1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Old Business
   A. Engineering Services: Fields of Farm Colony Pond Outlet / Trail Remediation
10. New Business
    A. Northern Illinois Food Bank – Pete Schaefer
11. Executive Session
12. Elected Officials Report and Other Department Reports
    A. Sheriff
    B. County Clerk
    C. Treasurer
    D. Clerk of the Court
    E. State’s Attorney
    F. Coroner
    G. Health Department
    H. Supervisor of Assessments
13. Standing Committee Reports
    A. Planning, Building & Zoning
    B. Administration, HR, Revenue
    C. Highway
       1. Engineering Agreement with Willett, Hofmann & Associates, Inc for Galena Rd Bridge
    D. Facilities Management
    E. Economic Development
    F. Finance Committee
       1. Approve Claims
    G. Animal Control
    H. Labor & Grievance
    I. Committee of the Whole
       1. Letter and Resolution regarding utilization of Prairie Parkway Funding
    J. Standing Committee Minutes Approval
14. Special Committee Reports
    A. Public Building Commission
    B. VAC
    C. County Stormwater Committee
    D. UCCI
    E. Historic Preservation Commission
    F. River Valley Workforce Investment Board
    G. Housing Authority
    H. Tuberculosis Board
15. Other Business
16. Chairman’s Report
17. Citizens to be Heard
18. Questions from the Press
19. Adjournment
STATE OF ILLINOIS
COUNTY OF KENDALL

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, December 18, 2012 at 9:00 a.m. Roll was called. Members present: Chairman John Shaw, Amy Cesish, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, John Purcell, and Jeff Wehrli.

A quorum was present to conduct business.

THE MINUTES

Member Wehrli moved to approve the submitted minutes from the Adjourned County Board Meeting of 11/20/12. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Koukol moved to approve the amended agenda. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

EMPLOYEE RECOGNITION AWARDS
December 18, 2012

10 Years of Service
Balog, Chris
Brennan, Timothy
Bullock, Cheryl
Dean Michael A
Ferko, Jill
Hardman, William
Kollins, Darryl
Kraber, Stannette
Laken, Stan
Pavlik, Frank
Poris, Rose
Reinert, Sherrill
Thurow, Merrill
Torgerson, Vicky
Wilkins, Jeffrey
Johnson, Craig
Gladys Huerta

15 Years of Service
Lambert, Sandra
Rivera, Miguel
Karales, Brenda
Weis, Eric
Braund, Duane
Bergeron, Lynette
Holbach, Shelley
Goodspeed, Thomas
Punke, Connie
DeCamp, Timothy
Matlock, Rhonda

20 Years of Service
French, Janet
Niles, Wendy
Vanderlei, Kellie
Morel, Phil

25 Years of Service
Morganegg, Rebecca
Rudolph, Rebecca  
Wollwert, Robert  
Randall, Richard  
Stroup, Janet  

**30 Years of Service**  
Health & Human Services  
Sheriff Dept  
Sheriff Dept  
State’s Attorney  

**CORRESPONDENCE & COMMUNICATIONS**

Chairman Shaw informed the board that Darrell Gaar, Board of Review Committee Member, lost his son James unexpectedly last week. In lieu of flowers, the family asks that contributions in his name be made to Tony LaRussa’s Animal Rescue Foundation – see the County Clerk for more information.

**CITIZENS TO BE HEARD**

Todd Milliron, 61 Cotswold Dr, Yorkville stated that his is pleased to see the discussion of videotaping of the county board meetings on the agenda. Mr. Milliron asked about the additional sexual harassment lawsuits filed against the Sheriff’s Department. Mr. Milliron also suggested that the Finance Committee pay attention to the credit card charges.

Chairman Shaw stated that even though questions are asked by the citizens, which they have a right to do, Chairman Shaw is not interested in questions and answers going back, he will not recognize that.

**OLD BUSINESS**

**Village of Lisbon Funding Request**

County Administrator, Jeff Wilkins contacted Andy Hamilton with UIRVDA (Upper Illinois River Valley Development Authority). The group gives lending authority. The Village of Lisbon has been put in touch with the group.

**NEW BUSINESS**

**State’s Attorney’s Appellate Prosecutor’s Resolution**

State’s Attorney, Eric Weis stated that the Appellate Prosecutor handles appeals cases and any conflicts with the State’s Attorney’s Office for handling a case.

Member Wehrli moved to approve the State’s Attorney’s Appellate Prosecutor’s Resolution and payment of $27,000.00. Member Flowers seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**RESOLUTION 12-49**

WHEREAS, the Office of the State’s Attorneys Appellate Prosecutor was created to provide services to State’s Attorneys in the Judicial District containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State’s Attorneys Appellate Prosecutor are defined and enumerated in the “State’s Attorneys Appellate Prosecutor’s Act”, 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State’s Attorneys Appellate Prosecutor, one-third from the State’s Attorneys Appellate Prosecutor’s County Fund and two-thirds form the General Revenue Fund, provided that such funding receives county approval and support from within the respective Judicial Districts eligible to apply; and

WHEREAS, the Office of the State’s Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participation State’s Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

WHEREAS, the Office of the State’s Attorneys Appellate Prosecutor and the Illinois General Assembly have reviewed and approved a budget for Fiscal Year 2011, which funds will provide for the continued operation of the Office of the State’s Attorneys Appellate Prosecutor.

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board, in regular session, this 18th day of December, 2012 does hereby support the continued operation of the Office of the State’s Attorneys Appellate Prosecutor, and designates the Office of the State’s Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

Co Board 12/18/12  
- 2 -
BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State’s Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State’s Attorneys on behalf of the State’s Attorneys of this County in the appeal of all cases, when requested to do so by the State’s Attorney, and with the advice and consent of the State’s Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State’s Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profilt Forfeiture Act. Such attorneys are further authorized to assist the State’s Attorney in the State’s Attorney’s duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State’s Attorneys Appellate Prosecutor may also assist the State’s Attorney of this County in the discharge of the State’s Attorney’s duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that the Kendall County Board hereby agrees to participate in the service program of the of the State’s Attorneys Appellate Prosecutor for Fiscal Year 2013, commencing December 1, 2012 and ending November 30, 2013, by hereby appropriating the sum of $27,000 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State’s Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State’s Attorneys Appellate Prosecutor on request during the Fiscal Year 2013.

Passed and adopted by the County Board of Kendall County, Illinois, this 18th day of December 2012.

Approval of Supervisor of Assessments Salary

Member Flowers made a motion to approve the Supervisor of Assessments Salary for 50% State Reimbursement ($76,084). Member Wahrl seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Public Defender Salary Reimbursement

Member Flowers made a motion to approve the Public Defender Salary for State Reimbursement in the amount of $148,857.20. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Videotaping of County Board Meetings

Member Cesich stated that this was one of the biggest things that the voters asked about; this gives an opportunity for everybody to see what is going on at the meetings. Members discussed the general cost, set up, and requirements for retention of records.

Member Purcell made a motion to take the discussion of videotaping to the Facilities Committee meeting. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Randall stated that they work well with the municipalities on emergency issues.

12 Month Report
December 01, 2011 - November 30, 2012

Support Services Division

| Defendants Served | 1,458 |
| Civil Process Fees | $101,655.20 |
| Record Fees | $2,056.90 |
| Sheriff’s Sales | $671,100.00 |
| Bond Fees | $3,115.63 |

Criminal Division

| Patrol Activity | 8,577 |
| Warrant Arrests | 889 |
| Felony Arrests | 145 |
| Misdemeanor Arrests | 1,233 |
| All Police Service Calls (CAD) | 29,946 |
Corrections Division
Inmate Days Housed 47,145
Meals Served 134,675
Inmates Housed from Other Counties 15,838
Work Release Inmates 1,953
Out of County Housing Billed Out $940,280.00

Total Vehicle Mileage 873,194

12 Month Budget Results
Sheriff's Budget $5,162,784.00 Corrections Budget $4,021,157.00
Year to Date $5,140,107.86 Year to Date $3,830,679.35
Balance $22,676.14 Balance $190,477.65
Percent 99.56% Percent 95.26%

CAPITAL-SHERIFF
Sheriff Capital $80,000.00
Year to Date $79,950.90
Balance 49.10
Percent 99%

OUT OF COUNTY HOUSING – CORRECTIONS
$950,280.00 billed out
$1,049,163.00 deposited

County Clerk
Revenue Report 11/1/12-11/30/12

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk Fees</td>
<td>$</td>
<td>1,160.00</td>
</tr>
<tr>
<td>County Clerk Fees - Marriage License</td>
<td>$</td>
<td>720.00</td>
</tr>
<tr>
<td>County Clerk Fees - Civil Union</td>
<td>$</td>
<td>30.00</td>
</tr>
<tr>
<td>County Clerk Fees - Misc</td>
<td>$</td>
<td>1,488.00</td>
</tr>
<tr>
<td>County Clerk Fees - Recording</td>
<td>$</td>
<td>38,557.00</td>
</tr>
<tr>
<td>010100061205</td>
<td>Total County Clerk Fees</td>
<td>$</td>
</tr>
<tr>
<td>01010001185</td>
<td>County Revenue</td>
<td>$</td>
</tr>
<tr>
<td>38010001320</td>
<td>Doc Storage</td>
<td>$</td>
</tr>
<tr>
<td>51010001320</td>
<td>GIS Mapping</td>
<td>$</td>
</tr>
<tr>
<td>37010001320</td>
<td>GIS Recording</td>
<td>$</td>
</tr>
<tr>
<td>01010001135</td>
<td>Interest</td>
<td>$</td>
</tr>
<tr>
<td>01010061210</td>
<td>Recorder's Misc</td>
<td>$</td>
</tr>
<tr>
<td>81010001320</td>
<td>RHSP/Housing Surcharge</td>
<td>$</td>
</tr>
<tr>
<td>CK # 17219</td>
<td>To KC Treasurer</td>
<td>$</td>
</tr>
</tbody>
</table>

County Clerk, Debbie Gillette explained that the revenues collected have been set by cost study then approved by resolution by the County Board and/or by State Statute. The Clerk’s Office had an audit of the election equipment purchased under the HAVA Grant, the audit went well.

Clerk of the Court

Circuit Court Clerk, Becky Morganegg welcomed the new board members and invited them to tour her office. The foreclosures are more than last year, staff has been putting in overtime. They are awaiting their 5th Judge.

State’s Attorney

State’s Attorney, Eric Weis had nothing to report.

Coroner

Coroner, Ken Toftoy presented the annual report and invited board members to come to the office. Coroner Toftoy explained the revenue in the special fund and the need for a cremation permit.
## Kendall County Coroner
### Annual Report FY 2012

<table>
<thead>
<tr>
<th>Natural</th>
<th>237</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accident MVA</td>
<td>5</td>
</tr>
<tr>
<td>Accident Overdose</td>
<td>10</td>
</tr>
<tr>
<td>Suicide Overdose</td>
<td>0</td>
</tr>
<tr>
<td>Suicide Hanging</td>
<td>7</td>
</tr>
<tr>
<td>Suicide – GSW</td>
<td>2</td>
</tr>
<tr>
<td>Suicide – CO</td>
<td>1</td>
</tr>
<tr>
<td>Suicide – Self – Immolation</td>
<td>1</td>
</tr>
<tr>
<td>Suicide – Asphyxia/Bag</td>
<td>1</td>
</tr>
<tr>
<td>Homicide – CO</td>
<td>1</td>
</tr>
<tr>
<td>Undetermined</td>
<td>1</td>
</tr>
</tbody>
</table>

**TOTAL DEATHS:** 266
See Chart to Left for Breakdown of Deaths by Manner and Cause

| TOTAL AUTOPSIES | 31 |
| TOTAL TOXICOLOGY SAMPLES | 36 |
| CREMATION PERMITS | 117 |

**CORONER'S INQUESTS:** 26
**INQUESTS PENDING:** 2
**TRAINING/CONFERENCES ATTENDED BY CORONER AND/OR STAFF:** 3
**CORONER'S PRESENTATIONS:** 12
**GENERAL FUND REVENUE GENERATED BY THE CORONER'S OFFICE:** $0.
**REVENUE GENERATED FOR CORONER'S SPECIAL FUND:** $7025

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**Treasurer**
County Treasurer, Jill Ferko explained the report that is in the packet. The annual report was put on file with the County Clerk. The General Fund balance at the end of the year is at a surplus of approximately $1.5 million.

