1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications — County Clerk
7. Citizens to Be Heard
8. New Business
   A. Brent Ekwinski Bristol Sanitary District report
   B. Set committee reevaluation date
9. Old Business
   A. Route 47 Corridor — Prairie Parkway Letter
10. Standing Committee Reports
    A. Public Safety
    B. Highway
       1. ICC Stipulated Agreement 1704
    C. Economic Development
    D. Finance Committee
       1. Claims Approval
    E. Judicial / Legislative
    F. Animal Control
       1. Presentation of free spay and neuter program
    G. Health & Environment
    H. Standing Committee Minutes Approval
11. Special Committee Reports
    A. Zoning Ad Hoc
12. Chairman's Report

   Appointments
   Announcements

   Judith Burks — Ethics Commission — 2 year term — expires February 2015
   Tom Casey — Planning Commission — 3 year term — expires January 2016
   Budd Wormley — Planning Commission — 3 year term — expires January 2016
   Jim Horton — Kencom Executive Board — Lisbon Seward Fire Protection District
   Tom Fletcher — Kencom Executive Board — Alternate Lisbon Seward Fire Protection District

13. Executive Session
14. Other Business
15. Citizens to be Heard
16. Questions from the Press
17. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Wednesday, January 2, 2013 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Shaw and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Wehrli moved to approve the submitted minutes from the Adjourned County Board Meetings of 11/29/12, 12/3/12 and 12/4/12. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Koukol moved to approve the agenda. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

NEW BUSINESS

Website

Member Gryder stated that he would like to see the website updated and more user friendly. The Illinois Policy Institute did a study that had a 10 point transparency checklist; the county did not pass the test. Member Gryder would like to see more information on the website including audits in searchable format, budgets, expenditures, revenues, salaries & benefits, contracts, economic development loans, lobbying and taxes and fees; websites from the Village of Streamwood, Village of Schaumburg and Dupage County were cited as examples.

Member Prochaska stated that some counties and municipalities put all of the information on one page and it is called the citizen information center. Member Prochaska would like to see all of the boards and appointments on the website to see when the meetings are and what the purpose of the bodies are and codifying the county code.

Member Koukol stated that many measures were made to come into compliance with the study.

Members discussed expenditures online and who would be responsible to respond to questions regarding the expenditures.

STANDING COMMITTEE REPORTS

Finance

Member Purcell reviewed the 12/27/12 minutes in the packet and stated that at the next meeting they would like to go through general fund expenses.

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $1,407,618.00. Member Gilmour seconded the motion.

COMBINED CLAIMS: FCLT MGMT $34,280.68, B&Z $593.10, CO CLK & RCDR $6.00, ED SRV REG $1,822.51, SHRFF $16,890.90, CRRCTNS $29,235.93, EMA $902.57, JURY COMM $4,868.18, CRCT CT JDG $7,645.13, CRN $1,144.58, CMB CRT SRV $8,048.35, PUB DF NDR $ 631.44, ST ATTY $29,451.49, EMPLOY HLTH INS $411,076.03, OFF OF ADM SRV $142.86, GNRL INS & BND $805.00, CO BRD $509.95, TECH SRV $337.01, CO HWY $842.73, TRNSPRT SALES TX $3,925.00, HLTH ALHN MNCRT SRV $23,783.95, FRST FRM SRV $9,397.50, FP DBT SRV 2009 $66,225.00, KEN COM $271.64, ANML CNTRL $451.28, CO RCORD DOC STRG $171.90, HIDTA $722,977.05, CRT SEC FND $967.13, LAW LBRY $5,827.14, CRN $249.51, PRB TN SRV $4,660.79, GIS $79.98, CRTHSE RENO $1,200.00, VAC $9,445.93, FP BND PRO 2007 $8,750.95

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Co Board 1/2/13
Economic Development

Member Koukol reviewed the 12/28/12 minutes in the packet. The minutes will be amended to change Mrs. Prochaska to Mr. Prochaska.

Committee of the Whole

Engineering Services: Fields of Farm Colony Pond Outlet / Trail Remediation

Assistant State's Attorney, David Berault stated that he just received the paperwork today and stated that the contract does not really focus on the special needs of government.

STANDING COMMITTEE MINUTES APPROVAL

Member Koukol moved to approve all of the Standing Committee Minutes and Reports as amended. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Kencom Executive / Finance

Member Gilmour explained who the members were that make up the committees and when they would hold their meetings. Chief Deputy Scott Koster from the Sheriff's office spoke to the board about the Emergency Notification System known by the name of reverse 9-1-1.

EXECUTIVE SESSION

Member Wehrl made a motion to go into Executive Session for collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

Chairman Shaw reconvened the meeting at 8:20 pm.

ADJOURNMENT

Member Koukol moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 7th day of January, 2013.
Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
Minutes of the Kendall County Public Safety Committee Meeting
Held Monday, January 07, 2013
1000 hours

Present were Chairperson John Shaw; Members Matt Prochaska, Amy Cesich, and Judy Gilmour. Also present were Sheriff Richard Randall, Chief Deputy Scott Koster, KenCom Director Dave Farris, EMA Director Joe Gillespie, Facilities Director Jim Smiley and Coroner Ken Toftoy. Member of the public was Robert Welch.

