CALL TO ORDER
The meeting was called to order by Chairman Michael Garrigan at 7:00 p.m.

ROLL CALL
Present were: Ken Boyer, Ken Donart, Whitney French (Vice-Chair), Michael Garrigan (Chairman) and Jeff Wehrli (CB Representative)
Also present: Planning & Zoning Manager Angela Zubko
Members in the audience: None
Absent: Kristine Heiman and Richard Scheffrahn

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda as written, Whitney French seconded the motion. All agreed and the agenda was approved as written.

APPROVAL OF MINUTES
Jeff Wehrli a motion to approve the minutes as written from the October 15, 2014 meeting as amended. Ken Donart seconded the motion. All agreed and the minutes were approved.

CHAIRMAN’S REPORT
No chairman’s report

PUBLIC COMMENT
There was no public comment at this time.

NEW BUSINESS
1. Approve 2015 meeting dates- Whitney French made a motion seconded by Ken Donart. With all ayes the meeting dates are approved.
2. Discuss potential landmarks and how we will contact them-update on discussion with the Gaylord House- Mr. Garrigan stated he got to meet Candice Hadley with Bobby Bergstone and Stephanie Todd. Candice would like to landmark her house. Mr. Garrigan gave her the application and explained it is an Italianate and it’s been featured in several magazines and a fully accessible home since her son is handicapped. Ms. Hadley is excited and Mr. Garrigan will follow up with her in the next few weeks to submit in January, public hearing in February, approved by the County Board in March and then present it at Preservation Month in May. Michael Lambert has put together a narrative on the history of the property. Mr. Garrigan is going to reach out to the Farnsworth house to discuss landmarking it as well in 2015.
OLD BUSINESS

1. Review and approve picture taking process- Planner Zubko stated in the packet is the modified version that was discussed at the last meeting. Whitney French made a motion to approve the picture taking process. Ken Donart seconded the motion. With all in favor the process was approved.

2. Update on Millbrook Bridge- Jeff Wehrli stated when he contacted 2 excavating companies on a cost estimate and they did not want to do it at this time if it would not be done. Mr. Scott Gryder has talked to CMAP in helping fund this bridge project. He is also going to go take a look with Laura, the grant writer from the Forest Preserve. The CMAP trails plan shows the bike trail. There was a brief discussion on the types of grants and how to pursue them.

3. Review where the Committee left off for intergovernmental agreements- Planner Zubko stated in the packet is information on where we left off. Mr. Wehrli brought up the fact that in Kane County they approach the municipality when someone from that municipality approaches the historic preservation commission to landmark. The Commission would like to review the agreement and put together questions for the States Attorney’s Office. The Commission started to discuss the document with regards to indemnification. Everyone is fine with page 1, page 2 there are some items that need to be highlighted. On Page 4 Mr. Wehrli thought ordinance changes should also be reviewed by the municipality. Mr. Garrigan said maybe anything pertaining to that landmark, Mr. French stated it would be for any future landmarks in that municipality as well. Narrow it down to regulations pertaining to existing landmarks and not if it’s something small. The city could review if it would affect the landmarks. There was discussion of demolition permits and if we had a demolition ordinance. ACTION: Mr. Garrigan is going to send Planner Zubko the draft demolition ordinance to look at here next month. Page 4, section 10 there is a comment, Mr. Wehrli stated there are 3 sections referring to terminate. Ms. French stated landmark designation cannot be revocable. Severing should be in section 10 and another paragraph about a hand off if the municipality has its own historic preservation commission. Moving onto pages 5 and 6. Section 15 is overkill, ACTION: Planner Zubko will ask the SAO if we can remove section 15. Page 6 delete the last sentence. ACTION: This will be brought back next month.

4. Discussion on grants for courthouse windows- Ms. French stated for grants we need to show the difference in restoration verse replacement. Ms. French has been playing phone tag with Ms. Hacker and Carol Dyson, she left a message for Anthony Rabano, an architect to help figure out what resources are out there. The Courthouse is on the national register and should qualify. She thinks Landmarks will have small grants and suggest we go to the state agency. Also Driehaus is a good option. ACTION: Ms. French will wait to hear back from Anthony. There was discussion that the preservation does not talk about thicker insulated windows or trying to get them dual pane or retrofit. We need to compare apples to apples on our bids. ACTION: Planner Zubko will work with Mr. Smiley on what needs to be replaced/fixed by the next meeting being very specific.

5. Discuss and decide what is next for the reconnaissance survey- update on where we are at with regards to how many are complete, how many need to get done, etc.- Planner Zubko stated in the packet is the updated chart where we are at.

6. Discussion on public outreach event- This was not discussed tonight so this action will remain. ACTION: Michael Garrigan is going to talk to Doug Farr.

7. Review Reconnaissance Survey Pictures- These will be looked at if we have time at the end of the meetings.
PUBLIC COMMENT
There was no public comment at this time.

ADJOURNMENT- Next meeting will be January 21, 2015 – Ken Donart made a motion to adjourn, seconded by Jeff Wehrli, all agreed. Chairman Michael Garrigan adjourned the meeting at 8:40 pm.

Submitted by,  
Angela L. Zubko, Recording Secretary & Planning & Zoning Manager

January 21st Whitney French will be absent.