1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Executive Session
10. Old Business
   A. Update Electric Supply Referendum – Chris Childress, Progressive Energy Group
   B. Authorize distribution of Electric Supply Referendum Awareness Letter
11. New Business
   A. Resolution for Processing Indigent Veteran Burials in Kendall County
12. Elected Officials Report and Other Department Reports
   A. Sheriff
   B. County Clerk
   C. Treasurer
   D. Clerk of the Court
   E. State’s Attorney
   F. Coroner
   G. Health Department
   H. Supervisor of Assessments
13. Standing Committee Reports
   A. Planning, Building & Zoning
      1. Approval of a host fee agreement with Green Organics Inc.
      2. Petition 13-26: Granting a Major Amendment to a Special Use for Green Organics Inc. at 1270 East Beecher Road
      3. Petition 13-31: Granting a Special use for 1542 Plainfield Road to hold weddings and special events on site
      4. Petition 14-03: Approving a plat of vacation for lots 42 and 43 in the Henneberry Woods Subdivision and combine into one lot
   B. Public Safety
      1. Approval of agreement between the County of Kendall, the Kendall County Sheriff, the Illinois Fraternal Order of Police Labor Council and Deputy Kevin Deal extending Deputy Deal an unpaid leave of absence from February 4, 2014 to August 31, 2014 for a cost of zero dollars
   C. Administration/HR
      1. Approve resolution authorizing applications for a FFY 2013 and 2014 Section 5310 enhanced mobility of seniors and individuals with disabilities grant agreement under the Regional Transportation Authority’s general authority to make such grants
   D. Highway
      1. Supplemental Engineering Agreement for professional engineering services between Kendall County and Hutchison Engineering, Inc. for completion of Phase II Engineering on the proposed Eldomain Road improvement from Menards Distribution Center to Galena Road in an amount not to exceed $30,000
   E. Facilities Management
      1. Approve two year extension for Call One Telephone Circuits in an amount not to exceed $1,945.88 per month
F. Economic Development
   1. Approval of Subordination Agreement with Old Second National Bank, dated January 15, 2014, for the loan to Mark A. Meketi and Brenda I. Meketi dba Brenda’s Custard Cup, approved May 17, 2006, from the Kendall County Revolving Loan Fund.

G. Finance Committee
   1. Approve Claims in an amount not to exceed $476,943.25
   2. Authorize deposits of lease payments received from Court Appointed Special Advocates (CASA) as a tenant of 811 W John St, Yorkville into County Building Debt Service Fund number 56
   3. Approval of $4,800 expenditure to CASA for contractual services from General Fund line number 0102-034-6215

H. Judicial/Legislative

I. Animal Control

J. Standing Committee Minutes Approval

14. Special Committee Reports
   A. Public Building Commission
   B. VAC
   C. Historic Preservation Commission
   D. Board of Health
   E. 708 Mental Health Board
   F. River Valley Workforce Investment Board
   G. Per Diem Ad Hoc

15. Other Business

16. Chairman’s Report

   Appointments
   James Horton – Lisbon-Seward Fire District – 3 year term – expires April 2017

   Announcements
   Claire Wilson – Regional Plan Commission Seward Township – 3 year term – expires January 2017
   Brian Leonard – Regional Plan Commission Kendall Township - 3 year term – expires January 2017

17. Citizens to be Heard

18. Questions from the Press

19. Adjournment
STATE OF ILLINOIS
) SS
COUNTY OF KENDALL

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, January 21, 2014 at 9:00 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell, and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Wehrli moved to approve the submitted minutes from the Adjourned County Board Meeting of 12/17/13. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Koukol moved to approve the agenda. Member Gilmour seconded the motion.

Member Purcell stated that the auditor has requested that the audit discussion be moved to the beginning of the meeting. The item will be moved to Old Business.

Member Purcell moved to approve the agenda as amended. Member Gilmour seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Sharon Johnson 1457 Crimson Ln, Yorkville stated that she volunteered at the Kendall County Animal Control less than a year ago. Ms. Johnson was able to see firsthand the amazing group of people that make up the Kendall County Animal Control; the experience and leadership have proven that a time limit on animals should be eliminated.

Tom Novak 15 Winding Creek Rd, Yorkville stated that he is an advocate for pets/animals at the Kendall County Animal Control. Mr. Novak said that he is strongly against the current 37 day animal euthanasia policy. He feels the decision should be left up to the professional staff that cares for them on a daily basis. As a volunteer he has observed the amount of effort that is expended to care for the health, safety and placement of all the animals. Hundreds of hours of care go into getting the animals into a permanent loving home. It would be cruel to eliminate an animal because the clock has run out on its stay. He does understand that there are exceptions to be made for old age, poor health and temperament.

EXECUTIVE SESSION

Chairman Shaw moved the Executive Session to the end of the meeting.

OLD BUSINESS

Annual Financial Report

Erica Blumberg from Mack and Associates responded that the county is in a solid financial position to Member Purcell’s comment that 9 months is an adequate fund balance.

Contract with Ayres Associates for 2014 spring aerial imagery mission services

Member Flowers made a motion to approve the contract between Kendall County, Illinois and Ayres Associates for 2014 spring aerial imagery mission services in an amount not to exceed $34,500.00. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 14-01 is available in the Office of the County Clerk.
Release Executive Session Minutes

Member Koukol made a motion to release Executive Session Minutes from 6/21/11, 7/19/11, 11/1/11, 12/6/11, 2/7/12, 8/21/12, 10/16/12, 11/7/12, 11/20/12, 1/2/13, 1/15/13, 2/19/13, 3/19/13, 4/2/13, 4/16/13, 5/21/13, 6/19/13, 8/6/13, 8/20/13, 9/17/13. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Chief Deputy, Scott Koster made the board aware of the replacement of the security systems and access systems at the Public Safety Center as well as the Courthouse. Chief Deputy Koster stated that due to the weather they have been incurring more overtime than usual.

County Clerk

Revenue Report

<table>
<thead>
<tr>
<th>Line Item</th>
<th>12/1/13-12/31/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk Fees</td>
<td>$1,973.50</td>
</tr>
<tr>
<td>County Clerk Fees - Marriage License</td>
<td>$900.00</td>
</tr>
<tr>
<td>County Clerk Fees - Civil Union</td>
<td>$30.00</td>
</tr>
<tr>
<td>County Clerk Fees - Misc</td>
<td>$366.77</td>
</tr>
<tr>
<td>County Clerk Fees - Recording</td>
<td>$20,730.00</td>
</tr>
<tr>
<td>Total County Clerk Fees</td>
<td>$24,000.27</td>
</tr>
<tr>
<td>County Revenue</td>
<td>$41,785.25</td>
</tr>
<tr>
<td>Doc Storage</td>
<td>$12,851.50</td>
</tr>
<tr>
<td>GIS Mapping</td>
<td>$21,752.00</td>
</tr>
<tr>
<td>GIS Recording</td>
<td>$2,718.00</td>
</tr>
<tr>
<td>Interest</td>
<td>$51.88</td>
</tr>
<tr>
<td>Recorder's Misc</td>
<td>$4,700.25</td>
</tr>
<tr>
<td>RHSP/Housing Surcharge</td>
<td>$10,881.00</td>
</tr>
<tr>
<td>CK # 17469</td>
<td>$118,740.15</td>
</tr>
</tbody>
</table>

County Clerk, Debbie Gillette stated that in the packet is an annual report containing a comparison of revenues from last year to this year. There will be an election judge training school with the State Board of Elections on February 7th from 6-8pm at the Timbercreek Lodge. Clerk Gillette informed the board that the last day to register to vote is February 18th. Grace period voting begins on February 19th and goes until March 15th. The Clerk's office will be at the local high schools in February to register students to vote.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR ONE MONTH ENDED 12/31/2013

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>Annual Budget</th>
<th>2013 YTD Actual</th>
<th>2013 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$365,000</td>
<td>$19,255</td>
<td>5.28%</td>
</tr>
</tbody>
</table>

2012 YTD Actual          | 6.18%         |

Co Board 1/21/2014
State Income Tax  $2,410,000  $235,432  9.77%  $132,416  6.79%
Local Use Tax  $395,000  $35,529  8.99%  $33,259  9.78%
State Sales Tax  $900,000  $73,362  8.15%  $75,015  7.92%
County Clerk Fees  $452,000  $28,920  6.40%  $41,955  10.49%
Circuit Clerk Fees  $1,100,000  $72,781  6.62%  $93,558  7.80%
Fines & Forfeits/St Atty.  $520,000  $32,279  6.21%  $42,165  7.67%
Building and Zoning  $40,000  $5,797  14.49%  $1,602  4.01%
Interest Income  $35,000  $391  1.12%  $379  1.08%
Health Insurance - Empl. Ded.  $1,112,053  $87,662  7.88%  $85,806  7.80%
1/4 Cent Sales Tax  $2,460,000  $206,713  8.40%  $205,125  8.55%
County Real Estate Transf Tax  $330,000  $18,917  5.73%  $29,971  15.77%
Correction Dept. Board & Care  $850,000  $104,840  12.33%  $129,940  16.14%
Sheriff Fees  $650,000  $31,002  4.77%  $81,865  11.66%

**totals**  $11,619,053  $952,881  8.20%  $972,511  8.86%

Public Safety Sales Tax  $4,300,000  $361,614  8.41%  $360,939  8.59%
Transportation Sales Tax  $4,300,000  $361,614  8.41%  $360,939  8.59%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on budget after 1 month the revenue and expense should at 8.33%*

**Expenditures**

All General Fund Offices/Categories  

$24,817,015  $2,698,306  10.87%  $1,837,385  6.90%

Treasurer, Jill Ferko stated that they are working on some projects.

**Clerk of the Court**

Circuit Court Clerk, Becky Morganegg presented the annual case filings.

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>5-year Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adoption</td>
<td>AD</td>
<td>31</td>
<td>19</td>
<td>21</td>
<td>21</td>
<td>19  22.2</td>
</tr>
<tr>
<td>Contempt of Court</td>
<td>CC</td>
<td>6</td>
<td>7</td>
<td>3</td>
<td>7</td>
<td>3   5.2</td>
</tr>
<tr>
<td>Criminal Felony</td>
<td>CF</td>
<td>515</td>
<td>405</td>
<td>429</td>
<td>414</td>
<td>408 434.2</td>
</tr>
</tbody>
</table>

Co Board 1/21/2014 - 3 -
State’s Attorney

State’s Attorney, Eric Weis presented the annual report.