Shaw called the meeting to order and requested a roll call of the members. There were four members present creating the necessary quorum for voting purposes.

Shaw called for the KenCom Report. Farris stated that all fire agencies have made the conversion to the new narrowband VHF fire frequencies. Farris stated all police agencies have now converted to the new narrowband UFH dispatch channels and they are in the process of adding equipment to complete the buildout of Police 5 & 7. Farris stated work will soon begin at Bristol Kendall Fire for overhauling the backup 9-1-1 center. He stated during the time the center is shut down for maintenance, there will be no backup. He stated they will keep this time as short as possible and as soon as they have a date set with BK Fire to begin, they will let everyone know. Farris stated he didn’t have the wireless 9-1-1 statistics for the month as they were not aware of the meeting until this morning.

Shaw called for the Coroner’s Report. Toftoy stated there were 23 calls for the month of November and 27 for the month of December. Toftoy stated there were no autopsies performed or inquests held in November and in December, there were 3 autopsies performed and 2 inquests held. Toftoy stated there is a law that is actually about a year old now where coroners don’t have to do inquests anymore. He stated the law says the coroner shall or may and starting with this new year, he is not going to be doing as many inquests as normal. Shaw asked for any questions. Prochaska asked Toftoy if he is not going to be doing as many inquests, does that mean the pathologist’s cause of death will be the cause of death. Toftoy stated yes. Toftoy stated he talked to some county board members about possibly purchasing a new Suburban. He stated the one he has now is 13 years old and it is starting to nickel and dime them.

Shaw called for the EMA Report. Gillespie reported that he and Ed Belmonte went to a 3-day UCP workshop at the ILEAS Training Center on November 13, 14 and 15. Gillespie stated he attended the Strategic National Stockpile Plan Review meeting held at the Health Department on November 28. Gillespie stated Tracy Page’s application for the Illinois Professional Development Series (IPDS) has been approved. She completed all on-line and in classroom training and will be recognized at the IEMA conference in September. Gillespie stated they continued with siren testing, STARCOM testing and WSPY EAS testing the first Tuesday morning of November and December. Shaw asked for any questions. None.

Shaw called for the Corrections Report. Randall stated that the reports were attached, of which the following statistics were included for the month of November: 267 new intake bookings on a total of 350 charges. They released 273 inmates on 364 charges and 135 inmates were held over
from the previous month. They served 11,448 meals. They served an average number of 382 meals a day at a cost of $1.04 per meal. He stated we conducted 21 visitation days with 337 inmates seeing visitors. The Corrections Division logged 3,396 miles during the month and transported 69 inmates. The medical staff saw 204 inmates. Randall stated there were 21 video bond call days with 59 inmates. Randall also stated the Corrections Division housed 74 inmates for other jurisdictions within the month and billed out $82,800.00 for 1,380 days of confinement. Randall stated the following statistics were included for the month of December: 274 new intake bookings on a total of 363 charges. They released 325 inmates on 439 charges and 135 inmates were held over from the previous month. They served 11,536 meals. They served an average number of 372 meals a day at a cost of $1.08 per meal. He stated we conducted 22 visitation days with 317 inmates seeing visitors. The Corrections Division logged 3,310 miles during the month and transported 76 inmates. The medical staff saw 202 inmates. Randall stated there were 22 video bond call days with 55 inmates. Randall also stated the Corrections Division housed 79 inmates for other jurisdictions within the month and billed out $89,940.00 for 1,499 days of confinement.

Shaw called for the Operations Report. Randall stated that the reports were attached, of which the following statistics were included for the month of November: The Sheriff’s Office had 674 calls for service, 1715 officer initiated activities, 392 police reports, 8 felonies, 88 misdemeanors, and 63 warrants for a total of 159 arrests. Randall continued that there were 962 traffic contacts, 664 traffic citations, 6 DUI arrests, 1 Zero Tolerance, 51 property damage accidents, 6 personal injury accidents, and no fatal accidents for a total of 57 accidents. The Operations Division drove 58,917 miles in the month of November. Randall stated that Auxiliary deputies logged 37 hours for the month of November. He stated the total number of cases assigned for Investigations/COPS Activities were 11 and there are currently 63 open cases. Randall stated the following statistics were included for the month of December: The Sheriff’s Office had 541 calls for service, 1728 officer initiated activities, 376 police reports, 8 felonies, 95 misdemeanors, and 76 warrants for a total of 179 arrests. Randall continued that there were 833 traffic contacts, 664 traffic citations, 6 DUI arrests, 1 Zero Tolerance, 35 property damage accidents, 4 personal injury accidents, and no fatal accidents for a total of 39 accidents. The Operations Division drove 54,457 miles in the month of December. Randall stated that the total number of cases assigned for Investigations/COPS Activities were 24 and there are currently 63 open cases.

