CALL TO ORDER
The meeting was called to order by Chairman Michael Garrigan at 7:00 p.m.

ROLL CALL
Present: Ken Donart, Michael Garrigan, Kristine Heiman, and Jeff Wehrli
Absent: Vice-Chair Whitney French, Richard Scheffrahn
Also present: John Sterrett, Senior Planner
In the audience: None

APPROVAL OF AGENDA
Jeff Wilkins made a motion to approve the agenda as written, Ken Donart seconded the motion. Approved 4-0.

APPROVAL OF MINUTES
Jeff Wehrli made the motion to approve of the minutes from the August 19, 2015 meeting. Kristine Heiman seconded. Approved 5-0.

CHAIRMAN’S REPORT
Michael Garrigan announced that he will be relocating out of Kendall County and will be resigning from the Historic Preservation Commission effective in January. This will create a vacancy for the Commission and for the Chairmanship.

PUBLIC COMMENT
- None

NEW BUSINESS
Farnsworth House
The Commission briefly discussed a recent seminar held in Chicago regarding the Farnsworth House.

Update on amendment to Article II.1 of the Kendall County Historic Preservation Ordinance to reduce the minimum required number of commissioners from nine to seven
Mr. Sterrett informed the Commission that the County Board had approved an amendment to the Historic Preservation Ordinance reducing the minimum required number of commissioners from nine to seven. This amendment was in response to issues with satisfying a quorum for meetings. The quorum requirement is now four present members rather than five. The number of vacancies currently on the commission has now been reduced from three to one. Mr. Sterrett suggested that by-laws be created and approved by the Commission.

2016 Meeting Dates
Mr. Sterrett provided the Commission with a list of dates for regularly scheduled meetings of the HPC for 2016. The meetings will continue to occur on the third Wednesday of each month at 7:00pm.
Social Media and Marketing
The Commission discuss the idea of using YouTube, Facebook, Twitter, etc. as part of a marketing outreach. One potential way is to reach out to local community colleges to determine if there are any marketing classes that may be able to put together a short historic video on Kendall County as part of a class project. Plainfield and Oswego both currently have walking tours through their downtowns utilizing smart phone technology such as QR codes. There were questions regarding who at the County level is in charge of marketing/outreach to help with social media. Mr. Sterrett explained there is no single individual who handles PR for the County and that it is done collaboratively with individual departments and Technology Services to update the County’s website.

2016 Annual Regional Plan Commission Meeting
Mr. Sterrett informed the Commission that the annual meeting for the KCRPC is taking place on Saturday, February 6th at 9:00am. This is an opportunity for the public and other taxing districts to provide comment and suggestions for the County’s Land Resource Management Plan. No official business takes place at the meeting. The Commission felt it would be a good idea to have a presence at the annual meeting.

OLD BUSINESS
Update on Millbrook Bridge
Mr. Wehrli updated the Commission on working with the Village of Millbrook to help improve the bridge. With the current state budget situation it is difficult to predict when grant monies may become available to assist with this improvement.

Kendall County Historic Preservation Roundtable Workshop Debrief
The Commission felt the workshop from September was beneficial and had a good turnout. There was discussion on possibly holding another workshop in the late spring/early summer. This will stay on as an agenda item for future meeting to continue discussions with the HPCs of Plainfield and Oswego.

Remote Meeting Attendance
Mr. Sterrett updated the Commission on the action that was taken by the County Board back in September regarding attending meeting remotely. If a commissioner chooses to participate in the meeting remotely via Skype, they may participate in discussion and vote but they do not count towards a quorum for the meeting.

PUBLIC COMMENT
None

ADJOURNMENT
Ken Donart made a motion, seconded by Mr. Wehrli, to adjourn. With a voice vote of all ayes, the motion carried. The HPC adjourned at 7:44pm.

Respectfully Submitted,
John H. Sterrett
Senior Planner