I. Call to Order
Finance Committee Chair Cullick called the meeting to order at 7:24 pm in the Kendall County Board Room.

II. Pledge of Allegiance

III. Invocation

IV. Roll Call
Commissioners Cullick, Davidson, and Wehrli were present.

V. Approval of Agenda
Commissioner Wehrli made a motion to approve the agenda as presented. Seconded by Commissioner Davidson. Aye, all. Opposed, none.

VI. Citizens to be Heard
No public comments offered.

VII. Approval of a Motion to Forward Claims for Approval in an Amount Not-to-Exceed $1,152,610.89.
Commissioner Wehrli made a motion to forward claims in the amount of $1,152,610.89 for Commission approval. Seconded by Commissioner Davidson.

The Finance Committee discussed the debt service payments. Director Guritz stated he would bring back a debt service payment schedule for the remaining bond series.

Commissioner Cullick called the question on the motion. Aye, all. Opposed, none. Motion passed unanimously.

VIII. Environmental Education and Ellis Equestrian Program Staffing
Director Guritz presented a breakdown of staffing cost for the part-time Ellis seasonal position that will run through the end of November. Based on the analysis, hiring of two positions at less than 20 hours per week results in an overall cost reduction over a single
position at 37.5 hours because both positions would fall under 600 hours, below the threshold for enrollment in IMRF.

Director Guritz stated that an analysis is underway to look at the past two years of program history to determine peak hours of program operations week-to-week and over the course of the year in order to help inform the equestrian center staffing plan.

The Finance Committee discussed the potential for housing of equestrian center program staff to help reduce overall salary expenses.

Based on Finance Committee direction, staff will make efforts to hire two equestrian center staff members to support programming through the end of November.

The Finance Committee reviewed a preliminary budget spreadsheet for environmental education for FY 15-16. Director Guritz stated that based on the spreadsheet analysis, the District can support the current school, summer camp and public program offerings with two part-time program coordinators each working approximately 1,400 hours, with support of part-time naturalists and summer camp counselors as outlined.

IX.  Henneberry Forest Preserve Site Development Costs

Director Guritz reported that site development costs will be updated based on direction received from the Committee of the Whole for review.

X.  Matthewson Right of Way Company Proposal Review

The Finance Committee reviewed a proposal from Matthewson Right of Way Company to provide consultation services to determine ownership and title issues related to Millbrook Bridge, and cost estimates for completing work necessary to establish ownership of the bridge and approaches. Director Guritz stated that in review of the timeline of the District’s intergovernmental agreement with Fox Township, and the Village of Millbrook’s incorporation, the District’s agreement preceded Millbrook’s incorporation. Therefore, the intergovernmental agreement is valid, and includes ownership of Millbrook Bridge and responsibility for the maintenance and operation of the right-of-way areas as described in the agreement.

Director Guritz stated that an alternate proposal may be needed to determine the extent of property rights and ownership of the Dobson Lane right-of-way in order to determine whether Millbrook can grant an easement to the District to install a trail connection to Millbrook North Forest Preserve.
XI. Executive Session

Commissioner Davidson made a motion to enter into executive session under 2(c)21 of the Open Meetings Act for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Wehrli.

Roll call: Commissioners Wehrli, Davidson, and Cullick, aye. Opposed, none. Executive session called to order at 7:52 pm.

Commissioner Davidson made a motion to reconvene the regular meeting. Seconded by Commissioner Wehrli. The regular meeting was reconvened at 7:55 pm.

XII. Approval of a Motion to Forward Finance Committee Executive Session Minutes for Commission Approval for the following Meeting Dates:

9/11/14; 1/15/15; 2/26/15; 5/28/15

Commissioner Wehrli made a motion to forward Finance Committee executive session minutes for Commission approval as presented. Seconded by Commissioner Davidson. All, aye. Opposed, none.

XIII. Other Items of Business

The Finance Committee discussed selection of an alternate meeting date for the first Finance Committee meetings of each month.

XIV. Citizens to be Heard

None.

XV. Adjournment

Commissioner Davidson made a motion to adjourn. Seconded by Commissioner Wehrli. All, aye. Meeting adjourned at 8:02 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District