Shaw called for the Support Services Report. Randall stated that the reports were attached, of which the following statistics were included for the month of November: He stated that there were 79 papers served, 25 evictions scheduled with 11 cancelled, 71 Sheriff’s Sales, 74 FOIA requests filled. Randall stated there were 79 warrants issued for the month of November with 13 quashed and 124 served and 3,141 outstanding warrants. He continued that the total fees brought in by the Support Services were $62,218.70 for the month of November. Randall continued that Court Security had 16,494 entries, 6,785 articles x-rayed, 49 bond calls, 21 arrests, and 145 articles of contraband refused. Randall stated there was a total of 297 hours of training for the month of November. Randall stated that the following statistics were included for the month of December: He stated that there were 104 papers served, 25 evictions scheduled with 13 cancelled, 76 Sheriff’s Sales, 76 FOIA requests filled. Randall stated there were 126 warrants issued for the month of December with 25 quashed and 150 served and 3,092 outstanding.
warrants. He continued that the total fees brought in by the Support Services were $81,964.00 for the month of December. Randall continued that Court Security had 15,110 entries, 6,087 articles x-rayed, 39 bond calls, 34 arrests, and 92 articles of contraband refused. Randall stated there were a couple of letters sent in by attorneys regarding the professionalism and compassion that the court security deputies and bailiff showed during an incident where a female had a seizure in one of the courtrooms. Randall stated there was a total of 498 hours of training for the month of December.

Koster asked to give a short overview of the Sheriff’s Office Harassment and Discrimination Policy. A presentation was given outlining the Sheriff’s Office policy and the ongoing training that employees receive. Discussion ensued. Cesich asked questions regarding reporting and retaliation, which were answered by Koster. Gilmour asked if this training is comparable with what other sheriff’s offices do. Koster stated he suspects it is much more than what other sheriff’s offices do.

Shaw called for Equipment. Shaw stated that this is directed toward the coroner. Shaw stated he feels that not only should they spend the money to get the Suburban running properly but that he get quotes on how much it would cost to replace it. He stated it is senseless to drive something that is unsafe. Prochaska asked Toftoy how often the coroner’s Suburban go off road. Toftoy stated there are a lot of times that he has to go off road into fields for accidents, suicides, etc. Prochaska asked if the current Suburban is a 2-wheel drive or 4-wheel drive. Toftoy stated it is a 2-wheel drive. Prochaska asked considering the number of times in a year that he has to go off road, would it make sense to have 4-wheel drive or all-wheel drive. Toftoy stated that he originally wanted a 4-wheel drive vehicle 13 years ago when he got the current one. Toftoy stated the current Suburban has 122,000 miles on it. Prochaska asked approximately how much more it costs to get 4-wheel drive or all-wheel drive as opposed to 3-wheel drive. Toftoy stated he thinks it would be approximately $1,500 to $2,000.

Smiley stated they are looking at a program to save on electricity. Discussion. Smiley stated they will be taking down the wall in the roll call room downstairs this week. Smiley stated he was part of a courthouse tour with the fire department in order for them to get familiar with the building and understand where exiting points are, etc. He stated he has created a few maps, covering up departments so as to not give up anything security-wise, and it went over well. Smiley stated he is continuing to work on putting alternative routing in for the phone lines so that the phone outage that occurred last month will not happen again. Smiley stated Rick replaced the water softener in December and it is working well and the readings are much better than anticipated.

Shaw called for Miscellaneous – Annual Report. Randall stated he just wanted to add this onto the agenda in case anyone had questions regarding the annual report he gave at the county meeting. Shaw asked for any questions. None.

Shaw asked for Public Comment. Robert Welch stated he had a question about the 2nd Amendment. Welch stated he noticed that some of the sheriff’s and chiefs of police are passing resolutions to support the 2nd Amendment, no deviations, and he wanted to know if the county board chairman or sheriff has a resolution to support the 2nd Amendment as it reads in place because the state police are going to come and take weapons away. Randall stated the Sheriff’s
Office supports the constitution of the United States and the constitution of the State of Illinois. Welch thanked the committee.

Gilmour made a motion to adjourn, seconded by Prochaska. All members present voted aye. Motion carried. The meeting was adjourned at 1056 hours.

Respectfully Submitted,

Lisa Bowen
Recording Secretary
STATE OF ILLINOIS
ILLINOIS COMMERCE COMMISSION
STIPULATED AGREEMENT 1704

This Agreement made and entered into, by and between the State of Illinois acting by and through the Illinois Commerce Commission (Commission), BNSF Railway Company (Company), the City of Chicago in Cook County, the City of Yorkville in Kendall County, the County of Kendall (County) and the State of Illinois, Department of Transportation (Department or IDOT).

WITNESSETH:

WHEREAS, it has come to the attention of the Commission through application for assistance from the Grade Crossing Protection Fund that inquiry should be made into the matter of improving public safety at the following highway-rail grade crossings of BNSF Railway Company’s tracks: Racine Avenue in Chicago (AAR/DOT #080 105G, railroad milepost 2.27-A), Mill Road in Yorkville (AAR/DOT #079 578N, railroad milepost 43.77-A), Kennedy Road in Yorkville (AAR/DOT #079 579V, railroad milepost 44.52-A) and Little Rock Road/CH 12 in Kendall County (AAR/DOT #079 595E, railroad milepost 52.80-A); and

WHEREAS, proper investigation has been made of the circumstances surrounding the proposed improvements at the subject crossings by a representative of the Commission’s Transportation Bureau Railroad Section; and

WHEREAS, the physical aspects, including train movements, vehicular traffic volumes and other pertinent data relating to the crossings have been obtained and shown on Exhibits A1-A4 – Crossing Surface Renewal, attached to this Agreement; and

WHEREAS, the parties are mutually agreeable to accomplish proposed improvements to the crossings upon determination of the Commission by Order.

