KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
111 West Fox Street, Room 209 & 210, Yorkville, IL 60560
Meeting minutes of March 19, 2014
(Unofficial until approved)

CALL TO ORDER
The meeting was called to order by Chairman Michael Garrigan at 7:05 p.m.

ROLL CALL
Present were: Ken Boyer, Ken Donart, Whitney French (Vice-Chair), Michael Garrigan (Chairman), Richard Scheffrahn, Stephenie Todd and Jeff Wehrli (CB Representative)
Also present: Planning & Zoning Manager Angela Zubko
Members in the audience: Anne Luccietto
Absent: None

APPROVAL OF AGENDA
Stephenie Todd made a motion to approve the agenda as written, Ken Donart seconded the motion. All agreed and the agenda was approved.

APPROVAL OF MINUTES
Ms. Todd informed Ms. Zubko in the future if minutes were modified the modification must be stated in the minutes. Also her name is spelled incorrectly, it’s Stephenie.

Jeff Wehrli a motion to approve the minutes from January 16, 2014 meeting. Ken Donart seconded the motion. All agreed and the minutes were approved.

SPECIAL RECOGNITION
Pete Bochek- 3 years
Fred Dickson- 5 years

CHAIRMAN’S REPORT
Mr. Garrigan stated the Village of Plainfield had a good workshop about the existing building code which treats historic structures differently. Dan Seggerbruck conducted the workshop and works for the City of Aurora. It might be good to invite him to talk to Kendall County in the future.

NEW BUSINESS
None

OLD BUSINESS
1. Draft Ordinance changes- discussion and recommendation on more information requested by the PBZ Committee- Catherine O’Conner- Planner Zubko stated in the packet were some suggestions from Catherine O’Conner with regards to owner’s consent or non-consent. Also she suggested adding some
language on the application process. After much discussion Ms. Todd stated the suggestions are very similar to what we have with some changes. She suggested just deleting our sections and inserting the suggested language with some modifications. The Commission agreed to add the suggested language into 3A and 3B and keep our current condition with regards to County Board being permitted to set fees. Suggestions were also made to modify the language on page 15 and 16 to include both landmark nominations and historic districts. Also the Commission decided to make it an affirmative action of a supermajority of the County Board members present. Whitney French made a motion to recommend approval of the revised ordinance and forward it onto Catherine O’Conner and the PBZ Committee. Jeff Wehrli seconded the motion. All agreed and the Ordinance will be revised, sent to Catherine O’Conner for approval and then back to the PBZ Committee to hopefully get approved and passed onto the full County Board. ACTION: Planner Zubko will make the modification and email it out to the Commission to verify the modifications looked good. ACTION: Planner Zubko will include on next month’s agenda modifications to our Landmark Application if the County Board passes this text amendment.

2. Update on Millbrook Bridge- At the last meeting Ms. French was going to check out the book from the library, unfortunately the library could not locate the book. ACTION: Planner Zubko will ask Andy Meyer from the Highway Department if he knows the title of the book or has a copy of the book we could borrow. Mr. Wehrli stated he talked to the grant writer of the Forest Preserve District and she stated designating the bridge could hinder getting grants. Mr. Wehrli said the grant writer stated if it was designated there are some grants they would not qualify for. ACTION: Ms. French will contact the grant writer to discuss this and explain how the designation could help and educate her a little.

3. Discuss and decide what is next for the reconnaissance survey- have some pictures from Seward and NaAuSay Township- Planner Zubko stated Oswego is almost complete but wanted to know what the Commission wanted to work on next. Ms. Todd would like to make comments to road projects like Eldamain and other road projects and not waste our time on the way on the windshield survey how it’s currently being done. ACTION: Ms. Zubko will get Ms. Todd the pin for the Witness tree in Grove Estates. ACTION: The Commission decided to start with NaAuSay Township. There was discussion on the next steps. ACTION: Planner Zubko will get a list of how many we have, how many we’ve done and how many are in each township so we can understand where we’re currently at with regards to this project.

4. 5 year plan/ Project Tracking Sheet- Discuss and approve changes/adjustments and select next steps for meeting 2014 goals- We will discuss this next month.

5. Discussion on public outreach event- There was brief discussion on the next steps and how to accomplish a public outreach event; Preservation Month might be too close. ACTION: Ms. French is going to contact Michael Vincent to see when he will be back in town.

Off topic Ms. Zubko asked Ms. Todd if she talked to Ann-Marie about joining the Commission. Ms. Todd never got a response from Ann-Marie. ACTION: Planner Zubko will put a press release out regarding the openings and Commission. Ms. Todd suggested Roger Matile or Al LaFan (who used to be an inspector for the City of Aurora).

PUBLIC COMMENT
There was no public comment at this time
ADJOURNMENT- Next meeting will be April 16, 2014 – Ken Donart made a motion to adjourn, seconded by Jeff Wehrli, all agreed. Chairman Garrigan adjourned the meeting at 8:45 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Planning & Zoning Manager