1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Citizens to Be Heard
8. New Business
9. Old Business
10. Standing Committee Reports
    A. Public Safety
    B. Facilities Management
        1. Rider R1 Public Safety Center low voltage wiring project
    C. Economic Development
    D. Finance Committee
        1. Approval of Claims
    C. Judicial/Legislative
    D. Animal Control
    F. Standing Committee Minutes Approval
11. Special Committee Reports
12. Chairman’s Report
    A. Appointments — fill vacancy County Board, Suzanne Petrella term expires 11/30/2012
13. Executive Session
14. Other Business
15. Citizens to be Heard
16. Questions from the Press
17. Adjournment
# Kendall County Calendar

## 2nd Draft February

Access agendas at: www.co.kendall.il.us

### February 2012

<table>
<thead>
<tr>
<th>Sunday</th>
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<td>4:00pm 4:30pm Kendall County Tax Board Meeting (Health Department- 2nd fl)</td>
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<td>2:00pm KenCom Operations Board (PSC)</td>
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<td>4:00pm Highway Cmt (Highway cnf room)</td>
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<td>9:00am Forest Preserve Board (Boar</td>
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<td>7:00pm Board of Health</td>
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<td>1:00pm Stormwater Technical Cmt (Board room)</td>
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<td></td>
<td>5:30pm Forest Preserve- fin &amp; ops</td>
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**Month:** February 2012

**Days:** Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday

**Events:**
- View Posted Agenda
- 4:00pm 4:30pm Kendall County Tax Board Meeting (Health Department- 2nd fl)
- 6:00pm County Board (Board room)
- 6:00pm Forest Preserve (Board Room)
- 2:00pm KenCom Operations Board (PSC)
- 5:30pm Forest Preserve Cmt (Board)
- 9:00am Admin-Revenue GIS (Tax B)
- 4:00pm Highway Cmt (Highway cnf room)
- 6:30pm Planning, Build
- 9:00am County Board (Board room)
- 9:00am Forest Preserve Board (Boar
- 7:00pm Board of Health
- 10:00am Public Safety Cmt (PSC cnf room)
- 7:00pm ZBA Meeting (County Board Room)
- 1:00pm Stormwater Technical Cmt (Board room)
- 5:30pm Forest Preserve- fin & ops

**Dates:**
- Jan 29 - Feb 4
- Feb 5 - 11
- Feb 12 - 18
- Feb 19 - 25
- Feb 26 - Mar 3

**Contact:**
- www.co.kendall.il.us

**Notes:**
- Vouchers Due
- County Holiday
Minutes of the Kendall County Public Safety Committee Meeting  
Held Monday, January 23, 2012  
1000 hours

Present were Vice Chairman John Shaw, Nancy Martin, Jesse Hafenrichter and Dan Kokoul. Also present were Chief Deputy Scott Koster, KenCom Director Dave Farris, Coroner Ken Toftoy and Jim Smiley. Member of the Public was Robert Welch.

Shaw called for the KenCom Report. Farris stated that construction is coming along very well for the new dispatch center in the Public Safety Center basement and the wireless calls were 77%. He added that the Mobile CAD system is going very well and has been installed on a few laptops and is functional. He stated that they share information back and forth regarding mapping with the County GIS department also. He continued that Lynette continues to work on the Fire CAD reprogramming and Jeannette continues to work on CAD mapping issues. He added that the front entrance (new KenCom entrance) is almost complete. He continued that the foundations for the new PSC tower completed.

Hafenrichter commented that the front lobby looks dirty and the carpet and tile might need to be updated after all of the construction is finished. Smiley said that he would look into the costs and Hafenrichter stated that maybe there was a little left in the Jail Expansion building fund that could possibly take care of this.

Toftoy presented the Coroner’s Report. There were 25 deaths in the month of December with all natural except for two heroin overdoses and the one that is pending will probably be a heroin overdose as well. Toftoy stated that they have already done 5 autopsies this year and they are $1,000.00 each. He continued that they only have $20,000.00 budgeted for autopsies and if it keeps up at this rate, they may be over budget in this line item.