NOW, THEREFORE in consideration of the premises and of the mutual covenants and agreements as hereinafter contained the parties pray that the Commission enter an Order according to the provisions of Section 18c-7401 of the Illinois Commercial Transportation Law, 625 ILCS 5/18(c)-7401, requiring that certain improvements as hereinafter stated be made and that the cost for the proposed improvements be divided among the parties according to law and that in the interest of the traveling public the Grade Crossing Protection Fund (GCPF) of the Motor Fuel Tax Law (MFT) be required to bear a substantial portion of the cost; To Wit the parties agree as follows:

Section 1 All improvements encompassed by this Agreement shall be made in accordance with all applicable State laws, rules, standards, regulations and orders and procedures in general.

Section 2 The parties are of the opinion that the following improvements in the interest of public safety at the aforesaid crossings should be:
(a) Installation of a new concrete surface at the Racine Avenue crossing in Chicago, by the Company.
(b) Installation of a new concrete surface at the Mill Road crossing in Yorkville, by the Company.
(c) Installation of a new concrete surface at the Kennedy Road crossing in Yorkville, by the Company.
(d) Installation of a new concrete surface at the Little Rock Road/CH 12 crossing in Kendall County, by the Company.

[Note: All of the crossing surface improvements shall be constructed in accordance with the minimum requirements of 92 Ill. Adm. Code 1535.203 and 1535.207 (Exhibit C). See Section 7 "Special Provisions" for specifications pertaining to placement of the hot-mix bituminous roadway approach transitions.]

Section 3 The Company has prepared preliminary cost estimates for renewal of the surfaces at the aforesaid crossings, which may be required by Commission Order. The estimates are attached and incorporated herein by reference as Exhibits B1-B4.

The Company shall upon the issuance of a Commission Order, according to the requirements contained therein, prepare and schedule for renewal of the surface at the four (4) crossings subject of this Agreement.

The Company shall upon Order, according to the requirements contained therein, prepare and submit a copy of a detailed traffic detour plan and proposed project schedule to the City of Chicago, the City of Yorkville and Kendall County for approval. Submission of the detour plan and project schedule information shall be no later than sixty (60) calendar days prior to the scheduled date for the commencement of construction activities.

The City of Chicago, the City of Yorkville and Kendall County shall provide notice (via phone, electronic mail, standard mail, or fax) to the Commission within fifteen (15) calendar days after receipt of the Company's traffic detour plan and proposed project schedule. The notices shall indicate roadway authority approval or disapproval of its respective traffic detour plan and project schedule for the proposed improvements.

Section 4 BNSF Railway Company shall upon Order, according to the requirements contained therein, proceed toward renewal of the surface at the four (4) crossings subject of this Agreement, accomplishing the work with its own forces or appropriate contracted services and agrees that an appropriate time for the completion of the proposed improvements should be no later than nine (9) months from the date of a Commission Order approving this Agreement.

Section 5 The parties agree that an equitable division of cost for the proposed improvements is as follows:
- COST DIVISION TABLE -

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<th>COMPANY</th>
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Notes:
1. Total GCPF assistance for material, contract paving and traffic control costs not to exceed $306,397; any such costs above the estimated amount of $306,397 will be paid by the GCPF upon submittal and review of evidence to support the additional cost and subject to approval by the Commission.
2. Company responsible for all labor costs associated with the installation of a new surface at the subject crossings; Company responsible for all future maintenance costs associated with the new crossing surfaces.

Section 6 The City of Chicago, the City of Yorkville and Kendall County are not required to pay any portion of the cost for the proposed improvements.

Section 7 Special Provisions: Since the surface renewals at the subject crossings will be performed, in part, by a contractor, flagging or contractor liability insurance will be required for the work.

The hot-mix bituminous roadway approach transitions shall be placed by a qualified asphalt paving contractor using accepted roadway paving practices and equipment for producing a smooth and durable asphalt pavement. The hot-mix bituminous material shall be produced by an IDOT approved plant and shall utilize a current IDOT approved surface mix design for the roadway wearing surface. Where multiple paving layers are placed due to a significant track raise, binder mix produced by an IDOT approved plant and utilizing a current IDOT approved mix design may be used for the lower layer(s), if desired. Each paving layer shall be compacted with a self-propelled roller with a minimum of 3 passes.

The Company shall complete and submit the Project Manager Information portion of the Project Status Report sheet, attached as Exhibit 1, along with this executed Agreement.

All signage shall conform to the requirements and specifications of 92 Ill. Adm. Code 1535 and the Manual on Uniform Traffic Control Devices (MUTCD).

The Company shall, at three (3) month intervals from the date of the Commission Order approving this Agreement, or any Supplemental Order(s) issued for the project, submit to the Director of Processing and Information, Transportation Bureau of the Commission, a Project Status Report, attached as Exhibit 1, regarding the progress it has made toward completion of the work required by this Agreement. Each Project Status Report shall include the Commission Order's docket number, the Order date, the project completion date as noted in the Order, crossing information (inventory numbers and railroad mileposts), type of improvement, and the name, title, mailing address, phone number, facsimile number, and electronic mailing address of the Company Project Manager.

