KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
111 West Fox Street, Room 209 & 210, Yorkville, IL 60560
Meeting minutes of October 15, 2014
(Unofficial until approved)

CALL TO ORDER
The meeting was called to order by Vice Chairman Whitney French at 7:04 p.m.

ROLL CALL
Present were: Ken Boyer, Ken Donart, Whitney French (Vice-Chair), Kristine Heiman and Jeff Wehrli (CB Representative)
Also present: Planning & Zoning Manager Angela Zubko
Members in the audience: None
Absent: Michael Garrigan (Chairman) and Richard Scheffrahn

APPROVAL OF AGENDA
Ken Donart made a motion to approve the agenda as written, Jeff Wehrli seconded the motion. All agreed and the agenda was approved as written.

APPROVAL OF MINUTES
Ken Boyer a motion to approve the minutes as written from the September 17, 2014 meeting. Jeff Wehrli seconded the motion. All agreed and the minutes were approved.

CHAIRMAN’S REPORT
Mr. Garrigan is not here.

PUBLIC COMMENT
There was no public comment at this time.

NEW BUSINESS
1. Review and approve picture taking process- Planner Zubko stated in the packet was a rough draft of how to take pictures in case we have volunteers to help. Ms. French stated she put together a list of local schools that have photography programs. Mr. Wehrli stated a letter and stack of brochures for interested or worried homeowners. There was some discussion on information to the homeowner and the following suggestions were made: make sure to state it’s for informational purposes only, I’m a student from taking pictures for. Under number 3 put a standard to the name of the photo, a naming convention (address and picture number). Maybe explain the identifiers (the fire sign is the address) and add a picture of one.

OLD BUSINESS
1. Update on Millbrook Bridge- Jeff Wehrli stated he does not have anything new at this moment.
   ACTION: Whitney will get a hold of Laura to discuss grant funding. There was some discussion on trails.
**ACTION:** By next month Jeff will try to get demolition numbers from Mr. Fran Klaas.  
**ACTION:** Planner Zubko will bring the trail plan including the forest preserve plan. She will bring the current and future.

2. Preservation Plan/5 Year Plan- Discuss and approve modifications and select next steps for meeting 2014 goals- In the packet is the up to date version that was also emailed out for approval tonight.  
**ACTION:** Mr. Garrigan will get Planner Zubko a copy of their demolition ordinance for her to present to the next PBZ Committee to get their thoughts and opinions. Whitney French made a motion to approve the plan and take it to the PBZ Committee meeting and full County Board, Jeff Wehrli seconded the motion. All were in favor and the plan is approved. The Committee went over their goals for 2014 and changed some to complete and refreshed what still needs to get done and what’s on a as needed basis. Ms. French had some discussions on the intergovernmental agreement and where it was left off. **ACTION:** We will bring it back next month to take a look at.  
**ACTION:** Ms. French will bring the letter she has drafted of the benefits of an intergovernmental agreement.

3. Discussion on grants for courthouse windows - The Facility Committee met and went over our recommendations and would like our help on finding some grants for the courthouse windows. Our first course of action is to help get bids for restoration and ask about double pane windows. **ACTION:** Planner Zubko will ask Mr. Smiley if he’s made some contacts with the landmarks list. We will want to talk to the Landmarks IL (Lisa DiChiera) and the State Historic Preservation Officer (SHPO) on getting grants. We need to look for on the grant side is whether or not it is designated historic or national register qualified. Mr. French thinks it will qualify which will help as well. **ACTION:** Ms. French & Kristine Heiman will email Lisa DiChiera on information to the grant. Ms. Heiman printed out two grants from Landmarks IL for windows and stated one is due in November, the grants were the Donnelley and Heritage grant. Or Driehaus grants we can look up as well. **ACTION:** Planner Zubko will email Mr. Smiley with the update and cc Mr. French.

4. Discuss and decide what is next for the reconnaissance survey- update on where we are at with regards to how many are complete, how many need to get done, etc.- Planner Zubko stated in the packet is the updated chart as of last week, she’s worked on a lot on the website in the last week. We actually only have 915 sites that we do not have pictures for and it may be less as she’s going through what is needed and comparing it to what Ms. Todd has taken pictures of. We have tons of pictures to go through.

5. Discussion on public outreach event- This was not discussed tonight so this action will remain.  
**ACTION:** Michael Garrigan is going to talk to Doug Farr.

6. Review Reconnaissance Survey Pictures- These will be looked at if we have time at the end of the meetings.

3931 Route 126- Potentially Significant (not house)  
11900 Brisbin Road- Non-Significant  
13 Cannonball- Potentially Significant  
20 Cannonball- Significant  
2013 Beecher Road- Potentially Significant  
25 Cannonball- Non-significant  
3400 Minkler Road- Not Significant- site may be  
3710 Cannonball- Significant (might be in Yorkville)  
3825 Minkler Road- Non-significant  
4320 Minkler Road- Potentially Significant
45 Cannonball- NEED MORE PICS
4532 Minkler Road= Demolished?
4744 Minkler- Demolished?
5042 Minkler Road- Potentially Significant
5724 Minkler Road- NEED MORE PICS
5920 Minkler Road- Potentially Significant
6920 Galena Road- Potentially Significant
7542 Route 34- Significant
7977 Galena Road- Potentially Significant
8625 Galena Road- Significant (will most likely be demolished)
8822 Route 30- Contributing
9025 Kennedy Road- Significant
9124 Route 30- Potentially Significant
11254 Faxon Road- Potentially Significant
10417 Corneils- Significant

7. **ACTION:** On next month’s agenda put the landmark nomination recommendations.

**PUBLIC COMMENT**
There was no public comment at this time.

**ADJOURNMENT**- Next meeting will be November 19, 2014 – Jeff Wehrli made a motion to adjourn, seconded by Ken Boyer, all agreed. Vice Chairman French adjourned the meeting at 8:40 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Planning & Zoning Manager