Koster presented the EMA report since Director Gillespie was at training reference the G8/Nato Summit at their Quarterly meeting. Koster added that they are in communication with Chicago Police Department reference the Summit and that they have one detective assigned to the communication with Chicago Police Department. Koster said that there was a December 6 Siren Test and they continue STARCOM testing and WSPY EAS testing the first Tuesday morning of the month.

Shaw called for the Corrections Report. Koster stated that the reports were attached, of which the following statistics were included for the month of December: 263 new intake bookings on a total of 353 charges. They released 272 inmates on 357 charges and 117 inmates were held over from the month before. The average daily population was 111, they served 9,788 meals with an average of $1.26 per meal and logged 5,037 miles during the month and transported 180 inmates, 15 of which were Juveniles. The medical staff saw 174 inmates and he continued that they housed 45 inmates from other counties and billed out $55,860.00 for 931 days of confinement. Koster added that there were 28 video bond call days with 94 inmates.

Koster stated that normally he does not comment on any medical issues with inmates. However, one of the inmates who is currently in custody has medical issues and has been found unfit to stand trial. He is currently in Kendall County’s custody until the Illinois Department of Health authorizes his placement in a secure medical facility.
The Corrections staff is seeking quotations from our medical providers to increase the nursing hours at our facility in the event that the Illinois Department of Health is unable to timely place the inmate in a secure medical facility.

Shaw called for the Operations Division Report. Koster stated that the reports were attached, of which the following statistics were included for the month of December: The Sheriff’s Office had 691 calls for service, 1,503 officers initiated for activity, 438 police reports, 17 felonies, 93 misdemeanors, and 68 warrants for a total of 178 total arrests. Randall continued that there were 494 traffic contacts, 358 traffic citations, 8 DUI arrests, and one zero tolerance, 57 property damage, 8 personal injuries, and no fatal accidents. The Operations Division drove 54,169 miles in the month of December. Koster stated that accidents are up and will probably continue.

Shaw called for the Support Services Report. Koster stated that the reports were Civil Process brought in $85,260.10 in fees compared to $38,401.95 last year. He said that this is due to the moratorium being lifted on the foreclosures. He stated that Deputy Matt Hogan was going to Patrol after a long time in investigations. He added that Tom Hagerty was going into the Investigations unit and John Anthony was going into the COPS unit. He also added that our new Patrol Deputy was sworn in during December. He stated that there were no new Workman’s Comp claims, no squad damage and no terminations in the month of December, 2011.

Koster added that the staff of the KCSO helped with the video taping of the sexual harassment training.

Koster added that Deputy Commander Jahp continues to help with the implementation of the Mobil CAD.

There were no public comments.

Martin made a motion to go into Executive Session; seconded by Hafenrichter. All ayes approved the motion. The meeting was suspended at 1030 hours.

The regular meeting resumed at 1034 hours and Martin made a motion to adjourn the meeting, seconded by Hafenrichter. All ayes approved the motion and the meeting was adjourned at 1034 hours.

The next Public Safety Committee meeting will be February 27, 2012 at 1000 hours.

Respectfully Submitted,

Kate Rasmussen
Recording Secretary
RIDER R1
Kendall County
Kendall County Public Building Commission

The terms of this Rider R1 are hereby agreed to by the parties and incorporated into and made a part of the referenced Contract Agreement as if fully set forth therein. In case of conflict with other portions of the Contract Agreement, this Rider shall take precedence as if fully set forth in the Contract Agreement.

Refer to Contract Agreement:

Attachment H, #8: Add to the end “Notwithstanding anything to the contrary contained herein, indemnification shall be limited to the extent of Vendor’s negligence”.

General Terms & Conditions, #2: Add to the end “Notwithstanding anything to the contrary contained herein, indemnification shall be limited to the extent of Vendor’s negligence”.