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**Office of Jill Ferko**
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

---

**Kendall County General Fund**
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWELVE MONTHS ENDED 11/30/2012

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>Annual Budget</th>
<th>2012 YTD Actual</th>
<th>2012 YTD %</th>
<th>2011 YTD Actual</th>
<th>2011 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$315,000</td>
<td>$331,124</td>
<td>105.12%</td>
<td>$397,747</td>
<td>130.84%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,800,000</td>
<td>$2,292,956</td>
<td>127.39%</td>
<td>$1,982,412</td>
<td>141.60%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$340,000</td>
<td>$374,919</td>
<td>110.27%</td>
<td>$380,441</td>
<td>172.93%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$970,000</td>
<td>$939,900</td>
<td>96.90%</td>
<td>$1,018,383</td>
<td>145.48%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$380,000</td>
<td>$437,579</td>
<td>115.15%</td>
<td>$387,549</td>
<td>101.99%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,300,000</td>
<td>$1,277,885</td>
<td>98.30%</td>
<td>$1,295,663</td>
<td>92.55%</td>
</tr>
<tr>
<td>Fines &amp; Co Board 12/18/12</td>
<td>$560,000</td>
<td>$516,033</td>
<td>92.15%</td>
<td>$565,998</td>
<td>101.07%</td>
</tr>
</tbody>
</table>
*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 12 months the revenue and expense should at 100.00%

**Health Department**

No report.

**Supervisor of Assessments**

Supervisor of Assessments, Andy Nicoletti reported that the filing for Board of Review is 772 parcels, 706 complaints which are down from 2011 (23%). They are on schedule for tax bills to go out on time. Assessments are closer to the market because of the average of 2009, 2010 and 2011. Andy Nicoletti explained the Board of Review viewer.

**BREAK**

RECONVENE

**EXECUTIVE SESSION**

Member Cesich made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, for collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Member Flowers seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

Member Flowers was excused at 11:50 am.

**STANDING COMMITTEE REPORTS**

**Public Safety**

Chairman Shaw reviewed the minutes in the packet from the November 30, 2012 meeting.
Animal Control

Anna Payton reviewed the minutes in the packet from the November 21, 2012 meeting and discussed an experience she had at an Oswego adoption event involving juvenile boys and a Pit Bull.

Committee of the Whole

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $3,357,201.48. Member Koukol seconded the motion.

COMBINED CLAIMS: FCLT MGMT $74,956.84, B&Z $2,922.74, CO CLK & RCDR $563.36, ELECTION $28,384.67, ED SRV REG $5,871.42, SHRFF $21,076.44, CRRCTN&S $5,218.74, EMA $389.87, CRCT CT CLK $965.44, JURY COMM $341.06, CRCT CT JDG $10,945.18, CRNR $2,897.83, CMB CRT SRV $3,671.30, ST ATTY $2,368.45, BRD OF RWV $323.89, SPRV OF ASSMTN $5,060.44, TRSR $1,114.23, EMPLY HLTH INS $11,625.00, PPOPOST $25,241.99, OFF OF ADM SRV $2,322.73, CO BRD $1,120.25, TECH SRV $43,500.17, CONTINGEN $1,583.00, ECON DEV $1,675.15, LABIL INSUR EXPS $769,211.00, CO HWY $14,852.46, TRNSPRNT SALES TX $55,717.65, HLTH & HMN SRV $233,035.01, FRST PRSsrv $10,533.14, FP DBT SRV 2009 $45,380.41, FP DBT SRV $247,452.50, KEN COM $1,008.34, ANML CNTRL $4,628.45, CO RCDR DOC STRG $25,500.00, HIDTA $58,857.38, COMM FND $710.51, CRT SEC FND $1,651.27, LAW LIBRY $8,536.21, CRNR $668.33, PRBNT SRV $4,956.26, GIS $47.29, KEN TRANS FND $3,101.00, ADMIN $965.00, ENG/CONS $1,134.00, PUB SFTY $14,000.00, SHRFF $1,253.83, ANML POPO CNTRL $560.00, VAC $4,041.19, FP BND PRO 2007 $106,933.54, FP DBT SERV 2007 $1,144,662.50, CRTHSE EXPNSN $28,089.00

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Committee Assignments

Member Koukol made a motion to accept the provisional Committee Assignments and Special Appointments. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Kendall County Board
Committee Assignments and Special Appointments
December 2012 - 2014

ANIMAL CONTROL
Amy Cesich, Chair
Elizabeth Flowers, Vice-Chair
Lynn Cullick
Matt Prochaska
John Purcell

ECON DEVELOPMENT
Dan Koukol, Chair
Judy Gilmour, Vice-Chair
Lynn Cullick
Matt Prochaska
Amy Cesich

HUMAN RESOURCES/ADMINISTRATION
Judy Gilmour, Chair
Dan Koukol, Vice-Chair
Elizabeth Flowers
Lynn Cullick
John Purcell

JUDICIAL/LEGISLATIVE
Judy Gilmour, Chair
Amy Cesich, Vice-Chair
Matt Prochaska
Lynn Cullick
John Purcell

LABOR & GRIEVANCE
Elizabeth Flowers, Chair
Judy Gilmour, Vice-Chair
Dan Koukol
Matt Prochaska
John Purcell

FINANCE
John Purcell, Chair
Judy Gilmour, Vice-Chair
Elizabeth Flowers
Amy Cesich
Lynn Cullick

PBZ
Scott Gryder, Chair
Judy Gilmour, Vice-Chair
Lynn Cullick
Amy Cesich
Jeff Wehrli

Co Board 12/18/12
HEALTH & ENVIRONMENT
Judy Gilmour, Chair
Lynn Cullick, Vice-Chair
Dan Koukol
John Purcell
Matt Prochaska

PUBLIC SAFETY
John Shaw, Chair
Elizabeth Flowers, Vice-Chair
Matt Prochaska
Amy Cesich
Judy Gilmour

HIGHWAY
Dan Koukol, Chair
Judy Gilmour, Vice-Chair
Jeff Wehrli
Matt Prochaska
Amy Cesich

Other Appointments:
UCCI ICRMT – Matt Prochaska; Scott Gryder
KENCOM PRESENTATIVE – Judy Gilmour
HEALTH DEPARTMENT LIAISON – Jeff Wehrli
CMAP MPO POLICY COMMITTEE – John Shaw; Scott Gryder (Alternate); Jeff Wilkins (Sup Alt)
VAC LIAISON – Jeff Wehrli; John Shaw (Alternate)
708 MENTAL HEALTH BOARD – Judy Gilmour
HOUSING AUTHORITY – Matt Prochaska; Jessie Hafenrichter (Citizen at Large)
NW WATER PLANNING AREA ALLIANCE EXECUTIVE BOARD – John Shaw, John Purcell (ALT)
METRO COUNTIES – John Shaw; Jeff Wilkins (Alternate)
MAYORS/MANAGERS – John Shaw; Jeff Wilkins
AURORA VISITORS BUREAU – Elizabeth Flowers; Scott Gryder (Alternate)
WORKFORCE INVESTMENT BOARD – Dan Koukol
UIRVDA – Jeff Wilkins
PBZ AD HOC – Elizabeth Flowers, Jeff Wehrli, John Shaw and Scott Gryder
FARMLAND PROTECTION – John Shaw
OSWEGO VISITORS BUREAU – Dan Koukol; Elizabeth Flowers (Alternate)
COUNTY BOARD CHAPLAIN – Matt Prochaska
RESOURCE CONSERVATION & DEVELOPMENT COUNCIL REP (IL HEADWATERS) – Jason Pettit
KC HISTORIC PRESERVATION COMMITTEE – Jeff Wehrli, Board Representative
SOIL & WATER CONSERVATION DISTRICT LIAISON – John Shaw; Dan Koukol

2013 Provisional Committee Meeting Schedule

Member Wehrli made a motion to approve the 2013 provisional committee meeting schedule. Member Koukol seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye.
Motion carried.

KENDALL COUNTY, ILLINOIS MEETING SCHEDULE 2013

<table>
<thead>
<tr>
<th>MONDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>ZPAC</td>
</tr>
<tr>
<td>1st Monday of the month</td>
</tr>
<tr>
<td>9:00 am</td>
</tr>
</tbody>
</table>

Co Board 12/18/12
<table>
<thead>
<tr>
<th>Facilities Management</th>
<th>1st Monday of the month</th>
<th>3:30 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health &amp; Environment</td>
<td>3rd Monday of the month</td>
<td>10:00 am</td>
</tr>
<tr>
<td>Labor &amp; Grievance</td>
<td>Last Monday of the month</td>
<td>3:30 pm</td>
</tr>
<tr>
<td>Planning, Building &amp; Zoning</td>
<td>Monday the week before 2nd Board Meeting</td>
<td>6:30 pm</td>
</tr>
<tr>
<td>Zoning Board of Appeals</td>
<td>1st Monday following Plan Commission Meeting</td>
<td>7:00 pm</td>
</tr>
<tr>
<td>Public Safety (PSC)</td>
<td>1st Monday of the month</td>
<td>10:00 am</td>
</tr>
</tbody>
</table>

**TUESDAY**

<table>
<thead>
<tr>
<th>County Board (1st Meeting)</th>
<th>1st Tuesday of the month</th>
<th>6:00 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forest Preserve Commission</td>
<td>1st Tuesday of the month</td>
<td>6:00 pm</td>
</tr>
<tr>
<td>Tax Board of Review (BOR)</td>
<td>2nd Tuesday of the month</td>
<td>10:30 am</td>
</tr>
<tr>
<td>Highway Department</td>
<td>2nd Tuesday of the month</td>
<td>4:00 pm</td>
</tr>
<tr>
<td>County Board (2nd Meeting)</td>
<td>3rd Tuesday of the month</td>
<td>9:00 am</td>
</tr>
<tr>
<td>Forest Preserve Commission</td>
<td>3rd Tuesday of the month</td>
<td>9:00 am</td>
</tr>
<tr>
<td>Board of Health (HHS)</td>
<td>3rd Tuesday of the month – no December meeting</td>
<td>7:00 pm</td>
</tr>
</tbody>
</table>

**WEDNESDAY**

<table>
<thead>
<tr>
<th>VAC (HHS)</th>
<th>1st Wednesday of April, June, September &amp; December</th>
<th>7:00 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>KenCom Operations Board (PSC)</td>
<td>2nd Wednesday of the month</td>
<td>2:00 pm</td>
</tr>
<tr>
<td>Animal Control (FMC)</td>
<td>Wednesday after 2nd County Board Meeting</td>
<td>9:00 am</td>
</tr>
<tr>
<td>Historic Preservation</td>
<td>3rd Wednesday of the month</td>
<td>7:00 pm</td>
</tr>
<tr>
<td>Judicial/Legislative (JAR)</td>
<td>4th Wednesday of the month</td>
<td>3:00 pm</td>
</tr>
<tr>
<td>Public Building Commission</td>
<td>Wednesday of the week before 2nd Board Meeting</td>
<td>4:30 pm</td>
</tr>
<tr>
<td>Forest Preserve Committee</td>
<td>Wednesday of the week before 2nd FP Commission</td>
<td>5:30 pm</td>
</tr>
<tr>
<td>Ad-Hoc Zoning</td>
<td>4th Wednesday of the month – no December meeting</td>
<td>5:00 pm</td>
</tr>
<tr>
<td>Regional Planning Commission</td>
<td>4th Wednesday of the month - no December meeting</td>
<td>7:00 pm</td>
</tr>
</tbody>
</table>

**THURSDAY**

<table>
<thead>
<tr>
<th>Human Resources/ADMIN</th>
<th>1st Thursday of the month</th>
<th>4:00 pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance (1st Meeting)</td>
<td>Thursday of the week before 2nd County Board Meeting</td>
<td>2:30 pm</td>
</tr>
<tr>
<td>Forest Preserve Finance (2nd Meeting)</td>
<td>Thursday of the week before 2nd County Board Meeting</td>
<td>3:30 pm</td>
</tr>
<tr>
<td>Committee of the Whole</td>
<td>Thursday of the week before 2nd County Board Meeting</td>
<td>4:00 pm</td>
</tr>
<tr>
<td>Finance (2nd Meeting)</td>
<td>Thursday of the week after the 2nd County Board Meeting</td>
<td>9:30 am</td>
</tr>
<tr>
<td>Forest Preserve Finance (1st Meeting)</td>
<td>Thursday of the week after the 2nd County Board Meeting</td>
<td>10:00 am</td>
</tr>
<tr>
<td>KenCom Finance (PSC)</td>
<td>3rd Thursday of the month</td>
<td>10:00 am</td>
</tr>
<tr>
<td>Tax Board of Review (BOR)</td>
<td>4th Thursday of the month</td>
<td>10:30 am</td>
</tr>
<tr>
<td>Stormwater Planning Commission</td>
<td>ON CALL (will meet 4th Thursday of the month)</td>
<td>3:00 pm</td>
</tr>
<tr>
<td>KenCom Executive Board</td>
<td>4th Thursday of the month</td>
<td>5:30 pm</td>
</tr>
</tbody>
</table>

**FRIDAY**

<table>
<thead>
<tr>
<th>Economic Development</th>
<th>4th Friday of the month</th>
<th>8:30 am</th>
</tr>
</thead>
</table>

Unless Otherwise Specified - All meetings are held in the County Office Bldg; County Board Room 210; 111 W. Fox Street; Yorkville, IL

**Other Locations:**
BOR - Board of Review; County Office Building; 111 W. Fox Street; Room 302; Yorkville
FMC - Facilities Management Conference Room; 804 W. John Street; Yorkville
HHS - Health Department Bldg; 2nd Floor Conference Room; 811 W. John Street; Yorkville
Highway Department; 6780 Route 47; Yorkville
JAR – Jury Assembly Room; Courthouse; 807 W. John Street; Yorkville

**Engineering Services: Fields of Farm Colony Pond Outlet / Trail Remediation**

Angela Zubko from Planning, Building and Zoning explained that this is to allow the county to contract WBN Engineering to help put the bid documents together for the Fields of Farm Colony public improvement projects in the amount of $17,800.00.