STATE’S ATTORNEY 2013 REPORT

The Kendall County State’s Attorney’s Office issued its 2013 year-end report, which reports case statistics, revenue and budget details, as well as comparisons to previous years. The majority of the resources from the State’s Attorney’s Office are dedicated to the prosecution of criminal cases. Eight assistant state’s attorneys and the State’s Attorney handled nearly 14,000 new criminal/traffic files last year. A break down of the cases filed and the dispositions of those cases are detailed below:

<table>
<thead>
<tr>
<th>Case type</th>
<th>2013</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Felony *</td>
<td>408</td>
<td>414</td>
<td>429</td>
</tr>
<tr>
<td>Misdemeanor (Excluding DUI)</td>
<td>1059</td>
<td>1231</td>
<td>1222</td>
</tr>
<tr>
<td>DUI</td>
<td>236</td>
<td>287</td>
<td>290</td>
</tr>
<tr>
<td>Traffic</td>
<td>11,590</td>
<td>12,190</td>
<td>12,306</td>
</tr>
<tr>
<td>Juv. Delinquency **</td>
<td>256</td>
<td>263</td>
<td>260</td>
</tr>
<tr>
<td>Juv. Abuse &amp; Neglect</td>
<td>18</td>
<td>16</td>
<td>19</td>
</tr>
<tr>
<td>Juv. Truancy</td>
<td>7</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Total cases filed ***</td>
<td>13,599</td>
<td>14,402</td>
<td>14,651</td>
</tr>
</tbody>
</table>
Multiple counts are usually filed as one case number. ** Only includes cases referred to the State’s Attorney's Office from Court Services. *** Does not include civil cases, ordinance violations, and post-sentence cases (Probations, Supervision, Conditional Discharge, Post-IDOC restitution).

In addition to the number of cases filed each year, the Kendall County State’s Attorney’s Office reviewed the data from the last several years regarding felony conviction rates, amendments or dismissals, as well as the number of felony cases which resulted in a sentence to the Illinois Department of Corrections. (These numbers are current as of January 10, 2014.)

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cases</td>
<td>429</td>
<td>414</td>
<td>408</td>
</tr>
<tr>
<td>Convictions**</td>
<td>363</td>
<td>295</td>
<td>138</td>
</tr>
<tr>
<td>IDOC</td>
<td>92</td>
<td>103</td>
<td>39</td>
</tr>
<tr>
<td>Amendments/Dismissals</td>
<td>32/18</td>
<td>18/12</td>
<td>1/5</td>
</tr>
<tr>
<td>Pending</td>
<td>48</td>
<td>107</td>
<td>265</td>
</tr>
</tbody>
</table>

*Most pending cases from 2011 are currently on active warrant status. ** Of cases disposed of, convictions resulted in 95% of the cases in 2011, 96% of the cases filed in 2012, and 96% of the cases in 2013 as of January 10, 2014.

Authorize State’s Attorney to Present Its Per Diem and Mileage Audit Findings to Per Diem Ad Hoc Committee

State’s Attorney, Eric Weis stated that the entire forensic audit investigation is not complete however they are prepared to move forward to bring some recommendations and some of the findings to the committee or the County Board. State’s Attorney Weis stated that he has been put in an awkward position trying to advise the County since he represents the County Board and the County itself. His recommendation is to authorize the Per Diem Committee, which has no members that have been a part of the audit itself, to allow them to hear the findings and make recommendations and ultimately decide which course of action if any to take.

Member Purcell asked what the difference would be if this was presented at the Per Diem Committee meeting versus the Committee of the Whole meeting. State’s Attorney Weis stated that the board members are free to attend any meeting they choose whether they are on the committee or not. He stated that it makes more sense to present it to a committee that has no interested party on the board; it makes it easier to have an open discussion. Board members discussed how the members that are being investigated would have to vote if was presented at a board meeting.

Members set the Per Diem Ad Hoc Committee meeting for January 30, 2014 at 4:00pm.

Member Koukol made a motion to authorize the Kendall County State’s Attorney's Office to present its per diem and mileage audit findings to the Kendall County Board Per Diem Ad Hoc Committee in lieu of the full County Board. Member Wehrli seconded the motion, Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Cesich, Cullick, Gilmour, Gryder, Koukol, Prochaska, Shaw and Wehrli. Member Flowers abstained and Member Purcell voted present. Motion carried.

Authorize Per Diem Ad Hoc Committee to Make All Settlement and Litigation Decisions Related to Per Diem and Mileage Audit Findings

Member Koukol made a motion to authorize the Kendall County Board Per Diem Ad Hoc Committee to make all settlement and litigation decisions on the County’s behalf related to the per diem and mileage audit findings. Member Cesich seconded the motion. Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Cesich, Cullick, Gilmour, Gryder, Koukol, Prochaska, Shaw and Wehrli. Member Flowers abstained and Member Purcell voted nay. Motion carried.

Coroner

<table>
<thead>
<tr>
<th>Statistics</th>
<th>State for Same Period in 2013</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014 Statistics</td>
<td>Total Deaths......</td>
<td>19</td>
</tr>
<tr>
<td>Autopsies to Date</td>
<td>Autopsies....</td>
<td>2</td>
</tr>
<tr>
<td>Toxicology Samples</td>
<td>Toxicology Samples...</td>
<td>2</td>
</tr>
<tr>
<td>Cremation Permits...</td>
<td>Cremation Permits...</td>
<td>8</td>
</tr>
</tbody>
</table>

Co Board 1/21/2014 - 5 -
* Deputy Coroner Purcell presented for Operation Impact at Oswego High School on December 4.

KENDALL COUNTY CORONER
ANNUAL REPORT
FY 2013

<table>
<thead>
<tr>
<th>TOTAL DEATHS</th>
<th>291 Total Deaths</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natural</td>
<td>277</td>
</tr>
<tr>
<td>Accident - MVA</td>
<td>2</td>
</tr>
<tr>
<td>Accident – Overdose</td>
<td>7</td>
</tr>
<tr>
<td>Suicide – Overdose</td>
<td>0</td>
</tr>
<tr>
<td>Suicide – Hanging</td>
<td>1</td>
</tr>
<tr>
<td>Suicide – GSW</td>
<td>3</td>
</tr>
<tr>
<td>Suicide – Exsanguination</td>
<td>1</td>
</tr>
<tr>
<td>Homicide</td>
<td>0</td>
</tr>
<tr>
<td>Undetermined</td>
<td>0</td>
</tr>
</tbody>
</table>

See Chart to Left for Breakdown of Deaths by Manner and Cause

| TOTAL AUTOPSIES | 23 |
| TOTAL TOXICOLOGY SAMPLES | 21 |
| CREMATION PERMITS | 144 |

| CORONER’S INQUESTS | 0 |
| INQUESTS PENDING | 0 |
| TRAINING/CONFERENCES ATTENDED BY CORONER AND/OR STAFF | 4 |
| CORONER’S PRESENTATIONS | 12 |
| GENERAL FUND REVENUE GENERATED BY THE CORONER’S OFFICE | $0. |
| REVENUE GENERATED FOR CORONER’S SPECIAL FUND | $0. |

Health Department

Dr. Tokars stated that at this time of year the Board of Health is assembling the annual report which they will present to the Board.

Supervisor of Assessments

Supervisor of Assessments, Andy Nicoletti stated that Board of Review should be done at the end of the week.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Petition 13-26 Green Organics

Member Gryder stated that this is not quite ready and it will be brought back in February.

Plumbing Inspection Agreement

Member Gryder made a motion to approve the plumbing inspections agreement between Kendall County and Randy Erickson, d.b.a. Erickson Construction with a rate of $140 per inspection for the period of 3 years following execution of the agreement. Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 14-02 is available in the Office of the County Clerk.
Public Safety

Change of meeting location

Member Gilmour made a motion to permanently change the monthly meeting location to the County board Rooms 209-2010, County Office Building. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Highway

Resolution vacating parts of Grove Road

Member Koukol made a motion to approve the Resolution vacating certain parts of grove road north of Illinois Route 126. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

KENDALL COUNTY
Resolution No. 14-01

Resolution vacating a portion of Grove Road right-of-way (County Highway 16) and quit claiming interest in two parcels due to the new alignment of Grove Road

WHEREAS, portions of the public rights-of-way of Grove Road (County Highway 16), approximately Y2 mile north of Illinois Route 126, as identified in the attached Group Exhibit 1 and as depicted in a Plat of Highways for Grove Road prepared by HR Green, are no longer needed for roadway purposes, are no longer to be maintained by the County, and are no longer a part of the County Highway system, with construction of the new Grove Road alignment completed, and;

WHEREAS, the Kendall County Board has determined that the public and economic interests will be served by vacating said rights-of-way at the aforementioned location in accordance with 605 ILCS 5/5-109, and;

WHEREAS, the Kendall County Board has determined that the public and economic interests will be further served by it Quit Claiming Parcels A & B as identified in Group Exhibit 2, to the parties named within said Exhibits.

THEREFORE, BE IT RESOLVED, that the foregoing recitals are hereby incorporated into this section as if fully reinstated herein and the Kendall County Board hereby vacates the portion of the public rights-of-way of Grove Road as depicted in the attached Group Exhibit 1, and;

BE IT FURTHER RESOLVED, that pursuant to authority given by the Kendall County Board and state statute, and by virtue of this Resolution, Kendall County conveys and Quit Claims its interests in the real estate parcels identified in Group Exhibit 2 in consideration for the mutual promises and covenants described therein, and authorizes the County Board Chairman and County Clerk to execute a Quit Claim deed for said parcels.

ADOPTED and APPROVED this 21st day of January, 2014.

John Shaw, County Board Chairman

STATE OF ILLINOIS

COUNTY OF KENDALL

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 21st day of January, A.D. 2014.

Debbie Gillette - County Clerk
Quit Claim Deed to Oswegoland Park District

Member Koukol made a motion to approve a Quit Claim Deed for 0.057 acres to Oswegoland Park District to provide access from existing Oswegoland Park District property to the newly-relocated Grove Road. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Quit Claim Deed to Robert and Tammy Fornecker

Member Koukol made a motion to approve a Quit Claim Deed for 0.284 acres to Robert and Tammy Fornecker to provide access from their existing property to the newly-relocated Grove Road. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Preliminary Engineering Services Agreement with Hutchison Engineering, Inc.

Member Koukol made a motion to approve the preliminary engineering services agreement between Kendall County and Hutchison Engineering, Inc. for Shemil Road Reconstruction in an amount not to exceed $350,000. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Gilmour. **Motion carried 9-1.**

A complete copy of IGAM 14-03 is available in the Office of the County Clerk.

Purchase of Dump Truck

Member Koukol made a motion to authorize the purchase of a single axle dump truck through Central Management Services (State bid) and from Chicago International in the amount not to exceed $138,000. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Purchase of GMC pickup truck

Member Koukol made a motion to authorize the purchase of a ½ -ton GMC pickup truck from Coffman Truck Sales in the amount not to exceed $22,205.96. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Sale of 2008 GMC pickup truck

Member Koukol made a motion to authorize the sale of a 2008 GMC county-owned pickup truck to Big Grove Road District in the amount not to exceed $5,000. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Authorize use of eminent domain

Member Koukol made a motion to authorize the use of eminent domain to acquire 0.014 acres of right-of-way from L-T Farms, L.P. at the intersection of Caton Farm Road and Ridge Road. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Gryder. **Motion carried 9-1.**

Seasonal posting of certain highways

Member Koukol made a motion to approve the resolution authorizing the seasonal posting of certain highways in the County Highway System. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

KENDALL COUNTY
Resolution No. 14-02

A Resolution Providing for Spring Road Postings of Certain County Highways

WHEREAS, Kendall County Board has determined that certain county highways under their jurisdiction, by reason of deterioration, rain, snow, or other climate conditions, will be seriously damaged or destroyed unless the permissible weights of vehicles thereon are reduced; and

WHEREAS, authority has been granted to the County Board to limit the gross weight of vehicles on certain county highways by Illinois Statute 625 ILCS 5/15-316.
THEREFORE, BE IT RESOLVED, that Kendall County Board hereby reduces and restricts the gross weight of vehicles operating on the following county highways, or portions thereof, to a maximum of 12 tons gross weight, for a period not exceeding 90 days and until such time that weight limitation signs are removed by Kendall County Highway Department.