All bills for work specified in Section 2 of this Agreement authorized for reimbursement from the GCPF shall be submitted to the Fiscal Control Unit, Bureau of Local Roads and Streets, Illinois Department of Transportation, 2300 S. Dirksen Parkway, Room 205,
Springfield, IL 62764 (See Exhibit 1, page 2). All bills shall meet the minimum documentation requirements set forth in Section 8 of this Agreement. All bills will be paid in accordance with the State Prompt Payment Act as currently enacted (Illinois Compiled Statutes, 30 ILCS 540/)

The Department shall send a copy of all invoices to the Director of Processing and Information, Transportation Bureau of the Commission. All bills shall be submitted no later than twelve (12) months from the completion date specified in the Commission Order approving this Agreement or any Supplemental Order(s) issued for this project. The final invoice for expenditures from each party shall be clearly marked “Final Invoice”. The Department shall not obligate any assistance from the GCPF for the cost of proposed improvements described in this Agreement without prior approval by the Commission. The Commission shall, at the end of the 12th month from the completion date specified in the Commission Order approving this Agreement, or any Supplemental Order(s) issued for this project, conduct a review to determine if any unused assistance from the GCPF should be de-obligated. Upon completion of the review, the Commission shall notify the Department to de-obligate all residual funds accountable for installation costs for this project. Notification may be by regular mail, electronic mail, fax, or phone.

Section 8  Billing: For all work specified in Section 2 of this Agreement, and authorized by an Order of the Commission, the Company shall assure that sufficient documentation for all bills is made available to the Department or the Department’s representative. The minimum documentation that must be made available is outlined as follows:

a) Material - An itemized list of all materials purchased and installed at the crossing location. If materials purchased are installed at multiple crossing locations, a notation must be made to identify the crossing location.
b) Service Dates - Invoice shall include the beginning and ending date of the work accomplished for the invoice.
c) Final or Progressive - Each invoice shall be marked as a Progressive or a Final Invoice, as applicable.
d) Reference Numbers - Each invoice shall include the AAR/DOT number, the ICC Order number and the state job number when federal funds are involved.
e) Locations - Each invoice shall show the location, with the street name and AAR/DOT crossing inventory number.

Section 9  This Agreement shall be binding upon the parties hereto, their successors or assigns. Upon execution of this Agreement by all parties, the Commission shall enter an appropriate Order, within 60 days accepting or rejecting such stipulation according to the provisions contained herein.

In Witness Whereof, the parties have caused this Agreement to be executed by their duly authorized officers, as of the dates indicated on their respective Execution Pages, attached hereto.
Call to Order
The Economic Development Committee met at 8:30am and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, Judy Gilmour, Lynn Cullick, Amy Cesich, and Matt Prochaska (arrived 9:00am)
Members Absent: None

Mr. Koukol announced that Mr. Prochaska would be arriving at a later time because he was attending a Kendall County Housing Authority meeting.

Staff Present: John Sterrett, Economic Development Coordinator, and Eric Weis, State’s Attorney
Also Present: Jim Teckenbrock, Executive Director of the Sandwich Economic Development Corporation, Charlene Coulombe-Fiore, Executive Director of the Montgomery Economic Development Corporation, and Dave Demiduk of Emerson Creek Pottery

Approval of Agenda
Ms. Gilmour made a motion, seconded by Ms. Cullick, to amend the agenda to discuss the Timber Creek topic before the Local EDC Membership presentations. With a voice vote of all ayes, the motion carried.

Approval of Minutes
Ms. Cullick made a motion, seconded by Ms. Cesich, to approve the December 28, 2012 meeting minutes. With a voice vote of all ayes, the motion carried.

New Business
Timber Creek – State’s Attorney Eric Weis
State’s Attorney Eric Weis was present to discuss lot 6 of Timber Creek development, which is a retention pond within the development. This is the last piece of collateral the County currently holds for the WB Holdings loan. There is little value to the lot and if the County took ownership of the lot, the pond would require maintenance by the County involving certain costs. Mr. Weis explained that if the County does not want to keep lot 6 any longer, they may withdraw their interest and give the lot back to the bank. Mr. Weis stated that although the County’s liability over the pond may be limited there are still costs and possible litigation involved if an incident occurred on the property. Mr. Weis was seeking direction from the Committee on how they wish to proceed so he can obtain further information on what the County’s options are and present to the full County Board. The Committee did not express an interest in keeping this lot.

Revolving Fund FOIA Rules
Mr. Weis brought up the topic of the Freedom of Information Act (FOIA) and how it pertains to applications for the Revolving Fund that have been filed with the County. Mr. Weis stated that once something is filed with the County it becomes public record and will then be subject to FOIA laws, unless it can be demonstrated that certain pieces of information within the application are exempt from FOIA. Personal information, such as phone numbers, social security numbers, and driver license numbers are exempt from FOIA as are trade secrets of a business. Preliminary reviews are at times exempt from FOIA until it becomes part of the official record. Mr. Weis encouraged that staff work with the State’s Attorney’s Office when an application may be requested by a FOIA request.
Introductory
Prior to going into the next topic, Mr. Koukol asked everyone to introduce themselves including the Committee members, staff, EDC directors, and members of the public.