Member Wehrli made a motion to approve the engineering services proposal pending State’s Attorney’s review. Member Shaw seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting ave. **Motion carried.**

**STANDING COMMITTEE MINUTES APPROVAL**

Member Gryder moved to approve all of the Standing Committee Minutes and Reports as submitted. Member Gilmore seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting ave. **Motion carried.**

Co Board 12/18/12 - 9 -
SPECIAL COMMITTEE REPORTS

Historic Preservation

Member Wehrli reviewed the minutes in the packet from the November 14, 2012 meeting.

OTHER BUSINESS

Regional Office of Education 2012 Annual Report

Report is in the packet and on file in the Office of the County Clerk.

CHAIRMAN’S REPORT

Member Wehrli moved to approve the appointments. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

APPOINTMENTS

* Randy Mohr – Chairman Zoning Board of Appeals – fulfill term expiring July 2014


CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville encouraged the committee that was assigned the videotaping to contact Yorkville who has been doing this for awhile and to discuss their website. Mr. Milliron commented on the Sheriff’s revenue and stated that he has an application in for the Ethics Panel.

Anne Vickery, 4728 Chicago Rd, Minooka spoke about the committee mechanics, the importance of the Finance Committee and committee assignments.

QUESTIONS FROM THE PRESS

Matt Schury from the Kendall County Record asked if the chairmanships were provisional for the committees.

ADJOURNMENT

Member Cesich moved to adjourn the County Board Meeting until the next scheduled meeting. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 30th day of December, 2012.
Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk Fees</td>
<td>$</td>
<td>1,039.50</td>
</tr>
<tr>
<td>County Clerk Fees - Marriage License</td>
<td>$</td>
<td>690.00</td>
</tr>
<tr>
<td>County Clerk Fees - Civil Union</td>
<td>$</td>
<td>30.00</td>
</tr>
<tr>
<td>County Clerk Fees - Misc</td>
<td>$</td>
<td>1,773.90</td>
</tr>
<tr>
<td>County Clerk Fees - Recording</td>
<td>$</td>
<td>34,132.00</td>
</tr>
<tr>
<td>01010061205 Total County Clerk Fees</td>
<td>$</td>
<td>37,665.40</td>
</tr>
<tr>
<td>01010001185 County Revenue</td>
<td>$</td>
<td>35,336.75</td>
</tr>
<tr>
<td>38010001320 Doc Storage</td>
<td>$</td>
<td>20,936.50</td>
</tr>
<tr>
<td>51010001320 GIS Mapping</td>
<td>$</td>
<td>35,321.00</td>
</tr>
<tr>
<td>37010001320 GIS Recording</td>
<td>$</td>
<td>4,413.00</td>
</tr>
<tr>
<td>01010001135 Interest</td>
<td>$</td>
<td>26.71</td>
</tr>
<tr>
<td>01010081210 Recorder's Misc</td>
<td>$</td>
<td>10,098.50</td>
</tr>
<tr>
<td>81010001320 RHSP/Housing Surcharge</td>
<td>$</td>
<td>18,711.00</td>
</tr>
</tbody>
</table>

CK # 17239 To KC Treasurer                     $ 162,508.86

Death Certificate Surcharge sent from Clerk's office $1004.00 ck # 17238
Dom Viol Fund sent from Clerk's office $120.00 ck 17237
# Kendall County General Fund

**QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES FOR ONE MONTH ENDED 12/31/12**

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>Annual Budget</th>
<th>2013 YTD Actual</th>
<th>2013 YTD %</th>
<th>2012 YTD Actual</th>
<th>2012 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$315,000</td>
<td>$19,454</td>
<td>6.18%</td>
<td>$11,825</td>
<td>3.75%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,950,000</td>
<td>$132,416</td>
<td>6.79%</td>
<td>$133,411</td>
<td>7.41%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$340,000</td>
<td>$33,259</td>
<td>9.78%</td>
<td>$23,539</td>
<td>6.92%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$947,000</td>
<td>$75,015</td>
<td>7.92%</td>
<td>$82,893</td>
<td>8.55%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$400,000</td>
<td>$41,955</td>
<td>10.49%</td>
<td>$33,712</td>
<td>8.87%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,200,000</td>
<td>$93,558</td>
<td>7.80%</td>
<td>$88,282</td>
<td>6.79%</td>
</tr>
<tr>
<td>Fines &amp; Forfeits/St Atty.</td>
<td>$550,000</td>
<td>$42,165</td>
<td>7.67%</td>
<td>$35,172</td>
<td>6.28%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$40,000</td>
<td>$1,602</td>
<td>4.01%</td>
<td>$1,869</td>
<td>5.34%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$35,000</td>
<td>$379</td>
<td>1.08%</td>
<td>$1,412</td>
<td>2.82%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$1,100,464</td>
<td>$85,806</td>
<td>7.80%</td>
<td>$76,155</td>
<td>7.76%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,400,000</td>
<td>$205,125</td>
<td>8.55%</td>
<td>$201,198</td>
<td>8.38%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$190,000</td>
<td>$29,971</td>
<td>15.77%</td>
<td>$17,338</td>
<td>10.20%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$805,000</td>
<td>$129,940</td>
<td>16.14%</td>
<td>$22,503</td>
<td>3.00%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$702,000</td>
<td>$81,865</td>
<td>11.66%</td>
<td>$84,289</td>
<td>18.73%</td>
</tr>
</tbody>
</table>

**TOTALS** $10,974,464 | $972,511 | 8.86% | $81,598 | 7.75% |
| Public Safety Sales Tax | $4,200,000 | $360,939 | 8.59% | $358,727 | 8.97% |
| Transportation Sales Tax | $4,200,000 | $360,939 | 8.59% | $358,727 | 8.97% |

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on budget after 1 month the revenue and expense should at 8.33%
### KENDALL COUNTY CORONER
### ANNUAL REPORT
### FY 2012

#### TOTAL DEATHS

<table>
<thead>
<tr>
<th>Cause</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natural</td>
<td>237</td>
</tr>
<tr>
<td>Accident - MVA</td>
<td>5</td>
</tr>
<tr>
<td>Accident – Overdose</td>
<td>10</td>
</tr>
<tr>
<td>Suicide – Overdose</td>
<td>0</td>
</tr>
<tr>
<td>Suicide – Hanging</td>
<td>7</td>
</tr>
<tr>
<td>Suicide – GSW</td>
<td>2</td>
</tr>
<tr>
<td>Suicide – CO</td>
<td>1</td>
</tr>
<tr>
<td>Suicide – Self-Immolation</td>
<td>1</td>
</tr>
<tr>
<td>Suicide – Asphyxia/Bag</td>
<td>1</td>
</tr>
<tr>
<td>Homicide – CO</td>
<td>1</td>
</tr>
<tr>
<td>Undetermined</td>
<td>1</td>
</tr>
</tbody>
</table>

#### TOTAL AUTOPSIES
31

#### TOTAL TOXICOLOGY SAMPLES
36

#### CREMATION PERMITS
117

#### CORONER’S INQUESTS
26

#### INQUESTS PENDING
2

#### TRAINING/CONFERENCES
3

#### ATTENDED BY CORONER AND/OR STAFF

#### CORONER’S PRESENTATIONS
12

#### GENERAL FUND REVENUE
$0.

#### GENERATED BY THE CORONER’S OFFICE

#### REVENUE GENERATED FOR CORONER’S SPECIAL FUND
$7025

---

266 Total Deaths

See Chart to Left for Breakdown of Deaths by Manner and Cause
### KENDALL COUNTY CORONER
October FY 2012 Monthly Report

<table>
<thead>
<tr>
<th>DATE</th>
<th>NUMBER</th>
<th>TIME</th>
<th>NATURE</th>
<th>POST</th>
<th>TOX</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, October 02, 2012</td>
<td>1210222 *</td>
<td>8:57 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, October 06, 2012</td>
<td>1210223</td>
<td>2:20 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Tuesday, October 09, 2012</td>
<td>1210224 *</td>
<td>5:05 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Tuesday, October 09, 2012</td>
<td>1210225 *</td>
<td>8:00 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Thursday, October 11, 2012</td>
<td>1210226 *</td>
<td>10:25 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, October 12, 2012</td>
<td>1210227</td>
<td>11:00 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, October 14, 2012</td>
<td>1210228 *</td>
<td>9:25 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Saturday, October 13, 2012</td>
<td>1210229 *</td>
<td>3:28 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, October 15, 2012</td>
<td>1210230 *</td>
<td>7:25 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, October 16, 2012</td>
<td>1210231 *</td>
<td>7:35 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Wednesday, October 17, 2012</td>
<td>1210232 *</td>
<td>6:40 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, October 18, 2012</td>
<td>1210233 *</td>
<td>8:32 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Saturday, October 20, 2012</td>
<td>1210234 *</td>
<td>12:45 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, October 21, 2012</td>
<td>1210235 *</td>
<td>6:00 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, October 23, 2012</td>
<td>1210236 *</td>
<td>6:15 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Tuesday, October 23, 2012</td>
<td>1210237 *</td>
<td>6:15 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, October 24, 2012</td>
<td>1210238</td>
<td>1:13 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Wednesday, October 24, 2012</td>
<td>1210239</td>
<td>4:42 PM</td>
<td>Pending</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, October 24, 2012</td>
<td>1210240</td>
<td>4:43 PM</td>
<td>Pending</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, October 26, 2012</td>
<td>1210241 *</td>
<td>10:00 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Sunday, October 28, 2012</td>
<td>1210242 *</td>
<td>11:20 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Wednesday, October 31, 2012</td>
<td>1210243 *</td>
<td>7:50 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.
Percentage of calls which occurred outside of normal business hours 81%

**Autopsies**
There were two (2) autopsies performed during the month of October.

**Inquests**
There were two (2) Coroner’s Inquests held at the Kendall County Courthouse in October.

**Statistics:**

<table>
<thead>
<tr>
<th>2012 Statistics</th>
<th>Stats for Same Period in 2011</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Total Deaths......</td>
<td>243</td>
<td>225</td>
</tr>
<tr>
<td>Autopsies to Date....................</td>
<td>17</td>
<td>21</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>21</td>
<td>24</td>
</tr>
<tr>
<td>Cremation Permits.</td>
<td>109</td>
<td>99</td>
</tr>
</tbody>
</table>

**Coroner’s Office Personnel Update**
No Updates.
KENDALL COUNTY CORONER
November FY 2012 Monthly Report

<table>
<thead>
<tr>
<th>DATE</th>
<th>NUMBER</th>
<th>TIME</th>
<th>NATURE</th>
<th>POST</th>
<th>TOX</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday, November 04, 2012</td>
<td>1211244 *</td>
<td>3:36 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, November 07, 2012</td>
<td>1211245 *</td>
<td>8:40 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Thursday, November 08, 2012</td>
<td>1211246 *</td>
<td>5:15 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Thursday, November 08, 2012</td>
<td>1211247 *</td>
<td>10:30 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, November 10, 2012</td>
<td>1211248 *</td>
<td>6:28 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, November 11, 2012</td>
<td>1211249 *</td>
<td>5:51 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Sunday, November 11, 2012</td>
<td>1211250 *</td>
<td>1:20 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Sunday, November 11, 2012</td>
<td>1211251 *</td>
<td>1:30 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, November 11, 2012</td>
<td>1211252 *</td>
<td>4:30 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Thursday, November 15, 2012</td>
<td>1211253</td>
<td>2:50 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Saturday, November 17, 2012</td>
<td>1211254 *</td>
<td>9:07 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, November 18, 2012</td>
<td>1211255 *</td>
<td>11:09 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Sunday, November 18, 2012</td>
<td>1211256 *</td>
<td>2:45 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, November 18, 2012</td>
<td>1211257 *</td>
<td>6:54 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, November 18, 2012</td>
<td>1211258 *</td>
<td>8:40 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, November 19, 2012</td>
<td>1211259 *</td>
<td>8:34 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
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<tr>
<td>Monday, November 19, 2012</td>
<td>1211260 *</td>
<td>9:47 PM</td>
<td>Suicide</td>
<td>N</td>
<td>N</td>
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<tr>
<td>Thursday, November 22, 2012</td>
<td>1211261</td>
<td>10:57 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, November 27, 2012</td>
<td>1211262</td>
<td>11:30 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, November 28, 2012</td>
<td>1211263</td>
<td>9:40 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, November 28, 2012</td>
<td>1211264 *</td>
<td>6:16 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Thursday, November 29, 2012</td>
<td>1211265 *</td>
<td>7:05 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Thursday, November 29, 2012</td>
<td>1211266</td>
<td>1:45 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.
Percentage of calls which occurred outside of normal business hours: 78%

