I. Call to Order

Finance Committee Chair Cullick called the meeting to order at 6:47 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Gryder, Koukol, Wehrli, and Cullick all were present.

III. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Wehrli. Aye, all. Opposed, none.

IV. Citizens to be Heard

No public comments were offered.

V. Motion to Forward Claims for Commission Approval for an Amount Not-to-Exceed $12,185.85.

Commissioner Gryder made a motion to forward claims to Commission for approval in the amount of $12,185.85. Seconded by Commissioner Wehrli.

The Finance Committee discussed the claims listings.

Commissioner Gryder inquired into claim #89 to John Deere Financial for the tractor antenna. Director Guritz stated that a new antenna was purchased and installed by staff to replace the broken radio antenna damaged during operation of the vehicle.

Commissioner Wehrli inquired into claim #96 for Grainco F.S. for trail maintenance. The claim represented concentrated herbicide required to maintain weed control on trails.

Commissioner Davidson inquired into claim #87 for the payment of AT&T billings on a District procurement card. Director Guritz stated that he was working to transfer all utility billings onto his credit card in order to insure that bills are paid on time. This also generates a revenue stream for the County, and was discussed with the Treasurer’s Office. Placement of various utility billings on a single card also reduces the staff time needed to file the claim, and reduces the number of checks going out which also improves overall efficiency for processing payments.
Commissioner Koukol inquired into claim #118 for Clean-Tech of IL, Inc. The $440.00 claim presented was for cleaning service at Ellis on July 14, 17, 24 and 31.

Commissioner Gryder inquired claim #101 for the refund of the Natural Beginnings program tuition. Director Guritz stated that the refund was granted under the current policy at the time the refund request was presented, which led to changes in the refund policy.

Commissioner Cullick called the question. All, aye. Opposed, none. Motion passed unanimously.

VI. **Motion to Forward a Proposal from Sal “Red Hawk” Camacho for Payment of Instructor’s Fees of $250 Per Day for Commission Approval**

Commissioner Wehrli made a motion to forward a proposal from Sal “Red Hawk” Camacho for payment of instructor’s fees of $250 per day for Commission approval. Seconded by Commissioner Gryder.

Director Guritz reported that instructor fees for Sal Camacho will exceed the Director’s threshold for allowable purchases, which is why the cost is being presented for preapproval.

The Finance Committee discussed the nature of the Native Americans program offered by the District. Committee consensus was reached through discussion that the programs are significantly enhanced by Sal Camacho’s presentations, which drives program participation. Offsetting this cost through fees and charges should be examined within the upcoming fiscal year budget, noting that the Native American program fees have been for the fall season, with the increase working to offset the direct costs for the program. Further, efforts should be taken to examine and maximize program participation on the program dates where Sal Camacho is providing instruction as part of the program.

Commissioner Cullick called the question.

Roll call: Commissioners Davidson, Gryder, Koukol, Wehrli, and Cullick, aye. Opposed, none.

VII. **Disposal and/or Scrapping of Ellis Equipment**

The Finance Committee discussed the process for eliminating District equipment held in inventory. Equipment presented and recommended for disposal included a hay elevator and trailer frame stored at the Ellis House and Equestrian Center.

The Finance Committee discussed the potential residual value of the equipment.
The Finance Committee instructed Director Guritz to consult with the State’s Attorney’s Office for determining proper approaches for auctioning surplus equipment, and move forward based on the guidance received.

VIII. FY 15-16 Budget Updates

Director Guritz reported that work on development of the FY 15-16 budget is progressing, with efforts underway to examine costs and revenues associated with the District’s public programming cost centers for Environmental Education and Ellis House and Equestrian Center.

Director Guritz reported that each of the two public program areas within each of the cost centers operate at a ($13,000) deficit, with the goal of closing this gap in the upcoming year.

IX. Executive Session

None.

X. Other Items of Business

None.

XI. Citizens to be Heard

None.

XII. Adjournment

Commissioner Koukol made a motion to adjourn. Seconded by Commissioner Gryder. All, aye. Meeting adjourned at 7:12 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District