Local Economic Development Corporation (EDC) Memberships
Sandwich EDC - Mr. Jim Teckenbrock, executive director of the Sandwich Economic Development Corporation, provided some background and history of the Sandwich EDC. Mr. Teckenbrock described some of the projects going on in Sandwich including the new cancer center. Mr. Teckenbrock also commented on how the recession has affected the City of Sandwich and how the recovery efforts have been in coming out of the recession.

Montgomery EDC - Ms. Charlene Coulombe-Fiore, executive director of the Montgomery Economic Development Corporation described the history of the MEDC, which started in 2003, and explained the structure of the MEDC, which is similar to the SEDC, and that the funding for the MEDC initially comes from private sector and the Village of Montgomery as well as other public entities, such as the County. Ms. Coulombe-Fiore spoke of her career with economic development and how she began working in the industry and also commented on her experience working within county government. Ms. Coulombe-Fiore also commented on the recession and how it has affected the entire area and other projects going on in the area.

Old Business
Revolving Fund Financial Assistance Program
Status of Existing Loans-Mr. Sterrett went through the existing loans with the Committee and explained that he recently submitted the semi-annual report of the Revolving Fund with the Illinois Department of Commerce & Economic Opportunity.

History of Previous Loans-Mr. Sterrett handed out a spreadsheet that included all of the loans the County has given out since it established a revolving fund from the Community Development Assistance Program (CDAP) grant. Mr. Koukol suggested that the Committee review and let Mr. Sterrett know if they had any questions.

Application & Recapture Strategy-Mr. Sterrett distributed the application for the Revolving Fund and went over the Recapture Strategy. Mr. Sterrett explained that the County is required to have a recapture strategy in place per the rules of the IL DCEO. This strategy was approved by DCEO in 2006.

Chairman’s Report
Mr. Koukol commented on the economic development activities taking place in South Dakota. There has been a large amount of activity occurring and a number of jobs being created as a result.

Mr. Koukol stated that the Village of Oswego has hired a new Economic Development Director for the Village - Vijay Gadde. Mr. Koukol would like to invite Mr. Gadde to an economic development committee meeting sometime in March or April to introduce him to the Committee.

Ms. Cesich brought up a fracking seminar that will be taking place soon and that it could be beneficial for committee members to attend.
**Public Comment**
Dave Demiduk from Emerson Creek Pottery was present to discuss his and his wife’s business near Oswego on Stephen’s Road, just off of Grove Road, which has been in existence for 13 years. Mr. Demiduk believes they will be growing in the future.

**Executive Committee**
None

**Adjournment**
With no further business to discuss, Ms. Cullick moved to adjourn. The motion was seconded by Ms. Cesich. There being no objection, the Economic Development Committee, at 9:44 a.m., adjourned.

Respectfully Submitted,

*John H. Sterrett*
Recording Secretary
KENDALL COUNTY, ILLINOIS
Budget and Finance Committee
Meeting Minutes
Thursday, January 24, 2013

Call to Order
The Budget and Finance Committee met at 9:30 a.m., and was called to order by Chairman John Purcell.

Committee members present: Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, John Purcell

Kendall County employees present: Latreese Caldwell, Janet Kaiser, Stan Laken, Jim Smiley, Tom Thomas, Jeff Wilkins and Angela Zubko

Claims Review and Approval
The Committee reviewed the claims report. A motion was made by Ms. Flowers to forward the bills in the amount of $735,237.85 to the County Board for approval. Ms. Gilmour made a second to the motion. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments
Jill Ferko, County Treasurer - None

Debbie Gillette, County Clerk/Recorder - None

Stan Laken, Technology – None

Jim Smiley, Facilities Management – None

Tom Thomas, Health and Human Services – None

Other Items of Business

- Review Senior Levy Tax Timeline: Jeff Wilkins provided a history of the Senior Levy Tax process, and reviewed the proposed 2013 timeline for applications, the presentation schedule, application review by the Finance Committee and the approval of applications. Mr. Wilkins said that we are beginning the application process a few weeks earlier than in past years. The distribution date will be January 28, 2013. All committee members were in agreement to the proposed timeline.

- FY 2013 Budget Review: Jeff Wilkins and John Purcell provided a summary of the General Fund Revenue, and the various funds allocated.
Action Items for County Board
   - Approval of claims in the amount of $735,237.85

Executive Session - None

Public Comment - None

Adjournment - Ms. Flowers made a motion to adjourn, second by Ms. Cesich. All members voted aye. Meeting adjourned 10:35 a.m.

Valarie A. McClain
Recording Secretary
KENDALL COUNTY
Judicial/Legislative Committee
Wednesday, January 23, 2013
Courthouse Jury Assembly Room

Meeting Minutes

Call to Order
The Judicial Legislative Committee met at 3:00p.m., and was called to order by Chair Lynn Cullick.

Roll Call
Committee Members Present: Amy Cesich, Lynn Cullick, Judy Gilmour, Matt Prochaska, John Purcell

Also Present: Vicky Chuffo, Commander Robert Leinen, Judge Tim McCann, Elizabeth Hauser, Nicole Swiss, Tina Varney, Eric Weis, Jeff Wilkins, Commander Robert Wollwert

Approval of Last Meeting’s Minutes Matt Prochaska made a motion to approve the November 28, 2012 minutes, second by Amy Cesich. Minutes approved with all in agreement.