**Autopsies**
There were no autopsies performed during the month of November.

**Inquests**
There were no Coroner's Inquests held at the Kendall County Courthouse in November.

**Statistics:**

<table>
<thead>
<tr>
<th>2012 Statistics</th>
<th>Stats for Same Period in 2011</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Total Deaths.....</td>
<td>266</td>
<td>Total Deaths.....</td>
</tr>
<tr>
<td>Autopsies to Date...............</td>
<td>17</td>
<td>Autopsies....</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>21</td>
<td>Toxicology Samples..</td>
</tr>
<tr>
<td>Cremation Permits....</td>
<td>117</td>
<td>Cremation Permits...</td>
</tr>
</tbody>
</table>

**Coroner's Office Personnel Update**
* Coroner Toftoy provided a morgue tour/presentation to the Oswego East Law Enforcement Class on November 29.
* Coroner Toftoy attended the IACO Fall Conference in Chicago - November 19 - November 21.
# KENDALL COUNTY CORONER
December 2012 FY 2013 Monthly Report

<table>
<thead>
<tr>
<th>DATE</th>
<th>CASE NUMBER</th>
<th>TIME</th>
<th>NATURE</th>
<th>POST</th>
<th>TOX</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday, December 01, 2012</td>
<td>1312001 *</td>
<td>1:40 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, December 02, 2012</td>
<td>1312002 *</td>
<td>5:24 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, December 05, 2012</td>
<td>1312003</td>
<td>2:39 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, December 08, 2012</td>
<td>1312004 *</td>
<td>9:34 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, December 08, 2012</td>
<td>1312005 *</td>
<td>7:43 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
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<td>1312006 *</td>
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<td>Natural</td>
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<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, December 10, 2012</td>
<td>1312007 *</td>
<td>5:05 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
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<tr>
<td>Tuesday, December 11, 2012</td>
<td>1312008 *</td>
<td>6:51 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
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<td>7:30 AM</td>
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<td>N</td>
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<td>1312010</td>
<td>9:00 AM</td>
<td>Natural</td>
<td>Y</td>
<td>Y</td>
<td>Work Place</td>
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<tr>
<td>Thursday, December 13, 2012</td>
<td>1312011</td>
<td>9:15 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
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<td>Sunday, December 16, 2012</td>
<td>1312012 *</td>
<td>6:45 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
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<td>7:35 AM</td>
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<td>N</td>
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<tr>
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<td>1312014 *</td>
<td>7:40 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, December 19, 2012</td>
<td>1312015 *</td>
<td>8:05 PM</td>
<td>Natural</td>
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<td>N</td>
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</tr>
<tr>
<td>Friday, December 21, 2012</td>
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<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, December 22, 2012</td>
<td>1312017 *</td>
<td>5:21 PM</td>
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<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
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<td>N</td>
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<tr>
<td>Sunday, December 23, 2012</td>
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<td>5:40 PM</td>
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<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Monday, December 24, 2012</td>
<td>1312020 *</td>
<td>10:35 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, December 26, 2012</td>
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<td>4:59 AM</td>
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<td>N</td>
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</tr>
<tr>
<td>Thursday, December 27, 2012</td>
<td>1312022 *</td>
<td>10:25 PM</td>
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<td>N</td>
<td>N</td>
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</tr>
<tr>
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<td>N</td>
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<tr>
<td>Friday, December 28, 2012</td>
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<td>Y</td>
<td>Y</td>
<td>Residence</td>
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<tr>
<td>Saturday, December 29, 2012</td>
<td>1312025 *</td>
<td>6:20 PM</td>
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<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Saturday, December 29, 2012</td>
<td>1312026 *</td>
<td>7:20 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Monday, December 31, 2012</td>
<td>1312027</td>
<td>3:40 PM</td>
<td>Accident</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.  
Percentage of calls which occurred outside of normal business hours  77% 21:27

**Autopsies**
Three (3) Autopsies were performed in the month of December.

**Inquests**
There were two (2) inquests held during the month of December.

**Statistics:**

<table>
<thead>
<tr>
<th>Statistics</th>
<th>2013 Statistics</th>
<th>Stats for Same Period in 2012</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013 Total Deaths...</td>
<td>27</td>
<td>25</td>
<td>8%</td>
</tr>
<tr>
<td>Autopsies to Date</td>
<td>3</td>
<td>5</td>
<td>-40%</td>
</tr>
<tr>
<td>Toxicology Samples</td>
<td>3</td>
<td>5</td>
<td>-40%</td>
</tr>
<tr>
<td>Cremation Permits</td>
<td>9</td>
<td>9</td>
<td>0%</td>
</tr>
</tbody>
</table>

**Coroner's Office Personnel Update:**

* Coroner Toftoy presented the FY 2012 Annual Report at the County Board meeting on December 18.
CALL TO ORDER
The meeting was called to order by Chairman Scott Gryder at 6:30 p.m.

ROLL CALL
Present: Chairman Scott Gryder, Vice-Chair Judy Gilmour, Amy Cesich, Lynn Cullick and Jeff Wehrli
Absent: None
Also present: Senior Planner Angela Zubko, Jeff Wilkins (Interim PBZ Director & Administrator) and Code Compliance Officer Brian Holdiman

APPROVAL OF AGENDA
Planner Zubko would like to add 3 things under New Business: discussion on ZPAC Meetings, the Annual Plan Commission Meeting and staff recommendations. Jeff Wehrli made a motion to approve the agenda as modified. Lynn Cullick seconded the motion. All agreed and the motion was approved.

APPROVAL OF MINUTES
Judy Gilmour made a motion to approve the minutes from October 9, 2012. Lynn Cullick seconded the motion. All agreed and the minutes were approved.

EXPENDITURE REPORT
Lynn Cullick made a motion to approve the bills. Jeff Wehrli seconded the motion. All agreed and the bills will be forwarded to the Budget and Finance Committee.

CITIZENS TO BE HEARD
There were no citizens to be heard at this time

OLD BUSINESS
Resolution in Support of a change in legislation to grant counties the same ability as municipalities to adopt their own fire prevention codes- Planner Zubko stated in the packet is the draft resolution that was discussed at the COW meeting last month and also a memo from Brian Holdiman. Also Planner Zubko handed out a letter she received from the Oswego Fire Protection District. She went on to say the Fire Protection District felt the County approached this change in legislation backwards and therefore felt it was a done deal and did not want to attend this meeting. The Chief felt they should have been talked to first before drafting up a resolution and knew this came from the PBZ Ad hoc Committee and asked what authority that group has. Planner Zubko tried to explain the process and how it typically goes to the PBZ Committee before being presented to the full County Board but due to the month the PBZ Committee was not formed so it was discussed before the Committee of the Whole who sent it back to the PBZ Committee for more information and requested the fire protection district attend to help aid in their questions. Ms. Gilmour asked if any other fire districts were invited and Planner Zubko stated that Oswego Fire Protection District is the only district that has these rules in place and Planner Zubko asked in her email inviting the Fire Protection District if anyone else should be invited and did not hear back with regards to that question. The Chief knew where this legislation
was coming from and felt bridges were already burned and felt their efforts to come talk would be a waste of time. Planner Zubko tried to explain it’s a new County Board and that is why it was sent back to the Committee. There was discussion on how to mend this and it was decided Mr. Wehrli, Ms. Cesich and Planner Zubko will attend the trustee meeting January 14th to show Kendall County does care and plan to talk to the Chief after the meeting. There was some discussion on when legislation and bill need to be submitted by. The Committee decided to continue this topic to the February 11th meeting and hopefully we can get a couple fire districts to attend. In the meantime Planner Zubko will also email the other County director’s and see if their Fire Districts have these types of rules and if it has caused issues in their offices. Mr. Holdiman stated the sprinkler systems have been in place since 2006.

City of Yorkville Building Inspection Agreement- Ms. Zubko turned the discussion on over the Mr. Holdiman and said there is a memo in the packet with regards to the agreement. Due to the downturn in the economy the City of Yorkville is down to 1 inspector and our department has one building inspector. Currently if the City of Yorkville’s inspector is on vacation or absent the City has to hire a consultant to perform the inspections. In an effort to save money and work together the idea came up to possibly perform each other’s inspection when the others is absent or on vacation. This is a concept idea which Mr. Holdiman has written down some inspection agreement notes and before having the States Attorney’s Office (SAO) draft up an agreement wanted to get the PBZ Committee’s consensus that the group wanted to pursue this. Mr. Wehrli asked how different their codes are in relation to Kendall Counties. Mr. Holdiman stated the City of Yorkville currently follows the 2009 building codes and Kendall County follows the 2006 building codes and he did not feel there would be a burden to look at each other’s codes that are followed. Mr. Gryder stated Mr. Holdiman mentioned there would not be a change in compensation and his concerns would be if one person got too heavy how that would work. Mr. Holdiman stated there would have to be a process where they would evaluate each year and try to level it out. Mr. Wehrli asked where this would go next and Mr. Holdiman stated the SAO. Ms. Gilmour asked if this type of thing has ever been done before in the past. Mr. Holdiman stated that it has not been done in the past. There was discussion that most likely the teamsters would have to sign off on this concept but did not find this to be an issue. There was discussion on insurance while on the other’s inspections and Mr. Wilkins thought since it would be an intergovernmental agreement it shouldn’t be an issue but will leave that up to the SAO. Mr. Holdiman stated this idea would not include plumbing inspections as you need a special license to do that which we contract out John Schneider to perform our inspections. Mr. Wehrli made a motion to forward this onto the SAO for review to see if it is legal and draft up an agreement. Ms. Gilmour seconded the motion. All were in favor and this will be passed onto the SAO.

PETITIONS

#12-03 Land Cash Ordinance
Planner Zubko stated this was discussed at the last COW meeting and wanted to bring it to the PBZ Committee to establish a few numbers before presenting it to the school districts. Planner Zubko stated in the packet is the entire land cash ordinance but suggests the best way to handle this is to break it down into sections and once all the pieces are determined we will look at it as a whole and then decide if any other changes are needed. Planner Zubko’s goals for this meeting is to come up with a consensus on the Forest Preserve’s population ratio and also make a determination on the school districts population ratio with regards to the classification of schools and the design capacity and acreage to use. First Planner Zubko brought up the possible changes on page 3 with regards to age restricted housing and if we should possibly waive the school fees but keep the park/forest preserves fees. There was much discussion on children restricted subdivisions, age restricted subdivisions and what to do if the developer goes belly up or someone changes the covenants and restrictions without staff knowing and now allowing children. There was also discussion on how this would be enforced. The consensus was to re-write the language stating something to the extent that age
restricted or children restricted subdivisions can approach and ask the school district to support waiving the school district fees but it’s ultimately up to the County Board to make that determination and make sure that on the subdivision plat and deed it discusses age restricted or no children permitted to live in this subdivision. This way it will be on a case by case basis and not just give them the right to waive the fees.

The next top is also on page 3 with regards to the Park/Forest Preserve Dedication population ratio. There was much discussion on the comparisons and the consensus was that everyone was good with leaving the ratio as is at the 10 acres per 1,000 population.

Mr. Wehrli stated that on page 4 under number 4 we need to add the words ‘or forest preserve district’ in the 2nd paragraph as it discusses park district and leaves out forest preserves.

Planner Zubko stated the next item to discuss is on page 5 with regards to design capacities and acreage. There was discussion on the comparisons but the group consensus was probably to use the highest numbers from Oswego so everyone would be meeting the minimum or more then typically requested. Ms. Cullick stated the numbers that are shown in the document are changing due to the increased size of the high schools. Ms. Zubko will contact Paul Nordstrom to get the up to date numbers being discussed and will bring those back next month.

Next month Planner Zubko would like to go over the proposed changes and start the discussion on Fair Market Values. Planner Zubko did state in the packet is some suggestions, history of how Kendall County has done it in the past and how some other Counties calculate it.

**NEW BUSINESS**

**Petition Process** - Planner Zubko stated in the packet is the flow chart for a special use and went through the process and explained what meetings each petition has to go through and when those committees meet. There were no questions at this time. Planner Zubko also stated all the applications are available on the website in fillable form and also all the meetings are on the website.

**2013 Meeting Dates & Discussion on meeting time** - In the packet is the proposed 2013 meeting schedule and would like to discuss if 6:30 works out or possibly change it to 7pm during the workshop. The consensus was that 6:30 was fine with most but 7 would work better for others. It will be brought up at the workshop.

**ZPAC Meetings** - Planner Zubko stated that the ZPAC meeting is the first meeting of the petitioners and consists of staff and typically the PBZ Chair. Planner Zubko stated she needs to check policy if it is written it needs to be the PBZ Chair but staff would value any PBZ member attend the meeting. The group asked why a member should attend and Planner Zubko stated they know the feeling of the board more and might have different input staff might not think of since sometimes we’re so focused on certain items. Mr. Gryder stated due to the timing he would be unable to attend so there was discussion on switching up each month which PBZ member attends. Planner Zubko will make sure no policies need to change and if they do she will work on that.

