 8:30am and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, Judy Gilmour, Lynn Cullick, Amy Cesich, and Matt Prochaska
Members Absent: None

Staff Present: John Sterrett, Economic Development & Special Projects Coordinator
Also Present: Lynn Dubajic, Executive Director of the Yorkville Economic Development Corporation

Approval of Agenda
Mr. Prochaska made a motion, seconded by Ms. Gilmour, to approve the agenda.

Approval of Minutes
Ms Cullick made a motion, seconded by Ms. Prochaska, to approve the November 16, 2012 meeting minutes.

New Business
Yorkville Economic Development Corporation Membership
Lynn Dubajic, Executive Director of the Yorkville Economic Development Corporation (YEDC) was present to give background to the YEDC organization and how it is funded from various taxing bodies and from private businesses. Kendall County is currently a member of the organization. The organization is a public/private partnership receiving the majority of funding from private businesses. The YEDC was created in 2000 to act as the marketing arm for the United City of Yorkville. Ms. Dubajic went through previous projects that have taken place throughout the years since the YEDC has been in existence. The YEDC strives to create a high quality of life for Yorkville and to create an economically viable community. Ms. Dubajic also commented on the latest project in Yorkville including a movie theater that will be constructed in February 2013 and completed in November 2013 which will result in 50 jobs.

Kendall County Community Economic Development Plan
Mr. Koukol went through the history and background of the Kendall County Economic Development Plan and recommended that all committee members read through the plan before the next meeting. Mr. Koukol went through some of the goals and objectives of the plan as well as the work plan included within the overall plan.

Kendall County Economic Indicator Dashboard
Mr. Sterrett went through the Economic Indicator Dashboard report. The Committee recommended that this report be updated on a quarterly basis.

Kendall County Demographics Report
Mr. Sterrett went through the Demographics Report for the County. This report is updated on an annual basis when the Census release
Old Business

Illinois Economic Development Guide Update
Mr. Koukol gave an update on the Kendall County ad for the Illinois Economic Development Guide and Mr. Sterrett distributed a copy of the ad. The Illinois Economic Development Guide will be published in the spring of 2013. The County has already paid for the half of the total bill for the ad and will pay the remainder of the cost in the springtime. The Economic Development Guide will be distributed to site selectors, trade shows & meetings, medical care providers, utility companies, schools, corporations/hotels/airports, financial institutions, etc.

Update on Existing Loans
Mr. Koukol and Mr. Sterrett went through the existing loans. The Committee requested for next month a brief history of the previous loans that have been processed through the County. The Committee also suggested that an established process be put in place for applications with regards to what is considered to be part of the FOIA laws.

Chairman’s Report
Mr. Koukol discussed the Route 47 construction project and the funding available for the portion from Caton Farm Road to the south. This topic will be discussed in greater detail at the Highway Committee meeting.

Public Comment
None

Executive Committee
None

Adjournment
With no further business to discuss, Ms. Cesich moved to adjourn. The motion was seconded by Ms. Cullick. There being no objection, the Economic Development Committee, at 10:00 a.m., adjourned.

Respectfully Submitted,
John H. Sterrett
Recording Secretary