Old Business - None

New Business

Legislative Update - Jeff Wilkins updated the committee on the Kendall County Legislative Report, Standards and Policies, issues to be monitored by the County, a map of the County Legislative Districts, and the General Assembly meeting calendar.

Status Reports

Probation - Tina Varney distributed the monthly juvenile retention report and gave an overview of current year statistics and statistics for the past two years. She also provided the Court Services Annual Report.

Ms. Varney said she is currently interviewing for several positions in her office including a clerical support position, an Adult Probation /GPS Officer, a part-time Drug Testing position and a Senior Probation Officer position.

Circuit Clerk - None
**Public Defender** – Vicky Chuffo distributed the monthly reports for December 2012 and January 2013 which include the caseload of the office personnel. She explained the National Guidelines for case load assignment, the role the office plays in the judicial system, and the process for case assignment. Ms. Chuffo stated that their office is substantially over the national caseload average.

Ms. Chuffo said that she plans to ask for an additional assistant Public Defender in the next Fiscal year to assist with the case load of the office.

**State’s Attorney** – Eric Weis thanked the Facilities Management staff for their assistance with the Food Pantry project in December.

Mr. Weis informed the committee of the upcoming Open Meetings Act Training that will take place on May 15, 2013 in the Courthouse Jury Assembly Room. Mr. Weis stated additional information is forthcoming.

**Courthouse** – Judge McCann briefed the committee on the recent incident in the Courthouse parking lot, and said he was pleased with the manner in which the Sheriff's Department quickly and efficiently responded.

McCann said he strongly supports the funding for one additional Deputy Public Defender in the next year, based on the heavy caseload. Judge McCann said this has been a need for several years.

McCann updated the group on the Art contained in the display cases by the Forest Preserve, and the hanging of Art Guild Artwork that will be displayed in the Courthouse in the near future.

Judge McCann said that our newest judge, Judge Bradley J. Waller started on January 7th, and will be with the County for one to two years before returning to DeKalb County.

Judge McCann invited the committee to view the newly painted mission statement and seal in the Court Services Office. McCann said they hope to have the seal added to the Judiciary Administration office soon, and suggested other County offices consider the addition of the seal on their office walls as well.

**Sheriff’s Office** – none

**Court Security** – Commander Robert Leinen provided the 2012 Monthly Courthouse Statistics report to the committee.

Judy Gilmour commended the Court Security staff on the expertise in how the recent incident was handled, and how efficiently the Court Security Deputies directed building occupants to safety.
Facilities Management — Jim Smiley updated the committee on completed projects. Mr. Smiley stated that Court Security asked that Facilities Management participate with the Fire Department in a tour of the building in locating fire exits, etc.

Actions Items - None

Public Comments - None

Executive Session - None

Adjournment — A motion was made by Judy Gilmour, second by Matt Prochaska, to adjourn the Judicial Legislative Committee at 3:38 p.m. With all in agreement, the meeting adjourned.

Respectfully Submitted,

Valarie A. McClain
Recording Secretary
KENDALL COUNTY
HEALTH & ENVIRONMENT COMMITTEE
Kendall County Health & Human Services Bldg
Tuesday, January 22, 2013
Meeting Minutes

CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 10:30 a.m.

ROLL CALL
Present: Lynn Cullick, Judy Gilmour, Dan Koukol, Matt Prochaska, John Purcell

Others present: Megan Andrews, KC Soil and Water Conservation District, Dr. Amaal Tokars, Executive Director of the Health Department, and Senior Planner Angela Zubko

APPROVAL OF MINUTES
Matt Prochaska noted for the record, that the date on the agenda for the last meeting minutes was incorrectly listed as November 16, 2012. Corrected agenda will be recorded.

Dan Koukol made a motion to approve the minutes from May 22, 2012. Lynn Cullick seconded the motion. All agreed and the minutes were approved.

OLD BUSINESS - None

NEW BUSINESS - None

STATUS REPORTS

Farmland Protection - None

Soil & Water - Megan Andrews gave a brief overview and history of the KC Soil and Water Conservation District. Ms. Andrews provided the following event dates and times:

Annual Spring Sales:

   Live Fish – April 5th, 10:00 a.m.; pre-orders due by March 26th
   Tree and Native Plants – April 26th, pre-orders due by April 19th

Pond Seminar by Rob Miller coordinated with Grundy County: March 12th, 6:00 p.m.
Pond Shocking Demonstration – scheduled in Fall 2013

Ms. Andrews also distributed the U.S. and Illinois Drought Monitor Reports and discussed the projections, trends, and areas of concern for Kendall County. Andrews briefed the new committee on the positive actions that have been taken in Kendall County in the past few years.

John Purcell requested that Andrews provide information on the value of KC Soil & Water Conservation District services and benefits at a future meeting. Andrews also distributed Information Packets on the services provided to the County by KC Soil and Water.

Health and Human Services – Dr. Tokars informed the committee of the safety reviews currently taking place in HHS. Dr. Tokars said they are working toward additional elevator security to prohibit open access to the second floor. Dr. Tokars also said they are also reviewing procedures of safety drills, participants in the drills, and she said they plan to have a “drill down” in the very near future.