BE IT FURTHER RESOLVED, that the provisions of this Resolution shall be in full force and effect upon the erection of weight limitation signs on the following listed roads:

**LIST OF POSTED ROADS – 2014**

- GROVE ROAD from Sherrill Road to U.S. Route 52
- PLATTVILLE/CHICAGO RD. from Illinois Route 47 to Grove Road
- VAN EMMON ROAD from Yorkville City Limits to Illinois Route 71
- WHITEWILLLOW ROAD from Illinois Route 47 to Grove Road

This resolution approved by the County Board of Kendall County, State of Illinois.

John Shaw – Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 21st day of January, A.D. 2014.

Debbie Gillette – County Clerk

Facilities

Member Koukol reviewed the minutes in the packet from the January 6, 2014 meeting.

Finance

Acceptance of Annual Financial Report

Member Purcell made a motion to accept the Annual Financial Report (Year ended November 30, 2013). Member Gilmour seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $949,379.93. Member Gilmour seconded the motion.

COMBINED CLAIMS: FCLT MGMT $78,479.76, B&Z $634.54, CO CLK & RCDR $1,196.40, ELECTION $150.00, ED SRV REG $5,628.92, SHRFF $10,562.09, CRRCTS $24,879.05, EMA $1,487.47, CRCT CT CLK $118.75, JURY COMM $3,838.39, CRCT CT JDG $7,653.99, CRNR $1,897.22, CMB CRT SRV $20,415.32, PUB DFNDR $291.00, ST ATTY $3,973.00, SPRV OF ASMT $206.98, TRSR $2,732.81, EMPLY HLTH INS $15,875.00, AUD & ACCT $46,770.00, PPPST $20,000.00, OFF OF ADM SRV $994.85, GNRL INS & BNDG $49.00, CO BRD $1,218.75, TECH SRV $10,627.83, CONTINGEN $876.32, ECON DEV $1,226.20, CAP IMPRV FD $133,887.00, CO HWY $96,799.22, CO BRDG $2,795.63, TRNSPRNT SALES TX $16,590.57, KC TRANSP ALT PRGM $6,852.55, HLTH & HMN SRV $205,709.28, FRST PRRSV $15,823.78, FP BND PROC $650.00, FP DBT SRVC $57,105.00, ANML MED CR FND $337.50, ANML CNTRL $2,683.44, CO RCRD DOC STRG $5,593.81, HIDTA $10,523.71, CO COMM FND $883.66, CRCT SEC FND $120.11, LAW LBRY $162.70, CRCT CT DOC STRG $21,142.04, PRBN SRV $22,010.23, GIS $1,755.00, KEN AREA TRANS $25,801.00, SPCL RES EXP $31,509.01, SHRFF FTA FND $2,259.64, VAC $4,498.82, SHRFF VHCL FND $19,700.00, CRNR SPCL FND $297.59, FP VND PROC $2,887.00.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Purcell stated that they will be discussing the capital plan over the next several months.

BREAK

RECONVENE

Chairman Shaw reconvened the county board meeting.

Member Flowers did not return from break.

Co Board 1/21/2014 - 9 -
Animal Control

Approval of the Kendall County Animal Control Fees Ordinance

Member Cesich made a motion to approve the Kendall County Animal Control Fees Ordinance. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

County of Kendall, State of Illinois
ORDINANCE # 2014-01
KENDALL COUNTY ANIMAL CONTROL FEES ORDINANCE

WHEREAS Kendall County has the authority to regulate animals and the possession thereof within the County limits. 510 ILCS 5/24 (West 2014), and

WHEREAS that authority includes the ability to establish fees to support the requirements established by the County and the services provided by the County. See 55 ILCS 5/5-1005 (West 2014); 510 ILCS 5/7 (West 2014); 510 ILCS 5/8 (West 2014); 510 ILCS 5/10 (West 2014); and

NOW, THEREFORE, BE IT ORDAINED by the County Board of the County of Kendall, State of Illinois that hereafter the following animal control fees are established in Kendall County and shall be collected by the Kendall County Animal Control Department. These fees will then be remitted to the Kendall County Treasurer in accordance with section 7 of the Illinois Animal Control Act (510 ILCS 5/7), unless required otherwise by applicable state statute or regulation.

Section 1: Rabies Tags. The following fees shall be imposed on all individuals obtaining rabies vaccination tags for dogs from the Kendall County Animal Control Department:
   a. One-year tags: $10 for an altered animal, and $25 for an intact animal;
   b. Three-year tags: $25 for an altered animal, and $60 for an intact animal; and,
   c. Replacement tags: $5 for a replacement tag, with proof of vaccination.

Section 2: Relinquishment Fees. The following fees shall be imposed on all individuals seeking to relinquish ownership of a dog to the Kendall County Animal Control Department:
   a. $50 for a dog older than four months;
   b. $25 for a puppy, four months or younger;
   c. $50 for a nursing mother with puppies; and,
   d. $25 for the first puppy in a litter of puppies, four months or younger, and $5 for each additional puppy in the litter.

Section 3: Reclaiming Fees. The following fees shall be imposed on all individuals seeking to reclaim an animal, owned by them, but taken into the custody of Kendall County Animal Control Department, for whatever reason:
   a. Impoundment fees: $45 for a first offense, $95 for a second offense, and $125 for each subsequent offense;
   b. Public Safety Fee: $25 fee or the amount required pursuant to Section 8 of the Illinois Animal Control Act (510 ILCS 5/10), whichever is greater. This fee, however, shall be waived for a first offense, but only if (i) the animal has been altered or (ii) the animal is altered within fourteen (14) calendar days after being reclaimed and the owner submits proof thereof to the Kendall County Animal Control Department within a timely manner;
   c. Boarding fees: $12 per day for each calendar day the animal is boarded by the Kendall County Animal Control Department or an authorized agent of Kendall County. A boarding fee will not be charged for the day the animal arrived at Kendall County Animal Control Department (if the animal arrived during the Department's regular business hours), or the following day (if the animal arrived after regular business hours);
   d. Rabies Vaccination Refundable Deposit: If an individual seeking to reclaim a dog does not present documentation to verify the dog is current with its rabies vaccination, the Individual shall submit a rabies vaccination deposit before the dog may be reclaimed from the Kendall County Animal Control Department. The rabies vaccination deposit may only be refunded if proof of rabies vaccination is received by the Kendall County Animal Control Department within five (5) business days after the dog is reclaimed. The rabies vaccination deposit amount shall be $40 for a first offense and $80 for each subsequent offense;
   e. Spay/Neuter Refundable Deposit: If an intact animal is impounded by the Kendall County Animal Control Department more than once, the individual seeking to reclaim that animal must submit a $40 spay/neuter deposit each time the intact animal is impounded after the first offense. No intact, impounded animal shall be released by the Kendall County Animal Control Department prior to
receipt of the spay/neuter deposit. The spay/neuter deposit may only be refunded if proof that the animal has been altered is received by the Kendall County Animal Control Department within thirty (30) calendar days after the animal was reclaimed.

No animal will be released to the owner until all fees set forth in Section 3 have been paid in full.

**Section 4: Adoption Fees.** The following fees shall be imposed on all individuals who adopt an animal from Kendall County Animal Control Department:

a. $115 for each puppy six (6) months or younger;
b. $100 for each dog older than six (6) months;
c. $95 for each kitten three (3) months or younger; and
d. $70 for each cat older than three (3) months.

No adopted animal shall be released by the Kendall County Animal Control Department until the adoption fees are paid in full.

**Section 5: Superseding Prior Ordinances.** Upon its effective date, this Ordinance replaces and supersedes all previous ordinances which establish fees for the specific circumstances identified above.

**Section 6: Effective Date.** This Ordinance and the regulations contained therein shall be in full force and effect on and after the date signed below.

ADOPTED and APPROVED this 21st day of January, 2014.

John Shaw, County Board Chairman  
Attest: Debbie Gillette, County Clerk

**Rescind Kendall County Animal Control Policies and Procedures**

Member Purcell asked about the 37 day time limit on the animals. Members discussed the policy regarding the time limit.

Member Cesich made a motion to rescind the Kendall County Animal Control Policies and Procedures (Revised November 2004). Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**Approve Standard Operating Procedures for Kendall County Animal Control Department**

Member Cesich made a motion to approve the Standard Operating Procedures for the Kendall County Animal Control Department. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**Committee of the Whole**

Chairman Shaw reviewed the minutes in the packet from the January 16, 2014 meeting.

**STANDING COMMITTEE MINUTES APPROVAL**

Member Koukol moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

**SPECIAL COMMITTEE REPORTS**

**VAC**

Member Wehrli stated that they met on November 6th and the next scheduled meeting is April 8, 2014.

**Historic Preservation**

Chairman Wehrli stated that they will bring a presentation on how to be an accredited county.

**Board of Health**

Member Wehrli reported that they will meet on January 21, 2014 and they will go through strategic planning.

Co Board 1/21/2014
708 Mental Health Board

Member Gilmour reported that the next meeting is February 19, 2014.

River Valley Workforce Investment Board

Member Koukol stated that they did not have a meeting this January.

OTHER BUSINESS

Member Prochaska reminded the board that UCCI is having their regional education seminar on February 1, 2014. The topics include the county board’s role in personal matters, crafting an ordinance, addressing budget issues, and avoiding litigation.

Public Building Commission

Member Wehrli stated that they looked at the audit and got a handle on what they have left for the next two years.

CHAIRMAN’S REPORT

Appointments

Scott Gryder – Public Safety Committee - replacing John A Shaw

Member Purcell moved to approve the appointments. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville asked if he could talk to the Forest Preserve. Mr. Milliron stated that they voted to purchase 179 acres within the City of Yorkville: he asked if the closing day is set and what are the plans for the property.

QUESTIONS FROM THE PRESS

Matt Schury from the Kendall County Record asked about the Per Diem meeting if they will need approval from the full board.

Steve Lord from the Beacon News asked if the results will be made public for the per diems.

Ryan Morton from WSPY about the creation of the Per Diem Committee.

EXECUTIVE SESSION

Member Prochaska made a motion to go into Executive Session for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending and for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 6th day of February, 2014.
Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk

Co Board 1/21/2014 - 12 -
Dear Kendall County Resident:

The Kendall County Board voted to place a referendum question on the March 18, 2014 election ballot for all unincorporated voters to consider. The question asks the voters whether the County Board shall have authority to coordinate Electric Supply Aggregation for residents and small businesses of unincorporated areas of Kendall County.

Electric supply aggregation is a process whereby an entire community moves to an alternate electric supplier as a group. Communities are pursuing electric supply aggregation because they may be able to help their residents and eligible small businesses save money by creating a combined customer group that has more buying power than individual residents.

Communities throughout Illinois may aggregate (pool together) the electric load of its residents to seek bids for lower electric supply rates from suppliers other than ComEd. This has come about due to deregulation of the electric market by the State of Illinois.

The referendum on the March 18, 2014 ballot will read as follows:

| Shall the County of Kendall have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such a program? | YES or NO |

There will be no change to your billing. ComEd will continue to send your monthly bill. ComEd will still deliver the electricity and you still call ComEd for service and outages.

