KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING
Kendall County Office Building, Rooms 209 & 210
Tuesday, February 19, 2013 at 9:00 a.m.

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Old Business
   A. Engineering Services: Fields of Farm Colony Pond Outlet / Trail Remediation
10. New Business
11. Executive Session
12. Elected Officials Report and Other Department Reports
   A. Sheriff
   B. County Clerk
   C. Treasurer
   D. Clerk of the Court
   E. State’s Attorney
   F. Coroner
   G. Health Department
   H. Supervisor of Assessments
13. Standing Committee Reports
   A. Planning, Building & Zoning
      1. Petition 13-01 Granting amendment to Zoning Ordinance to allow a Kendall County Government Agency and other law enforcement shooting range
      2. Petition 13-02 Granting map amendment from M-2 to M-3 for property located ½ mile west of the intersection of Rt 47 and Joliet Rd and also granting special use for Kendall County Sheriff’s Office to operate shooting range at same property
      3. Petition 13-03 Granting amendment to the Subdivision Control Ordinance to have a Zoning Process for Other Plats (Vacations, Dedication, etc)
      4. Petition 13-04 Granting amendment to the Zoning Ordinance to add definition for a micro/craft distillery and allow micro/craft distilleries as special use in A-1 Agricultural and B-3 Business
      5. Petition 13-06 Granting plat of vacation for lots 11 and 12 in Shadow Creek Subdivision
   B. Public Safety
   C. Administration, HR
   D. Highway
      1. Spring Road Posting Resolution
      2. MFT Resolution for Grove Rd
      3. IGA for Ben Street in Plano
      4. Illinois Railways Right-of-Entry Agreement
      5. Route 47 corridor
   E. Facilities Management
      1. Approve 3 year master architect and engineering contract with Kluber, Inc.
   F. Finance Committee
      1. Approve Claims
      2. Approval of Coroner's Office New Vehicle Purchase in the amount of approximately $32,000
3. Authorization for Sheriff to sign HIDTA grant award in the amount of $842,387
4. Authorization to approve additional funds in the amount of $8,477 to pay for the Emergency Notification System to replace the reverse 911 system formerly used by KenCom
5. Approval of purchase of one additional license for the ESRI ARC GIS Software Program in the amount of approximately $6,300

G. Animal Control
H. Committee of the Whole
I. Standing Committee Minutes Approval

14. Special Committee Reports
   A. Public Building Commission
   B. VAC
   C. UCCI
   D. Historic Preservation Commission
   E. River Valley Workforce Investment Board
   F. Housing Authority

15. Other Business
16. Chairman’s Report

**Appointments**

Judith Burks – Ethics Commission – 2 year term – expires February 2015
Jim Horton – Kencom Executive Board – Lisbon Seward Fire Protection District
Tom Fletcher – Kencom Executive Board – Alternate Lisbon Seward Fire Protection District
John Purcell – Illinois Counties Risk Management Trust Board trustee

**Announcements**

Kristine Heiman – Ethics Commission – 2 year term – expires February 2015
Brad Mathre – Ethics Commission – 2 year term – expires February 2015
Carl Gutierrez – Ethics Commission – 2 year term – expires February 2015

17. Citizens to be Heard
18. Questions from the Press
19. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, January 15, 2013 at 9:22 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell (9:40 am), and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Cesich moved to approve the submitted minutes from the Adjourned County Board Meeting of 12/18/12. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Chairman Shaw would like to move Mack & Associates and the FY2012 Audit after citizens to be heard and have executive session before the standing committee reports.

Member Flowers moved to approve the amended agenda. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville stated that it would be helpful to the new board members to look at prior years audits and findings to see how many were addressed and successfully achieved.

STANDING COMMITTEE REPORTS

Finance

FY 2012 Audit and Financial Report

Board members discussed including a current year projected amount in the budget and the need for an amended budget.

Member Koukol made a motion to approve the 2011-2012 annual audit. Member Flowers seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting. Motion carried.

OLD BUSINESS

Fields of Farm Colony

State’s Attorney, Eric Weis stated that the state’s attorney reviews have been sent and they are waiting to hear back.

NEW BUSINESS

Northern Illinois Food Bank

Sarah Tutland and Nicole Okapal spoke about the Northern Illinois Food Bank. There are three food pantries in Kendall County; over 4,000 people have received food assistance from the three pantries each month. To learn more about the food bank www.solvehungertoday.org or call 630-443-6910.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Randall stated that it has been a challenging month.
## Kendall County Clerk

### Revenue Report

**Revenue**

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk Fees</td>
<td>$</td>
<td>1,039.50</td>
</tr>
<tr>
<td>County Clerk Fees - Marriage License</td>
<td>$</td>
<td>690.00</td>
</tr>
<tr>
<td>County Clerk Fees - Civil Union</td>
<td>$</td>
<td>30.00</td>
</tr>
<tr>
<td>County Clerk Fees - Misc</td>
<td>$</td>
<td>1,773.90</td>
</tr>
<tr>
<td>County Clerk Fees - Recording</td>
<td>$</td>
<td>34,132.00</td>
</tr>
<tr>
<td>Total County Clerk Fees</td>
<td>$</td>
<td>37,665.40</td>
</tr>
<tr>
<td>County Revenue</td>
<td>$</td>
<td>35,336.75</td>
</tr>
<tr>
<td>Doc Storage</td>
<td>$</td>
<td>20,936.50</td>
</tr>
<tr>
<td>GIS Mapping</td>
<td>$</td>
<td>35,321.00</td>
</tr>
<tr>
<td>GIS Recording</td>
<td>$</td>
<td>4,413.00</td>
</tr>
<tr>
<td>Interest</td>
<td>$</td>
<td>28.71</td>
</tr>
<tr>
<td>Recorder's Misc</td>
<td>$</td>
<td>10,098.50</td>
</tr>
<tr>
<td>RHSP/Housing Surcharge</td>
<td>$</td>
<td>18,711.00</td>
</tr>
<tr>
<td>CK # 17239 To KC Treasurer</td>
<td>$</td>
<td>162,508.86</td>
</tr>
</tbody>
</table>

### Treasurer

County Treasurer, Jill Ferko stated that the audit will be on the website.

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

### Kendall County General Fund

**Quick Analysis of Major Revenues and Total Expenditures**

**For One Month Ended 12/31/12**

<table>
<thead>
<tr>
<th><strong>Revenues</strong></th>
<th><strong>2013 YTD</strong></th>
<th><strong>2012 YTD</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Annual Budget</strong></td>
<td><strong>Actual</strong></td>
<td><strong>%</strong></td>
</tr>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$315,000</td>
<td>$19,454</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,950,000</td>
<td>$132,416</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$340,000</td>
<td>$33,259</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$947,000</td>
<td>$75,015</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$400,000</td>
<td>$41,955</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,200,000</td>
<td>$93,558</td>
</tr>
</tbody>
</table>

Co Board 1/15/2013
Fines & Foreits/St Atty. $550,000 $42,165 7.87% $35,172 6.28%
Building and Zoning $40,000 $1,602 4.01% $1,869 5.34%
Interest Income $35,000 $379 1.08% $1,412 2.82%
Health Insurance – Empl. Ded. $1,100,464 $85,806 7.80% $76,155 7.76%
1/4 Cent Sales Tax $2,400,000 $205,125 8.55% $201,198 8.38%
County Reel Estate Transf Tax $190,000 $29,971 15.77% $17,338 10.20%
Correction Dept. Board & Care $805,000 $129,940 16.14% $22,503 3.00%
Sheriff Fees $702,000 $81,865 11.66% $84,289 18.73%

**TOTALS** $10,974,464 $972,511 8.86% $813,598 7.75%

Public Safety Sales Tax $4,200,000 $360,939 8.59% $358,727 8.97%
Transportation Sales Tax $4,200,000 $360,939 8.59% $358,727 8.97%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 1 month the revenue and expense should at 8.33%*

**Clerk of the Court**

Circuit Court Clerk, Becky Morganegg presented the annual case filings.

<table>
<thead>
<tr>
<th>Case Type</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adoption</td>
<td>AD</td>
<td>19</td>
<td>21</td>
</tr>
<tr>
<td>Contempt of Court</td>
<td>CC</td>
<td>7</td>
<td>3</td>
</tr>
<tr>
<td>Criminal Felony</td>
<td>CF</td>
<td>405</td>
<td>429</td>
</tr>
<tr>
<td>Chancery</td>
<td>CH</td>
<td>1858</td>
<td>1393</td>
</tr>
<tr>
<td>Foreclosures</td>
<td></td>
<td>1827</td>
<td>1372</td>
</tr>
<tr>
<td>Criminal Misdemeanor</td>
<td>CM</td>
<td>1288</td>
<td>1222</td>
</tr>
<tr>
<td>Conservation Violation</td>
<td>CV</td>
<td>59</td>
<td>31</td>
</tr>
<tr>
<td>Divorce</td>
<td>D</td>
<td>469</td>
<td>467</td>
</tr>
<tr>
<td>Driving Under the Influence</td>
<td>DT</td>
<td>253</td>
<td>290</td>
</tr>
<tr>
<td>Eminent Domain</td>
<td>ED</td>
<td>5</td>
<td>34</td>
</tr>
<tr>
<td>Family</td>
<td>F</td>
<td>170</td>
<td>156</td>
</tr>
<tr>
<td>Juvenile</td>
<td>J</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>Juvenile Neglect or Abuse</td>
<td>JA</td>
<td>32</td>
<td>19</td>
</tr>
<tr>
<td>Juvenile Delinquent</td>
<td>JD</td>
<td>316</td>
<td>260</td>
</tr>
<tr>
<td>Law (Claim over $50,001)</td>
<td>L</td>
<td>141</td>
<td>106</td>
</tr>
<tr>
<td>Law Medium (Claim $10,000 - $50,000)</td>
<td>LM</td>
<td>1154</td>
<td>1127</td>
</tr>
<tr>
<td>Municipal Corporation</td>
<td>MC</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

Co Board 1/15/2013
Coroner

Coroner, Ken Toftey stated that the reports are in the packet.

Statistics: October FY 2012

<table>
<thead>
<tr>
<th>2012 Statistics</th>
<th>Stats for Same Period in 2011</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Total Deaths......</td>
<td>243</td>
<td>225</td>
</tr>
<tr>
<td>Autopsies to Date...........</td>
<td>17</td>
<td>21</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>21</td>
<td>24</td>
</tr>
<tr>
<td>Cremation Permits....</td>
<td>109</td>
<td>99</td>
</tr>
</tbody>
</table>

Coroner's Office Personnel Update
- No Updates

Statistics: November FY 2012

<table>
<thead>
<tr>
<th>2012 Statistics</th>
<th>Stats for Same Period in 2011</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Total Deaths......</td>
<td>266</td>
<td>246</td>
</tr>
<tr>
<td>Autopsies to Date...........</td>
<td>17</td>
<td>24</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>21</td>
<td>26</td>
</tr>
<tr>
<td>Cremation Permits....</td>
<td>117</td>
<td>112</td>
</tr>
</tbody>
</table>

Coroner's Office Personnel Update
- Coroner Toftey provided a morgue tour/presentation to the Oswego East Law Enforcement Class on November 29.
- Coroner Toftey attended the IACO Fall Conference in Chicago – November 19 - November 21.

Statistics: December FY 2013

<table>
<thead>
<tr>
<th>2013 Statistics</th>
<th>Stats for Same Period in 2012</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013 Total Deaths......</td>
<td>27</td>
<td>25</td>
</tr>
<tr>
<td>Autopsies to Date...........</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>Cremation Permits....</td>
<td>9</td>
<td>9</td>
</tr>
</tbody>
</table>

Co Board 1/15/2013

- 4 -
Coroner's Office Personnel Update

- Coroner Tofoy presented the FY 2012 Annual Report at the County Board meeting on December 18.

State's Attorney

State's Attorney, Eric Weis presented the annual report.

STATE'S ATTORNEY 2012 REPORT

The Kendall County State's Attorney's Office issued its 2012 year-end report, which reports case statistics, revenue and budget details, as well as comparisons to previous years. The majority of the resources from the State's Attorney's Office are dedicated to the prosecution of criminal cases. Eight assistant state's attorneys and the State's Attorney handled nearly 15,000 new criminal/traffic files last year. A breakdown of the cases filed and the dispositions of those cases are detailed below:

<table>
<thead>
<tr>
<th>Case type</th>
<th>2012</th>
<th>2011</th>
<th>2010</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Felony *</td>
<td>414</td>
<td>429</td>
<td>405</td>
<td>515</td>
</tr>
<tr>
<td>Misdemeanor (Excluding DUI)</td>
<td>1231</td>
<td>1222</td>
<td>1288</td>
<td>1635</td>
</tr>
<tr>
<td>DUI</td>
<td>287</td>
<td>290</td>
<td>253</td>
<td>387</td>
</tr>
<tr>
<td>Traffic</td>
<td>12190</td>
<td>12306</td>
<td>18,894</td>
<td>19,269</td>
</tr>
<tr>
<td>Juv. Delinquency **</td>
<td>263</td>
<td>260</td>
<td>316</td>
<td>285</td>
</tr>
<tr>
<td>Juv. Abuse &amp; Neglect</td>
<td>16</td>
<td>19</td>
<td>32</td>
<td>21</td>
</tr>
<tr>
<td>Juv. Truancy</td>
<td>1</td>
<td>3</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Total cases filed ***</td>
<td>14402</td>
<td>14861</td>
<td>19,147</td>
<td>22,020</td>
</tr>
</tbody>
</table>

* Multiple counts are usually filed as one case number.
** Only includes cases referred to the State's Attorney's Office from Court Services.
*** Does not include civil cases, ordinance violations, and post-sentence cases (Probations, Supervision, Conditional Discharge, Post-IDOC restitution).

In addition to the number of cases filed each year, the Kendall County State's Attorney's Office reviewed the data from the last several years regarding felony conviction rate, number of cases reduced to misdemeanors or dismissals, as well as the number of felony cases which resulted in a sentence to the Illinois Department of Corrections. (These numbers are current as of January 10, 2013.)

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cases:</td>
<td>405</td>
<td>429</td>
<td>414</td>
</tr>
<tr>
<td>Convictions**:</td>
<td>364</td>
<td>315</td>
<td>142</td>
</tr>
<tr>
<td>IDOC:</td>
<td>106</td>
<td>79</td>
<td>56</td>
</tr>
<tr>
<td>Reductions/Dismissals:</td>
<td>28</td>
<td>38</td>
<td>13</td>
</tr>
<tr>
<td>Pending:</td>
<td>29</td>
<td>76</td>
<td>259</td>
</tr>
</tbody>
</table>

*Most pending cases from 2010 are currently on active warrant status.
** Of cases disposed of, convictions resulted in 96% of the cases in 2010, 94% of the cases filed in 2011, and 92% of the cases in 2012 as of January 10, 2013.