**Annual Plan Commission Meeting** - Planner Zubko stated that the Regional Plan Commission will hold their annual meeting on February 2nd at 9:30 in the County Board room and invitations will hopefully go out this week. The meeting is to get input on any changes to the LRMP (Land Resource Management Plan), update on the PBZ’s accomplishments of the year and future goals. Also we ask for other municipalities, park districts, school districts, pretty much anyone to attend the meeting and update what’s going on in their neck of the
woods and we have also asked how these different jurisdictions are handling the downturn in the economy with regards to housing.

**Staff recommendations on reports** - Planner Zubko stated that typically staff recommendations are on the reports whether staff suggests approving or denying a petition. The question is if the new board wants to continue having recommendations on the reports or not have any recommendation. The reason for this would be because this could get Kendall County in trouble one day, it has not to date but the possibility is there if staff recommends approval and the County Board denies the petition, the petitioner could sue the County saying staff recommended approval. Mr. Gryder stated Oswego has staff recommendations on their reports. Ms. Cesich felt it was important to have staff’s opinion on the report. All agreed so staff will keep recommendations on their reports.

**Planning Consortium** - Chairman Gryder wanted to bring up the fact that the City of Yorkville and Kendall County used to have a Planning Consortium where different topics were discussed. Mr. Gryder gave the background of the group and stated he found this a valuable meeting and would like something added to the annual meeting agenda to discuss possibly starting this forum back up and brainstorm where to meet and possible topics.

**PUBLIC COMMENTS** – None

**UPDATE ON HISTORIC PRESERVATION** - Planner Zubko stated this has never been on a PBZ agenda before but thought this was the best committee to discuss what’s happening at the Historic Preservation Commission since it is a Commission from the PBZ Department. Planner Zubko is the staff liaison to the Commission and Mr. Wehrli is the Board liaison and member of the Commission. Mr. Gryder asked if an Ordinance was drafted and how restricted it is. Mr. Wehrli gave a brief history of the ordinance and stated we have one but it does not meet the standards to become a Certified Community and eligible for grants or tax benefits. Planner Zubko stated the Chairman, Whitney French, will be doing a presentation at a COW meeting to introduce the group and what we’re currently working on.

**PROJECT STATUS REPORT** – Planner Zubko went through the project status report. During that time she went over the active subdivisions, where they were located and what public improvements are left to do. Planner Zubko also stated in your packet is a memo from Brian Holdiman that is an end of year detail report dating back to 2007.

**PERMIT REPORT** - Reviewed  
**REVENUE REPORT** - Reviewed  
**CORRESPONDENCE** – None  
**EXECUTIVE SESSION** - None

**ADJOURNMENT** - Next meeting will be on February 11, 2013
Lynn Cullick made a motion to adjourn the meeting. Jeff Wehrli seconded the motion. All agreed. Chairman Gryder adjourned the meeting at 8:12 p.m.

Respectfully Submitted,  
Angela L. Zubko  
Senior Planner
I. CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour, at 4:03 p.m. in County Board Room 209.

II. ROLL CALL
Committee Members Present: Judy Gilmour, Dan Koukol, Lynn Cullick, John Purcell
Absent: Elizabeth Flowers

Also present were: Don Clayton, Stan Laken, Jim Pajauskas, Matt Prochaska, Rich Ryan, Jeff Wilkins and Glen Campos

III. PUBLIC COMMENT- None

IV. CBIZ Benefits Update
Jim Pajauskas provided information packets and introduced himself to the new Committee members. Mr. Pajauskas explained the history of CBIZ, the products they provide to the County, and plan options.

V. Wine Sergi Liability Insurance Update

VI. DEPARTMENT REPORTS

- TECHNOLOGY – Stan Laken described the Technology Department personnel, equipment, server locations, and both campus connections. Laken briefed the group on current projects including:
  a. Sheriff’s Mobile Squad Computers will be installed beginning in February.
  b. Courthouse Video Call System and additional Access Points for Wireless Connections
  c. County Webpage Evaluation
  d. Video Recording of Board meetings

- GIS/MAPPING – Don Clayton gave an overview of the GIS/MAPPING department and the graphic services they provide to the County. Current projects include the 2013 Aerial Flight, and an addition to the County Clerk’s website that will allow citizens the ability to locate their polling place by inserting their home address.

VII. MONTHLY REPORT AND UPDATE– County Administrator
Mr. Wilkins went through the enrollment changes from the month as well as the workers comp claims for the last month and year to date. Wilkins also discussed the basic summary of outstanding claims, and updated the committee on various department projects.

VIII. OTHER COMMITTEE BUSINESS

IX. PUBLIC COMMENT – None

X. ACTION ITEMS FOR COUNTY BOARD MEETING - None

XI. EXECUTIVE SESSION – None

XII. ADJOURNMENT
Dan Koukol moved to adjourn the meeting at 5:50P.M. Lynn Cullick seconded the motion. The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Valarie McClain
HIGHWAY COMMITTEE MINUTES

DATE: January 8, 2013
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Dan Koukol, Judy Gilmour, Jeff Wehrli, Matt Prochaska & Amy Cesich
STAFF PRESENT: Fran Klaas, Andy Myers, John Burscheid, Ginger Gates & Jeff Wilkins
ALSO PRESENT: Mike Sullivan, Kendall County Liaison to KKCOM, Kelly Farley of CMT and P.J. Fitzpatrick of WBK

The committee meeting convened at 4:00 P.M. with roll call of Committee members. All present.

The County Engineer was contacted about a recent death caused by someone convicted of DUI who wondered whether Kendall County could install a memorial recognizing this DUI death. Evidently Cook County has recently adopted a program wherein they will put up a memorial along a highway indicating the death was caused by a drunken driver. Mr. Klaas was not aware of any other county in the State that has a similar program. He also indicated that over the past 15 years, there has only been an average of 2 fatalities per year on Kendall County Highways, and those not necessarily being caused by DUI. Chairman Koukol discussed some of the recent fatalities on Ill. Rte. 126, and how some of the memorials are not maintained very well, and can become unsightly. Klaas indicated that the Highway Department allows private memorials, and will be very respectful of those memorials when mowing and trimming. The Committee was not interested in developing a County Program at this time, but was receptive to continuing to allow the private installation of memorials.

An intergovernmental agreement between Kendall County and City of Plano was presented to the Committee regarding the jurisdiction and maintenance of Ben Street south of U.S. Route 34. The 2500’ section of Ben Street is an extension of Fox River Drive, a county highway, south of Plano. The agreement details future improvements, jurisdiction and maintenance of this roadway. Klaas gave a brief history of the County’s efforts to reclaim jurisdiction of those county highway extensions within corporate limits so that there is continuity and consistency of the county highway all the way to its terminus at another county highway or state highway. Examples of recent efforts include Townhouse Road and Johnson Street in the Village of Newark; Joliet Road and Lisbon Road in the Village of Lisbon; and Church Street in the Village of Millington. Chairman Koukol was concerned about impending improvements to sewer or water services under Ben Street. The Agreement states that these improvements will be completed prior to the County improving the street. All future maintenance of water mains, sewer mains, storm sewers, sidewalks, and other amenities will be the responsibility of Plano, while Kendall County will just maintain the roadway. Wehrli asked what exactly had been updated or modified from the original IGA w/ Plano after Kendall’s SAO had revised the Agreement. The exact changes were unknown, but were not believed to be substantive. Klaas indicated he could make a comparison from the original Agreement to the latest revised
Agreement and provide that information to the Committee for further review. Immediate action on this issue was not necessary.

A summary of Transportation Alternative Program (TAP) applications was presented to the Committee. Applications were received from Yorkville, Oswego, Oswegoland Park District, and Lisbon to help fund construction of multi-use paths and sidewalks in those respective communities. The County Board has until April 1st to make a determination on the successful applicants. Mr. Klaas provided some specific information on the TAP Program and each of the applications received. Gilmour requested a copy of the enabling resolution so that she could become more familiar with the guidelines for the Program. Wehrli suggested that this information be emailed to Committee members. Cesich asked about the timeline for construction and reimbursement on the projects. There remains a significant amount of uncertainty on the timing of TAP reimbursements due to the fact that Yorkville and Oswego projects are multi-year projects with uncertain IDOT billing cycles. The Committee discussed ways to potentially obligate TAP Funds for multiple projects.

A preliminary engineering agreement with Willett, Hofmann & Associates, Inc. for work on the Galena Road Bridge over Big Rock Creek was presented to the Committee. The Agreement has a not-to-exceed price of $63,457.30. This project is programmed for engineering in 2013 and construction in 2014 per the County’s 5-Year Surface Transportation Plan. The bridge has a Legal Load Only designation due to deterioration of the concrete deck beams. It is believed the rehabilitation can simply include a deck replacement, making this a very cost effective project. The Committee had a discussion about permitting overweight loads on County Highways. Motion Wehrli; second Prochaska to recommend approval of the Agreement to the County Board. Motion carried unanimously.

Under “Other Business”, Chairman Koukol initiated a discussion about funding for Route 47 in light of the rescission of funding for the Prairie Parkway last fall. Mike Sullivan, Kendall’s Liaison to the Kane-Kendall Council of Mayors discussed the demise of funding for the Prairie Parkway in October of 2012, and how IDOT has reprogrammed funding for the Prairie Parkway to improvements on Route 47 from Morris, IL to Caton Farm Road in Kendall County. There has been some discussions around the area about the possibility of using these Route 47 funds to improve areas of Route 47 further north to address the more immediate needs of the traveling public. Klaas provided AADT maps from IDOT, which show the average daily traffic south of Route 52 at about 5000 per day, compared to AADT’s north of Yorkville that range from 15,000 to 20,000 per day. Sugar Grove is trying to garner some of the Prairie Parkway funds to complete a full interchange at Route 47 and I-88, as well as improve Route 47 in the Route 30/Jericho Road area, which is a significant traffic bottleneck. Klaas indicated that if there was a desire to have this conversation with elected officials, it would have to happen immediately as the window for opportunity may have already passed. The Committee discussed potential costs of widening Route 47 north of Yorkville, including the railroad structures for BNSF in Yorkville and Sugar Grove. They also discussed the next potential window of opportunity for funding improvements on Route 47. If the County Board wanted to discuss this matter, they could do that under Other Business at the C.O.W. Meeting and could then put it on the agenda for the County Board on January 15th, if so desired.
Motion Wehrli; second Prochaska, to forward payroll and bills for the month of January to the Finance Committee for approval. Motion carried unanimously.

Motion Prochaska, second Cesich to go into Executive Session for the purpose of reviewing Executive Session Minutes. Motion carried unanimously.

Upon reconvening after Executive Session, motion Wehrli; second Cesich to release Executive Session Minutes from October 11, 2011 and retain Minutes from November 2, 2011 and December 13, 2011. Motion carried unanimously.

The next meeting has not been scheduled due to the County Holiday on February 12th.

Meeting adjourned at 5:05 P.M.

Respectfully submitted,

Francis C. Klaas, P.E.
Kendall County Engineer

**ACTION ITEMS**

THIS AGREEMENT is made and entered into this 15th day of January, 2013 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

**Section Description**

**Name**
CH 9 Over Big Rock Creek

**Route**
CH 9
Length 0.15 Mi.
800 FT

**Termini**
Station 16+00 to Station 24+00

**Description:**
Rehabilitation of the existing three span deck beam structure and approach roadway work thereto. Project to be completed under stage construction. Exhibits A, B, C & D are also made part of this contract.

**Agreement Provisions**

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
   a. ☒ Make such detailed surveys as are necessary for the preparation of detailed roadway plans
   b. ☒ Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
   c. ☐ Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
   d. ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
   e. ☒ Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
   f. ☒ Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
   g. ☒ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
   h. ☒ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer.
i. □ Assist the LA in the tabulation and interpretation of the contractors' proposals
j. □ Prepare the necessary environmental documents in accordance with the procedures adopted by the
   DEPARTMENT's Bureau of Local Roads & Streets.
k. □ Prepare the Project Development Report when required by the DEPARTMENT.

(2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will
be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all
such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the
DEPARTMENT.

(3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.

(4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or
survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even
though final payment has been received by him. He shall give immediate attention to these changes so there will be a
minimum delay to the Contractor.

(5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer
pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and
without restriction or limitations as to their use.

(6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him
and will show his professional seal where such is required by law.