You will not be required to participate in the new program. Every resident who does not already have an alternate supplier will receive a letter with the opportunity to “opt out” of the new program and stay with ComEd as the energy supplier or select their own supplier.

Additional information about Electric Supply Aggregation can be obtained by calling the electric supply aggregation hotline at 1-800-856-3404 or www.electricsupplyvote.org.

Early voting begins March 3 and ends March 15 for the March 18, 2014 Primary Election. Early voting polling locations are the Oswego Village Hall (100 Parkers Mill, Oswego) and County Office Building (111 W. Fox Street, Yorkville).
**Q: What is Electric Supply Aggregation?**

Electric supply aggregation is a process whereby an entire community moves to an alternate supplier as a group. Communities are pursuing aggregation because they may be able to help their residents and eligible small businesses save money by creating a combined customer group that has more buying power than individual residents.

**Q: What action must I take if my community approves Electric Supply Aggregation program and I want to join the program?**

If unincorporated residents of Kendall County approve the referendum for an aggregation program, you do not need to take any action in order to participate and get the negotiated electric supply price.

**Q: What if I do not want to join the Electric Supply Aggregation program?**

You will have two opportunities to opt-out of the program if you decide not to participate. The chosen supplier will send opt-out notices to all residents and eligible small businesses within the community. You will need to fill out and return the opt-out notice in order to be excluded from the program.

**Q: Who do I call if my power goes out? Who do I get my bill from?**

You continue to call your local utility company, ComEd. Also ComEd will bill you.

**Q: Who do I contact for more information on Electric Supply Aggregation?**

Visit the Illinois Commerce Commission website, www.pluginillinois.org or contact the Electric Supply Aggregation Hotline at 1-800-856-3404 or www.electricsupplyvote.org.

**Q: What are the Electric Supply Aggregation rates that other communities are paying?**

<table>
<thead>
<tr>
<th>ComEd Residential Supply Rates</th>
<th>Electric Supply Aggregation Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ComEd Electric Rates</strong></td>
<td><strong>Local Rates</strong></td>
</tr>
<tr>
<td>December 2012</td>
<td>Aurora</td>
</tr>
<tr>
<td>December 2013</td>
<td>Aurora Township</td>
</tr>
<tr>
<td>February 2014</td>
<td>Montgomery</td>
</tr>
<tr>
<td></td>
<td>Oswego</td>
</tr>
<tr>
<td></td>
<td>Plainfield</td>
</tr>
<tr>
<td></td>
<td>Plano</td>
</tr>
</tbody>
</table>

COUNTY OF KENDALL

RESOLUTION 2014-_____

RESOLUTION FOR PROCESSING INDIGENT VETERAN BURIALS
IN KENDALL COUNTY

WHEREAS, the purpose of the Veterans Assistance Commission of Kendall County is to process all claims on behalf of Kendall County veterans and their families as stated in the Illinois Military Veterans Assistance Act (330 ILCS 45); and,

WHEREAS, the VACKC Superintendent, with County Board oversight, would employ certain cost cutting measures such as cremation of the body and interment in the Abraham Lincoln National Cemetery in order to reduce the overall expense associated with an indigent burial; and,

WHEREAS, the VACKC office is already equipped to obtain a copy of the veteran’s discharge from the National Archives; and,

WHEREAS, the VACKC Superintendent would accomplish the task of certifying that the discharge meets the U.S. Department of Veteran Affairs criteria for burial in a VA National Cemetery;

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board shall, for the reasons stated, appoint the VACKC Superintendent as the designated person assigned to process indigent veterans burials on behalf of Kendall County as stated in Illinois law 55 ILCS 5/5-27001 through 5-27003 entitled “Counties Code”. And, that the current claims processing method of submitting expense vouchers to the Kendall County Accounts Payable Department be recognized as the most accountable method and therefore utilized when processing these burial claims that occur.

Approved and adopted by the County Board of Kendall County, Illinois, this _____ day of February, 2014.

Attest:

John Shaw, Chairman
County Board

Debbie Gillette
County Clerk
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk Fees</td>
<td>$</td>
<td>2,042.50</td>
</tr>
<tr>
<td>County Clerk Fees - Marriage License</td>
<td>$</td>
<td>420.00</td>
</tr>
<tr>
<td>County Clerk Fees - Civil Union</td>
<td>$</td>
<td>60.00</td>
</tr>
<tr>
<td>County Clerk Fees - Misc</td>
<td>$</td>
<td>1,406.93</td>
</tr>
<tr>
<td>County Clerk Fees - Recording</td>
<td>$</td>
<td>23,853.00</td>
</tr>
<tr>
<td>01010061205</td>
<td>Total County Clerk Fees</td>
<td>$</td>
</tr>
<tr>
<td>01010001185</td>
<td>County Revenue</td>
<td>$</td>
</tr>
<tr>
<td>38010001320</td>
<td>Doc Storage</td>
<td>$</td>
</tr>
<tr>
<td>51010001320</td>
<td>GIS Mapping</td>
<td>$</td>
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<tr>
<td>37010001320</td>
<td>GIS Recording</td>
<td>$</td>
</tr>
<tr>
<td>01010001135</td>
<td>Interest</td>
<td>$</td>
</tr>
<tr>
<td>01010061210</td>
<td>Recorder's Misc</td>
<td>$</td>
</tr>
<tr>
<td>81010001320</td>
<td>RHSP/Housing Surcharge</td>
<td>$</td>
</tr>
</tbody>
</table>

CK # 17491 To KC Treasurer $114,226.75

Death Certificate Surcharge sent from Clerk's office $744.00 ck # 17490
Dom Viol Fund sent from Clerk's office $80.00 ck 17489
# Kendall County General Fund

**QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES FOR TWO MONTH ENDED 01/31/2014**

<table>
<thead>
<tr>
<th><strong>REVENUES</strong></th>
<th><strong>2014 YTD</strong></th>
<th><strong>2013 YTD</strong></th>
<th><strong>%</strong></th>
<th><strong>2013 YTD</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Budget</td>
<td>Actual</td>
<td></td>
<td>Actual</td>
</tr>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$365,000</td>
<td>$84,428</td>
<td>23.13%</td>
<td>$71,125</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$2,410,000</td>
<td>$515,727</td>
<td>21.40%</td>
<td>$340,915</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$395,000</td>
<td>$73,657</td>
<td>18.65%</td>
<td>$65,583</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$900,000</td>
<td>$160,511</td>
<td>17.83%</td>
<td>$148,401</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$452,000</td>
<td>$52,921</td>
<td>11.71%</td>
<td>$79,620</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,100,000</td>
<td>$153,264</td>
<td>13.93%</td>
<td>$191,408</td>
</tr>
<tr>
<td>Fines &amp; Forfeits/St Atty.</td>
<td>$520,000</td>
<td>$79,781</td>
<td>15.34%</td>
<td>$100,261</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$40,000</td>
<td>$7,681</td>
<td>19.20%</td>
<td>$1,301</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$35,000</td>
<td>$1,977</td>
<td>5.65%</td>
<td>$2,996</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$1,112,053</td>
<td>$217,035</td>
<td>19.52%</td>
<td>$171,149</td>
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<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,460,000</td>
<td>$416,186</td>
<td>16.92%</td>
<td>$404,974</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$330,000</td>
<td>$60,702</td>
<td>18.39%</td>
<td>$65,308</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$850,000</td>
<td>$166,120</td>
<td>19.54%</td>
<td>$194,020</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$650,000</td>
<td>$74,916</td>
<td>11.53%</td>
<td>$134,788</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$11,619,053</strong></td>
<td><strong>$2,064,907</strong></td>
<td>17.77%</td>
<td><strong>$1,971,850</strong></td>
</tr>
</tbody>
</table>

Public Safety Sales Tax | $4,300,000 | $729,477 | 16.96% | $717,370 | 17.08%

Transportation Sales Tax | $4,300,000 | $729,477 | 16.96% | $717,370 | 17.08%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 2 months the revenue and expense should at 16.66%*

**EXPENDITURES**

<table>
<thead>
<tr>
<th>All General Fund Offices/Categories</th>
<th><strong>2014 YTD</strong></th>
<th><strong>2013 YTD</strong></th>
<th><strong>%</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>$26,518,158</td>
<td>$5,816,816</td>
<td>21.94%</td>
<td>$4,522,801</td>
</tr>
<tr>
<td><strong>17.17%</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CALL TO ORDER
The meeting was called to order by Chairman Scott Gryder at 6:30 p.m.

ROLL CALL
Present: Chairman Scott Gryder, Amy Cesich, Vice-Chair Judy Gilmour, Lynn Cullick (6:54) and Jeff Wehrli
Absent: None
Also present: Planning & Zoning Manager: Angela Zubko, Administrator Jeff Wilkins & Code enforcement Brian
Holdiman
In the audience: Candice Hadley, Leigh Anne Scoughton, Dave Gravel, Attorney Gregg Ingemunson, Attorney
John Dixon, Bruce Schwartz, Ron Swacker (Caton Commercial), Bill Andelizzi and Bob Andelizzi

APPROVAL OF AGENDA
Judy Gilmour made a motion to approve the agenda as written, Jeff Wehrli seconded the motion. All agreed
and the motion was approved.

APPROVAL OF MINUTES
Judy Gilmour made a motion to approve the minutes from January 13, 2014. Jeff Wehrli seconded the motion. All agreed and the minutes were approved.

EXPENDITURE REPORT (handed out at meeting)
Judy Gilmour made a motion to approve the expenditure report in the amount of $14,388.73 and forward it
onto the Finance Committee, Amy Cesich seconded the motion. With a roll call vote all in attendance agreed
and the motion was approved.

PETITIONS
#13-26 Green Organics Inc.
Planner Zubko stated last month we approved to forward the special use onto the full County Board. The SAO
has looked everything over and is of the opinion it would be better to take the host fees out of the special use
and have a separate agreement with the host fees. Planner Zubko stated the new draft ordinance for the
special use is in your packet eliminating the host fee attachment, she suggests to approve the amended
ordinance.

Jeff Wehrli made a motion to approve the amended special use and forward it onto the next County Board
meeting. Amy Cesich seconded the motion. All agreed and the special use will be forwarded on.

NEW BUSINESS
Discussion and approval of a host fee agreement with Green Organics Inc.- Planner Zubko stated in the
packet were the host fees that were previously in the ordinance. The SAO just needs direction to draft the

2.10.14 PBZ Meeting Minutes
agreement. There was clarification on why there will be 2 documents and just wanted to make sure those fees are what the PBZ Committee would like the SAO to draft.

Jeff Wehrli made a motion to approve the host fee agreement with Green Organics Inc. and forward it onto the next County Board meeting when completed. Amy Cesich seconded the motion. All agreed and the host agreement was forwarded on.

Discussion of home business - Planner Zubko stated there have been some discussions and questions on home business so in the packet she has put the home occupation affidavit for agricultural and residential properties.

