KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
111 West Fox Street, Room 209 & 210, Yorkville, IL 60560
Meeting minutes of June 19, 2013
(Unofficial until approved)

CALL TO ORDER
The meeting was called to order by Chairman Whitney French at 7:05 p.m.

ROLL CALL
Present were: Peter Bochek, Ken Boyer, Ken Donart, Michael Garrigan, Whitney French, Richard Scheffrahn and Stephanie Todd
Also present were: Senior Planner Angela Zubko
Members in the audience: None
Absent: Fred Dickson and Jeff Wehrli (CB Representative)

APPROVAL OF AGENDA
Ken Donart made a motion to approve the agenda as written, Michael Garrigan seconded the motion. All agreed and the agenda was approved.

APPROVAL OF MINUTES
Ken Donart made a motion to approve the minutes as written from March 20, 2013. Michael Garrigan seconded the motion. All agreed and the minutes were approved.

CHAIRMAN’S REPORT
1. Illinois Association of Historic Preservation Commission and Landmarks Illinois will be hosting Illinois’ Statewide Preservation Conference, June 27-29, 2013 in Evanston, Illinois. $90/member- Ms. French asked if anyone is available to attend as we have money to pay for admission. Planner Zubko stated she is no longer permitted to attend. Ms. Todd stated she is still thinking about coming. Planner Zubko stated she received today the magazine for the national historic preservation conference.
2. Plainfield Historic Society Tour of Plano- Ms. French stated she met with Mary Kay Sergo and about 25 people and they toured historic sites in Plano. This was a direct result of our group meeting with all the historic preservation members. Ms. French suggested hosting a meeting at the bed and breakfast-

NEW BUSINESS
1. Discuss participation in Kendall County Fair- the Commission will participate again in the fair with the display case with the maps. The group talked about asking other groups to participate and help man the booth. Ms. Todd suggested doing a write-ups on some significant buildings and their history including who lived there. She suggested doing 3 or 4 write-ups. Ms. French suggested doing something about ‘lost to the wrecking ball’ types of stories. ACTION: Ms. Todd will do at least one write up to review next week. ACTION: Planner Zubko will email out the sign-up sheet to the members and other historic preservation commissions. Whitney French made a motion to submit a $125 check
to participate in the fair. Ken Boyer seconded the motion. **ACTION:** All were in favor and Planner Zubko will submit the application.

**OLD BUSINESS**

1. Project Tracking sheet- discuss adjustments and select next steps for meeting 2013 goals- Ms. French went over the action item list that was in the packet and showed everyone how she’s been tracking it. **ACTION:** next meeting we will add to the agenda the model ordinance, ours and 21 changes.

2. Review of 2013 Budget- Ms. French wanted to review the budget **ACTION:** Planner Zubko will email everyone to see if they need a renewal of memberships. Mr. Garrigan suggested spending down some of the budget by having a paid speaker to meet our public outreach goals. Ms. Todd suggested a professional brochure, money going towards tombstones to soldiers that never got one, preserving the books in the annex building. Mr. Garrigan suggested Doug Farr as a speaker. **ACTION:** Ms. French will put together a new budget to include 1 big presentation. **ACTION:** Ms. French and Mr. Garrigan will work together to contact Doug Farr about doing a presentation in Kendall County. **ACTION:** Planner Zubko will put together a project plan to acquire old Kendall County Atlas books possibly on cd.

3. 5 year plan- Discuss template and process- **ACTION:** Ms. French will email out the excel spreadsheet of the Powers and Authorities that are in the ordinance. To build a 5 year plan Ms. French took each of the 24 powers and authorities and assigned previous items discussed at commission meetings, completed and partially completed projects and commitments from our ordinance and added columns to indicate the year we hope to complete them. **ACTION:** The Commission will take a look at this and suggest when they think we should accomplish these tasks and what are we missing on this list. Ms. Todd suggested talking about a 5 year plan as the whole meeting with no other business to discuss and possibly even have a facilitator.

4. Update from Ms. Todd to landmark the Misner Blacksmith Shop- this is in Newark so an intergovernmental agreement would need to be written up. **ACTION:** Ms. Todd will set up a date to meet with them about landmarking the blacksmith shop and an intergovernmental agreement.

5. Review reconnaissance survey- schedule special meeting to review- No time left to discuss this at this time.

**PUBLIC COMMENT**

There was no public comment at this time

**ADJOURNMENT- Next meeting July 17, 2013**

Peter Bochek made a motion to adjourn, seconded by Michael Garrigan, all agreed. Chairman French adjourned the meeting at 8:32 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Senior Planner