Member Cullick was excused at 10:25 am.

Health Department

Amaal Tokars apologized for not meeting with the auditors; she was on vacation.
Supervisor of Assessments
Superintendent of Assessments, Andy Nicoletti and Don Clayton from GIS presented the website used in Board of Review and that will be available for the public later in the month.

BREAK

EXECUTIVE SESSION

Member Wehrli made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, for collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Member Flowers seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

Member Flowers was excused at 12:00 pm.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning
Member Gryder reviewed the minutes in the packet from the January 2, 2013 meeting.

Administration, HR, Revenue
Member Gilmour reviewed the minutes in the packet from the January 3, 2013 meeting.

Highway
Member Koukol reviewed the minutes in the packet from the January 8, 2013 meeting.

Engineering Agreement for Galena Rd Bridge
Member Koukol made a motion to accept the engineering agreement with Willett, Hofmann & Associates for the Galena Road Bridge in the amount of $63,457.30. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Facilities
Member Koukol reviewed the minutes in the packet from the January 7, 2013 meeting.

Economic Development
Member Koukol stated that the next meeting is January 25, 2013.

Finance
Member Purcell reviewed the minutes in the packet from the January 10, 2013 meeting.

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $909,528.98. Member Gilmour seconded the motion.

COMBINED CLAIMS: B&Z $610.13, CO CLK & RCDR $1,712.14, ELECTION $178.50, ED SRV REG $5,871.42, SHRFF $2,896.57, CRRCNTS $1,487.51, EMA $871.95, CRCT CT CLK $174.22, JURY COMM $427.35, CRCT CT JDG $4,784.52, CRNR $2,930.04, CMB CRT SRV $4,299.86, PUB DFNDR $489.50, ST ATTY $1,597.72, TRSR $1,437.12, EMPLY HLTH INS $11,740.00, AUD & ACCT $45,625.00, OFF OF ADM SRV $73,12, GNRL INS & BNDG $245.00, CO BRD $293.22, TECH SRV $12,620.13, SOIL & WTR $32,000.00, ECON DEV $1,010.76, CO HWY $36,873.79, CO BRD $24,246.63, TRNSPRT SALES TX $178,847.72, HLTH & HMN SRV $202,813.96, FRST PRSRV $3,375.97, ANML CNTRL $67.97, CO RCDR DOC STRG $5,500.00, HIDTA $52,263.31, COMM FND $1,194.94, CRT SEC FND $516.03, PRBTN SRV $699.72, KEN AREA TRAN $3,101.00, SHRFF $1,366.37, VAC $3,448.12, FP BND PRO 2007 $262,632.57
Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Animal Control

Member Cesich reviewed the minutes in the packet from the December 19, 2012 meeting. Members discussed animal control having the ability to write citations.

Labor & Grievance

State's Attorney, Eric Weis asked if the full board wants to hear negotiations in executive session or if the board would like to move the discussions to the labor & grievance meeting.

Member Gilmour reviewed the minutes in the packet from the December 31, 2012 meeting.

Committee of the Whole

Members discussed the expansion and improvement of Route 47 using Prairie Parkway funding. A letter was drafted to the Illinois Department of Transportation and to state representatives and legislative members to request a meeting.

Prairie Parkway funding letter

Member Wehrti moved to send a letter to the Illinois Department of Transportation including additional elected officials to request an immediate meeting to discuss utilization of Prairie Parkway funding. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Member Prochaska moved to postpone the consideration of the proposed resolution regarding the utilization of Prairie Parkway funding until the next county board meeting. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

STANDING COMMITTEE MINUTES APPROVAL

Member Wehrti moved to approve all of the Standing Committee Minutes and Reports as amended - Committee of the Whole, Facilities and Labor & Grievance. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Public Building Commission

They did not have a meeting.

VAC

Member Wehrti stated that the annual report is in the packet.

County Stormwater

Member Wehrti stated that they have stopped meeting, this can be removed from the agenda.

UCCI

Member Prochaska stated that they have had a training session where they talked about the open meetings act. Upcoming meeting dates are January 28, 2013, February 25, 2013, and a March 2 day meeting.

Historic Preservation

Member Wehrti stated that the next meeting is on January 15, 2013.

Rivervalley Workforce Investment Board

Member Koukol reported that he has not been to a meeting yet.

Housing Authority

Member Prochaska reported that there have been issues with the executive director and working with the DuPage Housing Authority.
Tuberculosis Board

No report.

OTHER BUSINESS

Member Purcell asked for Member Flowers if the Labor & Grievance meeting could be moved to January 29, 2013.

State's Attorney, Eric Weis asked if the Timber Creek retention pond issue can be moved to the next Economic Development meeting.

QUESTIONS FROM THE PRESS

Ryan Morton from WSPY asked about the progress of the contract negotiations and what the insurance meeting was about.

Steve Lord from the Beacon News asked if the Highway Route 47 meeting will be a posted meeting.

ADJOURNMENT

Member Koukol moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 10th day of February, 2013.

Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>County Clerk Fees</td>
<td>$1,232.00</td>
</tr>
<tr>
<td></td>
<td>County Clerk Fees - Marriage License</td>
<td>$510.00</td>
</tr>
<tr>
<td></td>
<td>County Clerk Fees - Civil Union</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>County Clerk Fees - Misc</td>
<td>$3,122.75</td>
</tr>
<tr>
<td></td>
<td>County Clerk Fees - Recording</td>
<td>$40,505.00</td>
</tr>
<tr>
<td>01010061205</td>
<td>Total County Clerk Fees</td>
<td>$45,369.75</td>
</tr>
<tr>
<td>01010001185</td>
<td>County Revenue</td>
<td>$33,965.75</td>
</tr>
<tr>
<td>38010001320</td>
<td>Doc Storage</td>
<td>$24,945.00</td>
</tr>
<tr>
<td>51010001320</td>
<td>GIS Mapping</td>
<td>$42,089.00</td>
</tr>
<tr>
<td>37010001320</td>
<td>GIS Recording</td>
<td>$5,261.00</td>
</tr>
<tr>
<td>01010001135</td>
<td>Interest</td>
<td>$45.63</td>
</tr>
<tr>
<td>01010061210</td>
<td>Recorder's Misc</td>
<td>$2,542.50</td>
</tr>
<tr>
<td>81010001320</td>
<td>RHSP/Housing Surcharge</td>
<td>$22,176.00</td>
</tr>
</tbody>
</table>

CK # 17263 To KC Treasurer $176,394.63

Death Certificate Surcharge sent from Clerk's office $1,204.00 ck # 17261
Dom Viol Fund sent from Clerk's office $85.00 ck 17262
# Kendall County General Fund

**Quick Analysis of Major Revenues and Total Expenditures for Two Months Ended 01/31/2013**

<table>
<thead>
<tr>
<th><strong>Revenues</strong></th>
<th>Annual Budget</th>
<th>2013 YTD</th>
<th>2013 YTD %</th>
<th>2012 YTD Actual</th>
<th>2012 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$315,000</td>
<td>$71,125</td>
<td>22.56%</td>
<td>$62,216</td>
<td>19.75%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,950,000</td>
<td>$340,915</td>
<td>17.48%</td>
<td>$133,411</td>
<td>7.41%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$340,000</td>
<td>$65,583</td>
<td>19.29%</td>
<td>$53,140</td>
<td>15.63%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$947,000</td>
<td>$148,401</td>
<td>15.67%</td>
<td>$168,547</td>
<td>17.38%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$400,000</td>
<td>$79,620</td>
<td>19.91%</td>
<td>$68,191</td>
<td>17.94%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,200,000</td>
<td>$191,408</td>
<td>15.95%</td>
<td>$188,200</td>
<td>14.48%</td>
</tr>
<tr>
<td>Fines &amp; Forfeits/St Atty.</td>
<td>$550,000</td>
<td>$100,261</td>
<td>18.23%</td>
<td>$78,027</td>
<td>13.83%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$40,000</td>
<td>$1,301</td>
<td>3.25%</td>
<td>$2,138</td>
<td>6.11%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$35,000</td>
<td>$2,986</td>
<td>8.56%</td>
<td>$5,229</td>
<td>10.46%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$1,100,464</td>
<td>$171,149</td>
<td>15.55%</td>
<td>$159,351</td>
<td>16.23%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,400,000</td>
<td>$404,974</td>
<td>16.87%</td>
<td>$394,973</td>
<td>16.46%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$190,000</td>
<td>$65,308</td>
<td>34.37%</td>
<td>$36,770</td>
<td>21.63%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$805,000</td>
<td>$194,020</td>
<td>24.10%</td>
<td>$157,323</td>
<td>20.98%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$702,000</td>
<td>$134,788</td>
<td>19.20%</td>
<td>$129,759</td>
<td>28.84%</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td>$10,974,464</td>
<td>$1,971,850</td>
<td>17.97%</td>
<td>$1,937,275</td>
<td>15.59%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Expenditures</strong></th>
<th>2013 YTD</th>
<th>2012 YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Safety Sales Tax</td>
<td>$4,200,000</td>
<td>$717,370</td>
</tr>
<tr>
<td>Transportation Sales Tax</td>
<td>$4,200,000</td>
<td>$717,370</td>
</tr>
</tbody>
</table>

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 2 months the revenue and expense should at 16.66%.
## KENDALL COUNTY CORONER
### January FY 2013 Monthly Report

<table>
<thead>
<tr>
<th>DATE</th>
<th>CASE NUMBER</th>
<th>TIME</th>
<th>NATURE</th>
<th>POST</th>
<th>TOX</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, January 01, 2013</td>
<td>1301028 *</td>
<td>7:40 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, January 01, 2013</td>
<td>1301029</td>
<td>1:00 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, December 27, 2012</td>
<td>1301030</td>
<td>11:39 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Thursday, January 03, 2013</td>
<td>1301031 *</td>
<td>7:52 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Friday, January 04, 2013</td>
<td>1301033 *</td>
<td>10:35 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Saturday, January 05, 2013</td>
<td>1301034 *</td>
<td>6:30 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, January 06, 2013</td>
<td>1301035 *</td>
<td>5:20 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, January 07, 2013</td>
<td>1301036</td>
<td>9:07 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, January 08, 2013</td>
<td>1301037</td>
<td>9:50 AM</td>
<td>Natural</td>
<td>N</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, January 08, 2013</td>
<td>1301038 *</td>
<td>7:25 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Wednesday, January 09, 2013</td>
<td>1301039 *</td>
<td>7:47 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, January 10, 2013</td>
<td>1301040 *</td>
<td>7:20 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, January 11, 2013</td>
<td>1301041 *</td>
<td>2:56 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, January 11, 2013</td>
<td>1301042</td>
<td>1:55 PM</td>
<td>Suicide</td>
<td>N</td>
<td>N</td>
<td>Parking Lot</td>
</tr>
<tr>
<td>Friday, January 11, 2013</td>
<td>1301043 *</td>
<td>6:25 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, January 11, 2013</td>
<td>1301044 *</td>
<td>7:05 PM</td>
<td>Natural</td>
<td>Y</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, January 12, 2013</td>
<td>1301045 *</td>
<td>7:34 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, January 13, 2013</td>
<td>1301046 *</td>
<td>1:40 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, January 14, 2013</td>
<td>1301047 *</td>
<td>2:30 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, January 20, 2013</td>
<td>1301048 *</td>
<td>10:10 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Saturday, January 19, 2013</td>
<td>1301049 *</td>
<td>3:04 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Friday, January 25, 2013</td>
<td>1301050 *</td>
<td>12:11 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, January 26, 2013</td>
<td>1301051 *</td>
<td>4:35 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, January 27, 2013</td>
<td>1301052 *</td>
<td>6:04 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, January 27, 2013</td>
<td>1301053 *</td>
<td>7:37 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, January 28, 2013</td>
<td>1301054 *</td>
<td>10:50 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, January 30, 2013</td>
<td>1301055</td>
<td>9:10 AM</td>
<td>Natural</td>
<td>Y</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, January 30, 2013</td>
<td>1301056</td>
<td>12:05 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, January 31, 2013</td>
<td>1301057</td>
<td>2:14 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.
Percentage of calls which occurred outside of normal business hours 70% 21:30

**Autopsies**
Three (3) Autopsies were performed in the month of January.

**Inquests**
There were zero (0) inquests held during the month of January.

**Statistics:**

<table>
<thead>
<tr>
<th>2013 Statistics</th>
<th>State for Same Period in 2012</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013 Total Deaths........</td>
<td>64</td>
<td>54</td>
</tr>
<tr>
<td>Autopsies to Date.................</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Cremation Permits........</td>
<td>26</td>
<td>24</td>
</tr>
</tbody>
</table>

**Coroner's Office Personnel Update:**
None.
The meeting was called to order by Chairman Scott Gryder at 6:30 p.m.

Present: Chairman Scott Gryder, Vice-Chair Judy Gilmour, Amy Cesich, Lynn Cullick and Jeff Wehrli

Absent: None

Also present: Senior Planner Angela Zubko, Jeff Wilkins (Interim PBZ Director & Administrator) and Code Compliance Officer Brian Holdiman, Commander Robert Wollwert, Mary Ludemann- Fire Inspector for the Plainfield Fire Protection District, Lt. Alec J Keenum- Fire Marshal for the Oswego Fire Protection District, Chief Rick Neitzer- Oswego Fire Protection District, Chief Greg Witek- Little Rock Fox Fire Protection District, Gregg Williams-Fire Marshall for the Little Rock Fox Fire Protection District, Chief Michael Hitzemann- Bristol Kendall Fire Protection District, Mike Torrence- Fire Marshal for the Bristol Kendall Fire Protection District, Joe Casella-Fire Marshal for the Minooka Fire Protection District, Attorney Kelly Helland, Christina & David Demiduk (owners of Emerson Creek), Patty Lariviere- Village of Oswego, Kristin Jungles- realtor, Shawn Flaherty- attorney that represents some of the fire departments, County Board Chair John Shaw, County Board member Matt Prochaska and Kristine Heiman- realtors

APPROVAL OF AGENDA

Lynn Cullick made a motion to approve the agenda as written, Jeff Wehrli seconded the motion. All agreed and the motion was approved.

APPROVAL OF MINUTES

Lynn Cullick made a motion to approve the minutes from January 7, 2013. Amy Cesich seconded the motion. All agreed and the minutes were approved.