Discussion of what district(s) an excavating business would fall under - Planner Zubko stated some citizens were asking where an excavating business would fall in the Zoning Ordinance. Planner Zubko stated she feels it would fall under Contractor or Construction Services, Contractors’ Office and shops and outdoor storage. Attorney John Dixon introduced himself and stated this would be at Countryside Landscape off of Route 126. He stated farm equipment would be permitted in the A-1 zoning and something like outdoor storage might be the best way to address this concern. Mr. Ingemunson represents Countryside Landscaping and stated any outdoor storage would take place in the back of the property. Both businesses would run there together. There was some discussion on what would be stored outside and storage of fuel. Only equipment would be stored, no materials. Mr. Wehrli stated the site is perfect for this business but maybe not for the whole county as a special use in the Agricultural district. Ms. Gilmour asked about the business and where most of the jobs are at. The business currently is located in Countryside, IL. They are doing their due diligence right now so an answer is not necessary at this moment. The owner of Countryside stated unfortunately their business has downsized and the economy is tough. They’re looking to share the cost since the business is similar in nature. Mr. Gryder would like a little time to think about it and bring it back at the next PBZ meeting.

Ultimate Sports Dome Special use Discussion - Ordinance 2004-11 - Planner Zubko stated in the packet is the current special use for the ultimate sports dome. The petitioners are looking to have haunted houses during Halloween. Planner Zubko is wondering if this would be considered a minor or amendment special use as it would be a recreational use. This would bring up the billboard issue and if we should update the conditions. The Committee decided this will be a minor amendment but they would like to see the billboard taken down.

PETITIONS -

#13-31 Candice Hadley
Planner Angela Zubko explained the request of the petitioner; Candice Hadley, is requesting a special use in the R-3 District to hold weddings and special events on site. This use would be considered a unique use: (Uses, not otherwise listed herein, may be granted special use approval if such uses conform to the purpose, goals and objectives of the Residential Zoning Districts as described in Section 8.01.) The property is located at 1542 Plainfield Road on the south side of Plainfield Road about 1.1 miles west of Ridge Road. Currently the petitioner has a special use on the property for a bed and breakfast, this special use will stay with the property and the proposed special use will be a separate special use. The reason is that Bed and Breakfasts are no longer permitted as a special use in the R-3 Residential District so the use will stay as a legal non-conforming use and would not be altered. The Zoning Ordinance does allow for banquet halls in the A-1 Agricultural district as a special use subject to the following conditions:

a. The facility shall have direct access to a road designated as an arterial roadway or major collector road as identified in the Land Resource Management Plan.

b. The subject parcel must be a minimum of 5 acres.
c. The use of this property shall be in compliance with all applicable ordinances. The banquet facility shall conform to the regulations of the Kendall County Health Department and the Kendall County Liquor Control Ordinance. (Ord. 99-34)
d. Off-street parking, lighting and landscaping shall be provided in accordance with the provisions of Section 11 of the zoning ordinance.
e. All signage shall comply with the provisions of Section 12 of the Kendall County Zoning Ordinance.
f. Retail sales are permitted as long as the retail sales will be ancillary to the main operation.
g. The noise regulations are as follows:
   Day Hours: 7:00 A.M. to 10:00 P.M. not to exceed sixty five (65) dBA
   Night Hours: 10:00 P.M. to 7:00 A.M. not to exceed fifty five (55) dBA

This home is historic and eligible to apply for the National Registry of Historic Places. The house was built in 1865 by Gilbert Gaylord. The petitioner would meet all the requirements in the A-1 District and this property is unique therefore staff feels it falls under a unique use. The petitioner would like to hold catered events and weddings on site for a maximum of 100 guests held from May through October. The petitioner proposes to use a tent for events. No new buildings are proposed so the site will be used as is. The petitioner has stated that there is ample parking available in the field in the northeast corner of the property, as well as on the blacktop behind the home which was expanded to allow school bus turn-around. This road is the jurisdiction of the Kendall County Highway Department and the access to the site already exists. The property has a moon shaped driveway. The petitioner proposes that most events will take place Friday through Sunday and will be in compliance with the County’s noise ordinance. The petitioners have stated that portable toilets would be brought on premises for guests to minimize the impact on the septic system. The property currently has two septic systems and fields; and the field on the east side of the home was replaced within the past 10 years. The petitioner received approval at the December 10th Oswego Township board and has already contacted the Village of Plainfield to do a 1.5 mile review of the proposed project.

Staff is comfortable with this request and recommends approval. If approved, Staff recommends the following conditions be placed on the controlling ordinance approving the R-3 Special Use:

1. The principal use of the property is for residential purposes.
2. A maximum of 100 persons at any one time
3. All events must end at 10pm on weeknights and 11pm on weekends.
4. All events must be catered unless modifications are made to the kitchen and approved by the Health Department.
5. Compliance with applicable building codes and securing of the required permits associated with any proposed remodeling, alteration, construction or expansion of existing and proposed structures on the premises.
6. Allow a lit sign only to be lighted during the event and not to exceed 16 square feet in size. The lights must go off no later than the times specified in the special use. No electronic billboard.

The ZPAC Committee recommended approval but the following concerns were brought up: the speed limit of 55mph, the dangerous curve near the driveway, parking and use of existing outbuildings on the property.

The Plan Commission recommended approval of the special use and added the condition for the size of the sign and that it can be lit.

The Special Use hearing officer made a favorable recommendation.
Ms. Hadley is excited to share this beautiful home and property with the community and would love to share this with her disabled son and his friends.

Mr. Wilkins asked if they would connect the porta-potties to the septic system. Ms. Hadley stated they would not connect to their septic systems. Mr. Holdiman wanted to make sure the tent would not stay up for months at a time. Ms. Hadley stated he might leave it up for the weekend but it would be a grass floor and not become permanent. There was brief discussion on the liquor as well.

Lynn Cullick made a motion to approve the amended special use and forward it onto the next County Board meeting. Jeff Wehrli seconded the motion. All agreed and the special use will be forwarded on.

**#14-03 Plat of Vacation**
Planner Angela Zubko explained that last year we revised the text of the subdivision regulations to have plats of vacation/consolidations come to the ZPAC Committee and then onto the PBZ Committee. The petitioners, Kenneth and Penny Zollinger are looking to consolidate lots 42 and 43 of the Henneberry Woods Subdivision. The petitioner is looking to vacate the east public utility easement on lot 43 and vacate the west public utility easement on lot 42. The 15’ public utility easement on the north will extend across lot 43 and end at 42 as shown on the subdivision plat and the eastern 7.5’ public utility easement on Lot 42 and the western 7.5’ public utility easement of lot 43 will remain. After the granting of the plat of vacation the ultimate goal is to combine the two lots to make one large lot and build a house in the middle of the lots. To apply for the building permit the petitioner will need to get a plat of survey showing both lots combined together and the appropriate easements and setback lines.

Judy Gilmour made a motion to approve the plat and forward it onto the next County Board meeting. Jeff Wehrli seconded the motion. All agreed and the plat will be forwarded on.

**#14-01 Building Code Update including building permit fees**
Code Enforcement Officer Brian Holdiman stated he handed out a couple documents. The first is about the IL Energy Conservation Code, when it was created and why we need to enforce it. The next few documents go through the pros of the energy code and the cost savings annually versus the cost of installation. We’re in climate zone 5. Mr. Gryder stated there are Counties voting against adopting this? Mr. Holdiman stated yes but not sure what the challenges might be due to it being state law. Mr. Wehrli stated he talked to a couple municipalities and builders and the cost varied from around $3,000 to $5,000 on a million dollar house. There was more discussion on the energy code. He also passed out the redlined version of the building code and changes recommended last time. Last month we talked about the means of appeals process so on page 5 are the recommended changes. We have never had an appeal but just in case. Ms. Gilmour would like the subcommittee approved by the County Board as needed. Mr. Holdiman plans to have the clean version at the March meeting. To date Mr. Holdiman has not changed anything with relation to the National Electric Code. Mr. Wehrli asked about the fee schedule and how he came up with what he proposes. Mr. Holdiman stated some changed due to the plumbing inspector increase and the other changes he compared to what other counties and municipalities charge and picked the middle. The goal is to vote on this at the next meeting.

**OLD BUSINESS**– None

**PUBLIC COMMENT** – None
UPDATE ON HISTORIC PRESERVATION - Planner Zubko stated last month we talked about changing the language in the Historic Preservation Ordinance from deleting owner's consent to say something to the extent of "in the case of formal property owner objection to the designation, the landmark nomination would require a super majority vote by the County Board, after a public hearing is held." Planner Zubko wanted everyone's thoughts on this change. Planner Zubko will bring back the amended text next month.

UPDATE ON CMAP LAND USE COMMITTEE MEETING - The committee is still going over the revised goals of the Go To 2040 plan. This month they are having a guest speaker but unfortunately Planner Zubko cannot attend the meeting.

PROJECT STATUS REPORT - Reviewed
PERMIT REPORT - Reviewed
REVENUE REPORT - Reviewed
CORRESPONDENCE - None
EXECUTIVE SESSION - None

ADJOURNMENT - Next meeting will be on March 10, 2014
Jeff Wehrli made a motion to adjourn the meeting. Lynn Cullick seconded the motion. All agreed. Chairman Gryder adjourned the meeting at 8:17 p.m.

Respectfully Submitted,
Angela L. Zubko
Planning & Zoning Manager
ORDINANCE NUMBER 2014 - _____

GRANTING A MAJOR AMENDMENT TO A SPECIAL USE FOR
GREEN ORGANICS INC. AT 1270 EAST BEECHER ROAD

WHEREAS, Green Organics, Inc. has filed a petition for a major amendment to their Special Use within the A-1 Agricultural Zoning District for a 58 acre property located on the east side of Beecher Road about 0.5 miles south of Galena Road, commonly known as 1270 E. Beecher Road, (PIN# 02-08-100-006, part of PIN# 02-08-200-015, part of PIN# 02-08-200-018, part of PIN# 02-08-200-019 and part of PIN# 02-08-200-022), in Bristol Township; and

WHEREAS, said petition is to amend their existing special use permit to continue operation of their regional compost facility at 1270 E. Beecher Road modifying the site plan to eliminate about 10.5 acres, add about 9.5 acres northeast in the City of Yorkville and seek new conditions on property; and

WHEREAS, said property is currently zoned A-1 Agricultural with an existing Special Use for operation for a landscape waste composting site; and

WHEREAS, the County Board of Kendall County, Illinois did grant the petitioner said request for as Ordinance 1993-19 on October 19, 1993; and

WHEREAS, the County Board of Kendall County, Illinois did grant the petitioner said request for a renewal as Ordinance 1997-13 on August 19, 1997; and

WHEREAS, the County Board of Kendall County, Illinois did grant the petitioner said request for a renewal as Ordinance 2000-18 on April 18, 2000; and

WHEREAS, the County Board of Kendall County, Illinois did grant the petitioner said request for a renewal as Ordinance 2008-17 on May 20, 2008; and

WHEREAS, the Zoning Administrator and/or deputies did grant the petitioner a minor amendment to the existing special use to allow the facility to begin accepting and processing food waste as Ordinance 10-25-11 on October 25, 2011; and

WHEREAS, said special uses will continue on the property; and

WHEREAS, said property is legally described as:

PARCEL 1
THAT PART OF THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 37 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHWEST CORNER OF SAID QUARTER SECTION; THENCE NORTH 88 DEGREES 29 MINUTES 44 SECONDS EAST ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER 953.68 FEET TO A POINT IN THE CENTER LINE OF A BRANCH OF THE ROB ROY CREEK FOR THE POINT OF BEGINNING; THENCE CONTINUING NORTH 88 DEGREES 29 MINUTES 44 SECONDS EAST ALONG SAID NORTH LINE 1699.46 FEET TO THE NORTHEAST CORNER OF SAID QUARTER SECTION; THENCE SOUTH 0 DEGREES 07 MINUTES 06 SECONDS EAST ALONG THE EAST LINE OF SAID QUARTER SECTION 1124.58 FEET; THENCE SOUTH 88 DEGREES 27 MINUTES 18 SECONDS WEST 2655.97 FEET TO A POINT ON THE WEST LINE OF SAID QUARTER SECTION THAT IS 1126.52 FEET SOUTH OF THE NORTHWEST CORNER OF SAID SECTION; THENCE NORTH 0 DEGREES 01 MINUTES 23 SECONDS EAST ALONG SAID WEST LINE 100.00 FEET; THENCE NORTH 87 DEGREES 51 MINUTES 12 SECONDS EAST 1498.53 FEET TO A POINT IN THE CENTER OF SAID ROB ROY CREEK; THENCE NORTH 28 DEGREES 38 MINUTES 38 SECONDS WEST ALONG SAID CREEK, 1134.24 FEET TO THE POINT OF BEGINNING, IN THE TOWNSHIP OF BRISTOL, KENDALL COUNTY, ILLINOIS
PIN: 02-08-100-006

PARCEL 2
THAT PART OF THE NORTHEAST QUARTER OF SECTION 8 IN TOWNSHIP 37 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER; THENCE NORTH 87 DEGREES 36 MINUTES 31 SECONDS EAST, ALONG THE NORTH LINE OF SAID NORTHEAST QUARTER, 187.01 FEET; THENCE SOUTH 61 DEGREES 46 MINUTES 39 SECONDS EAST, 332.00 FEET; THENCE SOUTH 71 DEGREES 34 MINUTES 14 SECONDS EAST, 463.00 FEET; THENCE SOUTH 45 DEGREES 09 MINUTES 49 SECONDS EAST, 58.00 FEET; THENCE SOUTH 00 DEGREES 33 MINUTES 15 SECONDS WEST, 356.00 FEET; THENCE SOUTH 89 DEGREES 48 MINUTES 46 SECONDS WEST, 541.26 FEET TO A POINT ON A LINE 400.00 FEET EAST OF, AND PARALLEL WITH, THE WEST LINE OF SAID NORTHEAST QUARTER; THENCE SOUTH 01 DEGREE 14 MINUTES 06 SECONDS EAST, ALONG SAID LINE, 171.42 FEET; THENCE ALONG THE SOUTH LINE OF A PARCEL OF LAND WITH PARCEL IDENTIFICATION NUMBER 02-08-200-015 FOR THE NEXT FOUR CALLS; SOUTH 83 DEGREES 45 MINUTES 54 SECONDS WEST, 130.42 FEET, MORE OR LESS; SOUTH 86 DEGREES 27 MINUTES 54 SECONDS WEST, 65.30 FEET; NORTH 08 DEGREES 04 MINUTES 41 SECONDS WEST, 23.88 FEET; NORTH 87 DEGREES 04 MINUTES 28 SECONDS WEST, 202.52 FEET, MORE OR LESS, TO A POINT 850.00 FEET SOUTH OF THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER, AS MEASURED ALONG THE WEST LINE THEREOF; THENCE NORTH 01 DEGREE 14 MINUTES 06 SECONDS WEST, ALONG SAID WEST LINE, 850.00 FEET TO THE POINT OF BEGINNING, ALL IN KENDALL COUNTY, ILLINOIS, AND CONTAINING 13.72 ACRES, MORE OR LESS.

PINs# 02-08-200-015 (portions thereof); 02-08-200-018 (portions thereof); 02-08-200-019 (portions thereof); and 02-08-200-022 (portions thereof).
WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact, and recommendation for approval by the Special Use Hearing Officer on December 9, 2013; and

WHEREAS, the findings of fact were approved as follows:

That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. The operation is controlled by the EPA and inspected regularly by the Health Department and have not found anything to endanger the public health, safety, morals, comfort, or general welfare.

That the special use will not be substantially injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The Zoning classification of property within the general area of the property in question shall be considered in determining consistency with this standard. The proposed use shall make adequate provisions for appropriate buffers, landscaping, fencing, lighting, building materials, open space and other improvements necessary to insure that the proposed use does not adversely impact adjacent uses and is compatible with the surrounding area and/or the County as a whole. The operation has been open since 1993 with some minor debris issues a long time ago and since then there have been no complaints or issues. The newer water park exists less than a mile away to the east and still there have been no complaints about affecting the area properties.

That adequate utilities, access roads and points of ingress and egress, drainage, and/or other necessary facilities have been or are being provided. The special use will not be adding any new utilities, roadways or drainage to the property. They will use the current access point onto Beecher Road which has a gate which will be closed unless the operation is open.

That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the County Board pursuant to the recommendation of the Hearing Officer. The special use conforms to all applicable regulations of the A-1 Special use district.

That the special use is consistent with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. This operation existed before the Land Resource Management Plan existed and the plan calls for the area to be residential which it could be when/if this operation ever ceases to exist.

WHEREAS, the Kendall County Board has considered the findings and recommendation of the Hearing Officer and finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

WHEREAS, this special use shall be treated as a covenant running with the land and is binding on the successors, heirs, and assigns of the property owner as to the same special use conducted on the property; and

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval of a major amendment to their existing special use zoning permit to continue operation of their regional compost facility at 1270 E. Beecher Road modifying the site plan to eliminate about 10.5 acres, add about 9.5 acres northeast in the City of Yorkville subject to the following
1. The facility shall comply with the conditions listed in Section 7.01.D.15 (composting of landscape waste and food waste) of the Zoning Ordinance:
   Composting of landscape waste and food waste, subject to the following:
   a. The facility shall meet all Illinois Environmental Protection Agency requirements as identified in Title 35, Subtitle G, Chapter 1, Sub-chapter 1, Park 830, Standards for compost facilities.
   b. Operational personnel shall be present on site during all hours which the facility is open for the receipt of landscape waste.
   c. The hours during which landscape waste may be received shall be 7:00am to 4:00pm Monday through Friday and 7:00am to 12:00 noon Saturday. Processing operations shall cease after each day’s receipts have been processed and placed in windrows, not to exceed three (3) additional hours.
   d. The decibel levels at the property line shall not exceed Illinois Pollution Control Board standards.
   e. A locked gate shall restrict vehicle access during closed hours except that a “lock-box” shall allow access to emergency vehicles.
   f. Water samples shall be taken by an independent testing service and analyzed by an independent laboratory. The locations, methods and frequency of sampling and testing shall be approved by the Kendall County Environmental Health Department Director. The test results shall be sent to the Environmental Health Department within forty-five (45) days of sampling.
   g. Soil samples shall be taken by an independent testing service and analyzed by an independent laboratory. The locations, methods and frequency of sampling and testing shall be approved by the Kendall County Environmental Health Department Director. The test results shall be sent to the Environmental Health Department within forty-five (45) days of sampling.
   h. Authorized Kendall County personnel shall be allowed on site during business hours for inspection and testing.
   i. The facility operator shall send up-to-date copies of the State permit and related documents including Operational Plan, Surface water management Plan, Pest Control Plan, Site Drawing, and an Annual Report to the County Solid Waste Coordinator.
   j. Truck weights shall be limited to 73,280 pounds.
   k. The operator shall provide weight receipts to Kendall County.
   l. Off-site debris and trash generated by the site must be cleaned-up on a daily basis on surrounding properties with the owner’s permission.
   m. Other conditions as appropriate for the particular facility. *(Amended 6/20/2006)*

2. The facility will be permitted to take in 175,000 cubic yards of source-separated landscape materials (i.e. brush, leaves, tree trimmings and grass)

3. The site plan shall be kept on file as “Exhibit A” attached hereto

4. The facility operator shall maintain plantings on the berm and ditch.
5. The facility operator shall maintain the gate and landscaping as indicated on “Exhibit B” attached hereto.

6. The facility operator shall maintain a sampling schedule as shown on “Exhibit C” attached hereto dated March 11, 2008.

7. The County Solid Waste Coordinator shall maintain a log of complaints received on the facility.

8. This special use Ordinance shall expire on December 1, 2023 and the petition for renewal shall be made prior to July 1, 2023.

9. If any Illinois Environmental Protection Agency (IEPA) violations or citations are received they need to be submitted to the County Solid Waste Coordinator within 30 days.

Failure to comply with the terms of this ordinance may be cited as a basis for amending or revoking this special use permit.

IN WITNESS OF, this ordinance has been enacted on February 18th, 2014.

Attest:

Debbie Gillette
Kendall County Clerk

John Shaw
Kendall County Board Chairman
ORDINANCE NUMBER 2014 - ______

GRANTING A SPECIAL USE FOR
1542 PLAINFIELD ROAD

WHEREAS, Candice Hadley has filed a petition for a Special Use within the R-3 Residential Zoning District for a 5 acre property located on the south side of Plainfield Road about 1.1 miles west of Ridge Road, commonly known as 1542 Plainfield Road (PIN#03-35-377-003), in Oswego Township, and;

WHEREAS, said petition is to hold weddings and special events on site. This use would be considered a unique use: (Uses, not otherwise listed herein, may be granted special use approval if such uses conform to the purpose, goals and objectives of the Residential Zoning Districts as described in Section 8.01.); and

WHEREAS, said property would be considered unique due to home being historic and eligible to apply for the National Registry of Historic Places, the house was built in 1865 by Gilbert Gaylord; and

WHEREAS, said property would be considered unique due to the size of the lot and being able to meet all the conditions of a banquet hall if located in the A-1 Agricultural District as a special use; and

WHEREAS, said property is currently zoned R-3 Residential with an existing Special Use for the operation of a bed and breakfast; and

WHEREAS, the County Board of Kendall County, Illinois did grant the petitioner said request for as Ordinance 1995-07 on April 18, 1995; and

WHEREAS, said property is legally described as:


WHEREAS, all procedures required by the Kendall County Zoning Ordinance were followed including notice for public hearing, preparation of the findings of fact in accordance with Section 13.08.J of the Zoning Ordinance, and recommendation for approval by the Special Use Hearing Officer on January 27, 2014; and

WHEREAS, the findings of fact were approved as follows:
That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare. The special use will not be detrimental or endanger the public health, safety, morals, comfort or general welfare.

That the special use will not be substantially injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The Zoning classification of property within the general area of the property in question shall be considered in determining consistency with this standard. The proposed use shall make adequate provisions for appropriate buffers, landscaping, fencing, lighting, building materials, open space and other improvements necessary to insure that the proposed use does not adversely impact adjacent uses and is compatible with the surrounding area and/or the County as a whole. The petitioner is not proposing to change the site but have a temporary tent up during events therefore keeping with the residential character of the neighborhood.

That adequate utilities, access roads and points of ingress and egress, drainage, and/or other necessary facilities have been or are being provided. The special use will not be adding any new utilities, roadways or drainage to the property. They will use the current access points onto Plainfield Road, have 2 septic systems currently and have some hard surface areas for parking.

That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the County Board pursuant to the recommendation of the Hearing Officer. The special use will be considered a unique use and will meet other regulations like the noise ordinance and parking regulations during events.