OTHERS
All Gibson Electric employees working on site must conform to Gibson Electric Co., Inc.’s Employee Drug Policy of May 24, 2000.

Chairman Kendall County Board

By:

Date

Chairman Public Building Commission

By:

Date

Gibson Electric Co., Inc.

By: [Signature]

Bob Springborn, Vice President

Date: 1/23/12
Call to Order
The Economic Development Committee met at 8:35am and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, Bob Davidson, Jessie Hafenrichter, and John Shaw
Staff Present: Associate Planner John Sterrett
Others Present: Rob McCann of the Illinois Manufacturing Extension Center

New Business
Illinois Manufacturing Extension Center
Rob McCann from the Illinois Manufacturing Extension Center (IMEC), out of DeKalb, appeared before the Committee and explained that every state has a Manufacturing Extension Partnership (MEP) through the federal government, such as IMEC. Mr. McCann is employed by Northern Illinois University and the purpose of IMEC is to assist manufacturing businesses. Mr. McCann works closely with DCEO and the DeKalb County Economic Development Corporation. Part of this partnership involved a business retention program. Mr. McCann has also worked with the EDCs of Yorkville and Montgomery on business retention within the County. The main objective is to keep manufacturing within Illinois. Caterpillar, Inc. is on the board of IMEC. IMEC has also assisted banks with struggling manufacturers making to make payments to lenders. MEP has a program known as MSSC (Manufacturing Skills Standard Certificate) for assistance in workforce development. Mr. McCann stressed to the Committee that IMEC is always a resource for manufacturing businesses and is looking forward to working further with the County on retention and attraction of industries.

My County TV – CGI
Mr. Sterrett presented ‘My County TV’ which is a product from CGI Communications, Inc. and is programmed through the National Association of Counties (NACo). The product features several short videos, ranging approximately one minute in length each, and highlights some key attributes of a county including healthcare, education, real estate, business, recreation, etc. The program has an initial timeframe of three years at zero cost to the County. Once the three year agreement is expired, the County can continue the service or may terminate it. CGI will own all rights to the video and the links for videos will be posted on the County’s website. The Committee was in favor of signing onto this program. Bob Davidson made a motion, seconded by John Shaw, to forward onto the County Board. With a voice vote of all ayes, the motion carried.

Old Business
Job/Career Fair
Mr. Koukol and Mr. Sterrett updated the Committee on the job fair that is taking place between Waubonsee Community College, the local EDCs, and the Health Department. The event will take place on Friday, June 1st at the Plano Campus of Waubonsee Community College and will be named the “Kendall County Job Resource Fair”. Mr. Sterrett explained that each community will target ten companies within their jurisdiction to participate in the fair. The County will then focus on ten large companies that are part of every community. Mr. Koukol noted that the event will not only feature companies looking for employees but other resources will participate such as resume building, job interview skills, and health and human services.
The next meeting to discuss the event will take place in February.

*Update of Loans*
Mr. Koukol and Mr. Sterrett briefly went over the status of the existing loans for the County.

*Other Business*
None

*Public Comment*
None

*Adjournment*
With no further business to discuss, John Shaw moved to adjourn. The motion was seconded by Bob Davidson. There being no objection, the Economic Development Committee, at 9:40am, adjourned.

Respectfully Submitted,
*John H. Sterrett*
Recording Secretary
Kendall County
Budget and Finance Committee Meeting
January 25, 2012 at 9:00 AM
MINUTES


2. **Claims Review and Approval** – Ms. Hafenrichter made a motion to forward the bills in the amount of $703,429.74 to the County Board. Ms. Martin made a 2nd motion. All members voted aye. The motion passed.

3. **Items from Other Committees** – None.

4. **Other Items of Business** –

   Funding for LED Project Completion – Jim Smiley, Director of Facilities Management presented an LED Grants & Payouts Sheet detailing $27,689 remaining in the EECBG grant. Smiley also presented two LED Grant Projects Sheets with one sheet listing the original scope of work resulting in a ($5,879) deficit. The second sheet listed the new scope of work resulting in a ($4,380) deficit. Deficit to be funded from Capital Improvement Fund.