The LA Agrees,

TO PAY THE ENGINEER AS COMPENSATION FOR ALL SERVICES PER ATTACHED SPECIAL PROVISIONS

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in
   accordance with one of the following methods indicated by a check mark:
   a. □ A sum of money equal to ________ percent of the awarded contract cost of the proposed improvement as
      approved by the DEPARTMENT.
   b. □ A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by
      the DEPARTMENT based on the following schedule:

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<th>Awarded Cost Under $50,000</th>
<th>Percentage Fees</th>
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<td>(see note)</td>
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<td>%</td>
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<tr>
<td></td>
<td>%</td>
</tr>
<tr>
<td></td>
<td>%</td>
</tr>
</tbody>
</table>

Note: Not necessarily a percentage. Could use per diem, cost plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of
performing such work plus ______ percent to cover profit, overhead and readiness to serve "actual cost" being defined
as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out of pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:

a. Upon completion of detailed plans, special provisions, proposals and estimate of cost—being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.

b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 50 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment; "actual cost" being defined as in paragraph 2 of THE LA AGREES.

5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ percent to cover profit, overhead and readiness to serve; "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.

3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.

4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.
IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

ATTEST:
By

(Seal)

Kendall
(Municipality/Township/County)
State of Illinois, acting by and through its

By
Title

Executed by the ENGINEER:

ATTEST:
By
Title Thomas W. Houck, P.E., A.I.A., Secretary

Willett, Hofmann & Associates, Inc.
809 East Second Street
Dixon, IL 61021

By
Title Ronald J. Steenken, P.E., S.E., President

Approved

Date
Department of Transportation

Regional Engineer
LOCATION MAP

6 EAST OF 3RD P.M.

PROJECT LOCATION

GALENA ROAD OVER BIG ROCK CREEK
SECTION 13-00123-00-BR
LITTLE ROCK TOWNSHIP
EXISTING S.N. 047-3017

KENDALL COUNTY
ILLINOIS
EXHIBIT “A”

Special Provisions
Pages 1-2 of 2

Route: CH 9
Project: CH 9 Over Big Rock Creek
Section: 13-00123-00-BR
County: Kendall County
Paragraphs 1, 2, 3, 4, & 5 of the agreement is/are amended to include the following agreement(s) of the parties:

The LA Agrees,

1. a.) To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1d, 1e, 1f, 1g, 1i, 1j 1k, & 2, 3, 4, 5 & 6 under the ENGINEER AGREES at the hourly rates shown in Exhibit D for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. "Outside expenses" shall include traveling and out-of-pocket expense. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. The personnel classification and rates of pay for the various personnel that may be employed on this improvement shall be within the limits shown in Exhibit D. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1a, 1b, 1d, 1e, 1f, 1g, 1i, 1j, & 1k of the ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus five (5) per cent to cover readiness to serve. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work.

The total cost of these services shall NOT EXCEED $63,457.30

The classifications of the employees used in the work should be consistent with the employees' classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

b.) To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1c, & 1h under the ENGINEER AGREES at the hourly rates stipulated in Exhibit D for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. "Outside expenses" shall include traveling and out-of-pocket expense. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. The personnel classification and rates of pay for the various personnel that may be employed on this improvement shall be within the limits shown in Exhibit D. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1c & 1h of the ENGINEER AGREES.

If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus five (5) per cent to cover readiness to serve. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work.

The classifications of the employees used in the work should be consistent with the employees' classifications for the services performed.
Kendall County
CH 9 Over Big Rock Creek
Structure Numbers 047-3017
Section 13-00123-00-BR

If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

2. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule:

a.) Monthly during the course of surveys and preparation of plans, special provisions, proposals and estimate of cost, payments equal to 100% of an amount arrived at as provided in paragraph 1 above but based on the work performed to date. From the partial payments thus computed each month, there shall be deducted all previous partial fee payments made to the ENGINEER.

b.) Upon completion of the services stipulated in paragraph 1b, 1c, 1e, & 1h the total amount due for these services, in accordance with paragraph 1 above.

c.) Upon completion of detailed plans, special provisions, proposals, and estimate of cost to the satisfaction of the LA and the DEPARTMENT, 100 percent of the fee based on the provisions of paragraph 1 above for surveys and preparation of plans, less any amounts paid under "a & b" above.

3. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a through 1k, and prior to the completion of such services, the LA shall reimburse the ENGINEER as compensation for all services performed up to the time he is notified in writing of such abandonment at the hourly rates stipulated in Exhibit D for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Materials, traveling and other out-of-pocket expense will be reimbursed to the ENGINEER at his actual cost.

4. That, should the LA require changes in any of the detailed plans, specifications, or estimates after they have been approved, the LA will pay the ENGINEER for such changes in accordance with paragraph 1 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.

5. To assist the ENGINEER by placing at his disposal all available information pertinent to the site of the project including previous reports and any other data relative to design and construction of the project.

6. To guarantee access to and make all provisions for the ENGINEER to enter upon public and private lands as required for the ENGINEER to perform his work under this AGREEMENT.

7. To furnish the ENGINEER with a description of and the names of Owners and lien holders of property adjacent to the proposed improvement where such data is needed for the preparation of plans and/or right of way or easement plats.
Thursday, December 27, 2012

EXHIBIT "B"

Cost Estimate of Consultant Services
Page 1 of 1

Route: CH 9
Project: CH 9 Over Big Rock Creek
Section: 13-00123-00-BR
County: Kendall County
# COST ESTIMATE OF CONSULTANT SERVICES - EXHIBIT "B"

<table>
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<tr>
<th>Item</th>
<th>Man Hours</th>
<th>Average Hourly Rate (B)</th>
<th>Payroll (C)</th>
<th>Inhouse Direct Costs (D)</th>
<th>Services By Others (F)</th>
<th>Total C+D+E+F+G (H)</th>
<th>% Of Grand Total (I)</th>
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EXHIBIT "C"

Average Hourly Project Rates
Pages 1-4 of 4

Route: CH 9
Project: CH 9 Over Big Rock Creek
Section: 13-00123-00-BR
County: Kendall County
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<th>Payroll Classification</th>
<th>Avg. Hourly Rates</th>
<th>Compilation &amp; Evaluation of Data</th>
<th>Meetings &amp; Project Coordination</th>
<th>Bench Loop &amp; H/V Control</th>
<th>Survey (Route &amp; Topo)</th>
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<tr>
<td></td>
<td></td>
<td>Hours % Part. Wgt. Rate</td>
<td>Hours % Part. Wgt. Rate</td>
<td>Hours % Part. Wgt. Rate</td>
<td>Hours % Part. Wgt. Rate</td>
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## AVERAGE HOURLY PROJECT RATES - EXHIBIT "C"

**Route:** FAU 2502 (CH 9)  
**Project:** CH 9 Over Big Rock Creek  
**Section:** 13-00123-00-BR  
**County:** Kendall  
**Structure No.:** 047-3017  
**Type of Funding:** Local  
**Township:** Little Rock  

**Date:** December 27, 2012  
**Sheet:** 2 of 4

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## AVERAGE HOURLY PROJECT RATES - EXHIBIT "C"

**Route:** FAU 2502 (CH 9)  
**Project:** CH 9 Over Big Rock Creek  
**Section:** 13-00123-00-BR  
**County:** Kendall  
**Structure No.:** 047-3017  
**Type of Funding:** Local  
**Township:** Little Rock  

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EXHIBIT "D"

General Rates for Engineering Services
Page 1 of 1

Route: CH 9
Project: CH 9 Over Big Rock Creek
Section: 13-00123-00-BR
County: Kendall County
April 1, 2012

GENERAL RATES FOR ENGINEERING SERVICES
(FIELD AND OFFICE)

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<td>$72.00</td>
</tr>
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<td>Technician IV</td>
<td>$65.00</td>
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<td>Technician III</td>
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<td>Technician I</td>
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<td>Expenses and Materials</td>
<td>At Cost</td>
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The above hourly rates shall be applicable for a period of one year from the date hereon, after which time they shall be subject to adjustments to reflect payroll cost.

Generally field crews work a nine-hour day, which involves an hour of overtime each day. The rates for field personnel apply office to office exclusive of the lunch period.
CALL TO ORDER
Chairman Koukol called the Facilities Management Committee meeting; located in the County Office Building at 111 W. Fox Street, Room 209 to order at 3:31 p.m.

1) Roll Call - Chairman Koukol asked for a roll call attendance. Present were Chairman Koukol, Members Wehrli, Prochaska and Vice-Chair Gilmore. Enough members were present to form a quorum of the committee. County Board member Cesich, County Administrator Wilkins, Facilities Management Director Smiley and Technology Director Laken were also present. Committee member Cullick was excused to be late and arrived at 4:10 p.m. County Clerk & Recorder Debbie Gillette attended the discussion on the video recording of county meetings. Sheriff Randall also arrived around 4:30 p.m.

2) Approval of the November meeting minutes - Chairman Koukol asked for a motion to approve the November committee minutes. Member Wehrli motioned to approve the minutes. Member Prochaska 2nd the motion. All members voted ay for voice vote. Motion approved.

3) Public Comment- No members of the public were present at the meeting.

NEW BUSINESS/PROJECTS

1) Kluber Master Contract Review Approval
   • In order to keep progress going on the proposed projects for the County Office Building, Jeff Wilkins and Jim Smiley have met with Kluber a couple of times in the past month to go over Master Contract terms.
   • All parties met again on January 3, 2013 to go over proposed Architectural & Engineering costs of future projects based on overall cost of the projects.
   • Jeff Wilkins will provide an overview of discussions to date.
   • Our goal is to get committee approval to go forward with sending a proposed contract to the State’s Attorney’s Office for review.

Report from meeting
Jeff Wilkins presented a summary sheet explaining how Kluber came to the amounts they used to show the Architectural & Engineering fees they are using for typical remodeling and new construction projects. Basically they use fees established by the Illinois Capital Development Board (ICDB) handbook for State building construction projects. Kluber’s sheets also showed how the proposed fees and their past fees on Kendall County projects were lower than ICDB and local school district projects they have worked on. Jeff also explained the Master Contract Kluber is proposing is a standard AIA type. Member Wehrli asked if the Kluber sheet was per hour as specified or a percentage. Mr. Wilkins said that it was a percentage and he would get that changed. Chairman Koukol asked if there was a motion to approve this contract to be forwarded to the States Attorney’s office (SAO) for review. Vice Chair Gilmore made the motion to send the contract to the SAO. Member Wehrli 2nd the motion. Chairman Koukol asked for a voice vote. Chairman Koukol, Vice Chair Gilmore & Members Wehrli & Prochaska voted yes. Motion passed by a unanimous yes vote by all members present.

2) Generator Repairs Needed
   • The PSC could only be run at 75% due to the unit was starting to exceed recommended temperatures for the cooling system and oil temperature.
   • The Highway department had trouble maintaining engine speed during the testing and service vendor is recommending the governor control board and magnetic pickup for the board to be replaced.
   • Jim has received quotes from three companies for the repairs and is planning to proceed with the repairs.

Report from meeting
Member Wehrli said that he has a retired Patton employee that repairs his company’s equipment. Jim said he will call him to see if he can provide a price for the work that needs to be done. Chairman Koukol asked Jim to go over the costs with him before going ahead with the work.

3) Phone & Voicemail Systems Review
   • Jeff Wilkins, Jim Smiley and Stan Laken met with Sound Incorporated on November 14th to review the platforms we are currently on and to start planning what we will need to do to migrate to an IP based system in the future.
   • They plan to meet again during the upcoming year to determine our options and to establish a budget to get this project accomplished in the next couple of years.
   • Project complete.
NEW BUSINESS/PROJECTS CONTINUED

4) C.O.P.S. Move
   - The Sheriff’s Office requested us to move the C.O.P.S. deputies from the 1st floor to the 2nd floor (former computer room) to put the deputies closer to their Investigation unit. We removed the former data ladder from the ceiling and punched down connections for the computers and phones. Temporary power was connected for the two (2) cubicles since they hope to remove the adjacent temporary wall sometime in the future. Project complete.

5) Public Safety Center Floor Projects
   - Jim went over the areas the Sheriff’s office would like to get done in the cells for the staircases and showers and in the indoor recreation room with D.C. Gillespie.
   - Jim met with Chief Koster and D.C. Jahp to go over the floor types we could possibly use in the roll call room.
   - Jim is planning to setup meetings with potential vendors to get pricing and samples of the floor coatings to be done.
   - Once this is done Jim will summarize the costs and get Sheriff’s office approval prior to scheduling the work to be done.

6) Courthouse Fire Department Tour
   - D.C. Leinen asked Jim if he could be part of a tour of the courthouse with him and the fire department. The tour was conducted on December 14th. The main thing the fire department wanted to understand was where the existing points were and where the main connections were for sprinklers and panels. Jim provided a drawing that he assembled per D.C. Leinen’s direction to give the fire department a map of each floor showing major department areas without giving away the internal security setup of the facility. Jim also provided an aerial map of the parking lot that he downloaded from the Kendall County GIS website. Jim also showed the fire department supervisor how to look up any property in Kendall County to get aerial views of the properties.
   - Project complete.