That the special use is consistent with the purpose and objectives of the Land Resource Management Plan and other adopted County or municipal plans and policies. This special use will not be every weekend so most of the time it will just be residential uses and not events.

WHEREAS, the Kendall County Board has considered the findings and recommendation of the Hearing Officer and finds that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

WHEREAS, this special use shall be treated as a covenant running with the land and is binding on the successors, heirs, and assigns as to the same special use conducted on the property; and

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby grants approval of a special use zoning permit to hold weddings and special events on site subject to the following conditions:
1. The principal use of the property is for residential purposes.
2. A maximum of 100 persons at any one time
3. All events must end at 10pm on weeknights and 11pm on weekends.
4. All events must be catered unless modifications are made to the kitchen and approved by the Health Department.
5. Compliance with applicable building codes and securing of the required permits associated with any proposed remodeling, alteration, construction or expansion of existing and proposed structures on the premises.
6. Allow a lit sign only to be lighted during the event and not to exceed 16 square feet in size. The lights must go off no later than the times specified in the special use. No electronic billboard.
State of Illinois
County of Kendall

Failure to comply with the terms of this ordinance may be cited as a basis for amending or
revoking this special use permit.

*IN WITNESS OF*, this ordinance has been enacted on January 21st, 2014.

Attest:

Debbie Gillette
Kendall County Clerk

John Shaw
Kendall County Board Chairman
ORDINANCE # 2014-_____

APPROVING A PLAT OF VACATION FOR LOTS 42 AND 43 IN THE HENNEBERRY WOODS SUBDIVISION

WHEREAS, Kenneth and Penny Zollinger has filed a petition for a plat of vacation for lots 42 and 43 in the Henneberry Woods Subdivision Unit 2. The property is located on the north side of Waa-Kee-Sha Drive (PIN #06-05-393-014), in NaAuSay Township, and;

WHEREAS, said petition is to vacate that portion of the 7.5’ wide public utility easement on the east property line of lot 43 and the 7.5’ wide public utility easement on the west property line of lot 42, and;

WHEREAS, the 15’ public utility easement on the north of lot 43 will extend across lot 43 and end at lot 42 as shown on the original subdivision plat, and;

WHEREAS, said property is legally described as:

LOT 42 AND 43 IN HENNEBERRY WOODS- UNIT 2 IN NA-AU-SAY TOWNSHIP, KENDALL COUNTY, ILLINOIS, ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NO. 200600000904 ON JANUARY 10, 2006

WHEREAS, the Preliminary Plat for Henneberry Woods was approved on November 16, 2004 as Ordinance number 04-36; and

WHEREAS, the Final Plat for Henneberry Woods Unit 2 was approved on April 19, 2005 as Ordinance number 05-23; and

WHEREAS, to effect the revised plat a Plat of Vacation needs to be approved by the County Board; and

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby approves a Plat of Vacation for said tracts of land described above; and

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 18th day of February, 2014.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Shaw
KENDALL COUNTY
Public Safety Committee
Public Safety Center; 2nd Floor Conference Room
1102 Cornell Lane, Yorkville IL

Monday, January 13, 2014
Meeting Minutes

Call to Order and Pledge Allegiance  Chair Matthew Prochaska called the meeting to order at 10:03 a.m. and led those present in the Pledge of Allegiance.

Roll Call

Committee Members Present: Amy Cesich, Elizabeth Flowers, Judy Gilmour and Matthew Prochaska

Committee Members Absent: John A. Shaw

Others Present: Chief Deputy Scott Koster, KenCom Assistant Director Lynette Bergeron, EMA Director Joe Gillespie, Facilities Management Director Jim Smiley

Approval of the Agenda – Elizabeth Flowers made a motion to approve the agenda, second by Judy Gilmour. With all in agreement, the motion carried.

Approval of the December Minutes – Judy Gilmour made a motion to approve the December 9, 2013 meeting minutes, second by Elizabeth Flowers. With all in agreement, the motion carried.

Public Comment - None

Ken Com Report – Motion made by Amy Cesich to approve the KenCom report, second by Elizabeth Flowers. Lynette Bergeron stated that one of two trainees was released from training on January 11, 2014 and staff anticipates the second trainee will be released from training in February 2014.

Ms. Bergeron reported KenCom was extremely busy during the Polar Vortex and for several days afterward due to the ice and freezing rain experienced throughout the County. Statistics for January will be provided at the next meeting. Ms. Bergeron also reported the Wireless 911 statistics for the month of December 2013 represented 71% of calls received.

Discussion on Computer Aided Dispatch (CAD) calls, what they are, when they are generated, and for what reasons.
Coroner’s Report – The Coroner’s Report showed there were a total of 19 deaths, 2 performed autopsies, and no inquests for the month of December 2013. There were 9 cremation permits issued for the month of December.

Motion to approve the Coroner’s Report made by Judy Gilmour, second by Elizabeth Flowers. With all in agreement, the motion carried.

EMA Report – Motion to approve the EMA Report made by Judy Gilmour, second by Amy Cesich. With all in agreement, the motion carried.

Director Gillespie reported that he attended a Broadband Coverage Workshop in Morris on December 4, 2013.

Gillespie stated that they continue siren testing, STARCOM testing and WSPY EAS testing on Tuesday morning of each month.

Sheriff - Motion made to approve the report by Elizabeth Flowers, second by Judy Gilmour. Will all in agreement, the motion carried.

- Corrections Division – Chief Deputy Scott Koster provided the statistics for the month of December: 193 new intake bookings on a total of 272 charges. One hundred and twenty inmates were held over from the previous month.

The Food Service management Section prepared 10,359 meals, with an average number of 334 meals served each day at a cost of $.96 per meal.

Chief Deputy Koster stated the Division conducted 22 visitation days with inmates seeing 166 visitors.

The Correction Division logged 3192 miles during the month of December and transported 100 inmates. The medical staff saw a total of 86 inmates.

Chief Deputy Koster stated there were 24 video bond call days with 49 inmates. The Corrections Division housed 52 inmates for other jurisdictions within the month and billed $62,820.00 for 1047 days of confinement.

- Operations Division – Chief Deputy Koster stated that the reports were attached, of which the following statistics were included for the month of December: The Sheriff’s Office had 595 calls for service, 1017 officer initiated activities, 265 police reports, 7 felonies, 46 misdemeanors, and 56 warrants for a total of 109 arrests. There were 475 traffic contacts, 95 traffic citations, 0 DUI arrests, 0 Zero Tolerance, 97 property damage accidents, 10 personal injury accidents, and 0 fatal accidents for a total of 67 accidents.

The Operations Division drove 56,221 miles in the month of December. Chief Deputy Koster stated that Auxiliary deputies logged 0 hours for the month of
December. The total number of cases assigned for Investigations/COPS Activities were 14 and there are currently 56 open cases. The COPS deputies spent 49 hours in area schools with the School Resource Officer Program.

➢ **Support Services Division** – Chief Koster stated that reports were attached and provided the statistics for the month of December as 126 papers served, 15 evictions scheduled with 7 cancelled, 39 Sheriff’s Sales, and 123 FOIA requests filled. There were 41 warrants issued for the month of December with 7 quashed, and 30 served. The total fees received by the Support Services Division were $31,388.10 for the month of December.

Court Security had 14,837 entries, 7,289 articles x-rayed, 40 bond calls, 19 arrests, and 85 articles of contraband refused. There were a total of 464 hours of training, 0 terminations or resignations, and 1 new hire in Corrections for the month of December.

**Facilities** – Jim Smiley showed the committee the value that cracked and caused slight water damage in the Public Defender’s office. Mr. Smiley reported that Facilities has experienced an increase in overtime due to the inclement weather in December.

Mr. Smiley met with Commander Wollwert regarding the completion of the office project, purchase of additional furniture and the demolition of the existing closet. The furniture should arrive in approximately six weeks.

**Old Business**

➢ **Jail Security and Access System** – Chief Koster stated they hope to bring an estimate of the cost for a new system based on the results of a study of the jail, courthouse and public safety center. Chief Koster said they experienced several outages and problems in the past few months, but none in the inmate areas.

**Public Comment** – None

**Adjournment** – Elizabeth Flowers made a motion, second by Amy Cesich to adjourn the Public Safety Committee meeting at 10:29 a.m. *With all in agreement, the meeting adjourned.*

Respectfully Submitted,

Valarie McClain
Administrative Assistant
Administrative Services/County Board
KENDALL COUNTY
ADMINISTRATION/HUMAN RESOURCES COMMITTEE
Meeting Minutes
Thursday, February 6, 2014

I. CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 9:00 a.m.

II. ROLL CALL
Committee Members Present: Lynn Cullick (9:07a.m.), Dan Koukol, Judy Gilmour, John Purcell

Committee Members Absent: Elizabeth Flowers

Others present: Glen Campos, Chris Childress, Leslie Johnson, Stan Laken, Jim Pajauskas, Becki Rudolph, and Jeff Wilkins

III. APPROVAL OF DECEMBER 5, 2013 MEETING MINUTES – Motion to approve the minutes from December 5, 2013 made by Dan Koukol, second by John Purcell. With all in agreement, the motion carried.

IV. REPORTS

Insurance/Benefits Update: CBIZ: Jim Pajauskas provided an update on wellness. Mr. Pajauskas said that in the past CBIZ provided wellness clinics to county employees covered under the PPO and HMO plans. The county discontinued that service last year because the insurance company’s relationship with vendors changed due to the Affordable Care Act. HMO Participants would not be eligible for free wellness screenings because of HMO policy restrictions, but could participate at a cost of $100. The County would need a minimum of 30 participants to participate for IHS to come to the worksite location.

Mr. Pajauskas will compile statistics from the wellness model used at CBIZ that will provide potential premium savings for the County at the next meeting.

County Administrator – Jeff Wilkins summarized the monthly Human Resource reports with the committee.

Technology Director – Stan Laken stated that the current focus of Technology is updating software including the email system upgrade from 2007 to 2013. Technology is also working on the Sheriff’s office New World system upgrade. Technology is also upgrading GIS and Mapping. The GIS Aerial flight is scheduled for Spring 2014.

Technology is deploying new computers that were included in the budget, and maintaining the old computers. They have also identified some XP computers in the County. They were notified by Microsoft that they are dropping support on XP, so they are working to get those computers to get those upgraded to Windows 7. Mr. Laken is working with Facilities Management on the Video recording for Board room, they are working on solutions to connection for a microphone on the Media table, and the need for an audio feed for the camera that will be mounted on the ceiling.
V. OLD BUSINESS - None

VI. NEW BUSINESS

- **Workman’s Comp Claims** – Leslie Johnson said that the State’s Attorney’s Office wanted to make sure that the county is following the protocol that the Board would like established for employee injuries in the workplace. Ms. Johnson stated that between January 9th and January 14th, there were 7 employees and 1 citizen that suffered injuries due to falls in/outside of county buildings. Ms. Johnson said that they received several calls regarding the correct procedures for reporting workplace accidents.