   **2011 Annual Financial Report Finding #5** – Thomas Thomas, Fiscal Director of HHS responded to Mack & Associates’ Kendall County Annual Financial Report for the Year Ended November 30, 2011 Finding #5. Health Department - Clients were charged the incorrect amount for vaccines administered from the Health Department. HHS Response: Mack & Associated performed 40 tests and found 6 errors. Those 6 findings totaled $60. Two (2) of those errors were where a new employee charged the wrong rate. Four (4) of those errors were waived fees or reduced fees which are a policy procedure.

   **Public Safety Center Basement Build Out** – Jim Smiley, Director of Facilities Management presented PSC Basement Build Out Costs dated 1/25/2012. The Initial Contract amount for Lite Construction is $1,063,100. $500,152.50 has been paid to date. A change order in the amount of $1,050 will be charged to the Contingency amount of $45,500. The $1,050 does not increase the Lite Construction contract.

   **Scott Koster, Chief Deputy** – Chief Deputy Koster informed the Committee that overtime hours for Court Security staff may be needed over the weekend at the courthouse for a trial. Also, additional cost may be incurred for an inmate who might need 24/7 medical care if he cannot be transferred out. At this time, the inmate is expected to be moved by the State to a secure medical facility by the end of the week.

   **Todd Milliron, Kendall County Citizen** – Mr. Milliron stated that 27 checks have been written on the Commissary Account and the $100,483 is not in the County Budget. Range Fees and Decommissioning Range Fees are co-mingled in the Commissary Account. Mr. Milliron asked for an audit of the Commissary Account which is also Finding #12 in the 2011 Audit.

5. **Actions Items for County Board**
   ▪ Claims for the County Board in the amount of $703,429.74

6. **Executive Session** – None.
7. **Adjournment** – Ms. Martin made a motion to adjourn at 9:35. All members voted aye.

Latreese Caldwell, Recorder
Kendall County
Judicial Legislative Committee

Meeting Minutes
January 25, 2011
New Courthouse – Jury Assembly Room

Call to Order
The Judicial Legislative Committee met at 3:00pm and was called to order by Dan Koukol, Chairman of the Judicial/Legislative Committee.

Roll Call
Present: Dan Koukol, Bob Davidson, Jessie Hafenrichter, Suzanne Petrella, John Shaw, Nancy Martin
Also Present: Becky Morganegg, Vicki Chuffo, Tina Varney, Commander Robert Wollwert, Nikki Kollins, Jim Smiley, and John Sterrett

Old Business
None

New Business
None

Status Reports

Probation – Tina Varney stated Probation has hired Ben Rogers as a supervisor. She presented a report from FY2011 and highlighted that casework numbers are down and diversion numbers are up. Felonies, misdemeanors, DUIs, and Traffic are also down. This report will be presented at the next County Board meeting.

Circuit Clerk – Beck Morganegg presented a five year report for annual case filings in Kendall County. This report will go to the County Board sometime in February. Many filings have gone down in the past year. Fines for traffic tickets have gone up considerably. Mr. Koukol will present Ms. Morganegg’s report at the next County Board meeting.

Public Defender – Vicki Chuffo presented the year end numbers for 2011. The amount of public defender cases have been the highest since 2008. The workload has dramatically increased with the Public Defender. This report will be presented at the next County Board meeting.

State’s Attorney – Eric Weis was absent due to a trial.

Courthouse – Tim McCann was absent due to a trial but he provided a memo to the Committee regarding the sidewalk situation on John Street. Mr. Smiley commented on this issue and gave the history of the original plan to construct a sidewalk. Commander Wollwert stated that Sheriff Randall wanted to stress to the Committee that he is opposed to having a sidewalk along Route 34 because of his concern for public safety.

Mr. Koukol stated that this issue will be brought up at the Facilities Management Committee meeting and Jim Smiley will place it on the agenda.

