Call to Order
The Budget and Finance Committee was called to order by Chair John Purcell at 5:34 p.m.

Committee Members Present: John Purcell, Bob Davidson, Elizabeth Flowers, Matthew Prochaska, Scott Gryder (arrived 5:40 pm)

Staff Present: Jeff Wilkins, Latreese Caldwell, Undersheriff Harold Martin, RaeAnn VanGundy, Julie Hanna

Claims Review and Approval
The Committee reviewed the County claims report. A motion was made by Member Davidson to forward approval of claims in amount not to exceed $870,284.81 and approval of Grand Juror claims in amount not to exceed $800.00, second to the motion by Member Prochaska. **With all members in agreement, the motion carried 5-0.**

Items of Business

**Grievance Arbitration Invoice**

Mr. Wilkins explained the Sheriff’s Office forwarded an invoice from Planet Depos for a recent arbitration hearing and transcripts in the amount of $1,643.33. In previous years, the Administration budget included dollars in a line item to pay arbitration expenses as needed. However, during the budget process a few years ago, the line item was reduced to zero. Mr. Wilkins requested approval of payment for the grievance arbitration invoice to Planet Depos in amount of $1,643.33 from line item 01-02-030-6320 (Administrative Services – Labor Negotiations). He also requested Approval of a budget transfer of $1,643.33 from General Fund line item 01-02-037-6999 (contingency) to General Fund line item 01-02-030-6320 (Administrative Services – Labor Negotiations) to cover the expense. The auditors have suggested such a budget transfer process whenever, the Board approves budget transfers between line items within the same fund.

**FY2016 Budget**

Mr. Wilkins presented and answered questions regarding the budgets for Administrative Services, Economic Development and Planning, Building and Zoning.

The committee reviewed the FY 2016 budget proposals, capital requests, levies, year-end projections, fund balances and fund balance policy.

Committee consensus was to schedule a special committee meeting on September 29 at 5:30 pm
Public Comment – None

Questions from the Media – None

Items for Committee of the Whole – None

Executive Session – None

Action Items for County Board

- Approval of claims in amount not to exceed $870,284.81
- Approval of Grand Juror claims in amount not to exceed $800.00
- Approve payment of grievance arbitration invoice to Planet Depos in amount of $1,643.33 from line item 01-02-030-6320 (Administrative Services – Labor Negotiations)
- Approve budget transfer of $1,643.33 from General Fund line item 01-02-037-6999 (contingency) to General Fund line item 01-02-030-6320 (Administrative Services – Labor Negotiations)

Adjournment – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. The meeting adjourned at 6:44 p.m.

Respectfully submitted,

Jeff Wilkins
County Administrator