EXPENDITURE REPORT

Amy Cesich made a motion to approve the bills. Lynn Cullick seconded the motion. With a roll call vote, all agreed and the bills will be forwarded to the Budget and Finance Committee.

CITIZENS TO BE HEARD

There were no citizens to be heard at this time

OLD BUSINESS

Discussion on Resolution in Support of a change in legislation to grant counties the same ability as municipalities to adopt their own fire prevention codes- Mr. Gryder stated this is a topic we have been talking about for a little while and we’re looking for a little feedback with regards to sprinkler systems. Mr. Wehrli thanked everyone for coming and would like to get some information about what codes they’re using and seeing if maybe we can come up with a countywide code. Mr. Wilkins stated there was a handout showing all the fire protection districts and a handout showing what codes each district is. Shawn Flaherty,
attorney of some of the fire protection districts gave some background with regards to codes. He also stated there is a court case in Kane County with regards having a uniform code. Mr. Wehrli asked if the County adopted their own codes who would enforce them and Mr. Flaherty stated unless there is an intergovernmental agreement the County would. Chief Rick Neitzer came up and discussed that their codes have been in existence for 7 years. He also discussed about sprinkler systems and if they’re in the village they have to pay tap on fees and extend the pipes and also put on a back-flow device, if they are in unincorporated areas they need to put in a tank with fees about the same as if they were incorporated. Chief Neitzer stated the Oswego Fire Protection District goes into Kane County as well and crosses a couple municipalities. The sprinklers also have to do with life safety. Ms. Cesich asked the Chief’s thought if the sprinkler system is hurting economic development. Chief Neitzer stated Kendall County was one of the fastest growing counties which did not stop economic growth. Lieutenant Keenum discussed the difference between sprinklers and water use and hoses and water use. Ms. Cesich asked if they think Kendall County should go along with this resolution and Chief Neitzer stated no they do not want the County to adopt this resolution being discussed. Mr. Wehrli asked when they adopt a fire code can they opt out of certain codes or adopt all the codes. Chief Neitzer stated they can exempt out things or add things to the code.

Mike Torrence from the Bristol-Kendall Fire Protection District wanted to mirror everything the chief from Oswego stated but said they have adopted the residential code from 2 homes and up. He also mirrored what Lieutenant Keenum stated about water coming out of a sprinkler vs. a hose. He also touched on the state adopted the 2009 life safety code which is a minimum and the state is looking to adopt the 2012 life safety code. There was some discussion on tents and Mr. Keenum stated it depends on the type of tent and the amount of time but all those items are addressed in the codes today.

David Demiduk stated he and his wife Chris wanted to express a little different view. He stated a new well is $30,000 and a water main tap does not cost $30,000. Also they were told if they added to their building the whole building needs to be retrofitted. They were also told any new buildings would have to be sprinkled as well. Mr. Holdiman stated it depends on the definition of retrofit. Chief Neitzer stated not only include tap on fees but include Fox Metro tap on fees. He also talked about change of occupancy with regards to pertaining to different codes.

Fire Chief Greg Witek from Little Rock Fox talked about how most of these districts were all volunteers until the growth came. Little Rock Fox has full time medics but everyone else are volunteers. The missions are life safety and property loss and time increases safety and decrease property damage. Most of these districts have a lot of square miles to get to these properties. Little Rock Fox has 59 square miles. Chief Witek also discussed the lack of coordination. They have been working in their department to work with everyone so there are no conflicts like with the City of Plano. They have been pushing towards more consistency. He stated if we’re looking to add another layer to these codes that is making it more difficult and inconsistent. Insurers reward property owners that have sprinklers.

Chris Demiduk from the Emerson Creek Pottery stated she’s owned the pottery barn for 12 years and have never seen the fire department in the last 2 years. They are a seasonal operation so do not head the buildings in the winter therefore need a different system.

Chief Michael Hitzemann- Bristol Kendall Fire Protection District stated they had a year long discussion on what code to adopt and ended up adopting the same code as the City of Yorkville. Mr. Hitzemann stated he felt the resolution should have been the last effort and not the beginning of this discussion. He also mentioned they only have enforced he sprinkler system in 2 places so far, Whitetail and Helmar church. Mr.
Hitzemann also stated having one cohesive code would be very difficult as they all have different views and different capability.

PETITIONS

#13-01 Outdoor Commercial Sporting Activity & #13-02 Rezoning and Special Use for a Kendall County Government Agency and other law enforcement Shooting Range

Planner Zubko stated this petition has to do with the Kendall County Sheriff's Office. They are looking into putting an outdoor shooting range out at the Central Limestone Quarry. The petition first started off with using the same definition of an outdoor commercial sporting activity from the A-1 Agricultural district with conditions and now has morphed into a Kendall County Government Agency and other law enforcement shooting range in an M-2 or M-3 District as a special use with conditions to be set and approved by the County Board. The reasoning is the Plan Commission felt guns and ranges should be discussed more thoroughly at ad-hoc but this will keep the petition going for the Sheriff's office. With those changes staff suggests putting the following language in the M-2 and M-3 district as a special use:

Kendall County Government Agency and other law enforcement shooting range with conditions to be set and approved by the County Board.

Planner Zubko stated the petitioner would like to rezone a 17 acre property from M-2 to M-3 and also requests a special use for a Kendall County Governmental Agency and other law enforcement shooting range. Central Limestone has been at this site since the late 1800's and the County Zoning regulations have changed so much that M-2 was for mining at one point. Staff suggested rezoning the portion of the property for the shooting range to M-3 so they can get a special use for the shooting range. The plan is to have a small parking lot at the far north end and shoot south. It will only take up about 1/3 that parcel on the west. The reason we are reasoning the whole pin number is because the petition is not sure exactly where the berms will be built and also this cleans up that whole parcel which will eventually be mined. There's a lot of good information in the ZPAC meeting minutes from Commander Wollwert like the IL EPA does not control shooting ranges and does not get involved until the range is inactive and then the lead that remains in the backstop becomes hazardous waste that does have to be dealt with. The IL EPA directed Mr. Wollwert to a specific region of the federal EPA because even nationwide the federal EPA does not have a specific set of guidelines but they did direct him to Region 2 which has put together a best practices manual that is being evaluated now with regards to the construction plans. The manual has specific recommendations for which type of material is best. For example what type of materials to use for the backstop so you can sift out the bullets when needed for clean-up. The state recommends a berm of at least 30' tall for the backstop for recruit training so their backstop on the south will be a minimum of 30' tall. The berms will be constructed out of clean fill from Route 47 and Route 34 widening project and the backstop might be 50' tall instead of 30'. The shooting range they use now is currently inspected yearly by the Law Enforcement Training and Standards Board and has never had a problem passing their inspections and would continue that process at the new site. The intent for the new range is to limit it to only the sheriff’s office at least at the beginning stages. Commander Wollwert is in attendance for any questions.

The request to rezone to M-3 is consistent with the County's Zoning Ordinance for mining and the LRMP and since the text amendment was moved forward by the Plan Commission staff would recommend approval with the following conditions:
1. Minimum of a 30' backstop
2. Hours are limited from 7am to 8pm
3. Water and drainage plans must be approved by Kendall Counties Consulting engineer
4. Signage is permitted but must meet the Sign Ordinance regulations of Section 12 of the Zoning Ordinance.
5. Lighting shall meet the standards of Section 11.02.F.12.d of the Zoning Ordinance
6. Must adhere to the Performance standards of Section 10.01.F of the Zoning Ordinance
7. All applicable State, Federal, County and EPA rules and regulations shall be adhered to.
8. No activity shall leave the boundaries of the site.
9. Shall contact and meet all requirements of the Kendall County Health Department.
10. The best practices manual provided from the Region 2 office of the EPA shall be used as a guide.
11. Gated entrance
12. The Sheriff's office must keep a list of persons that want to be notified 48 hours in advance of shooting or training and notify them. Gun testing is exempt from notifying the neighbors as it will be on an as needed basis and for a short period of time.
13. Appropriate signage as determined by the Zoning Office be secured around the perimeter of the property.

Mr. Gryder had a question about the berm and asked about fencing around the berms. Commander Wollwert stated the berms will be quite significant and there will be a lot of signs about the perimeter of the ranges. Also there are range officers that will be watching out for safety hazards while shooting. There was discussion on a possible building for this site. Commander Wollwert stated they are looking to have access to the K-5 building for restroom use. Ms. Gilmour also was concerned about not having a fence on the property. Ms. Gilmour asked about plantings on the berm and Commander Wollwert stated the Sheriff's office will be planting on the berms to keep them in place. Ms. Gilmour asked about the liability to the County for this range. Commander Wollwert stated the SAO has been working on liability agreements for this site and have liability agreements with the current site. Ms. Gilmour asked about the residents around the property. Mr. Wollwert stated they were required to notify 3 residents around the facility and they notified 19 residents which all their concerns were addressed or some conditions were added. Mr. Wehrli asked if the old range will still be in use. Commander Wollwert stated yes the other agencies will be using the site. Sometimes it is hard to get out there to even test a gun because it is in use by another agency. Ms. Cesich asked about indoor facilities and the Commander stated with indoor ranges they are typically shorter distances and are not suitable for rifle training. There was some discussion on costs.

With no further suggestions or changes Jeff Wehrli made a motion to approve petition 13-01, seconded by Judy Gilmour approve and forward the petition onto the next Committee of the Whole meeting. All were in favor.

With no further suggestions or changes Jeff Wehrli made a motion to approve petition 13-02, seconded by Lynn Cullick to approve and forward the petition onto the next County Board meeting. All were in favor.

#13-03 Other Plat Process (Vacation, Dedication, Etc.)
Planner Zubko stated that back on January 18, 2011 County Board approved changes to the review process in the Zoning Ordinance and on March 15, 2011 County Board approved changes to the subdivision control ordinance including the preliminary and final plat process. During those changes a process for Other plats (Vacation, Dedication, etc.) was never created in the Subdivision Control Ordinance. Therefore staff would like to create a section for that process. The reason this has come up is because people are looking to buy 2 lots in a subdivision and combine the lots into 1 to build a house in the middle and there typically are easements down the middle of the lots and building setback lines. As you can see we made an exemption for County and Township roadways as they have a different process to go through from the State.
Mr. Gryder asked on letter E if we do not want to reference specific committees if the committees do not exist in the future. Planner Zubko stated specific committees are referenced in many sections for other items so it would not be worth changing just this one.

With no further suggestions or changes Amy Cesich made a motion to approve petition 13-03, seconded by Lynn Culluck to approve and forward the petition onto the next Committee of the Whole meeting. All were in favor.

#13-06 Plat of Vacation

Planner Zubko stated that the Planning, Building and Zoning Office has been receiving calls to ask if owners can purchase 2 lots in a subdivision and build a house in the middle of the two lots. This is possible as long as the lots are looked at to make sure it will not alter drainage, disturb an already existing utility or violate the planned unit development agreement.

The first two lots to look at consolidating are lots 11 and 12 of Shadow Creek. This was already discussed at the ZPAC Committee meeting and the text amendment for the process is Petition #13-05 which was just discussed. The petitioner is looking to vacate the east side drainage and utility easement and building setback line and vacate the west side drainage and utility easement and building setback of lot 12. The plat shows the petitioner will leave a small section of the utility easement in the front building setback line as there is already an existing utility box and will remain all easements around the consolidate property. After the granting of the plat of vacation the ultimate goal is to combine the two lots to make one large lot and build a house in the middle of the lots. Staff recommends approval of the plat of vacation. The Attorney was here on behalf of the petitioners.

With no further suggestions or changes Jeff Wehrli made a motion to approve petition 13-06, seconded by Judy Gilmour to approve and forward the petition onto the next County Board meeting. All were in favor.

#13-04 Micro-batch/Craft Distillery

Planner Zubko stated this petition relates to a Petition for Three Angels Brewing LLC. The petition will only be heard from the special use hearing officer at a later date. They would like to amend their special use to also allow micro/craft distilling. Kendall County does not have this category in the Zoning Ordinance so staff would like to create a definition in Section 3 of the Zoning Ordinance and also allow it as a special use in the A-1 and B-3 district and allow is as a permitted use in the M-1 and M-2 Districts. Staff proposes a definition and the text with 7 following conditions:

a. If zoned A-1 Agricultural the facility shall have direct access to a road designated as a major collector (or higher) on the County Land Resource Management Plan.
b. Locally grown inputs shall be used to the greatest extent possible
c. The number of hours permitted to operate shall be on the approving ordinance
d. Parking shall be in accordance with Section 11 of the Zoning Ordinance including lighting.
e. All applicable Federal (including the Alcohol and Tobacco Tax and Trade Bureau), State (including the Illinois Liquor Control Commission), and County rules and regulations shall apply.
f. Shall contact & meet all requirements of the Kendall County Health Department.
g. A waste management plan should be submitted to the Kendall County Health Department

The proposed definition is: MICRO DISTILLERY or CRAFT DISTILLERY: A facility that produces alcoholic beverages in quantities not to exceed fifteen thousand (15,000) gallons per year and includes an accessory
tasting room. A tasting room allows customers to taste samples of products manufactured on site and purchase related sales items. Sales of alcohols manufactured outside the facility are prohibited. If state law changes the quantities the definition should reflect those changes.

Mr. Wehrli wanted to make sure by adding this it does not change the micro-brewery definition and planner Zubko stated it would not affect anything the petitioners will have 2 special uses on the property. There was also discussion about special events and how it would not be held at the property and it could be looked at a case by case basis and put onto the approving ordinance as a condition.

There was some discussion on the state rules. Mr. Wilkins stated the liquor control commission will have to create a license for this type of facility and hold a public hearing.

With no further suggestions or changes Judy Gilmour made a motion to approve petition 13-04, seconded by Jeff Wehrli to approve and forward the petition onto the next Committee of the Whole meeting. All were in favor.

#12-03 Land Cash Ordinance
Planner Zubko stated this was discussed last month and she has brought back the specific pages in the packet with the requested changes so we'll go page by page. On page 3 Planner Zubko read the draft language about waiving the school fees for age-restricted adult or senior citizen housing. Everyone was good with the language. Page 4: Planner Zubko crossed out the information since the PBZ decided last time to keep the population ratio for the forest preserve district at 10 acres per 1,000 population. On the bottom of page 4 planner Zubko added 'or forest preserve district' that was left out prior. Starting on page 11 it talks about fair market value. After some discussion the group liked ad-hoc's suggestion the best to have the township assessor come up with a fair market value number every year and add the cost of construction to come up with the fair market value. Mr. Wilkins asked would that be based on average assessed values of residential and commercial or just residential or based on sales. The Committee decided based on the average of residential assessments. How many years is still up in the air but it sounded like 3 years was the best idea at this time. The Committee also decided at this time they would like to have the superintendents and assessors invited to the April PBZ meeting for discussion on the proposed changes with the proposed fair market value for a talking point. All agreed so Planner Zubko will invite all the superintendents and assessors to the next meeting for discussion.