7) Phone Line Disaster Recovery Needs
   - Recently the Government Center Campus experienced a major phone outage.
   - At first we were told it was a cable cut from road construction. Then eventually we found out it was an issue at the Central office. During this outage we lost the connection between the Government Center campus and the Fox St. campus. Our backup lines allowed voicemail calls from the Fox St. campus to get to the voicemail system. But some people were confused as to what to do since it did not get them directly to the departments or the person’s mailbox they were trying to call. During the outage the main number for the Sheriff’s office was also out of service.
   - Jim tried to get the Sheriff’s office number rerouted to a working number at the Government center campus, but the rerouting was just getting completed when service was reestablished on the main T1 circuits that had gone down a few hours earlier. Jim has been told this type of problem is not likely to ever happen again. However, Jim is checking into adding a service called CLAR to the main numbers we have that would allow the numbers to be rerouted to a predetermined path in the event on outage.

8) Video Camera System Review County Office Building
   - Ryan Shain (Technology) setup a meeting for this Thursday with our audio and video system vendor, to see if we can integrate the current audio system feed into a video recording system for meetings in the County Board room.
   - Jim Smiley will also be meeting with them to go over this and to see what would be required to be able to setup monitors for video presentations.
   - This would make it possible to show presentations to the County Board and audience without having to move or use a projection unit.
   - The goal is to have a solid direction on what to do and possibly get budgetary costs together before the next FM Committee meeting.
NEW BUSINESS/PROJECTS CONTINUED

Report from meeting
Members discussed the intent of the recording of meetings would be for monthly two (2) County Board meetings and the monthly (1) COW meeting. Once the system is in place it could also be used for any other meetings Kendall County wants to use it for as well. Member Wehrli asked if we would still have to do minutes for meetings. County Board member Cesich said that she believed that we would still need to do minutes of the meetings. Chairman Koukol then said he wanted to go around the room to get members opinions and questions. Member Wehrli said he feels we need to identify needs versus wants and agrees that we should start with recording County Board & COW meetings. Member Prochaska wondered how the public would be able to view the video. Stan Laken said the goal would be to record the meetings via a laptop as audio recordings are currently done. Stan said the Technology department would put it on the County website in a standard Windows media file. County Board member Cesich asked if we know what the costs will be. Mr. Laken said not at this time as we have just started to figure out how we might setup this ability to audio & video record the meetings. Member Cullick said she knows the school board meetings system has to be setup, turned on and the school districts Technology Director attends meetings to do all of this as well as operate the cameras and troubleshoot problems encountered during the meeting and also does the post meeting work to get it distributed. Member Cullick also said that board members will need to get used to the differences members will display being in front of a camera, as they have needed to do at the school board. Member Cullick said she does not know the costs to operate the system, but knows the school district is trying to determine those costs now. She believes the Technology Director is getting comp. time for attending the meetings. Debbie Gillette said she has sent the local records commission an email to see if videos could be destroyed after a certain time or if they would need to be kept forever as written minutes currently are required. Chairman Koukol said that we need to have complete knowledge of what the costs will be to setup and operate the system, what ongoing maintenance costs would be, what annual software costs would be, how many hours of maintenance would be required, as well as a complete understanding of how the system will operate and how the videos will be accessed and what amount of storage will be required on the county Technology servers to store these recordings. Basically a fully transparent cost of everything included with this project. Chairman Koukol said that he wanted this to be on next month’s committee agenda and that he wants County Board member Cesich, County Clerk & Recorder Gillette and Technology Director Laken to be invited to the meeting.

9) KCFM Vehicle Repair
   • One of the maintenance technicians vans recently had an oil change and we were told the radiator needed to be replaced. Jim had a second opinion done and it was determined the problem was actually a leaking intake manifold gasket. Next we had a brake line blow out on one of the pickup trucks we use for deliveries and maintenance at the County Office Building. So, it is early in the year but we have already experienced nearly $2,000.00 in repairs to vehicles. Although our vehicles do not get a lot of mileage on them, they do have many starts and stops. Several vehicles are ten or more years old.
   • Project complete.

OLD BUSINESS/PROJECTS

1) Water Softener Issues at the Public Safety Center
   • The new system was installed by Rick Spiegelhalter in December. The unit is working properly again and the readings are better than expected. Project complete.

2) KenCom Phone Line Changes Request
   • Jim provided Dave Farris information on lines and charges specifically used for KenCom operations.
   • Dave was asked to provide this information to the KenCom Board for discussion.
   • Jim is waiting for an answer from Dave on the discussion of the KenCom board.

Report from meeting
Sheriff Randall explained that KenCom does many things for the Sheriff’s office including keeping track of warrants and other paperwork related to the Sheriff's operations. Sheriff Randall went on to explain that these lines would be needed even if KenCom was not in our facility. General consensus of the committee was to have Kendall County to continue to pay for these lines as we have been doing for many years. Jim Smiley will notify Dave Farris of this decision.

3) Courthouse Stairs Replacement Contract Approval & Insurance Settlement Procedure
   • We received the check from the insurance company. A Kendall County check in the same amount was issued to Gilbane to pay Waukegan Steel. Gilbane has contacted Waukegan to give them final paperwork waivers of lien and warranty certificate, then they will pay Waukegan Steel the check to pay for this work. Gilbane will provide Jim copies of the paperwork as well.
EXECUTIVE SESSION
Not Needed.

ADJOURNMENT
Member Cullick made a motion to close the meeting at 4:40 p.m. Member Prochaska 2nd the motion. All members voted aye. Meeting adjourned by Chairman Koukol at 4:40 p.m.

Submitted by,
Jim Smiley
Facilities Management Director
Kendall County
Economic Development Committee

Meeting Minutes
Friday, November 16, 2012
Kendall County Board Room

Call to Order
The Economic Development Committee met at 8:30am and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, John Shaw, and Jessie Hafenrichter
Members Absent: Bob Davidson, Elizabeth Flowers

Staff Present: County Administrator Jeff Wilkins and Associate Planner John Sterrett
Also Present: Mayor Bob Hausler of Plano

Approval of Agenda
Jessie Hafenrichter made a motion, seconded by John Shaw, to approve the agenda.

Approval of Minutes
John Shaw made a motion, seconded by Jessie Hafenrichter, to approve the October 26, 2012 meeting minutes.

New Business
Illinois Magazine Advertising
Mr. Sterrett gave background to the first ever Illinois Economic Development Guide that the Department of Commerce and Economic Opportunity is putting together. The guide will feature articles, feature stories, data, statistics, etc. on economic development in Illinois. The idea behind the publication is to market Illinois as a place to do business to various groups such as site selection firms, private businesses, healthcare entities, utilities, financial institutions, real estate brokers, etc. Municipalities, counties, and economic development organizations will have the opportunity to advertise their communities within the publication. Kendall County was approached by communities and local EDCs in the County to have a presence in this guide as an advertiser. The local EDCs and the Communities will leverage $2,200 for the cost of advertising with the County potentially picking up $1,000 of the total cost. The Committee felt that marketing is an important aspect of Economic Development to help bring in private businesses and jobs. The consensus of the Committee was to authorize using $1,000 from Economic Development fund to participate in putting this advertisement together. This payment will be made in early 2013 from the FY2013 budget.

Revolving Loan Fund Eligibility
Mr. Sterrett has had numerous conversations with the Illinois Department of Commerce & Economic Opportunity regarding the eligibility of municipalities as recipients for Revolving Loan Fund money. IL DCEO has stated that per the Illinois Administrative Code municipalities are not eligible to receive a loan from the County from the Revolving Loan Fund. Mr. Wilkins stated that loans could be given to private business with a municipality being a potential co-signer.

Old Business
Update of Existing Loans
Mr. Sterrett gave an update of the existing loans and the Can Man loan and the Custard Cup loan have both paid in the previous month.
Update on Other Projects
Mr. Sterrett informed the County that a HVAC Mechanical Engineering firm has contacted the County for potentially putting together a seminar for private businesses on the importance of energy efficiency programs, grants for renovations, etc. Mr. Sterrett still has some questions he believes should be answered before moving forward.

Mr. Sterrett commented that the Business Retention & Expansion program is moving along and that staff is scheduling appointments to meet with businesses.

Other Business
Mayor Hausler commented on the potential transfer station in Plano and that it could move forward sometime next year.

Public Comment
None

Executive Committee
None

Adjournment
With no further business to discuss, Jessie Hafenrichter moved to adjourn. The motion was seconded by John Shaw. There being no objection, the Economic Development Committee, at 9:45am, adjourned.

Respectfully Submitted,

John H. Sterrett
Associate Planner
Call to Order
The Budget and Finance Committee met at 2:35 p.m. and was called to order by Chairman John Purcell.

Committee members present: Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, and John Purcell

Others present: Latreese Caldwell, Jill Ferko, Debbie Gillette, Janet Kaiser, Stan Laken, Tawnya Mack, Valarie McClain, Jim Smiley, Tom Thomas, Jeff Wilkins and Angela Zubko

Claims Review and Approval
The Committee reviewed the claims report. A motion was made by Ms. Flowers to forward the bills in the amount of $ 909,526.98 to the County Board for approval. Ms. Cullick made a second to the motion. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments
Jill Ferko, County Treasurer – Ms. Ferko briefed the committee on the progress of separating and transitioning KenCom in all of the County accounting and payroll systems.

Debbie Gillette, County Clerk/Recorder - none

Stan Laken, Technology – none

Jim Smiley, Facilities Management – Mr. Smiley reviewed several line items that he needed direction/approval. John Purcell asked that Mr. Smiley coordinate information with Mr. Wilkins and present the topics again at the next meeting.

Tom Thomas, Health and Human Services – none

Other Items of Business
FY 2012 Audit Presentation
Tawnya Mack, the auditor from Mack and Associates explained the audit testing process, the procedures for the survey used when meeting with elected officials and department heads, reviewed the FY 2012 Audit Report, the audit findings and recommendations.

Review FY 2013 Budget and Appropriation
Mr. Wilkins reviewed the FY 13 Salary Summary and the General Fund Expenditure Summary, and explained how expenditures are spent from the General Fund. Mr. Purcell explained and reviewed the Pre-Approved Budget Report.
**Actions Items for County Board**
- Approval of claims in the amount of $909,526.98
- Accept FY 2012 Audit Report and Recommendations

**Executive Session** - None

**Public Comment** – None

**Adjournment** – Ms. Flowers made a motion to adjourn, second by Ms. Cullick. All members voted aye. Meeting adjourned at 3:59 p.m.

Valarie A. McClain  
Recording Secretary
Animal Control Committee Minutes for December 19, 2012
Respectfully submitted by Anna Payton

The meeting was called to order at 9:05 am.

Committee members present: Elizabeth Flowers, Lynn Cullick, Amy Cesich, and John Purcell
Others present: Anna Payton, Laura Pawson, Dr. Gary Schlapp, and Jeff Wilkins
Absent: Matt Prochaska

Committee approved the agenda for the meeting.

Since it was the first meeting with the new committee everyone went around the table and introduced themselves.

Anna presented the census log to the committee for November and thus far for December. Animal Control had an intake of 27 dogs in November with a current count of 34, including 9 puppies. Animal Control had an intake of 16 cats in November with a current count of 28 cats which includes 10 kittens and 1 cat at Go Dog Go. Anna also provided year to date totals with an intake of 196 cats and 360 dogs for a total intake of 556. Of the 196 cats, 76 were adopted, 4 were reclaimed, and 54 were transferred to a rescue group or humane society. Of the 360 dogs, 87 were adopted, 162 were reclaimed, and 44 were transferred to a rescue group or humane society.

Laura presented the County bite report to the committee for November. There were a total of 14 bites reported with 11 dog bites and 3 cat bites. Five of the fourteen bites was a case where the owner or family member was bitten. There was 1 cat at Kendall County Animal Control euthanized in the month of November due to health. One cat that was being treated for illness passed away at the vet hospital.

Anna presented the operations report to the committee. She provided an overview as to how Animal Control operates and what the organization’s role is in the community. She stated that Animal Control had 124 people come in to view the animals in the month of November. She then continued with the year in review numbers stating Animal Control currently has 28 active volunteers with over 1,500 hours logged.

Anna then discussed what she would like Animal Control to focus on in 2013. First she asked for the committee to seriously consider remove having a time limit for the animals at the shelter and instead allow Anna to manage the population based on the animal’s temperament and health as well as the space available at the shelter. Anna stated that is the animal welfare industry standard and that she felt she has worked hard and proven herself to be trustworthy to handle this task. Dr. Schlapp was supportive in removing the time limit for at least a 6-9 month trial period and reevaluate. The committee briefly discussed this and Amy asked Anna to please send her further information on the industry standard as well the daily costs for the care of the animals.
Anna stated that she would like to have Animal County Ordinances completed in the first part of 2013. In addition this would give Animal Control the ability to issue citations. The Sheriff Department, State’s Attorney, and the previous committee have all been supportive of this. Accomplishing this will not only make Animal Control more efficient, but it will free up time law enforcement (Sheriff) is spending to assist Animal Control in minor issues that could be resolved much quicker by Animal Control directly handling them. Anna also provided comparisons of 7 surrounding counties including DeKalb, DuPage, Grundy, Kane, Kankakee, LaSalle, and Will with all Animal Controls in these counties having the power to issue citations and all but one, LaSalle, having Animal County Ordinances.