Sheriff’s Office – No report

Court Security – Deputy Commander Leinen was absent due to a trial.
Facilities Management – Mr. Smiley reported that the courtroom had the lighting brightened up by Facilities Management. Several bulbs have been replaced in various rooms for consistency. The issue of the odor in certain offices is being addressed and is on-going. One of the “no Smoking” signs was broken off by someone at the front of the Courthouse.

Actions Items

Public Comments
None

Executive Session
None

Adjournment
Suzanne Petrella moved to adjourn. The motion was seconded by Jessie Hafenrichter. There being no objection, the Judicial Legislative Committee, at 3:26 pm, adjourned.

Respectfully Submitted,
John H. Sterrett
Recording Secretary
Animal Control Committee Minutes for January 13, 2012
Respectfully submitted by Anna Payton

The meeting was called to order at 9:03 am.

Committee members present: Anne Vickery, Nancy Martin, Jessie Hafenrichter, Suzanne Petrella

Absent: John Purcell

Others present: Dr. Gary Schlapp, Jeff Wilkins, Laura Pawson, Anna Payton

Committee approved minutes from the December 16 meeting.

Laura presented the census log to the committee for December. Animal Control handled 28 dogs in December with a current count of 10. Animal Control handled 12 cats in December with a current count of 8 cats. Suzanne asked whether or having a time limit is helpful to getting the animals pulled by rescues. Anna stated that it is hard to judge whether it aids in getting animals pulled by organizations but she said the negative PR from having a time limit definitely outweighs any benefit it may provide. Anne asked about the 3 animals that were euthanized. Laura stated the one came in as a stray and was not reclaimed by its owner. Since the dog had a bite history it could not be adopted out. The other dogs were stray and in bad condition. Vets determined the dogs had ingested poison so they were euthanized to alleviate their suffering.

Laura then presented the County bite report to the committee for December. There were a total of 14 bites reported with 12 dogs and 2 cat bites. Laura mentioned that only one bite was a pit bull mix. Four of the fourteen bites were cases where the owner or family member was bitten. Suzanne asked why would an owner report a bite where either they or a family member is the victim. Laura explained that medical care providers are required by law submit a bite report to the appropriate Animal Control any time a patient is examined due to an animal bite.

Anna presented the operations report to the committee and stated everything is going well. A new part time employee has been hired, Cassandra Gilbert and she is fitting in nicely. Anna stated that her and Laura met with Ken Com and the county Operations Committee to go over policies and procedures with the county law enforcement agencies. Anna discussed with the committee that Animal Control would like to have a good working relationship with all agencies. She informed them that there are now kennels in the garage as well as a key pad to allow police departments to safely and efficiently drop off stray animals afterhours. She also stated that Animal Control handles calls in unincorporated Kendall County but the police departments are responsible for handling calls within city limits. In addition, she offered to provide animal related training to any department upon request. Anna followed up the meeting by mailing all of the police chiefs a letter as well as a copy of the policies and procedures.
Anna then discussed the disposal of Animal Control’s old conversion van and continued the discussion of the purchase of a new van from the previous committee meeting. The committee requested that she get further information from the dealer and the retrofit company before proceeding.

Jessie left the meeting at 9:45 am.

Jeff presented the accounting report. Anna mentioned that Laura is doing research to get a better cell phone plan to reduce cost. Suzanne discussed adding funds for staff uniforms. Anna said she will look into prices for coats and other apparel.

Anna stated volunteer orientations are continuing once a month. Animal Control is also now giving out a volunteer of the month award with the first recipient, Nancy Garbe. The Starbucks in Oswego has agreed to donate coffee or other item for Animal Control to award to the volunteer of the month. Anna stated that Animal Control received a donation of 6 tons of river rock for the back kennel area by volunteer, Sharon Johnson which was distributed on January 11.