OLD BUSINESS
City of Yorkville Building Inspection Agreement- Mr. Holdiman stated the States Attorney's office drafted an agreement which we have sent to the City of Yorkville. Their administrator has looked at it, their attorney has looked at it and their insurance company has looked at it and all approve of the agreement. Our attorney agrees with it since they wrote it but we're checking with our insurance company to make sure they agree with it. The next step is after everyone approves it we will send it to the City of Yorkville's counsel first for approval and then come to the full County Board for approval.

NEW BUSINESS
Refund to Bob Schneider of Stor-Mor in the amount of $75 (Scope of permit inspections changed)- Planner Zubko stated in the packet Mr. Holdiman provided a memo regarding a refund to Bob Schneider. After the plans were submitted the scope of the project changed therefore changing the amount of inspections needed. Mr. Holdiman supports the refund. All refunds and waivers must be approved by the Planning, Building and Zoning Committee according to the Kendall County Building Code. Amy Cesich made a motion to approve the
refund in the amount of $75. Jeff Wehrli seconded the motion. A roll call vote was made and all were in favor of the refund.

CMAP 2040 Plan- In the packet are the proposed changes to the CMAP 2040 plan, the only changes are in red on the 2nd page. There was much discussion on the memo regarding the earmark funds to improve IL 47 from Caton Farm Road to I-80. Planner Zubko thinks that was the information they had at that time. After much discussion of where this came from and why the Board was not informed the Committee decided they should write a letter commenting on where the funds might go to and concern over such a short public comment period.

Request and approval of obtaining a credit card for PBZ- Planner Zubko stated this was discussed at the Administration/HR Committee and approved for a shared credit card with the Administration office in the amount of $3,000.

American Planning Association National Planning Conference in Chicago- April 13th-17th- Planner Zubko stated that the National Conference is going on in April. The cost just for the 5 day conference is $695 if I register before the 14th otherwise it goes up to $745. Planner Zubko was wondering if it would be okay to also get a hotel room for those 4 nights due to the timing of the sessions. There is a reduced rate of $220 if you stay at the hotel on site but Planner Zubko plans to look for a cheaper hotel nearby for around $180 a night without taxes. There is enough money in the budget but wanted to make sure the Committee is fine with those costs. Typically I would attend the state conference which is cheaper but this is the first time the national conference is being held in Chicago. Planner Zubko also had the session book to reference if anyone wanted to see what is offered. Judy Gilmour made a motion to approve Planner Zubko going to the conference and getting a hotel room at the Hyatt which is the hotel on site.

PUBLIC COMMENT - None

UPDATE ON HISTORIC PRESERVATION- Planner Zubko stated the presentation will be at the COW meeting on Thursday, February 14th.

PROJECT STATUS REPORT - Reviewed
PERMIT REPORT - Reviewed
REVENUE REPORT - Reviewed
CORRESPONDENCE - None
EXECUTIVE SESSION - None

There was discussion on when the next meeting will be as Planner Zubko will be absent on March 11th, the next scheduled PBZ meeting after that would be April 8th but we could hold a special meeting at the end of the month of everyone would like to.

ADJOURNMENT- Next meeting will be on April 8, 2013
Lynn Cullick made a motion to adjourn the meeting. Amy Cesich seconded the motion. All agreed. Chairman Gryder adjourned the meeting at 9:03 p.m.

Respectfully Submitted,
Angela L. Zubko
Senior Planner

PBZ Meeting Minutes
ORDINANCE # 2013-——

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE
TO ALLOW A KENDALL COUNTY GOVERNMENT AGENCY AND OTHER LAW
ENFORCEMENT SHOOTING RANGE

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a public hearing held before the Kendall County Zoning Board of Appeals on January 28, 2013;

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Sections 10.02.C & 10.03.B “M-2 Heavy Industrial District- Special Uses & M-3 Aggregate Materials Extraction, Processing and Site Reclamation- Special Uses” of the Kendall County Zoning Ordinance as provided:

Kendall County Government Agency and other law enforcement shooting range with conditions to be set and approved by the County Board.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of February, 2013.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Shaw
ORDINANCE NUMBER 2013 - 13-02

GRANTING A MAP AMENDMENT & SPECIAL USE FOR
THE KENDALL COUNTY SHERIFF'S OFFICE
Rezone from M-2 to M-3 Special Use

WHEREAS, the Kendall County Sheriff's Office has filed a petition for a Map Amendment from M-2 to M-3 and a Special Use for a 'Kendall County Government Agency and other law enforcement shooting range with conditions to be set and approved by the County Board' within the M-3- Aggregate Materials Extraction, Processing and Site Reclamation. The property is located on the southwest corner of Joliet Road and Quarry Road (PIN #08-29-400-002 & Part of PIN 08-28-300-002), in Lisbon Township, and;

WHEREAS, said petition is to allow the operation of a Kendall County Government Agency and other law enforcement shooting range; and

WHEREAS, petition #13-01 was approved the same day as a text amendment to allow such a use as a special use in the M-2 and M-3 Manufacturing districts; and

WHEREAS, said property was zoned M-3 Heavy Industrial District as Ordinance 1963-01 and is currently zoned M-2- Heavy Industrial District since the 1974 Countywide zoning change and currently vacant farm land; and

WHEREAS, the petitioner desires to rezone a 17.0 acre property to M-3 in order to acquire a special use permit for a shooting range and mine the property in the future; and

WHEREAS, the petitioner has indicated the shooting range will take place on about 6 acres on the north side of the property; and

WHEREAS, said property is legally described as:

A PARCEL OF LAND LOCATED IN THE SOUTHWEST QUARTER (SW ¼) OF SECTION TWENTY-EIGHT (28) AND THE SOUTHEAST QUARTER (SE ¼) OF SECTION TWENTY-NINE (29), ALL IN TOWNSHIP THIRTY-FIVE (35) NORTH, RANGE SEVEN (7) EAST OF THE THIRD PRINCIPAL MERIDIAN, COUNTY OF KENDALL, AND STATE OF ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 28, TOWNSHIP 35 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE SOUTH 89°50'28" EAST ALONG THE SOUTH LINE OF SAID SECTION 28 FOR A DISTANCE OF 363.66 FEET TO THE POINT OF BEGINNING; THENCE NORTH 00°50'30" EAST FOR A DISTANCE OF 825.00 FEET; THENCE NORTH 89°51'06" WEST FOR A DISTANCE OF 363.66 FEET TO A POINT WHICH FALLS ON THE WEST LINE OF SAID SECTION 28; THENCE SOUTH 89°51'54" WEST FOR A DISTANCE OF 373.56 FEET; THENCE NORTH 00°50'30" EAST FOR A DISTANCE OF 1791.21 FEET TO A POINT
WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.07.F of the Zoning Ordinance, and recommendation for approval by the Zoning Board of Appeals on January 28, 2013; and

WHEREAS, the findings of fact were approved as follows:

Existing uses of property within the general area of the property in question. The property to the east and west of this property is already being mined and someday this property will be mined as well.

The Zoning classification of property within the general area of the property in question. The property to the north and south are shown on the LRMP as potential mining and to the east and west is already zoned for mining so the M-3 zoning is consistent with the area.

The suitability of the property in question for the uses permitted under the existing zoning classification. The property is currently zoned M-2 which was the zoning for mining back in the 70's. The land suitability is good for mining just the M-2 district is no longer the district for mining, the M-3 Zoning District is intended for mining.

The trend of development, if any, in the general area of the property in question, including changes, if any, which may have taken place since the day the property in question was in its present zoning classification. The Zoning Board of Appeals shall not recommend the adoption
of a proposed amendment unless it finds that the adoption of such an amendment is in the public interest and is not solely for the interest of the applicant. The Zoning Board of Appeals may recommend the adoption of an amendment changing the zoning classification of the property in question to any higher classification than that requested by the applicant. For the purpose of this paragraph the R-1 District shall be considered the highest classification and the M-2 District shall be considered the lowest classification. This mine has been in existence since the late 1800's and the trends of development in the area are potential mining districts or are already mines.

Consistency with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. This land fits more with the purpose and objectives in the M-3 District which is to establish regulations and standards for surface mining operations and to provide for conservation and reclamation of lands affected by surface mining in order to restore them to optimum future productive use. Aggregate materials extraction, processing and site reclamation shall be determined and permitted in compliance with standards as set forth herein. The M-2 intent no longer fits the future use of this property which ultimately is to be mined.

WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.08.J of the Zoning Ordinance, and recommendation for approval by the Special Use Hearing Officer on January 28, 2013; and

WHEREAS, the findings of fact were approved as follows:

That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. An outdoor shooting range should not be any more dangerous than weekly mine blastings and eventually this property will also be mined.

That the special use will not be substantially injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The Zoning classification of property within the general area of the property in question shall be considered in determining consistency with this standard. The proposed use shall make adequate provisions for appropriate buffers, landscaping, fencing, lighting, building materials, open space and other improvements necessary to insure that the proposed use does not adversely impact adjacent uses and is compatible with the surrounding area and/or the County as a whole. An outdoor shooting range noises will be consistent with the noises of a mine. The petitioner is making adequate provisions for appropriate buffers and the shooting will take place towards the south. The berm will be a minimum of 20’ tall and probably will be taller than that which will also help to block the noise.

That adequate utilities, access roads and points of ingress and egress, drainage, and/or other necessary facilities have been or are being provided. A curb cut already exists to this piece of property and there will be no utilities on this property. Proper drainage is already being designed for and there will be a berm around the special use which will hold the water on their own site.

That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the
County Board pursuant to the recommendation of the Hearing Officer. Assuming the text amendment passes to allow this type of use in the M-3 district it will conform to all applicable regulations.

That the special use is consistent with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. The special use is consistent with the LRMP and municipal plans and policies as the ultimate goal is to eventually be a mine but in the meantime used for an outdoor shooting range. This specific use is for a compelling governmental function i.e. public safety for training and qualifications of law enforcement officers as it pertains to appropriate weapons.

WHEREAS, the Kendall County Board has considered the findings and recommendation of the Zoning Board of Appeals and Special Use Hearing Officer and finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

WHEREAS, this special use shall be treated as a covenant running with the land and is binding on the successors, heirs, and assigns as to the same special use conducted on the property; and

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval of a map amendment from M-2 to M-3 and also grants a special use zoning permit to operate a Kendall County Government Agency and other law enforcement shooting range subject to the following conditions:

1. Minimum of a 30' backstop
2. Hours are limited from 7am to 8pm
3. Water and drainage plans must be approved by Kendall Counties Consulting engineer
4. Signage is permitted but must meet the Sign Ordinance regulations of Section 12 of the Zoning Ordinance.
5. Lighting shall meet the standards of Section 11.02.F.12.d of the Zoning Ordinance
6. Must adhere to the Performance standards of Section 10.01.F of the Zoning Ordinance
7. All applicable State, Federal, County and EPA rules and regulations shall be adhered to.
8. No activity shall leave the boundaries of the site.
9. Shall contact and meet all requirements of the Kendall County Health Department.
10. The best practices manual provided from the Region 2 office of the EPA shall be used as a guide.
11. Gated entrance
12. The Sheriff's office must keep a list of persons that want to be notified 48 hours in advance of shooting or training and notify them. Gun testing is exempt from notifying the neighbors as it will be on an as needed basis and for a short period of time.
13. Appropriate signage as determined by the Zoning Office be secured around the perimeter of the property.

Failure to comply with the terms of this ordinance may be cited as a basis for amending or revoking this special use permit.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of February, 2013.
ORDINANCE # 2013-——

AMENDMENT TO THE KENDALL COUNTY SUBDIVISION CONTROL ORDINANCE TO ADD A SECTION ON OTHER PLAT (VACATION, DEDICATION, ETC.) PROCEDURES

WHEREAS, Kendall County regulates development under authority of its Subdivision Control Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a public hearing held before the Kendall County Zoning Board of Appeals on January 28, 2013;

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby adds Section 7.06 Other Plat (Vacation, Dedication, Etc.) Procedure to the Kendall County Subdivision Control Ordinance as provided:

SECTION 7.06 OTHER PLAT (VACATION, DEDICATION, ETC.) PROCEDURE
A. The applicant shall prepare a plat, which shall include all of the property to be vacated or dedicate. County and Township roadways are exempt from this process as there is a separate process for those.
B. The applicant shall submit to the Plat Officer the Plat accompanied with a completed application for an Other Plat (Vacation, Dedication, Etc.) with the appropriate filing fees.
C. Plats must be prepared by a registered surveyor or engineer and must include all requirements below:
   Title
   Scale of Drawing
   “North Arrow” showing north at top of the drawing
   Location Map
   Date of drawing (as well as dates of any and all revisions)
   Names of Developer/Owner
   Names of Designer/Surveyor
   All existing structures on the property and all structures on adjacent properties within 100’ of property line
   Utilities on the property and adjacent properties
   Existing easements (location, width and purpose)
   Existing streets and other rights-of-way
Topography at 1 or 2 foot contours
Wooded areas (if present)
Natural drainage to, from and on the property
Base Flood Elevation (if present on the property)
Wetlands (if present on the property)

D. If there are utilities already existing in the easement (any type of easement: drainage, utility, etc.) the petitioner is responsible for relocation, if necessary and must supply the Plat Officer with a relocation plan.

E. Upon receiving the complete application and reviewed by the PBZ (Planning, Building & Zoning) staff for compliance with the regulations of this Ordinance and all other ordinances of the County the item will be placed on the agenda for the next regularly scheduled meeting of the Zoning, Platting and Advisory Committee (ZPAC) for review and recommendation to the Planning, Building & Zoning Committee (PBZC) of the County Board. After the ZPAC meeting this item will be placed on the agenda for the next regularly scheduled meeting of the PBZ for review and recommendation to the full County Board.

F. Upon completion of the review by the PBZC a recommendation shall be made and the minutes of the ZPAC & PBZC meeting containing such recommendation shall be submitted to the full County Board.

G. The County Board shall review the plat within thirty (30) days of the recommendation made by the PBZC. Action shall be taken by the County Board within a reasonable time and the applicant and the County Board may mutually agree to extend the County Board's consideration of said plat.

