CALL TO ORDER
The meeting was called to order by Chairman Michael Garrigan at 7:01 p.m.

ROLL CALL
Present were: Ken Boyer, Ken Donart, Michael Garrigan (Chairman), Whitney French (Vice-Chair), Kristine Heiman and Jeff Wehrli (CB Representative)
Also present: Planning & Zoning Manager Angela Zubko
Members in the audience: None
Absent: Richard Scheffrahn

Mr. Garrigan welcomed our newest member Kristine Heiman to the Commission

APPROVAL OF AGENDA
Ken Donart made a motion to approve the agenda as written, Jeff Wehrli seconded the motion. All agreed and the agenda was approved as written.

APPROVAL OF MINUTES
Jeff Wehrli a motion to approve the minutes as amended from April 16, 2014 & July 16, 2014 meetings. Ken Donart seconded the motion. All agreed and the minutes were approved as amended.

CHAIRMAN’S REPORT
Mr. Garrigan stated he did not have a report this month.

PUBLIC COMMENT
There was no public comment at this time.

NEW BUSINESS
1. Officer’s slate- Chair, Vice Chair and Secretary for September election- Planner Zubko stated it’s already been a year so need nominations this month and elections in September. Jeff Wehrli nominated Michael Garrigan as Chair, Whitney French as Vice-Chair and Angela Zubko for secretary to keep it as is. Whitney French seconded the motion. All were in favor. Hearing no other nominations this will be voted on next month.
2. Review and approval of 2014-2015 Budget- Planner Zubko stated in the packet is the proposed budget, not many changes and still request a total of $1,200 and going to try hard to get 2 landmarks this year. Ken Donart made a motion to approve the budget as presented, Whitney French seconded the motion. With a roll call vote all present were in favor of the budget.
OLD BUSINESS
1. Review and approve letter of support for HB4533- Planner Zubko stated in the packet is a letter of support to our State Representative. Mr. Garrigan gave an overview of the bill and the benefits if this passes. Whitney French suggested one change and that was to change the signature to Historic Preservation ‘Commission’ Chair. Jeff Wehrli made a motion to approve the letter as written and send it to the representatives, Whitney French seconded the motion. All were in favor and ACTION: Planner Zubko will get the letter ready and mail it out to the representatives.

2. Current Vacancies- Planner Zubko stated in the packet is a list of the members and vacancies; we are looking for two members. One engineer/architect and one person who Demonstrates interest in archeology, architecture or preservation

3. Discuss and approve changes/adjustments to the Landmark Nomination Application- Planner Zubko briefly went over the changes since the County Board modified the text. Planner Zubko made all the modifications discussed at the April meeting. Whitney French made a motion to approve the changes to the landmark nomination application. Jeff Wehrli seconded the motion, all were in favor and the changes are approved. ACTION: Planner Zubko will update it on the website.

4. Update on Millbrook Bridge- Mr. Wehrli gave a brief background for our new member on the Commission. ACTION: Ms. French will contact the grant writer for the Forest Preserve to discuss this and explain how the designation could help and see if she has any questions, this will be completed before next month. Ms. French talked about the bridgehunter.com website for any information on bridges. ACTION: Mr. Wehrli will ask Mr. Klaas if he knows any bridge specialist that could help with a true demolition cost.

5. Discuss and decide what is next for the reconnaissance survey- update on where we are at with regards to how many are complete, how many need to get done, etc.- Planner Zubko passed out a chart and explained the GIS site. She also discussed the progress to date using the chart and stated a lot of the homes we’re missing pictures are on busy roadways so will need to use the County vehicle at some point. This is a typical thing we do in the fall or winter so you can see the structures. Mr. Garrigan stated we should pick a date to go through some of the photos. Ms. French calculated that if each member took 39 pictures we would be complete with Kendall and Bristol Township. Ms. Heiman stated she’s out showing properties everyday so willing to photograph while out. ACTION: Ms. French will get Planner Zubko the pictures she has taken in Big Grove Township. ACTION: Planner Zubko will put together some lists for next month by roadway to divide them up.

6. 5 year plan/ Project Tracking Sheet- Discuss and approve changes/adjustments and select next steps for meeting 2014 goals- In the packet is the modified 5 year plan Ms. French has put together, it’s all the powers and authority of our commission. Also in the packet is the latest version of the Preservation Plan. Ms. French went through what she’s put together and explained the basic premises. It’s to show we’re supporting the County Board and the goals of the Land Resource Management Plan (LRMP). ACTION: Planner Zubko will work with Ms. French to finish all the modifications and we will approve it next month and pass it onto the County Board.

7. Discussion on public outreach event- There was discussion that Michael Vincent is all over the world. Also Mr. Garrigan has talked to Doug Farr, we would just need to get a couple other groups involved and decide what we want him to talk about. Maybe get other Historic Preservation Commissions involved, Conservation Foundation, the Forest Preserve, CMAP, other planning groups as his perspective is sustainability, LEED and preservation. If anyone is interested you can check out some of

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his discussions on Youtube. They discussed realistically this would be a spring event. **ACTION:** Michael Garrigan is going to talk to Doug Farr.

Since there was time the Commission went through some more pictures:

- 5401 Route 71: Significant
- 5408 Route 71: Not Contributing
- 6275 Route 71: Potentially Significant
- 6621 Route 71: Need more pics
- 6809 Route 71 (2nd house): Contributing more pics of barns
- 6809 Route 71 (1st house): Cape cod; need more pics
- 7021 Route 71: Significant
- 7220 Route 71: Potentially Significant
- 7319 Route 71: Need more pics
- 7721 Route 71: Potentially Significant
- 7821 Route 71: Not Contributing
- 7842 Route 71: Potentially Significant
- 7933 Route 71: Potentially Significant
- 7943 Route 71: Potentially Significant; check if still there
- 7950 Route 71: Need more pics
- 5535 Route 71: Potentially Significant
- 3323 Stewart Road: Potentially Significant
- 3716 Stewart Road: Contributing
- 2000 Wolf Road: Need more pics
- 2703 Wolf Road: Need more pics

**PUBLIC COMMENT**

There was no public comment at this time.

**ADJOURNMENT- Next meeting will be September 17, 2014** – Jeff Wehrli made a motion to adjourn, seconded by Ken Boyer, all agreed. Chairman Garrigan adjourned the meeting at 8:32 pm.

Submitted by,

Angela L. Zubko, Recording Secretary & Planning & Zoning Manager