Anna also briefly said that in 2013 there will be a spay/neuter program for low income residents of Kendall County, but that would be discussed more in detail at the next committee meeting.

Anna finished the operations report by stating that she had presented the role of Kendall County Animal Control at the Mayors & Managers meeting on December 5. She also said Animal Control had their first annual Volunteer Appreciation Party on December 7 and it was very well received. Finally she stated she had two school presentations in December, one in Yorkville on how to be safe around dogs and one in Plano about proper care of an animal and animal law.

Jeff presented the accounting report. He went through the numbers and stated that Animal Control did a good job of managing the budget for the 2012 fiscal year and is in good standing financially. The committee approved the payment of the bills.

The meeting adjourned at 10:10 am. The committee did tour the facility after the meeting.
Meeting was called to order at 3:00pm. 
Committee Members present: Judy Gilmore (Vice Chair), John Purcell, Dan Koukol, Matt Prochaska 
Staff present: Jeff Wilkins

Committee members inquired whether a Board member attended the recent meeting with the union bargaining units to explain the current insurance programs. Wilkins confirmed that Elizabeth Flowers attended. He explained the bargaining units appreciated the information and answers provided by Jim Pajauskas of CBIZ.

Committee members considered scheduling another meeting prior to January 28 and decided to discuss with the Committee Chair at the Board meeting on January 2.

Recommendations to County Board: none

Public comments: none

Questions from media: none

Motion was passed unanimously to adjourn at 3:15pm.

Respectfully submitted by Jeff Wilkins, County Administrator
Kendall County, Illinois
Committee of the Whole

Thursday, January 10, 2013
4:00 p.m.
County Office Building
Board Room 209-210
Meeting Minutes

Call to Order
The Committee of the Whole met at 4:10pm and was called to order by Chairman John Shaw. Mr. Shaw led the committee in the Pledge of Allegiance.

Roll Call
Members Present: Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matt Prochaska, John Purcell, John Shaw and Jeff Wehrli

Others Present: Jill Ferko, Leslie Johnson, Tawnya Mack, Jim Smiley, Mike Sullivan, Tom Thomas, Amaal Tokars, Eric Weis, Jeff Wilkins and Angela Zubko

Other Items of Business
FY 2012 Audit Presentation – Tawnya Mack reviewed the FY 2012 Audit Report, past and current year findings and the auditor’s recommendations for strengthening areas that need improvement. Ms. Mack also answered questions, and clarified several items for new Board members.

Northwest Water Planning Area Alliance (NWPA) Executive Board Meeting – Angela Zubko briefed the committee on the purpose of the NWPA and the various projects and topics discussed by the NWPA. John Purcell requested that Pete Wallers from EEI Engineering provide a presentation on wells and water levels at a future COW meeting. Ms. Zubko will coordinate that presentation with Mr. Wallers.

Route 47 Funding – Mike Sullivan, Kendall’s Liaison to the Kane-Kendall Council of Mayors discussed the demise of funding for the Prairie Parkway in October of 2012, and how IDOT has reprogrammed funding for the Prairie Parkway to improvements on Route 47 from Morris, IL to Caton Farm Road in Kendall County. There have been discussions about the possibility of using these funds to improve areas of Route 47 further north to address the more immediate needs of the increased traffic. Mr. Sullivan said that Fran Klaas, KC Engineer, provided AADT maps from IDOT, which show the average daily traffic south of Route 52 at about 5000 per day, compared to AADT’s north of Yorkville that range from 15,000 to 20,000 per day. Mr. Sullivan said that Sugar Grove is trying to garner some of the Prairie Parkway funds to complete a full interchange at Route 47 and I-88, as well as improve Route 47 in the Route 30/Jericho Road area, which is a significant traffic bottleneck.

Jeff Wehrli and Dan Koukol said they would need to have more information and Statistical reports before making any type of decision. Mr. Shaw conducted a voice vote of Board members to continue discussion at the County Board meeting on January 15, 2013. All members voted aye.

Old Business
None
Review Board Action Items
- FY 2012 Audit Presentation, Findings and Recommendations
- Route 47 Funding/Corridor Still Protected – Mike Sullivan

Executive Session
None

Public Comment
None

Adjournment
Ms. Cullick moved to adjourn. The motion was seconded by Mr. Koukol. There being no objection, the Committee of the Whole, at 5:17 p.m. adjourned.

Valarie A. McClain
Recording Secretary
January 15, 2013

Mr. Paul A. Loete, P.E.
Deputy Director of Highways
700 E. Norris Drive
Ottawa, IL 61350

RE: Request Immediate Meeting to Discuss Utilization of Prairie Parkway Funding

Dear Mr. Loete:

In light of the August 22, 2012 decision by the Federal Highway Administration to rescind the 2008 Record of Decision for the Prairie Parkway; and considering FHWA’s subsequent ruling to allow Prairie Parkway Funds to be redirected to fund improvements to Illinois Route 47 between Interstate 80 and Interstate 88, Kendall County respectfully requests an immediate meeting with IDOT and FHWA to discuss the disposition of said funds in an effort to meet the transportation needs of the region.

As you know, IDOT is moving quickly to spend nearly $100 million to improve Route 47 from Caton Farm Road in Kendall County to I-80 in Grundy County. The Kendall County Board strongly supports improving corridors connecting I-80 and I-88 through Kendall County. The Kendall County Board also believes it is appropriate to have a conversation about the possibility of funding other improvements to the Route 47 corridor.

We would like to have a frank discussion with you about the best way to serve the constituents of this region. Please let me know at your earliest opportunity when such a meeting could be scheduled.

Sincerely,

John Shaw
Kendall County Board Chairman

CC:
Randy Hultgren, US House of Representatives
Jim Oberweis, Illinois State Senate
Kay Hatcher, Illinois House of Representatives
Sue Rezin, Illinois State Senate
Pam Roth, Illinois House of Representatives
COUNTY OF KENDALL

RESOLUTION 2013-______

RESOLUTION REGARDING UTILIZATION OF PRAIRIE PARKWAY FUNDING

WHEREAS, the Federal Highway Administration rescinded the 2008 Record of Decision for the Prairie Parkway; and

WHEREAS, the Federal Highway Administration has determined to permit Prairie Parkway funds to be utilized on a corridor between Interstate 80 and Interstate 88; and

WHEREAS, the Illinois Department of Transportation expeditiously programmed nearly $100 million of Prairie Parkway funds to expand the capacity of Illinois Route 47 from Caton Farm Road in Kendall County to Interstate 80 in Grundy County; and

WHEREAS, the Kendall County Board strongly supports improving corridors connecting Interstate 80 and Interstate 88 through Kendall County; and

WHEREAS, the Kendall County Board strongly believes it is appropriate to have a meeting to discuss available options for the utilization of Prairie Parkway funding with the Illinois Department of Transportation and the Federal Highway Administration.

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board respectfully requests an immediate meeting with the Illinois Department of Transportation and Federal Highway Administration to discuss available options for the utilization of Prairie Parkway funding.

BE IT FURTHER RESOLVED that the Kendall County Board would like to discuss the possibility of a bridge over the Fox River between US 34 and Illinois 71; and improvements to Illinois Route 47 from Kennedy Road in Yorkville, north to Jericho Road; and other needed improvements on IL Route 47 between Interstate 80 to Interstate 88.

Approved and adopted by the County Board of Kendall County, Illinois, this 15th day of January, 2013.

Attest:

John Shaw, Chairman
County Board

Debbie Gillette
County Clerk
Date: December 28, 2012

To: Governor of Illinois  
    State Capital – Room 207  
    Springfield, Illinois 62706

Subject: VACKC Annual Report

Pursuant to the provisions of the Military Veterans Assistance Act 330 ILCS 45, Paragraph 8, the enclosed data is respectfully submitted to the Governor of Illinois as the Annual Report from the office of the Veterans Assistance Commission of Kendall County, Illinois for our 2012 fiscal year.

Our advocacy work, as prescribed by Illinois law, is to provide for those veterans who have little or no means to provide for themselves. This becomes especially evident among the veterans and widows of veterans who are senior citizens with an income level that is below the federal poverty level or the currently unemployed or under-employed veterans that have been impacted by the ongoing economic state of affairs. Providing assistance to our veterans and widows for the basic needs of shelter, utilities, and food certificates is probably the most rewarding yet bittersweet part of our mission.

We continue to assist veterans and their widows with their claim applications for VA benefits and Social Security. Once these claims with the United States Department of Veterans’ Affairs and Social Security for disability compensation or pension are resolved, they provide a monthly income to our Kendall County veterans and widows. These monthly compensation and pension checks currently total over 3.5 million dollars of annual spendable cash for Kendall County.

Our office is a viable part of the Kendall County team. Our two vehicles provide daily transportation to VA hospitals, VA clinics, the area VA outreach center, local dialysis clinics, and assistance to home bound veteran’s and their widows. In addition, we assist the County by providing a campus courier service and the transport of handicapped prisoners between the jail and the court house. We are a willing partner of the County’s emergency preparedness team [EMA]. In the event of a disaster, our vehicles will be utilized to transport home bound individuals to a safe shelter as directed by Kendall County EMA. We continue to be a working participant of the Kendall County Senior Providers Committee because so many seniors in our county are veterans or widows of veterans. We also lend our support to the Senior Meal Program and many of the local Senior Health Fairs. Our “Holiday Food Basket” program provided Aldi food certificates for our needy veterans and their families. We participated in legislative conferences, veteran’s job fairs, and

VAC’s are legally authorized veterans assistance agencies as stipulated in Illinois Compiled Statutes, Chapter 330, Sections 45.01/0 to 45/11.
veteran benefit seminars for area nursing homes and civic organizations. Through extensive networking with our contacts and other agencies, we've managed to secure employment for some of our unemployed or under-employed. And, after years of negotiating, we now have a representative from the Illinois Department of Employment Security in our office on a weekly basis which is something Kendall County has never had. We've worked with area school districts to reduce or eliminate various fees for poverty level families of deployed servicemen and found ways to get proper counseling for troubled children of these servicemen.

All of the members of my staff are VA accredited veterans service officers. Annually, we maintain our VA accreditation by fulfilling the required number of continuing education hours at a formal training conference. We are working members of the Veterans Advisory Council for the Illinois 84th District, the Illinois Association of County Officials [IACO], the Illinois Association of County Assistance Commissions [IACVAC], and the National Association of County Veteran Service Officers [NACVSO]. My staff and I have complied with all of the Illinois Attorney General's testing requirements for OMA, FOIA, and workplace harassment.

Overall it has been another busy but very productive year for the VAC of Kendall County. However, none of these achievements would have possible without the direct support of my staff and that of the VACKC Board of Directors and the Kendall County Board. We will continue to search for and implement new initiatives that will be of benefit to our Kendall County veterans and their widows.

Attached to this letter is statistical data that reflects specific areas where our office rendered assistance during the 2012 fiscal year. It is clear that the current economic situation and the unemployment levels took its toll on the assistance portion of our operating budget. Please contact me directly if there are any questions concerning the information submitted.

Respectfully,

Edward E. Dixon

Edward E. Dixon,  
County Superintendent  
Veterans Assistance Commission of Kendall County, Illinois
VACKC Data for Kendall County, Illinois
(Annual Statistics for December 01, 2011 through November 30, 2012)

County Veterans Assistance Data

- **VACKC Assistance:**
  - **Type of Assistance** | **Total Amount Budgeted** | **Total Amount Expended**
  - Shelter Assistance | $89,000 | $85,112.00
  - Utility Assistance | $27,000 | $20,189.30
  - Food Assistance (Aldi Certificates) | $14,000 | $10,000.00
  - Fiscal Year Totals | $130,000 | $115,301.30
  - 31 veterans and widows received an average of $309.95 in monthly assistance in 2012.

- **VACKC Transportation Assistance:**
  - Total number of veterans and widows transported: 3,951
  - Total Transport Mileage: 54,265
  - Total Program Cost (fuel, vehicle maintenance, and I-Pass): $15,353.71

- **VACKC Community Based Veteran & Widow Projects:**
  - Holiday Food Baskets (Christmas): 31 served – Cost = $3,100
  - Senior Meal Program for veterans & veteran widows: 2021 served – Cost = $1,162
  - Total number of veterans & widows assisted: 2052 served - Cost = $4,262

VA Benefit Data

- **Income Totals for VA Claims for Kendall County Veterans, Dependents, and Widows:**
  - Total amount of back pay checks received by County veterans in 2012: $733,440
  - Total amount of ongoing monthly compensation & pension checks received by County vets: $2,804,558
  - Cumulative total of annual spendable income received by Kendall County vets: $3,537,998

VACKC’s Worth to Kendall County

- Total amount of veterans assistance paid out to veterans and widows: $115,301.30
- Total amount of spendable income brought into Kendall County: $3,537,998.00
- Net gain for Kendall County: $3,422,696.70

VAC’s are legally authorized veterans assistance agencies as stipulated in Illinois Complied Statutes, Chapter 330, Sections 45.01/0 to 45/11.