H. Upon approval of the plat by the County Board, the application shall record the plat with the County Recorder within six (6) months. If the plat has not been recorded within this amount of time, the approval shall become null & void unless an extension to the recording of the plat has been granted by the County. Such a request shall be made in writing and submitted to the Plat Officer who will then forward the request to the PBZC for review and recommendation to the full County Board.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of February, 2013.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Shaw
State of Illinois
County of Kendall

ORDINANCE # 2013-_______

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE
TO ALLOW MICRO DISTILLERIES OR CRAFT DISTILLERIES

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a public hearing held before the Kendall County Zoning Board of Appeals on January 28, 2013;

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Sections 3.02 Rules & Definitions- “Definitions,” 7.01.C- A-1 Agricultural District- “Special Uses,” Section 9.04.C- B-3 Highway Business District- “Special Uses,” and Section 10.01.B & 10.02.B “M-1 Limited Manufacturing District & M-2 Heavy Industrial District- Permitted Uses” of the Kendall County Zoning Ordinance as provided:

SECTION 3.02 DEFINITIONS
MICRO DISTILLERY or CRAFT DISTILLERY: A facility that produces alcoholic beverages in quantities not to exceed fifteen thousand (15,000) gallons per year and includes an accessory tasting room. A tasting room allows customers to taste samples of products manufactured on site and purchase related sales items. Sales of alcohols manufactured outside the facility are prohibited. If state law changes the quantities the definition should reflect those changes.

SECTION 7.01.C - A-1 Agricultural District Special Uses, SECTION 9.04.C - B-3 Highway Business District Special uses, SECTION 10.01.B M-1 Limited Manufacturing Districts Permitted Uses & SECTION 10.02.B M-2 Heavy Industrial District Permitted Uses

Micro Distillery subject to the following conditions:
  a. If zoned A-1 Agricultural the facility shall have direct access to a road designated as a major collector (or higher) on the County Land Resource Management Plan,
  b. Locally grown inputs shall be used to the greatest extent possible
  c. The number of hours permitted to operate shall be on the approving ordinance.
  d. Parking shall be in accordance with Section 11 of the Zoning Ordinance including lighting.
e. All applicable Federal (including the Alcohol and Tobacco Tax and Trade Bureau), State (including the Illinois Liquor Control Commission), and County rules and regulations shall apply.

f. Shall contact & meet all requirements of the Kendall County Health Department.

g. A waste management plan should be submitted to the Kendall County Health Department.

*IN WITNESS OF,* this Ordinance has been enacted by the Kendall County Board this 19th day of February, 2013.

Attest:

______________________________
Kendall County Clerk
Debbie Gillette

______________________________
Kendall County Board Chairman
John Shaw
ORDINANCE # 2013------

APPROVING A PLAT OF VACATION FOR LOTS 11 AND 12 IN THE SHADOW CREEK SUBDIVISION

WHEREAS, Doug & Heather Jubic has filed a petition for a plat of vacation for lots 11 and 12 in the Shadow Creek Subdivision. The property is located on the northeast side of Shadow Creek Lane (PIN's #02-34-470-001 & 02-34-470-002), in Bristol Township, and;

WHEREAS, said petition is to vacate that portion of the 10' wide public utility and drainage easement legally described as:


WHEREAS, said petition is to vacate that portion of the 30' wide building setback line legally described as:


WHEREAS, the Preliminary & Final Plat for Shadow Creek was approved on January 15, 2002 as Ordinance number 02-02; and

WHEREAS, to effect the revised plat a Plat of Vacation as indicated on Exhibit "A" needs to be approved by the County Board; and

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby approves a Plat of Vacation for said tract of land graphically portrayed in Exhibit "A", hereby attached; and

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 19th day of February, 2013.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Shaw
Minutes of the Kendall County Public Safety Committee Meeting
Held Monday, February 11, 2013
1000 hours

Present were Chairperson John Shaw; Members Matt Prochaska, Amy Cesich, and Judy Gilmour. Also present were Sheriff Richard Randall, Chief Deputy Scott Koster, KenCom Director Dave Farris, EMA Director Joe Gillespie, Facilities Director Jim Smiley and Coroner Ken Toftoy.

Shaw called the meeting to order and requested a roll call of the members. There were four members present creating the necessary quorum for voting purposes.

Shaw called for the KenCom Report. Farris stated that Bristol Kendall Fire has completed the backup center renovations. Farris stated they will begin installing all of the equipment in the next 30 days. Farris stated the second floor KenCom has been stripped of all equipment with the exception of the sire controller, which will be moved to the lower level in the near future. Farris stated that the 9-1-1 call boxes were tested on February 4th. Farris stated the wireless 9-1-1 statistics for the month of January represented 71% of calls received.

Shaw called for the Coroner’s Report. Toftoy stated there were 30 calls for the month of January, one of which was a suicide. Toftoy stated there were three autopsies performed and 0 inquests held in January. Shaw asked how long it takes to get toxicology results. Toftoy stated 7 to 10 days. Shaw asked where it goes. Toftoy stated it goes out East to Pennsylvania. Shaw asked why it takes so long. Toftoy stated a lot of agencies use the lab and they used to go through the State Police, but the State Police takes up to 6 months. Prochaska asked Toftoy if he has stopped doing inquests. Toftoy stated yes.

Shaw called for the EMA Report. Gillespie reported that quarterly grant information for the IPRA grant and EMA grant has been submitted. Gillespie stated he attended the Dresden Hostile Action Based Planning Meeting on January 15th in Mazon. He stated the EMA business meeting was also held on January 15th in the EOC. Gillespie stated he and Tracy Page attended the Region 3 quarterly meeting at the LaSalle County EOC on January 17th and they participated in the KCHD “Mission Impossible” exercise on January 24th at the Health Department. Gillespie stated he attended National Weather Service training on January 31st. Gillespie stated that the Dresden Nuclear Drill is scheduled for Wednesday, August 21, 2013, and it is very important to have everyone’s participation. He stated more information will be coming. Gillespie stated they continued with siren testing, STARCOM testing and WSPY EAS testing the first Tuesday morning of January. Gillespie stated they are conducting storm spotter training on March 12th at 6:00 p.m. at the Yorkville Middle School. Shaw asked for any questions. Gilmour asked Gillespie if he gets enough volunteers for the storm spotting. Gillespie stated they could always use more.

Shaw called for the Corrections Report. Randall stated that the reports were attached, of which the following statistics were included for the month of January: 284 new intake bookings on a total of 369 charges. They released 294 inmates on 385 charges and 100 inmates were held over.
from the previous month. They served 12,411 meals. They served an average number of 400 meals a day at a cost of $0.92 per meal. He stated we conducted 21 visitation days with 264 inmates seeing visitors. The Corrections Division logged 3,875 miles during the month and transported 115 inmates. The medical staff saw 215 inmates. Randall stated there were 18 video bond call days with 51 inmates. Randall also stated the Corrections Division housed 87 inmates for other jurisdictions within the month and billed out $92,580.00 for 1,543 days of confinement.

Shaw called for the Operations Report. Randall stated that the reports were attached, of which the following statistics were included for the month of January: The Sheriff's Office had 520 calls for service, 1731 officer initiated activities, 336 police reports, 9 felonies, 76 misdemeanors, and 62 warrants for a total of 147 arrests. Randall continued that there were 956 traffic contacts, 537 traffic citations, 13 DUI arrests, 0 Zero Tolerance, 38 property damage accidents, 1 personal injury accident, and no fatal accidents for a total of 39 accidents. The Operations Division drove 63,690 miles in the month of January. Randall stated that Auxiliary deputies logged 21.5 hours for the month of January. He stated the total number of cases assigned for Investigations/COPS Activities were 20 and there are currently 55 open cases. Koster stated he wanted to let the board members know regarding the suicide in the courthouse parking lot that there was no indication that the individual who committed suicide had any intention of harming anyone at the courthouse or going into the courthouse. Koster stated there was a rumor going around that a busload of children saw the suicide occur and he wants the board members to know this is not true.

Shaw called for the Support Services Report. Randall stated that the reports were attached, of which the following statistics were included for the month of January: He stated that there were 111 papers served, 33 evictions scheduled with 14 cancelled, 62 Sheriff’s Sales, 89 FOIA requests filled. Randall stated there were 116 warrants issued for the month of January with 9 quashed and 116 served and 3,083 outstanding warrants. He continued that the total fees brought in by the Support Services were $52,988.68 for the month of January. Randall continued that Court Security had 17,309 entries, 7,439 articles x-rayed, 45 bond calls, 37 arrests, and 111 articles of contraband refused. Randall stated there was a total of 1,274 hours of training for the month of January. Randall stated Deputy Matt Hogan retired after 23 years of service and Deputy Matt Faltz was hired and is currently at the academy. Randall stated there were 971 items of evidence/property disposed of in the month of January. Cesich asked how we dispose of evidence/property. Randall stated that the method of disposal depends on what the evidence/property is. He stated for example, guns are melted at a foundry, narcotics are burned. Cesich asked how long the Sheriff’s Office keeps evidence. Randall stated the only time that evidence is destroyed is by court order. Cesich asked if there has ever been any incident of missing evidence or any problems. Randall stated there has never been any problem of that nature. Randall continued that there are only two people with access to the evidence room. Cesich asked if there are cameras in the evidence room. Randall stated no, there are cameras outside of the evidence room. Koster offered to take any board members who would like to see the evidence room on a tour after the meeting.

Farris stated he would like to recognize Bruce, Billy, and Merrill from Facilities Management because she spent an extensive amount of time helping KenCom with the move and most
recently with cleaning up the old KenCom room. Farris stated those guys worked very hard and he appreciates it.

Prochaska stated he had one last question for the coroner. Prochaska stated at the last meeting, Coroner Toftoy spoke about looking at getting a new Suburban. Prochaska asked how that was coming along. Toftoy stated that he had received a call from the Ledger Sentinel requesting to do a story on it. Toftoy stated he doesn’t know how they knew about it. Shaw stated it hasn’t gone through the county board yet. Cesich stated that it was mentioned briefly during the last county board meeting and that is probably how they heard about it.

Shaw asked for Public Comment. No public present.

Gilmour made a motion to adjourn, seconded by Prochaska. All members present voted aye. Motion carried. The meeting was adjourned at 1040 hours.

Respectfully Submitted,

Lisa Bowen
Recording Secretary
KENDALL COUNTY
ADMINISTRATION/HUMAN RESOURCES COMMITTEE
Meeting Minutes
February 7, 2013 ~ 4:00P.M.
County Board Room 209

I. CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour, at 4:00p.m.

II. ROLL CALL
Committee Members Present: Lynn Cullick, Judy Gilmour, John Purcell
Absent: Elizabeth Flowers and Dan Koukol

Other County Board Members Present: Matt Prochaska (4:38 p.m.)

Also present were: Don Clayton, Leslie Johnson, Stan Laken, Jim Pajauskas, Matt Prochaska, Rich Ryan, Jeff Wilkins, Angela Zubko, Glen Campos

III. PUBLIC COMMENT- None

IV. CBIZ Benefits Update - Jim Pajauskas stated he continues to provide insurance information in union meetings with Leslie Johnson when asked to attend.

Mr. Pajaskus will provide additional information on the Affordable Fair Act, the Counties different components and required criteria at the March HR Admin committee meeting.

V. Wine Sergi Liability Insurance Update – Rich Ryan introduced Todd Greer, Senior Vice President, Insurance Program Manager Group (IPMG), who provided background, history and services provided to the County.

Mr. Greer said that ICRMT would like to have a representative from Kendall County as one of the seven members on the ICRMT Board. John Purcell volunteered to attend the monthly meetings, and will discuss his appointment to the ICRMT Board with County Board chair John Shaw. Item will be added to the February 14, 2013 COW agenda for discussion and/or approval.

VI. DEPARTMENT REPORTS

• TECHNOLOGY – Stan Laken reported that he received a request from Jason Pettit, KC Forest Preserve, asking the County to host the Forest Preserve website on the County servers. Judy Gilmour said that the issue was already approved by the County Board several months ago.
• GIS/MAPPING

✓ Aerial Flight Photography Services - Don Clayton informed the committee that Cook County will not be able to complete a 2013 Aerial Flight. Clayton contacted Sidwell Company regarding a flight for Kendall County, and was quoted a cost of $59,995, which would save over $20,000 from what Cook County would have charged for the same information. Clayton asked the Committee to approve the contract with Sidwell, or for other recommendations on how to proceed with a flight. The committee requested that Mr. Clayton proceed with the regular RFP Bid process of placing an ad in a local paper and taking sealed bids for the flight. The committee also asked Mr. Clayton to get quotes from at least two other vendors on providing the service to the County. The item will be forwarded to the Finance and COW Committee meetings for further discussion and/or approval.

✓ Mr. Clayton reported that Environmental Health has asked to use the ESRI ARC GIS Software for updating their Well and Septic Project. Clayton said that GIS needs to purchase an additional “floating” license for other department usage at a cost of $6300. The Committee recommended bringing the item to the Finance and COW Committee meetings for discussion and/or approval.

• MONTHLY REPORT AND UPDATE— Jeff Wilkins provided copies of the Administrative Services department’s project summary, the County HR Summary report, Monthly Medical Insurance report, and Monthly Medical Insurance Invoices report.

VII. WEBSITE TRANSPARENCY REVIEW - Mr. Wilkins reviewed the Illinois Policy Institute’s Ten-Point Transparency Checklist, Rationale and Examples with the committee, and reviewed a proposed County Resolution for a Website Transparency Policy. Stan Laken displayed the County website and the information from the Transparency Checklist that is already maintained on the County website. The committee decided to continue this discussion at the March meeting, and ask the County Clerk/Recorder to attend.

VIII. Mr. Wilkins asked the committee to authorize a County Credit Card for the Administrative Services and PBZ departments. Wilkins felt that a credit limit of $3000 would be sufficient for any expenses. John Purcell made a motion to approve, seconded by Lynn Cullick. With all committee members in attendance voting aye, the motion carried. Mr. Wilkins will work with the County Treasurer to proceed.

