KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
111 West Fox Street, Room 209 & 210, Yorkville, IL 60560
Meeting minutes of September 18, 2013
(Unofficial until approved)

CALL TO ORDER
The meeting was called to order by Chairman Michael Garrigan at 7:05 p.m.

ROLL CALL
Present were: Peter Bochek, Ken Donart, Michael Garrigan (Chairman), Richard Scheffrahn, Stephanie Todd and Jeff Wehrli (CB Representative)
Also present: Senior Planner Angela Zubko
Members in the audience: Elizabeth Scheffrahn
Absent: Ken Boyer, Fred Dickson and Whitney French (Vice-Chair),

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda as written, Ken Donart seconded the motion. All agreed and the agenda was approved.

APPROVAL OF MINUTES
Jeff Wehrli a motion to approve the minutes as written from August 21, 2013. Peter Bochek seconded the motion. All agreed and the minutes were approved.

CHAIRMAN’S REPORT
Mr. Garrigan had no report this evening.

NEW BUSINESS
1. Discuss special meeting to review reconnaissance survey at Homestead B & B- ACTION: The group decided to meet on October 2nd at 7pm at the Homestead. Planner Zubko will verify that day works for the Homestead and will contact all Committee members.

OLD BUSINESS
1. Ordinance review- comparison between model and current- Mr. Garrigan stated it was interested that Kane County did not require owner’s consent. Ms. Todd stated they were the first. Mr. Garrigan liked all the procedural language. Mr. Wehrli felt it covered everything. Mr. Garrigan stated it hurts us to have owner’s consent. Ms. Todd stated Landmarks did a survey of all the historic preservation commissions regarding owner consent weather they used it or did not. Mr. Garrigan asked about the procedures for updating the ordinance and if there is support. Mr. Wehrli stated he updated the County Board yesterday about possible changes and there did not seem to be anyone upset about any changes. He also brought up the fact if we do not have owners consent in the Ordinance the County Board has the ultimate decision. Ms. Todd stated she wished there was something in the Ordinance about demolition of a possible landmark and a cooling off period and look at alternatives. Mr. Wehrli
suggested 2 or 3 people form a sub-committee to draft this document. Mr. Garrigan is looking for volunteers for a sub-committee to put together a draft. Ms. Todd volunteered. The consensus was to not re-write our ordinance but add language we like from Kane and change what needs to be changed for Kane County. Mr. Wehrli and Mr. Garrigan will also be on the sub-committee. They will meet on September 26th at 4pm. **ACTION:** Planner Zubko will post for the sub-committee meeting for the Board Room. **ACTION:** Ms. French will contact Ms. O’Conner what changes need to be made to become eligible for CLG status.

2. 5 year plan- Discuss template and process- This will be continued till next month when Ms. French is in attendance.

3. Project Tracking sheet- discuss adjustments and select next steps for meeting 2013 goals- Planner Zubko stated this was to be looked at from the Committee and filled in if anything was missed. Mr. Garrigan stated we need to get some landmarks to help in CLG status. Ms. Todd stated under ‘Identify Highest Priority Targets in Seward Township’ we started to look there first thinking that was the most threatened. She asked look what IDOT did through downtown Yorkville and currently IDOT is looking to widen Route 71 and does not believe the traffic counts they projected. She suggested maybe we should concentrate on IDOT roads and main corridors with regards to possible landmarks. Mr. Wehrli stated the preliminary engineering drawings are done for Route 34, 47 and 71 meaning they will be built within the next 2 years. There was some discussion on transportation plan and what IDOT does for historic structures. Ms. Todd stated maybe we should have written a letter on behalf of the Commission not in support. There was discussion that the public comment periods might be over. **ACTION:** Planner Zubko will get a copy of the 5-10 year transportation plan from the County to review what properties we might need to evaluate. Ms. Todd would like to look at what historical data is acquired during Phase 1 engineering. **ACTION:** This will be put onto the agenda. **ACTION:** Ms. Zubko will get a copy of the Phase 1 engineering for Route 47 to see what information is provided.

4. Review of 2013 Budget- Ms. French updated the budget to show having a speaker. Planner Zubko stated if we went over the budget some board members said they would support that.

5. Discussion on public outreach event- Mr. Garrigan stated Doug Farr would be hard to get as he’s already tied up. Mr. Wehrli talked about early March and could probably reserve the Hoover facilities. **ACTION:** Mr. Garrigan will contact Mr. Farr about being a guest speaker and see if he’s available in March. Mr. Garrigan also suggested Michael Vincent as a speaker. He’s currently in California but rumored to be back in spring. **ACTION:** Mr. Garrigan will talk to Michael Lambert who knows Michael Vincent. There was some discussion on historic tax credits and the benefits.

6. Update from Ms. Todd to landmark the Misner Blacksmith Shop- Ms. Todd stated she went to the September Ferndell meeting and told them we’d like the blacksmith shop to be landmarked. Everyone was excited and Ms. Todd explained what would happen if they were landmarked with regards to building permits and also discussed the need for an intergovernmental agreement. Ms. Todd suggested they pass a resolution giving the County the green light to start the intergovernmental agreement with the Village of Newark. She stated the day before the meeting they just acquired the last false front building in the Village of Newark.

There was brief discussion on landmarking the historic courthouse and also talked a little about any update for the old jail.

PUBLIC COMMENT
There was no public comment at this time

**ADJOURNMENT- Next meeting will be October 16, 2013** – Jeff Wehrli made a motion to adjourn, seconded by Ken Donart, all agreed. Chairman Garrigan adjourned the meeting at 8:10 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Senior Planner