Call to Order
The Budget and Finance Committee met and was called to order at 2:35 p.m. by Vice Chair Judy Gilmour

Committee members present: Amy Cesich, Lynn Cullick, Judy Gilmour, John Purcell (2:50 p.m.)

Committee Members Absent: Elizabeth Flowers

Others Present: Latreese Caldwell, Jill Ferko, Debbie Gillette, Bob Jones, Janet Kaiser, Scott Koster, Stan Laken, Andy Nicoletti, Richard Randall, Jeff Wilkins

Claims Review and Approval
The Committee reviewed the claims report. A motion was made by Lynn Cullick, second to the motion by Amy Cesich to forward the claims in the amount of $905,447.62 to the County Board. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments

Jill Ferko, County Treasurer – Ms. Ferko reported that they in the process of reviewing different options with the County credit card, both in accepting credit card payments and something new for departments using department credit cards due to late payments and finance charges. This would allow for a longer grace period for payment, centralized billing through the Treasurer’s office, possible vendor payment using the credit card and a revenue sharing plan.

Ms. Ferko also reported they are currently processing over 100 sale in errors from the County Tax Sales in her office. She said it shouldn’t have a huge impact on the County as far as property taxes, but applies more to municipalities because of SSA. She said there is a Sale in Error fund in which they typically transfer funds over $100,000 out of at the end of the year, she doesn’t think there will be any money in that fund to transfer over this year.

Debbie Gillette, County Clerk/Recorder – Ms. Gillette reminded the committee that there are two elections next year that will cause an increase in her budget.

Stan Laken, Technology – None
Andy Nicoletti, Assessment Office – Mr. Nicoletti reported we are currently at $15, 615,623 of new construction, which is approximately $260,000 more than projected. This number includes five townships of Oswego, Bristol, Na Au Say, Little Rock and Big Grove.

Sheriff Richard Randall and Chief Deputy Scott Koster, Sheriff’s Office – None

Rick Spiegelhalter, Facilities Management – None

Jeff Wilkins, Administrative Services – Mr. Wilkins provided history on the Budget hearing scheduling, the number of offices/departments presenting, and the amount of time needed to accommodate each presentation.

Discussion on hearing dates. The committee determined budget hearing dates on August 5th from 1-3:30p.m.; August 6th from 1-4 p.m.; August 16th and 23rd from 2:00-4:00p.m.; and August 26 from 1-3:30 p.m. if needed.

Items from Other Committees

- Judicial Legislative Committee: Determine funding source for Courthouse Locker Room Build-out: Mr. Wilkins said the project estimate is $24,100. The committee discussed which fund to use. Lynn Cullick made a motion to use the Courthouse Expansion Fund 97 to pay for this project, amount not to exceed $24,100, second made by Amy Cesich. With all in agreement, the motion carried.

- Facilities Management Committee: Task Order #2013-003 between Kluber Architects & Engineers and the County of Kendall, Illinois for professional services to be rendered at 111 W. Fox Street, Yorkville, in an amount not to exceed $800,000 from the Capital Improvement Fund 4.

Lynn Cullick provided information about this task order, the projected budget, the addition of a generator to the project, and recommendations from the Facilities Committee after a presentation from Kluber Architects & Engineers at their July 2013 meeting. Mike Kluber proved history, details and information on grant dollars that might be available for this project, and said his office will assist the County in searching for grants. Mr. Kluber said the project goal is to deliver plans by early September, with the projected deadline of Spring 2014. Lynn Cullick made a motion to forward this item to the County Board for approval, second by Amy Cesich. With all in agreement, the motion carried.

Other Items of Business

Old Business – None
**Action Items for County Board**

- Approval of claims in the amount of $905,447.62
- Approval to use the Courthouse Expansion Fund 97 to pay for the Courthouse Locker Room Build-out amount not to exceed $24,100
- Approval of Task Order #2013-003 between Kluber Architects & Engineers and the County of Kendall, Illinois for professional services to be rendered at 111 W. Fox Street, Yorkville, in an amount not to exceed $800,000 from Capital Improvement Fund 4

**Executive Session** – None Needed

**Public Comment** – None

**Adjournment** – Lynn Cullick made a motion to adjourn, second by Amy Cesich. With all members voting aye, the meeting adjourned at 3:47p.m.

The next Finance Committee meeting will be held at 9:30 a.m. on Thursday, July 25th.

Respectfully submitted,

Valarie A. McClain  
Administrative Assistant  
Administrative Services