IX. OTHER COMMITTEE BUSINESS - None

X. PUBLIC COMMENT – None
XI. ITEMS FOR COW

➢ Approval of GIS 2013 Aerial Flight Photography Services
➢ Approval of Purchase of one additional license for Environmental Health to continue using the GIS Editing Software
➢ Approval of John Purcell to the ICRMT Board

XII. ITEMS FOR FINANCE COMMITTEE

➢ Approval of GIS 2013 Aerial Flight Photography Services
➢ Approval of Purchase of one additional license for Environmental Health to continue using the GIS Editing Software

XIII. EXECUTIVE SESSION – None

XIV. ADJOURNMENT

John Purcell moved to adjourn the meeting at 6:11 P.M. Lynn Cullick seconded the motion. The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Valarie McClain
Recording Secretary
HIGHWAY COMMITTEE MINUTES

DATE: February 11, 2013
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Dan Koukol, Judy Gilmour, Jeff Wehrli, Matt Prochaska & Amy Cesich
STAFF PRESENT: Fran Klaas, Andy Myers, John Burscheid, & Angela Zubko
ALSO PRESENT: Chief Steve Eaves from Plano Police Dept. & Mary Dalton from Millbrook Estates Homeowners Association

The committee meeting convened at 4:00 P.M. with roll call of Committee members. All present.

Mary Dalton, Secretary of the Millbrook Estates Homeowners Association, requested that the County look into the speed limits on Fox River Drive near Stonewall North and South, as well as investigate the possibility of putting in no-passing-zones along Fox River Drive in the vicinity of both entrances. She submitted a signed petition from several residents of the subdivision supporting these actions. She said that people are driving too fast and trying to pass at the entrances. The Committee discussed the matter and asked several questions of Mary. The County Engineer reminded the Committee that the County Board is supposed to base the setting of speed limits on a speed study, which the County performed in 2012. He also discussed the guidelines for setting no passing zones. Gilmour suggested that the 55 mph speed limit be moved further south from S. Stonewall Dr. Klaas believed that there would be enough flexibility in the speed zone that this could be done.

Chief Steve Eaves asked the Committee when they might be able to lower the speed limit on Little Rock Road, considering that a roundabout is now proposed at the intersection with Creek Road. Klaas discussed the specifics of the proposed project, and the fact that a design element of the proposed roundabout is to have the posted speed in advance of the roundabout set at 45 mph. Chief Eaves also discussed some of the serious crashes that have occurred at said intersection over the years. He talked about the desire to provide safety for the kids in proximity to the high school. The Committee discussed the idea of lowering the speed limit in advance of the roundabout construction and was not opposed to this action. They agreed to discuss an ordinance to change the speed limit next month (March).

A resolution to post certain county highways for the spring season was presented to the Committee. All roads that had been posted in previous years will be posted again this year, with the exception of Eldomain Road. It is necessary to keep Eldomain Road unposted so that construction of the River Road Bridge will be unrestricted. Motion Wehrli; second Prochaska to recommend approval of the resolution to the County Board. Motion passed unanimously.

A resolution to spend MFT funds for the improvement of Grove Road from U.S. Rte. 52 to Ill. Rte. 126 was presented to the Committee. The improvement includes the construction of safety shoulders and a relatively thick asphalt overlay. Total estimated cost for the project is
approximately $2.3 million. Motion Gilmour; second Cesich to recommend approval of the MFT resolution to the County Board. Motion carried unanimously.

The latest version of the Ben Street Intergovernmental Agreement was presented to the Committee. There have been no substantive changes to the Agreement since it was last reviewed by the Committee. Actual street improvements to Ben Street are a couple years away. Motion Wehrli; second Gilmour to recommend approval of the IGA to the County Board. Motion carried unanimously.

Klaas presented a spreadsheet to the Committee to outline the proposed method of funding of TAP projects. Gilmour was concerned that the County shouldn’t approve future funding for these projects, but only the amount that has been currently approved by the Board. Prochaska agreed that only this fiscal year’s allotment should be obligated. Gilmour also had some concerns about the maintenance of sidewalks, and exactly what level of maintenance is required. The Committee discussed maintenance and liability issues, and then agreed to announce the successful applicants in March.

The Committee reviewed the idea of farming the extra right-of-way along Eldamain Road from Menards to Galena Road. This is the area of road that will be improved in a couple years, but at this time has an extra 15 acres of tillable ground that should now have a cover crop planted so that the County isn’t violating our own storm water ordinance. The Committee discussed the concept and specifics of trying to farm the long, narrow strips of right-of-way. The consensus of the Committee was to move forward with the idea of leasing this extra right-of-way. The County Engineer indicated that this would go to bid at the beginning of March and the bids would be brought before the Highway Committee and County Board at the regularly-scheduled meetings in March.

A right-of-entry Agreement between Kendall County and Illinois Railways was brought before the Committee. This Agreement is necessary due to the proposed highway and bridge work proposed on Fox River Drive at Hollenback Creek. The County’s SAO is negotiating the specifics of the Agreement with the Railroad. Motion Wehrli; second Prochaska to recommend approval of the Agreement to the County Board. Motion carried unanimously.

A joint meeting of the Kendall County Highway Committee and Grundy County Highway Committee has been scheduled for Friday, April 12, 2013 at 8 AM at the Grundy County Highway Department. Chairman Koukol reminded everyone that the meeting should be posted as part of the Open Meetings Act.

Wehrli discussed CMAP’s Go To 2040 Plan, in which they indicate that Prairie Parkway money would be spent on Route 47 from Caton Farm Road to I-80. Jeff thought that we should notify CMAP that there are things in the works to possibly move this funding to other areas along Route 47. He wanted to make sure that CMAP was aware of this and could possibly reflect that in their Plan. He thought that a letter should be sent to CMAP as quickly as possible. Chairman Koukol indicated that he would be attending a meeting on Thursday to discuss the idea of Route 47 funding with local elected officials. A letter could be sent to CMAP immediately after that meeting indicating the desires of the local elected officials.
Motion Cesich; second Wehrli to forward payroll and bills for the month of February to the Finance Committee for approval. Motion carried unanimously.

The next meeting of the Highway Committee is scheduled for Tuesday, March 12, 2013.

Meeting adjourned at 5:17 P.M.

Respectfully submitted,

Francis C. Klaas, P.E.
Kendall County Engineer

ACTION ITEMS

1. Spring Road Posting Resolution
2. MFT Resolution for Grove Road
3. IGA for Ben Street in Plano
4. Illinois Railways Right-of-Entry Agreement
KENDALL COUNTY

Resolution No. ________

A Resolution Providing for Spring Road Postings of Certain County Highways

WHEREAS, Kendall County Board has determined that certain county highways under their jurisdiction, by reason of deterioration, rain, snow, or other climate conditions, will be seriously damaged or destroyed unless the permissible weights of vehicles thereon are reduced; and

WHEREAS, authority has been granted to the County Board to limit the gross weight of vehicles on certain county highways by Illinois Statute 625 ILCS 5/15-316.

THEREFORE, BE IT RESOLVED, that Kendall County Board hereby reduces and restricts the gross weight of vehicles operating on the following county highways, or portions thereof, to a maximum of 12 tons gross weight, for a period not exceeding 90 days and until such time that weight limitation signs are removed by Kendall County Highway Department.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall be in full force and effect upon the erection of weight limitation signs on the following listed roads:

LIST OF POSTED ROADS – 2013

GROVE ROAD from Sherrill Road to Illinois Route 126
PI-ATTVILLE/CHICAGO RD. from Illinois Route 47 to Grove Road
VAN EMMON ROAD from Yorkville City Limits to Illinois Route 71
WHITEWILLLOW ROAD from Illinois Route 47 to Grove Road

This resolution approved by the County Board of Kendall County, State of Illinois.

__________________________
John Shaw – Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the _____ day of ________________, A.D. 2013.

__________________________
Debbie Gillette – County Clerk

(Seal)
BE IT RESOLVED, by the County Board of Kendall County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) #2 (Grove Road), beginning at a point near U. S. Route 52 and extending along said route(s) in a(n) northerly direction to a point near Illinois Route 126, a distance of approximately 6.392 miles; and,

BE IT FURTHER RESOLVED, that the type of improvement shall be

HMA safety shoulders, HMA surface removal & HMA resurfacing (Describe in general terms)

and shall be designated as Section 13-00124-00-RS and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract; and

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Two million, three hundred thousand and 00/100 dollars, ( $2,300,000.00 ) from the County's allotment of Motor Fuel Tax Funds for the construction of this improvement and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved

I, ___________________________ County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Kendall County, at its Board meeting held at Yorkville on February 19, 2013

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Yorkville in said County, this 19th day of February A.D. 2013

(SEAL)

County Clerk

Printed 2/13/2013

BLR 09110 (Rev. 11/06)
Intergovernmental Agreement Relating to the Reconstruction and
Maintenance of
Ben Street from Route 34, South to the Plano City Limits

This intergovernmental Agreement is made between the County of Kendall, Illinois, hereinafter referred to as Kendall, and the City of Plano, Illinois, hereinafter referred to as Plano.

Whereas, Kendall County and the City of Plano are units of local government authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220 et seq. and the Illinois Constitution Article VII Sec. 10, and;

Whereas, Plano has jurisdiction over Ben Street within the city limits of Plano and Kendall has jurisdiction over Ben Street to the south of the city limits, and;

Whereas, Kendall seeks to make certain improvements to Ben Street from Route 34, south approximately 2,500 feet, to address the growing capacity needs of the roadway and improve public safety, and;

Whereas, in order to make those improvements within the city limits, Plano must transfer and Kendall must accept a Jurisdictional Transfer of Ben Street from Route 34, south approximately 2,500 feet to the city limits of the Plano; and

Whereas, the specific improvements to Ben Street include resurfacing and restoration of the street surface, ADA compliant sidewalk improvements, all appropriate turning lanes, pavement markings, and signage necessary to complete the resurfacing project in accordance with Kendall County’s specifications, and;

Whereas, Plano and Kendall desire to codify the terms of agreement as they relate to the cost of the project, the cost of engineering and any and all other items expressly identified and contained herein.

Now, Therefore, in consideration of the mutual promises, obligations and undertakings set forth herein, the parties mutually agree as follows:

1. The above recitals are incorporated herein by reference, as if fully set out herein.

2. Kendall will prepare or cause to be prepared all documents related to the project, including, but not limited to, engineering plans, specifications, estimates, contracts, bonds, and certificates of insurance, as well as all documentation required for accurate payment of all contractors and subcontractors working on the project under the terms and conditions of the contract, identified by Kendall County, at no cost to Plano. Said documents shall include, but not necessarily be restricted to, resurfacing and restoration of the street surface, ADA compliant sidewalk improvements, all appropriate turning lanes, pavement markings, and signage necessary to complete the resurfacing project in accordance with County specifications.
3. Plano shall execute a Jurisdiction Transfer Agreement, to be prepared by Kendall, transferring jurisdiction of Ben Street from Route 34, south approximately 2,500 feet to the city limits.

4. As lead agency, Kendall will cause the project to be completed in cooperation with Plano in a timely manner, and will make any and all payment(s) to those performing the work in a timely manner, in accordance with the contract documents.

5. Simultaneously and in coordination with the Kendall portion of the project, Plano, at its sole cost and expense shall:

   a. Install any and all upgrades to the city water and sewer systems underlying or adjacent to Ben Street; said upgrades and improvements shall be the obligation of Plano to complete, pay for, and thereafter maintain on or before December 31, 2014.

   b. Maintain the storm water drainage system serving Ben Street and the surrounding area, including overland flow routes, ditches, storm sewer structures, piping and storm water related appurtenances.

   c. Maintain all sidewalks, including ADA ramps, lighting and energy costs within Ben Street.

   d. Maintain all street signs, whether existing or future, including the Stop signs currently in place at Dearborn Street and School Street; maintain the Stop light at Route 34 and Ben Street; and maintain the pedestrian flashing beacon to be installed at the intersection of School Street and Ben Street; with said duties commencing upon the execution of this Agreement.

   e. Maintain the green infrastructure along Ben Street. In the event grasses, bushes, trees or other landscaping reduces necessary sight lines, or overhanging branches create a hazard for the traveling public, Plano shall mow, trim or otherwise remove landscaping to provide necessary safety for the traveling public, including pedestrians.

   f. Maintenance of the parkways and the sidewalks shall be the responsibility of Plano. Snow plowing and anti-icing of Ben Street, within the Plano city limits, shall remain the responsibility of Plano.

6. Plano further agrees that it shall cause no work to be performed within the Ben Street right-of-way without the prior consent and approval of Kendall County.

7. Kendall shall make no alterations to the existing parkways within the Ben Street right of way, except as required for the project, without the consent of Plano.

8. Upon completion of the project, Kendall County shall maintain the roadway pavement of Ben Street from Route 34, south approximately 2,500 feet to Plano's city limits, including thru-lanes, shoulders and parking stalls, as well as concrete curb and gutter, pavement markings and roadway signing.

9. Plano further agrees that it shall cause no work to be performed on Ben Street without prior consent and approval of Kendall County. In the event of an emergency situation, Plano shall notify Kendall as soon as practical, but in no case more than twenty-four (24) hours after commencement of said emergency work.
10. The parties agree and understand that this Intergovernmental Agreement shall not require, nor confer any additional responsibility on either party to undertake improvements to said roadway, except as already provided by law.

11. This Agreement is executed in triplicate and each party shall retain one completely executed copy, each of which is deemed an original.

12. This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether written or oral. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by all parties.

13. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provisions of this agreement is invalid or unenforceable, but that by limiting such provision it becomes valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

IN WITNESS WHEREOF, the parties mutually agree to the terms and conditions contained herein.

FOR THE COUNTY

NAME
John Shaw

TITLE
County Board Chairman

SIGNATURE

ATTEST
Debbie Gillette

County Clerk

FOR THE CITY OF PLANO

NAME
Robert Hausler

TITLE
Mayor of Plano

SIGNATURE

DATE

ATTEST
Deanna Brown

City Clerk
CALL TO ORDER
Chairman Koukol called the Facilities Management Committee meeting, located in the County Office Building at 111 W. Fox Street, Room 209 to order at 3:32 p.m.

1) Roll Call - Chairman Koukol asked for a roll call attendance. Present were Chairman Koukol, Members Wehrli, Prochaska, Cullick and Vice-Chair Gilmour. Enough members were present to form a quorum of the committee. County Board member Cesich, County Administrator Wilkins, Facilities Management Director Smiley and Technology Director Laken and Technology technician Ryan Shaun were also present. County Clerk & Recorder Debbie Gillette attended the discussion on the video recording of county meetings.

2) Approval of the January meeting minutes - Chairman Koukol asked for a motion to approve the January committee minutes. Vice-Chair Gilmour motioned to approve the minutes. Member Prochaska 2nd the motion. All members voted ay to voice vote. Motion approved.

3) Public Comment - No members of the public were present at the meeting.

