Call to Order
The Budget and Finance Committee met and was called to order at 10:08 a.m. by Chair John Purcell.

Committee members present: Amy Cesich, Lynn Cullick, Judy Gilmour, and John Purcell

Committee members absent: Elizabeth Flowers

Others Present: Latreese Caldwell, Jill Ferko, Julie Hanna, Bob Jones, Stan Laken, Chief Deputy Scott Koster, Andy Nicoletti, Jim Smiley, Tom Thomas, Jeff Wilkins, Angela Zubko

Claims Review and Approval
The Committee reviewed the County claims report. A motion was made by Member Gilmour to forward the claims in the amount not to exceed $724,997.29 to the County Board for approval, second to the motion by Member Cullick. With all in agreement, the motion carried.

Department Head and Elected Official Comments
Jill Ferko, Treasurer – Jill Ferko updated the committee by saying tax bills should be mailed out by Friday, May 2, 2014.

Chief Deputy Scott Koster, Sheriff’s Office – No report

Stan Laken, Technology Director – No report

Andy Nicoletti, Assessment Office – No report

Jim Smiley, Facilities Management – No report

Tom Thomas, Department of Health and Human Services – No report

Items of Business

- Authorize purchase of Questica budget software, implementation, training and support in amount not to exceed $34,995 – Latreese Caldwell provided background information on the search for software for the accounts payable, payroll, treasurer, financial and budget needs of the County, that would allow the various offices to work together in sharing and updating data. Ms. Caldwell explained some of the benefits of the Questica system, and the process of creating spreadsheets, and financial and budget data entry with the system. Discussion on the $4000 annual maintenance fee, and additional license cost if needed for additional users. There was consensus by the committee to proceed with the purchase.
- **Veterans Assistance Commission Replacement for VSO Position in 2014** – Ed Dixon briefly explained the request to hire a new Veteran Service Officer. Steve Barrett, Assistant Superintendent will assume the position of Superintendent, when Ed Dixon retires in 2014. The County would be responsible for the IMRF portion of the new hire.

- **CASA Funding Discussion** – Andrew Smith, Nathan Ewing and Chris Goehrlich Weber provided additional information on potential monies that might be collected if the County Board approved the County Fee Bill. Discussion on options of how to assist CASA with their current financial crisis. There was consensus by the committee to recommend using contingency funds to assist CASA with their current financial crisis.

- **Discussion and recommendations for resolutions establishing salaries for County Clerk/Recorder, County Sheriff and County Treasurer/Collector effective December 1, 2014 to November 30, 2018** – Jeff Wilkins reviewed the data and the annual increase salary options for the County Clerk/Recorder, Sheriff and Treasurer/Collector positions.

  Lynn Cullick made a motion to forward the resolutions establishing salaries for County Clerk/Recorder, County Sheriff and County Treasurer/Collector to the County Board for approval, second by Amy Cesich. **With all in agreement, the motion carried.**

- **Review Request for Proposal draft for Professional Audit Service** – The committee discussed the RFP process, and it was determined that Jeff Wilkins will work with Jill Ferko on this item and report at the next meeting.

**Old Business** – None

**Items for Committee of the Whole**

**Action Items for County Board**

- Recommend approval of claims in an amount not to exceed $725,783.62 (actual amount)

- Authorize purchase of Questica budget software, implementation, training and support in amount not to exceed $34,995 **(for May 20, 2014 Board meeting)**

- Approve $20,000 from General Fund line item 0102-037-6999 to CASA Kendall County for Child Advocacy Services

- Approve resolutions establishing the salary for the Kendall County Clerk/Recorder, Sheriff, and Treasurer/Collector effective December 1, 2014 to November 30, 2018

**Public Comment** – None
Questions from the Media – None

Executive Session – None

Adjournment – Member Cullick made a motion to adjourn the Budget and Finance Committee meeting, second by Member Gilmour. With all members voting aye, the meeting adjourned at 11:59 a.m.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Secretary