CALL TO ORDER

ROLL CALL: Ken Boyer, Ken Donart, Whitney French (Vice-Chair), Michael Garrigan (Chair), Kristine Heiman, Richard Scheffrahn, Jeff Wehrli (CB Representative), 2 vacancies and Angela Zubko (PBZ liaison)  
(Quorum is 5 members)

APPROVAL OF AGENDA

APPROVAL OF MINUTES: Approval of minutes from the April 15, 2015 Meeting

CHAIRMAN'S REPORT

PUBLIC COMMENT

NEW BUSINESS
1. Discussion on Landmarks conference June 23-25 ($145)

OLD BUSINESS
1. Update on Millbrook Bridge  
2. Discussion on grants for courthouse windows  
3. Discussion on public/realtor outreach event- September 17, 2015

PUBLIC COMMENT

ADJOURNMENT: Next meeting on June 17, 2015
CALL TO ORDER
The meeting was called to order by Chairman Michael Garrigan at 7:00 p.m.

ROLL CALL
Present were: Ken Boyer, Ken Donart, Whitney French (Vice-Chair), Michael Garrigan (Chairman), Kristine Heiman and Jeff Wehrli (CB Representative)
Also present: Planning & Zoning Manager Angela Zubko
Members in the audience: None
Absent: Richard Scheffrahn

APPROVAL OF AGENDA
Whitney French made a motion to approve the agenda as written, Jeff Wehrli seconded the motion. All agreed and the agenda was approved as written.

APPROVAL OF MINUTES
Jeff Wehrli a motion to approve the minutes as written from the March 19, 2015 meeting. Kristine Heiman seconded the motion. All agreed and the minutes were approved.

CHAIRMAN'S REPORT
Mr. Garrigan had no report at this time.

PUBLIC COMMENT
There was no public comment at this time.

NEW BUSINESS
Discussion on public outreach event- Planner Zubko stated since we have a guest speaker let's discuss this event first.

Kristine Heiman introduced Christine Benucci from Landmarks Illinois. She currently lives in Huntley and is also a realtor. Kristine and her met at a realtor conference in where she was talking about the economic incentives the state offer and federal offers for historic homes that most realtors do not know about. She conducts training to realtors the benefits instead of a biased on historic homes. She’s been working within landmarks on how to overcome that bias in the development community. They have started a workshop training for realtors that has been very successful. She did one as recently as yesterday in Rockford and wanted to know if we’d like to sponsor training. They have started to talk to the Realtor Association of Fox Valley but have not incorporated all the other realtor groups in this area. She encourages hosting our own event and when they
can be very specific to this area it has a much better success rate. Participation from the PBZ Department and economic development entities should also participate in this event as they also sell the community.

Mr. Wehrli asked how many people have attended so far approximately? Ms. Benuzzi stated about 35 people in Wilmette about 60 in Oak park and about 40 in Rockford. This event can be publicized and depends on who you invite. They have not asked the state for continuing education credits yet but that’s possibly a next step.

Planner Zubko how much the training workshop costs approximately and obviously we’d host the location. The state of Illinois has provided a speaker to discuss the state incentives and federal and hope that agency exists after July 1st. Landmarks is happy to provide their portion of their presentation for free as part of the pilot program. They encourage the local to think of the venue and refreshments. Sometimes lenders are refreshment sponsors of events. Planner Zubko also asked how far in advance is typical to set everything up. Ms. Benuzzi stated generally from start to finish have been about 6 weeks to 2 months which was not really enough time. To do a significant program she suggests starting now for early fall as the realtors typically are on vacation in July and August. The end of June is the Landmark conference so they’re focused on that. Possibly September might be a good time as we’ll know the state budget and will allow enough time.

Planner Zubko asked how long the events typically take. Ms. Benuzzi stated typically about 2 hours and then time after for questions and a public relations opportunity.

The Commission stated the next step might be to pick a date in early September. The Commission picked September 17th later in the meeting.

OLD BUSINESS

1. Landmark applications- Planner Zubko stated she has put a call into Mr. Harold Oliver about landmarking the mill and is waiting for a return phone call.
2. Update on Millbrook Bridge- Jeff Wehrli and the new Forest Preserve director contacted the Village of Millbrook about connectivity to the Millbrook North Forest Preserve which is what we need to hook this into a trail system. Also they are doing a study for above water and under water study on the damage including the demolition cost. The study should be done every other year.
3. Review draft intergovernmental agreements- Planner Zubko stated in the packet are the modifications as discussed last time. Hopefully everything has been correctly modified and we’re ready to approve the draft intergovernmental agreement for future use. Jeff Wehrli made a motion seconded by Ken Donartto approve the agreement as written. After a roll call vote, all were in favor and the agreement was approved. ACTION: Planner Zubko will pass this to the SAO for one final review.
4. Discussion on grants for courthouse windows- Planner Zubko stated she just recently emailed Catherine O’Conner and Lisa DiChiera regarding the windows and the parameters to keep it historical with the Secretary of Interior standards to achieve energy efficiency. ACTION: Once we hear back we should contact Terry again for a quote and a few others since we have specific standards to hand out.
5. Discussion on public outreach event- The previous action items are mute if we have a plaque ready to go and the realtor discussion. We have decided September 17th at 9am, doors open at 8am with refreshments. Planner Zubko will look for some sponsors and see the cost of food.

Historic Preservation Meeting Minutes 4.15.15
6. Review Reconnaissance Survey Pictures- There was no time tonight.

**Contributing**

**Need more pics**

**Potentially Significant**

**Significant**

Bristol:
10724 Galena Road-

Lisbon:
6341 Chicago Road-
8724 Helmar Road
10025 Joliet Road-
10820 Helmar Road-
11920 Helmar Road-
12018 Lisbon Road-
14707 Brisbin Road-
15431 Brisbin Road-
16296 Route 47-
12950 Lisbon Road-
14534 Lisbon Road-
15390 Route 52-
6387 Sherrill Road-
6387A Sherrill Road-
6387B Sherrill Road-
8407 Sherrill Road-
9391 Sherrill Road-
11301 Sherrill Road-

Kendall:
10426 Route 47-
11240 Lisbon Road-
11284 Fox Road-
11323 Helmar Road-
11529 Brisbin Road-

Fox:
14 Fox Court-
15 Fox Court-
7838 Finnie Road-
8314 Fox River Drive-
8417 Highpoint Road-
PUBLIC COMMENT
There was no public comment at this time.

ADJOURNMENT - Next meeting will be April 15, 2015 – Whitney French made a motion to adjourn, seconded by Ken Boyer, all agreed. Chairman Michael Garrigan adjourned the meeting at 8:19 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Planning & Zoning Manager