OLD BUSINESS/PROJECTS
1) Video Recording and Visual Presentations - County Office Building
   a. Video Recording
      - Stan, Ryan, Darryl and Jim met with Sound to see what they could offer to install for an IP video recording device that utilized our audio system for voice recording. Ryan and Jim also did some research on their own. Stan put together a spreadsheet with options found so far.
      - Jeff Wilkins also met with Angela from PBZ to see what they need for presentations.
         > Angela said it would be good to look at the following:
            - Elevate a wireless projector; keep the current large white board. Upgrade microphone at the podium, install a microphone on the staff/media/guest table, install an “Elmo” camera to display hardcopy documents brought by presenters, upgrade the podium to allow the presenters to have their laptop at the podium to control the projection of their presentation.
      - So, at this point we feel additional research needs to be done before we recommend a solution.

Report from meeting
Stan Laken explained the spreadsheet he put together. Basically both the Technology and Facilities Management Departments feel the estimate of around $6,000.00 in materials is accurate whether we do the work or we hire someone. If contracted out the total cost could be as much as much as $15,000.00 for the entire project.
Chairman Koukol asked Debbie Gillette what she had found out about destruction policies for content placed on the County web site. Debbie said that she can apply to remove or destroy the content of infonnation out of context. Combined audio and visual presentations on the County web site. Member Wehrli, Clerk & Recorder Debbie Gillette attended. The discussion on the video recording of county meetings. Member Prochaska called for a motion to start with putting audio of the meetings on the County web site. Member Wehrli made the motion to put forward to the entire County Board to allow audio recordings of County Board meetings to be put on the county website with one business day of the meetings conclusion. Member Prochaska 2nd the motion.
OLD BUSINESS/PROJECTS CONTINUED

Video Recording

Report from meeting continued
All members voted aye except Vice-Chair Gilmour. Judy thought we should have a policy for removing the audio before we put it online. Jeff Wilkins said he would try to put a policy together for the HR/Admin. meeting so that hopefully it could be approved and go to the full County Board with the Audio motion on the County Board meeting agenda slated for February 19, 2013.

b. Visual Presentations
- Jim put together a few options for improving the way presentations are done.
- The possibilities include changing to large LED monitors and moving the projector to be overhead mounted and project on a screen.
- See attached drawings.

Report from meeting
Chairman Koukol asked committee members to review the information provided and for Jim to put this item back on the agenda for the March 2013 FM Committee meeting.

2) Kluber Master Contract Review Approval
- Jeff Wilkins sent the State’s Attorney’s office recommended changes to Kluber to review.
- Then Jeff met with Mike Kluber to finalize the changes agreed on.
- Jeff will explain to the committee.
- We would like to get committee approval to forward to the full county board for approval.

Report from meeting
Jeff Wilkins explained there were a few changes the State’s Attorney’s suggested changing. Mike Kluber also wanted a couple of items changed. Jeff and Mike agreed to changes both sides wanted. Chairman Koukol asked if there was a motion to move this item forward to the County Board. Vice-Chair Gilmour made the motion. Member Wehrli 2nd the motion. All members voted aye via a voice vote. Motion approved.

3) Public Safety Center Floor Projects
- Jim met with three potential vendors and received prices for the floor projects and for the shower repairs needed in the jail. Jim checked with Jeff Wilkins on the items approved by the Finance Committee for 2013. Only the funding for the shower repairs was approved according to Jeff.
- So, in order to do all of the projects we will need to make a request for the funding of the other projects.

Report from meeting
Jim explained the spreadsheet he provided. The sheet showed the FM Committee last year suggested the items not approved to be considered by the Finance Committee this year and/or the PBC. Jim also said that he had met with Judge McCann and he had said that he thought the Courthouse could wait until next year to build out the remaining shell space in the original Judge’s corridor and also delay the start of planning the build out of additional courtrooms on the 2nd floor. Jeff Wehrli said that he would be willing to ask the PBC Committee to fund the other flooring projects not funded for 2013.

4) Courthouse Stairs Replacement Contract Approval & Insurance Settlement Procedure
- Jim received the final waiver of lien for the project on January 31, 2013.
- Project complete.

NEW BUSINESS/PROJECTS

1) Kluber Draft Task Orders Approval
- Jim worked with Kluber staff to develop task orders for the H.V.A.C., Generator and Roofing projects. Kluber’s task orders tentative budgets show the projects to potentially total between $438,403.00 & $549,033.00 depending on the design.

Report from meeting
Jim explained the task orders he had worked on with Kluber. Jim asked the Committee wait on voting on them until we consider moving the H.V.A.C. project to Trane via a TCPN contract. Committee members agreed.
NEW BUSINESS/PROJECTS CONTINUED

a) TCPN for COB HVAC & Generator Projects
   - Jim has also met with Trane again to discuss purchasing H.V.A.C. equipment directly through Trane utilizing TCPN prices that have been pre-bid on a national basis.
   - Trane representatives will explain how this program works and how they would still need to work with Kluber on our project.

Report from meeting
Joe Trnka and Dan Burrows from Trane explained that their company has a division that specializes in designing, bidding & managing projects using TCPN. TCPN is a buying group formed by a school district in Texas that allows schools and local government agencies to become members of and take advantage of pricing that has been nationally bid. Jim explained that Trane believes they can not only provide what we were planning to get by using Kluber, but look at the entire system of the County Office building and make it much more energy efficient for no more than we would spend with Kluber. Consensus of the committee was to have Jim provide information to the State's Attorney's office to approve utilizing TCPN for projects.

2) Regional Office of Education Remodeling at the Historic Courthouse
   - The ROE currently does GED testing in their space currently. The State is changing the vendor for the testing services. The new vendor will require the ROE to do additional testing besides the GED testing. This may require the ROE to make the testing space more ADA compliant and may require the space to have a door between their main office and the testing space. Chris Mcheccok called Jim to if it is possible to add outlets to the rear area of their space and install a door if needed. It looks like KCFM staff could add outlets to the space. We would need to contract someone to add a door between the main office and the testing area. Chris said the ROE does have a budget they could help pay for the changes needed.

Report from meeting
Committee members directed Jim to find out what funding the ROE has for these projects and when the projects need to be completed.

3) Courthouse Sign Needed for Disabilities
   - Judge McCann asked Jim to get prices for a sign to be added to the main entrance of the courthouse. Jim is getting prices for signs ranging from vinyl letters to an architectural style sign like the rest of the signs at the Courthouse.

4) Courthouse Art Hanging Project
   - Judge McCann has decided to allow art to be hung in the hallways between the State's Attorney's office and courtroom #115. The tracks and wire will be purchased by the Courthouse Library fund. KCFM staff will hang the tracks and wire.

5) Courthouse Display Cabinets
   - Judge McCann has authorized a couple of additional display cabinets to be built to display items in the courthouse hallways. The cabinets are due to be installed in the next couple of weeks. KCFM staff will assist the builder of the cabinets in installing them in the hallway.

NEW BUSINESS/PROJECTS CONTINUED

6) Old KenCom Space Cleanout
   - Jim had Bruce Orstead and Bill Hardman remove the old workstations in the space. They boxed up the wires and remaining equipment and put them in Dave Farris's old office. Bruce vacuumed the space and found the carpet will probably need to be replaced depending on what the Sheriff's office decides to do with the space. Dave will remove the equipment soon. Project complete.

EXECUTIVE SESSION
Not Needed.

ADJOURNMENT
Member Cullick made a motion to close the meeting at 5:25 p.m. Member Prochaska 2nd the motion. All members voted aye. Meeting adjourned by Chairman Koukol at 5:25p.m.

Submitted by,
Jim Smiley
Facilities Management Director
Call to Order
The Budget and Finance Committee met at 2:30 p.m., and was called to order by Chairman John Purcell. Quorum present.

Committee members present: Lynn Cullick, Judy Gilmour, John Purcell

Committee Members Absent: Amy Cesich and Elizabeth Flowers

Kendall County employees present: Latreese Caldwell, Don Clayton, Janet Kaiser, Scott Koster, Stan Laken, Andy Nicoletti, Richard Randall, Jim Smiley, Tom Thomas, Ken Toftoy and Angela Zubko

Claims Review and Approval
The Committee reviewed the claims report. A motion was made by Ms. Gilmour to forward the bills in the amount of $730,649.61 to the County Board for approval. Ms. Cullick made a second to the motion. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments
Jill Ferko, County Treasurer - None

Debbie Gillette, County Clerk/Recorder – None

Stan Laken, Technology - Mr. Laken briefed the committee on the Java Security issues. He said that the Kronos Timekeeping application used in the Sheriff’s Office is not compatible with the new Java Release system. Mr. Laken said they have worked with the Sheriff’s Office, Kronos and the vendor to update the Kronos system, and were given an estimate is approximately $15,000 expense that was not anticipated or not budgeted. Mr. Laken asked the committee for approval to proceed with the purchase of the Java release that will allow Technology to update the Kronos system. The committee instructed Mr. Laken to proceed with the purchase, and then make adjustments to the Technology budget when necessary later in the year.

Andy Nicoletti, Assessment Office – Mr. Nicoletti stated that Board of Review Hearings are finished, and that tax bills will go out on time.

Sheriff Richard Randall, Sheriff’s Office – Sherriff Randall asked the committee for authorization to sign the HIDTA Grant Award in the amount of $842,837. The committee will forward the item to the Board for approval.
Jim Smiley, Facilities Management – Jim Smiley said he wanted to make the committee aware that there seems to be an issue with bills being paid in a timely manner. He said one of the service providers is threatening to discontinue service because of two late payments. Janet Kaiser said we have had reports from other vendors about late payments, and that there appears to be an issue with the postal system since County Office Building mail is picked up by the Post Office on a daily basis.

Mr. Smiley said that he and John Sterrett recently met with Sedac, who conducted a review of the County Office Building for their recommendations on ways to gain efficiency in the building, and possible grant money available to assist with project funding.

Tom Thomas, Health and Human Services – None

Angela Zubko, PBZ – None

Other Items of Business

- Kendall County Sheriff’s Office KenCom Cost Sharing Fee and Emergency Notification System: Scott Koster said that the KenCom Executive Board Committee that will address the Cost Sharing Fee will not meet until February 28, he said that it is his understanding that all of the municipalities and fire districts have indicated that they plan to approve the Emergency Notification System at the executive board, and that the Sheriff’s Office will also vote to approve the system as well. Chief Deputy. Koster recommends that the County also vote to approve the Emergency Notification System.

Mr. Koster said that in the current Sheriff’s Office budget, the estimate of $25,000 for the cost sharing of the KenCom budget overage. Mr. Koster said the actual cost billed is $61,117.01. Koster said there would also be an additional $8,477.20 for the Emergency Notification System, bringing the total to $45,000 above the estimated and budgeted amount. Mr. Koster asked the committee for direction. Ms. Gilmour asked why there was such a difference in the estimate and actual. Mr. Koster said that it was just an estimate and this was the first year that it occurred.

The committee instructed the Sheriff’s Office to proceed and then to make adjustments to their budget when necessary later in the year.

A motion to forward the approval of $8,477.20 to the Board was made by Judy Gilmour, second by Lynn Cullick. Motion approved.

- Coroner’s Office: New Vehicle Request: Ken Toftoy briefed the group on the condition of the current department 2002 suburban vehicle that has over 124,000 miles, with various parts failing the estimated cost for continued maintenance and repair will be substantial. Toftoy has obtained two bids at approximately $35,000-$39,000 with a $3000 trade-in for the current vehicle. Mr. Toftoy asked the
committee for funding of a new Yukon 4-wheel drive vehicle.

Mr. Toftoy said that he has approximately $8,000 in funds available from the Surcharge Fund and Coroner Fee Fund that could be used toward the new vehicle purchase. Toftoy said he would also need to purchase and install a new radio to due to changes by KenCom that make the current radio unusable.

Ms. Cullick made a motion to forward the request to approve the amount of approximately $32,000 from the contingency fund to purchase a new Coroner department vehicle, second by Ms. Gilmour. All members in attendance voted aye. Motion approved.

- Approval of GIS 2013 Aerial Photography Services: Don Clayton informed the committee that Cook County will not be able to complete a 2013 Aerial Flight. Clayton contacted Sidwell Company regarding a flight for Kendall County, and was quoted a cost of $59,995, which would save over $20,000 from what Cook County would have charged for the same information. Clayton asked the Committee to approve the contract with Sidwell, or for other recommendations on how to proceed with a purchasing a flight. Mr. Clayton said that there are funds available in GIS to pay for the services. The committee requested that Mr. Clayton proceed with the regular RFP Bid process, place an ad in a local paper and take sealed bids for the flight, as well as obtain at least two additional quotes from other vendors.

- Approval of purchase of one additional license for the ESRI ARC GIS Software Program: Don Clayton reported that Environmental Health has asked to use the ESRI ARC GIS Software for updating their Well and Septic Project. Clayton said that GIS would need to purchase an additional “floating” license for other department usage at a cost of $6300 to comply with the request. Motion made by Lynn Cullick, second by Judy Gilmour to take the request for approval of the amount of $6300 to purchase one additional license for the ESRI ARC GIS Software program to the County Board. Motion carried.

- Letter to Department Heads and Elected Officials – John Purcell would like the Finance Committee to send a letter to Department Heads and Elected Officials asking for a list of projected capital expenditures for the next three to five years to better assist the Finance Committee in Budget Process Planning. The item will be presented at a future meeting for further discussion.

- Action Items for County Board
  - Approval of claims in the amount of $730,649.61
  - Approval of Coroner’s Office New Vehicle Purchase in the amount of approximately $32,000
  - Authorization for Sheriff Randall to sign the HIDTA grant award in the amount of $842,387
  - Authorization to approve the additional funds in the amount of $8,477 to pay for
the Emergency Notification System
- Approval of purchase of one additional license for the ESRI ARC GIS Software Program in the amount of approximately $6300.

Executive Session - None

Public Comment - None

Adjournment - Ms. Cullick made a motion to adjourn, second by Ms. Gilmour. All members voted aye. Meeting adjourned 3:32 p.m.

Respectfully submitted,

Valarie A. McClain
Recording Secretary
KENDALL COUNTY ILLINOIS
Animal Control Committee
Meeting Minutes for January 16, 2013

The meeting was called to order at 9:03 am.

Committee members present: Amy Cesich, Lynn Cullick, Matt Prochaska and John Purcell
Others present: Anna Payton, Laura Pawson, and Jeff Wilkins
Absent: Elizabeth Flowers

Committee approved the agenda for the meeting.

Anna presented the census log to the committee for December and thus far for January. Animal Control had an intake of 34 dogs in December with a current count of 32, including 6 puppies. Animal Control had an intake of 25 cats in December with a current count of 25 cats which includes 2 kittens and 1 cat at Go Dog Go.