Dr. Tokars said that Violence Prevention Training would be scheduled prior to the drill down planned for late Spring or early Summer. Other plans include increasing speed-dial 911 access to most HHS offices.

Dr. Tokars briefed the committee on her appointment to the Illinois State Physical Education Task Force and her involvement in the reviewing of policies, reviewing current activities, activity options and health classes, the life-long benefit of activity, and goals for using the time and resources already available. She indicated that School Districts would be the primary beneficiaries from the work done by the Task Force. Dr. Tokars is currently reviewing the Standards and State Strategic Plan for the enhanced Physical Education movement, researching options, and providing feedback to the Task Force.

Water Related Groups – Angela Zubko provided the following Committee updates:

- **Stormwater Technical Advisory Committee** – Not currently meeting.
- **Stormwater Planning Committee** – Not currently meeting.
- **Blackberry Creek Watershed** - The plan is complete and the group will meet yearly.
- **Lower Fox River Study Group** - Not currently meeting.
- **NWPA** – Ms. Zubko stated that the NWPA group would be meeting on January 22, 2013 to work on Spring 2013 Municipality Sprinkler Ordinances.

Ms. Zubko stated that the Stormwater Planning Commission would need to meet in the future regarding certification.
Other Items — Discussion on Sod Bands in Kendall County for all new construction, the effects on the environment, KC involvement, local builder input on the issues, and the need to educate KC citizens regarding these concerns.

PUBLIC COMMENTS — None

ACTION ITEMS — None

EXECUTIVE SESSION - None

ADJOURNMENT: Dan Koukol made a motion to adjourn the meeting. Matt Prochaska seconded the motion. With all in agreement, the meeting was adjourned at 11:45 a.m.

The next meeting will be on March 18, 2013 at 10:00 a.m. in the County Office Building, County Board Rooms 209-210.

Respectfully Submitted,

Valarie McClain
Recording Secretary
KENDALL COUNTY AD HOC ZONING ORDINANCE COMMITTEE

Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
5:00 p.m.
Meeting Minutes of November 28, 2012

Present: Larry Nelson (Chairman), Bill Ashton, Nancy Martin and Jeff Wehrli
Others present: Mike Hoffman from Teska Associates and Senior Planner Angela Zubko
Chairman Larry Nelson called the meeting to order at 5:05 p.m.

1. APPROVAL OF MINUTES
   Bill Aston made a motion to approve the minutes from September 26, 2012. Nancy Martin seconded the motion. All agreed and the meeting minutes were approved.

2. Review of Development Application to Encourage Economic Development (Zoning Amendment, Special Use, Variation, RPD)
   In the packet are the proposed descriptions of the different processes to be put on the website and be in the development agreement handbook. There were no comments, Nancy Martin made a motion to get this information on the website, Jeff Wehrli seconded the motion. All were in favor.

3. Land Cash Proposed Revisions:
   Planner Zubko went page by page over the changes, the following comments and changes were made:
   Page 2: Delete the first paragraph
   Page 3: Nancy Martin stated she didn’t like it because people still have kids living with them. Mr. Hoffman brought up maybe not waive park and forest preserve fees but maybe the school fees and maybe allow the County Board to make the decision.
   Page 8-9: There was a lot of discussion on fair market value, the different alternatives and what other people do.
   Page 10: Use the Will County language
There was much discussion and good examples of what will work and not work for fair market value. There was a discussion on having the township assessor come up with a fair market number every year to make it ‘fair.’ There was discussion to re-evaluate every 3 years. There was also discussion of getting a land value from the township assessor and an estimate of construction. There was discussion on how the process should be. The suggestion was to take the fair market value calculated by the township assessor plus the construction cost to the Committee of the Whole, have discussion there, then whatever comes from the committee of the whole send to the park and school districts and then figure out a date for the districts to come to a meeting to discuss this item. The goal is COW in January and Ad-hoc in February with the superintendents and Park Districts. Jeff Wehrli made a motion, seconded by Nancy to forward this onto the COW.

4. **Fire Protection District Case Law**
   In the packet was the fire protection district case law. Mr. Nelson stated this only appears to be a problem in the Oswego Protection District but everything needs to have a sprinkler system. It’s come down to case law that the protection districts over-rule the County. Can we put in the law the County can impose their own rules? The County Board would decide what would be imposed by the building department. There was discussion of having sprinkler systems and if they go off accidently how much damage there will be. So from here it should go to the Committee of the Whole or County Board with a resolution to Tom Cross to get the law changed as they see fit. We would have the same rights as a municipality. Planner Zubko will get the resolution ready to take to the COW meeting in December. All were in favor of Planner Zubko writing up the resolution.

5. **Approval of the 2013 Ad-hoc meeting dates**
   Planner Zubko stated that in the packet are the proposed 2013 meeting dates. Jeff Wehrli made a motion, seconded by Nancy Martin to approve the proposed dates. All present were in favor.

**Adjournment:**
The next meeting will be January 23, 2013. Nancy Martin made a motion to adjourn the meeting. Jeff Wehrli seconded the motion. All were in favor and the meeting was adjourned at 6:52 p.m.
Respectfully submitted,
Angela L. Zubko
Senior Planner