Anna provided answers to questions from the December committee meeting stating that Animal Controls in DuPage, Kankakee, Kane, and Peoria are fee funded while Aurora and Joliet Animal Controls are fee and tax based. Anna indicated that it makes sense that county animal controls can be supported completely by fees since they receive the fees for county rabies tag registration whereas city animal controls do not receive that income. Anna asked if the committee had other questions that they would like answered while considering the time limit in place for the animals. The committee responded that they had no further questions. Dr. Schlapp then offered to keep dogs at his clinic that are past the 37 day time limit. The committee accepted his offer.

The meeting adjourned at 10:20 am.
## Annual Case Filings in the Kendall County Circuit Court

**Becky Morganogg Clerk of the Circuit Court**  
**Sixteenth Judicial Circuit**

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During the month of November 2011 Kendall County had six (6) new admissions to the Kane County Juvenile Justice Center. The number of days paid to Kane County at $90.00 per day was 110, totaling $9,900.00. The number of days paid to Kane County at $100.00 per day was zero, for a grand total of $9,900.00 paid for the month of November.

During the month of December 2011 Kendall County had six (6) new admissions to the Kane County Juvenile Justice Center. The number of days paid to Kane County at $90.00 per day was 43, totaling $3,870.00. The number of days paid to Kane County at $100.00 per day was zero, for a grand total of $3,870.00 paid for the month of December.
FY2011 Highlights:


Kellie Vanderlei received the first annual Kendall County Court Services Recognition Award.

During FY2011 KCCS was ordered to complete 57 Adult Pre-Sentence Reports, up from 38 ordered in FY2010, which reflects a 50.0% increase. In addition, KCCS completed 76 Juvenile Full/Updated Social History Reports, an increase of almost 15% over FY2010.

The Administrative Office of the Illinois Courts requires Court Services Probation Officers and Managers complete a minimum of 20 hours of continuing education each year. During FY2011, KCCS employees completed 665 hours of training on various topics, an average of over 39.0 hours per employee.

Data reflects a decrease in the juvenile active caseload, while the juvenile diversion caseload has experienced a significant increase. The adult active caseload has decreased while the adult administrative caseload has increased with an almost 14% increase.

The number of cases ordered to complete PSW has fallen, slightly from FY2010 to FY2011 in both adult and juvenile. KCCS processed 513 juvenile referrals from local police jurisdictions during FY2011, down from 513 in FY2010.

During FY2011 Kendall County received $308,673.91 in salary reimbursement from AOIC and $7,691.41 from local municipalities for the Diversion Officer’s salary. KCCS continued to participate in the Illinois Medicaid reimbursement program which refunds money to Counties for juvenile residential placement. In addition, KCCS continued to collect and track parental reimbursement as ordered by the Court. During FY2011 $19,630.57 was collected as reimbursement toward juvenile residential placement.

During FY2012 Kendall County Court Services will work closely with DeKalb County Court Services to implement The Effective Case Work Model. ECW is an Evidence-Based approach to working with probation clients. KCCS and DCCS staff will move from the traditional “monitoring of conditions” to monitoring conditions and facilitating behavior change. In other Evidence-Based Programming, KCCS remains committed to the collaboration between DeKalb, Kane and Kendall Counties offering Multi-Systemic Therapy to juvenile families. During FY2011 KCCS began and officer-facilitated, cognitive-based program with clients called Thinking for Change. This program works with clients to understand how their thinking affects their feelings which in turn affects their behaviors. During FY2011 one group completed the 25-week curriculum and two others began (scheduled graduation of February 2012). KCCS is in the implementation phase of an Intermediate Sanctions Program, which allows Probation Officers to handle technical violations with a swift and appropriate corrective measure, rather than proceeding to Court.
NUMBER OF CASES ASSIGNED TO EACH PUBLIC DEFENDER
AS OF JAN.3, 2012

VICTORIA CHUFFO, Public Defender
   - 128

COURTNEY TRANSIER, First Asst. Public Defender
   - 311

ERIC SHANAHAN, Asst. Public Defender
   - 319

ROBERT CAMPOBASSO, Asst. Public Defender
   - 292
# Public Defender Appointments

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