Laura presented the County bite report to the committee for December. There were a total of 16 bites reported with 13 dog bites and 3 cat bites. Seven of the sixteen bites was a case where the owner or family member was bitten. There was 1 cat euthanized in the month of December due to behavior. Two kittens passed away at the shelter due to illness.

Anna presented the operations report to the committee. She discussed two large ongoing investigations. One involves an owner with 4 dogs being kept outside in poor condition; thin, inadequate shelter, lack of food and water, and unclean living conditions. Animal Control already obtained a warrant to remove a deceased dog from the property and will continue to collect evidence and work with the State’s Attorney’s office to press charges. Laura discussed the other investigation which involves an owner of several horses that are not being fed, being provided with water, or clean living conditions. This owner has previous history of neglecting horses and currently has a case pending in another county. Laura explained that she is also collecting evidence and working with the State’s Attorney’s office in order to press charges.

Anna then mentioned that she was having a volunteer orientation that evening. She explained that she holds volunteer orientations once a month and encouraged the committee members to attend one sometime. She then informed the committee that Animal Control had 158 visitors in the month of December that came into view the adoptable animals. In addition, she had selected a candidate to fill the open kennel position and is currently finalizing the new hire paperwork.

Anna discussed in detail the proposed Spay/Neuter program for low income residents in Kendall County. She explained that residents must go through Animal Control in order to qualify. They would have to provide their LINK card to prove eligibility, a copy of their Driver’s license or State ID to prove current
residency in Kendall County, and a current rabies certificate in their name for their dog or cat to prove ownership. Anna stated that $10,000 had already been approved for this fiscal year’s budget for this program. The money for the program comes from the differential in the fee for rabies tags between altered and intact animals. This money goes into the County Animal Population Fund. The money in this fund can only be used for spay/neuter of Animal Control’s animals or for spay/neuter low income residents animals. Anna also stated that in this first year, Countryside Vet Clinic would be the vet hospital for this program but that she would like that to expand to having it with multiple clinics in the future. She also provided what the costs would be for Animal Control for the program. The committee discussed the program in length. John requested that Anna send the committee what the income qualifications were to get a LINK card and Anna promised to do so. Overall the committee was very supportive of this program.

Matt left the meeting at 9:55 am.

Jeff presented the accounting report. He went through the numbers and stated that Animal Control was down a little bit compared to this month last year. He did not feel this was anything to be concerned with at the moment. The committee approved the payment of the bills.

The committee approved to put the Spay/Neuter program for low income residents on the agenda for the first board meeting in February.

The meeting adjourned at 10:15 am.

Respectfully submitted by Anna Payton
Call to Order
The Committee of the Whole met at 4:00 p.m. and was called to order by Vice Chairman Judy Gilmour, who led the group in the Pledge of Allegiance.

Roll Call
Members Present: Lynn Collick, Elizabeth Flowers (4:05 p.m.), Judy Gilmour, Scott Gryder, Dan Koukol, Matt Prochaska, John Purcell (4:02 p.m.) and Jeff Wehrli

Committee Members Absent: Amy Cesich and John Shaw

Others Present: David Berault, Don Clayton, Scott Koster, Jim Smiley, Eric Weis, Jeff Wilkins and Angela Zubko

Other Items of Business

Historic Preservation Commission Presentation: Ken Donart presented background information, HPC purpose and future goals for the HPC.

Planning, Building & Zoning: Angela Zubko reviewed three different amendment proposals and provided information and answered questions regarding petitions, plats and ordinances.

A. Petition 13-01 Granting an amendment to the Zoning Ordinance to allow a Kendall County Government Agency and other law enforcement shooting range

B. Petition 13-03 Granting an amendment to the Subdivision Control Ordinance to have a Zoning Process for Other Plats (Vacation, Dedication, etc.)

C. Petition 13-04 Granting an amendment to the Zoning Ordinance to add a definition for a micro/craft distillery and allow Micro/Craft Distilleries as a special use in the A-1 Agricultural and B-3 Business District and as a permitted use in the M-1 and M-2 Manufacturing Districts

GIS/Mapping:
A. GIS 2013 Aerial Flight Photography Services: Don Clayton informed the committee that Cook County will not be able to complete a 2013 Aerial Flight. Clayton contacted Sidwell Company regarding a flight for Kendall County, and was quoted a cost of $59,995, which would save over $20,000 from what Cook County would have charged for the same information. Clayton said the RFP will close on February 22, 2013.

B. Purchase of additional license for ESRI ARC GIS Software Program: Don Clayton reported that the Environmental Health Department has asked to use the ESRI ARC GIS Software for updating their ongoing Well and Septic Project. Clayton said that GIS would need to purchase an additional "floating" license for other department usage at a cost of $6300 to comply with the request.
Kendall County, Illinois
Committee of the Whole

Old Business - None

Review Board Items
- Approval of Coroner's Office New Vehicle Purchase in the amount of approximately $32,000
- Authorization for Sheriff Randall to sign the HIDTA grant award in the amount $842,387
- Authorization to approve additional funds in the amount of $8,477.20 to pay for the Emergency Notification System to replace the reverse 911 system formerly used by KenCom
- Approval of GIS purchase of one additional license for the ESRI ARC GIS Software Program in the amount of approximately $6300
- Petition 13-01 Granting an amendment to the Zoning Ordinance to allow a Kendall County Government Agency and other law enforcement shooting range
- Petition 13-03 Granting an amendment to the Subdivision Control Ordinance to have a Zoning Process for Other Plats (Vacation, Dedication, etc.)
- Petition 13-04 Granting an amendment to the Zoning Ordinance to add a definition for a micro/craft distillery and allow Micro/Craft Distilleries as a special use in the A-1 Agricultural and B-3 Business District and as a permitted use in the M-1 and M-2 Manufacturing Districts

Executive Session – A motion to enter into executive session by Matt Prochaska, second by Jeff Wehrli for the purpose of litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (ILCS 120/2/11).

The Committee of the Whole entered into Executive Session at 4:54 p.m. The Committee of the Whole returned to regular session at 5:23 p.m.

Public Comment
None

Adjournment
Ms. Flowers moved to adjourn the Committee of the Whole meeting. The motion was seconded by Ms. Cullick. There being no objection, the Committee of the Whole, at 5:32 p.m. adjourned.

Respectfully submitted,

Valarie A. McClain
Recording Secretary
KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
111 West Fox Street, Room 209 & 210, Yorkville, IL 60560
Meeting minutes of January 16, 2013
(Unofficial until approved)

CALL TO ORDER
The meeting was called to order by Chairman Whitney French at 7:04 p.m.

ROLL CALL
Present were: Chairman Whitney French, Peter Bochek, Fred Dickson, Ken Donart, Michael Garrigan, Richard Scheffrahn and Jeff Wehrli (CB Representative)
Also present were: Senior Planner Angela Zubko
Members in the audience: None
Absent: Ken Boyer and Stephenie Todd

APPROVAL OF AGENDA
Richard Scheffrahn made a motion to approve the agenda as written, Jeff Wehrli seconded the motion. All agreed and the agenda was approved.

APPROVAL OF MINUTES
Jeff Wehrli made a motion to approve the minutes as written from December 19, 2012. Peter Bochek seconded the motion. All agreed and the minutes were approved.

CHAIRMAN’S REPORT
Nothing this month.

NEW BUSINESS
1. Preservation Month- Ms. French asked if anyone knew of any ideas for Preservation Month. We will do a proclamation like we did last year. ACTION: Planner Zubko will put together a proclamation for review in February. Mr. Wehrli asked if the intergovernmental agreement will be done by then and Planner Zubko stated possibly, it depends on the comments tonight. There was discussion if we could do an intergovernmental agreement with Montgomery for the Dickson Farm even though they have a Preservation Commission. The group did not see why not and we will look into that more when we have the intergovernmental agreement completed. ACTION: Ms. French stated she will talk to staff from Montgomery before next month. Mr. Scheffrahn asked if maybe we could acquire CLG status by May? Mr. Garrigan stated you can still acquire CLG status with a weak ordinance if you prove a historic commission exists and you can show progress enacting preservation. ACTION: Mr. Garrigan will try to
contact Catherine O'Conner to see what we need to do to work towards CLG status. **ACTION:** Ms. Zubko will send an electronic copy of the Historic Preservation Ordinance to Mr. Garrigan. There was discussion about doing an event with in conjunction with the Village of Oswego in May. Some suggestions included cemetery tour, a farmstead tour, something on Main Street. **ACTION:** Mr. Garrigan will bring it up at the Oswego meeting next week. **ACTION:** Commission members will continue to think of ideas to celebrate preservation month for discussion at the next meeting.

2. **Project Tracking Discussion**- Ms. French asked everyone to turn to the HPC 2013 Goals slide from the Board orientation presentation which she has updated since the last meeting. There is also a less wordy version and she can discuss each point in additional detail. The commission discussed the bullet points and agreed to the measurable goals for the year. Under the goals, under number 4 the word 'acquire' will be changed to 'apply.' The other handout was the expansion of an system proposed by Mr. Boyer and discussed with Ms. French and Ms. Zubko and will eventually include a list of everything we have started or discussed doing over the years. Ms. French went through the goals as outlined in this project tracking system and the action items/ steps necessary to reach those goals. The group talked about having a special meeting to discuss the Windshield/Reconnaissance Survey pictures to go through them quickly and effectively. Ms. Zubko identified the potential number of properties to be nearly 150 in each township for a total of 1300 properties. **ACTION:** Mr. Wehrli will talk to Fran Klaas, County Highway engineer, about asking each township to identify a few historic properties that might be worthy of a Landmark nomination. The commission identified that goal #6 from the HPC 2013 Goals list, the preparation of an Intergovernmental Agreement was missing from the Project Tracking sheet. **ACTION:** Ms. French asked all members to review the Project Tracking spreadsheet in more detail for further discussion at the February meeting.

**OLD BUSINESS**

1. **Review Orientation Presentation to the County Board**- We will present at the February 14, 2013 Committee of the Whole meeting.

2. **Review Intergovernmental agreement and discuss email with Kane County**/ discuss bullet points how it will benefit their community- Ms. French gave some background to the intergovernmental agreement. **ACTION:** Ms. French will bring a list depicting the values and benefits of Historic Preservation to the next meeting for the commission's review. There was discussion on some of the questions raised to Kane County and how to handle it. There was discussion of what to do if a municipality wants to sever the agreement, there was a suggestion about an honorary plaque and concern on the part of the commission regarding the concept that a Landmark designation should be a permanent tag on the property title and the ramifications of this in the event a municipality no longer falls under the KCHPC's jurisdiction. Mr. Dickson suggested putting language in the agreement that if the municipality has their own designation we no longer have authority over the review of the property modifications, but there was no definitive conclusion regarding the legal or logistic impact.
3. Landmark Nomination Applications- We ran out of time and this will be on the agenda next month.

4. Windshield Survey Evaluation- Discussed during goals discussion. A special meeting will be called to review and categorize the existing properties via the photos in the database.

5. Land Resource Management Plan Update- We ran out of time and this will be on the agenda next month.

ADJOURNMENT- Next meeting February 20, 2013
Fred Dickson made a motion to adjourn, seconded by Richard Scheffrahn, all agreed. Chairman French adjourned the meeting at 8:43 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Senior Planner
2012 Kendall County Solid Waste Highlights

The following is a list of highlighted activities performed by the Solid Waste Program in the Environmental Health Services Unit during 2012:

- In 2012, Kendall County generated 95,000 tons of waste with 30% being diverted/recycled or composted. In 2011, the generation was 118,000 tons and the diversion/recycling rate was 35%. Below is a data comparison between 2010 and 2011*.

  o Residential recycling increased from 27% (2010) to 31% (2011).
  o Residential waste volumes decreased approximately 20,000 tons.
  o Commercial recycling decreased from 21% (2010) to 17% (2011).
  o Commercial volumes increased 7,000 tons.
  o Construction and Demolition waste was stagnant at about 15,000 tons and 70% recycling rate.

* Data is one year behind because the previous year information is usually acquired in March of the following year with licensing agreement renewals from residential waste haulers. Commercial haulers are not licensed by the county and therefore do not have licenses renewed, but by and large, they also provide this information when requested.

- Solid Waste Coordinator, Marlin Hartman aided Oswego, Yorkville and Plano by providing them information during RFP preparation for their waste hauling contracts.

- In 2012, seven (7) licensed residential waste haulers registered in Kendall County, with $1,700 in fees being collected. Listed below are Kendall County communities and their current waste hauling companies:

  o Plainfield, Joliet and Lisbon – Waste Management Inc.
  o Plano – Complete Sanitation
  o Oswego – Groot Industries
  o Yorkville – Veolia

- The Hamman Yardwaste Application Facility did not operate in 2012. The facility also did not submit required soil samples as required by IEPA consent agreement.

- The final judgment on the Hamman Landfill was decided in 2012 by the IEPA Pollution Control Board, upholding the denial of the landfill.

- Marlin Hartman held two compost education programs for local Yorkville Earth Day events on April 21st at Beecher Center and April 22nd at Ellis Equestrian Forest Preserve.
• Mr. Hartman also participated in the Natural Resource Tour, held at Hoover Forest Preserve and coordinated by Kendall County Soil and Water. KCHD has participated in this program for the past 3 years. As in the past, recycling presentations were held over 4 days with each presentation being repeated every 20-25 minutes throughout the day. Almost 1,000 students from 8 different schools in the Newark, Oswego, Yorkville and Plano school districts were instructed in E-waste, HHW and typical recycling.

• Marlin Hartman and Eric Campbell, Kendall County Health Inspector, were guests on WAUR Channel 30 and WSPY Radio on October 22nd, speaking to the public on electronics recycling options in Kendall County.

• The Solid Waste Program has continued its support of the Product Stewardship Institute (PSI). PSI is an organization that has been supported by Kendall County since 2011. It is an organization with a mission to hold manufacturers responsible for their products at “end-of-life”. E-waste, paints, mattresses, medications and other disposable products are causing challenges for safe and affordable recycling or disposal. Our sponsorship and participation in this organization will allow us to have input on future legislation or programs to deal with these wastes. Another benefit of PSI is that manufacturers are also able to participate in these discussions so solutions can be regional, not just within the State. Presently Illinois is seeking legislation on paint and medications recycling. Other waste products, such as plastic bags, will not likely be legislated in Illinois.

Respectfully submitted,

Marlin Hartman, Solid Waste Coordinator

Aaron Rybski, Environmental Health Director