Ms. Johnson stated that the States Attorney’s Office doesn’t normally receive notification of workers comp claims. Ms. Johnson stated that because of the necessity of timely submission requirements to the insurance company, she asked if the committee would like to continue with the existing procedure of department heads and elected officials completing the injury forms, submitting them to Human Resources for submission to the insurance company. Human Resources then will work with the insurance company and injured employee directly as needed. Ms. Johnson said she is comfortable with the current procedure from a legal stand-point, but she wanted to make the committee aware of the current procedure, but stressed the importance of Human Resources tendering the claims in a timely manner. **The committee agreed to continue with the existing procedure.**

- **Recommend approval of resolution authorizing applications for and execution of a FFY 2013 and 2014 Section 5310 grant agreement under the Regional Transportation Authority’s general authority to make such grants** – Jeff Wilkins reviewed the resolution and attached documentation with the committee. This grant was formerly called New Freedom, but that program is no longer in existence. The supplemental dollars are intended for operation of the Kendall Area Transit program. The grant requested amount is $92,000. Mr. Wilkins said this is technically a federally funded grant versus a state funded grant, and is not new money. Leslie Johnson will review the document prior to the February 18, 2014 County Board meeting.

John Purcell made a motion to forward to the County Board for approval the resolution authorizing applications for and execution of a FFY 2013 and 2014 Section 5310 grant agreement under the Regional Transportation Authority’s general authority to make such grants, second by Lynn Cullick. **With all in attendance in agreement, the motion carried.**

- **Update Electric Supply Referendum** – Chris Childress, Progressive Energy reviewed the informational letter with the committee. Leslie Johnson stated that the States Attorney’s office has reviewed the letter, and said the letter is for information only to unincorporated county households. Mr. Childress said there will be a recorded call campaign, call communication center, yard signs, Facebook and website links and many other community outreach efforts to make citizens more aware of the electric supply referendum. Progressive Energy incurs all cost for promoting/marketing the Electric Aggregation Item on the referendum. The letter will only be sent to registered voters in unincorporated
Kendall County.

VII. ACTION ITEMS FOR COUNTY BOARD

- Recommend approval of resolution authorizing applications for and execution of a FFY 2013 and 2014 Section 5310 grant agreement under the Regional Transportation Authority’s general authority to make such grants

VIII. ITEMS FOR COMMITTEE OF THE WHOLE – None

IX. EXECUTIVE SESSION – None

X. PUBLIC COMMENT – None

XI. ADJOURNMENT

Lynn Cullick moved to adjourn the meeting at 10:34a.m., John Purcell seconded the motion. The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Valarie McClain
Administrative Assistant
**FFY2013 & FFY2014 Application**

**SECTION 5310 ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH DISABILITIES**

DUE DATE: **January 24, 2014** *(Late applications will not be accepted)*

---

**Update EIPROJECT TITLE:** KENDALL AREA TRANSIT

### APPLICANT INFORMATION

<table>
<thead>
<tr>
<th>Application Date:</th>
<th>January 24, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant’s Legal Name:</td>
<td>County of Kendall</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Jeff Wilkins</td>
</tr>
<tr>
<td>Title:</td>
<td>County Administrator</td>
</tr>
<tr>
<td>Address:</td>
<td>111 W. Fox Street Room 316</td>
</tr>
<tr>
<td>City:</td>
<td>Yorkville</td>
</tr>
<tr>
<td>State:</td>
<td>Illinois</td>
</tr>
<tr>
<td>Zip code:</td>
<td>60560</td>
</tr>
<tr>
<td>Telephone #:</td>
<td>(630) 553-4142</td>
</tr>
<tr>
<td>Fax #:</td>
<td>(630) 553-4214</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:jwilkins@co.kendall.il.us">jwilkins@co.kendall.il.us</a></td>
</tr>
<tr>
<td>DUNS #:</td>
<td>361779440</td>
</tr>
</tbody>
</table>

### ORGANIZATION TYPE *(check all that apply)*

- [x] Local Government Authority
- [ ] Private Non-Profit Organization *(attach IRS 501(c)(3) documentation of non-profit status)*
- [ ] Public Operator of Public Transportation Services
- [ ] Private Operator of Public Transportation Services

### REQUEST TYPE *(check all that apply)*

- [x] Continuation of a previously funded project
- [ ] Operating
- [ ] Mobility Management
- [ ] Administration

### APPLICATION SIGNATURE:

*I certify, to the best of my knowledge, that the information in this application is true and accurate and that this organization has the necessary fiscal, data collection, and managerial capability to implement and manage the projects associated with this application in accordance with federal requirements.*

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeff Wilkins, County Administrator</td>
<td></td>
</tr>
</tbody>
</table>

### SUBMITTAL INSTRUCTIONS *(Paper or electronic applications are acceptable - All submitted applications will be published on RTA's website www.rtachicago.org/Section5310)*

**Email:** Section5310@rtachicago.org  
**Mail:**  
Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities Application  
Regional Transportation Authority (RTA)  
175 West Jackson Boulevard, Suite 1650  
Chicago, Illinois 60604

---

**TECHNICAL ASSISTANCE**

If you have any questions, contact Joseph Voccia at (312) 913-3241. Applicants may also refer to the program website www.rtachicago.org/Section5310.
## APPLICATION SUBMITTAL CHECKLIST

Applicants should use this checklist to ensure that all parts of the application and attachments are completed and submitted.

<table>
<thead>
<tr>
<th>SECTION</th>
<th>Page(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Cover Page</td>
<td>1</td>
</tr>
<tr>
<td>- Project Title</td>
<td></td>
</tr>
<tr>
<td>- Applicant Information</td>
<td></td>
</tr>
<tr>
<td>- Organizational Type (check all that apply)</td>
<td></td>
</tr>
<tr>
<td>- Attach (if applicable) IRS 501(c)(3) documentation</td>
<td></td>
</tr>
<tr>
<td>- Request Type</td>
<td></td>
</tr>
<tr>
<td>- Application Signature</td>
<td></td>
</tr>
<tr>
<td>Overview – Section 5310</td>
<td>3-4</td>
</tr>
<tr>
<td>Program Dates</td>
<td>4</td>
</tr>
<tr>
<td>Funding Availability</td>
<td>5</td>
</tr>
<tr>
<td>Project Selection</td>
<td>5-6</td>
</tr>
<tr>
<td>Project Profile</td>
<td>7</td>
</tr>
<tr>
<td>- (A) Project Description</td>
<td></td>
</tr>
<tr>
<td>- (B) Estimate Number of Individuals Served</td>
<td></td>
</tr>
<tr>
<td>- (C) Service Characteristics for Operating Projects</td>
<td></td>
</tr>
<tr>
<td>Proposed Budget and Funding Request</td>
<td>8</td>
</tr>
<tr>
<td>- Operating Funding Request</td>
<td></td>
</tr>
<tr>
<td>- Mobility Management Funding Request</td>
<td></td>
</tr>
<tr>
<td>- Administration Request</td>
<td></td>
</tr>
<tr>
<td>Questions</td>
<td>9-10</td>
</tr>
<tr>
<td>- (#9) Attach a copy of the Grant Agreement/contract or supporting documentation</td>
<td></td>
</tr>
<tr>
<td>- (#10) Attach Letters of Support</td>
<td></td>
</tr>
<tr>
<td>- (#11) If answer is yes, attach a copy of your Title VI Program</td>
<td></td>
</tr>
<tr>
<td>- (#11) If answer is no, does applicant agree to submit Title VI Program</td>
<td></td>
</tr>
<tr>
<td>Appendix A- Eligible Projects</td>
<td>11-17</td>
</tr>
<tr>
<td>Appendix B - Sample Governing Board Resolution</td>
<td>18</td>
</tr>
<tr>
<td>- Attach Approved Resolution (Required by all applicants)</td>
<td></td>
</tr>
</tbody>
</table>
OVERVIEW – SECTION 5310

MAP-21 consolidates two former programs, the Elderly Individuals and Individuals with Disabilities Program (formerly Section 5310) and the New Freedom Program (Section 5316), into the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program. For a project to be considered eligible for MAP-21 Section 5310 funding it must be included in the locally developed Coordinated Public Transit-Human Services Coordinated Plan (HSTP). The HSTP originally developed in 2007 was updated and approved by the Regional Transportation Authority (RTA) Board in October 2013 in accordance with federal requirements. The HSTP for Northeastern Illinois includes the six-county RTA region, comprising Cook, DuPage, Kane, Lake, McHenry and Will counties, plus the urbanized portions of Kendall County, Sandwich Township (DeKalb County), Somonauk Township (DeKalb County), and Aux Sable Township (Grundy County). The HSTP is available for download from the program website [www.rtachicago.org/Section5310](http://www.rtachicago.org/Section5310).

Eligible projects include those that are planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable. It may also be used for public transportation projects that exceed the requirements of the Americans with Disabilities Act of 1990 as amended (ADA) that improve access to fixed-route service and decrease reliance by individuals with disabilities on complementary paratransit, and for alternatives to public transportation that assist seniors and individuals with disabilities. For a detailed list of eligible projects see Appendix A.

Capital and mobility management/planning projects require a 20% local match. Incremental improvements made to facilities and vehicle related equipment may meet the requirements for a 10% match. Applicants considering such a match level should contact the RTA to schedule a consultation on the issue. Items classified as administrative activities are funded at 100%, requiring no local match. All of the local match must be provided from sources other than Federal DOT funds. Examples of sources of local match that may be used include the following:

- State or local appropriations
- Other non-DOT Federal funds
- Dedicated tax revenues
- Private donations
- Revenue from human service contracts
- Net income generated from advertising and concessions

Any operating project ultimately selected may be classified as a traditional Section 5310 project, whether it is operated directly or by contract must still provide a 50% local match in accordance with the HSTP. Farebox revenue may not be used as local match. Farebox revenue is considered income and is deducted from total operating cost to determine the net cost of the activity. The use of a non-cash local match is restricted to volunteer transportation program services, physical improvements, and computer work station hardware and software. Restricting the use of non-cash match to these select activities is designed to be consistent with the overarching goal of developing sustainable projects. Transportation Development Credits are used as the non-cash match for the select eligible activities cited above.
OVERVIEW Continued – SECTION 5310

The Illinois Department of Transportation (IDOT) and the RTA are designated recipients for Northeastern Illinois. The co-designation status has been approved by the Chicago Metropolitan Agency for Planning (CMAP), the Metropolitan Planning Organization (MPO) for Northeastern Illinois. IDOT will be responsible for project selection and the award of Section 5310 funded paratransit vehicles and the RTA will be responsible for all other Section 5310 projects. IDOT, through its Consolidated Vehicle Program (CVP), will issue a call for projects, and select and award paratransit vehicles to eligible applicants. Information on IDOT’s Section 5310 CVP program can be accessed at www.dot.state.il.us/dpit/index.htm or by contacting Michael Healy, DPIT/CVP Program Manager at 312-793-2184.

In Northeastern Illinois, the RTA Service Boards (CTA, Metra, and Pace) are public operators of public transportation services and are allowed to apply for and receive grants directly from the Federal Transit Administration (FTA). A subrecipient other than a Service Board that receives a project award will be required to enter into a grant agreement with the RTA in order to receive funding. Subrecipient must be able to certify and demonstrate the ability to meet numerous federal requirements regarding these programs. In particular, all applicants must submit a Title VI Program to the RTA in order to maintain eligibility for a grant award.

All applicants are encouraged to work with other interested parties that may be affected by the proposed project. Projects are evaluated, in part, on an applicant’s demonstrated efforts to coordinate with other parties. Evidence of coordination should be included in the project description and evidenced through letters of support or through other appropriate documentation, such as memorandums of understanding.

It is particularly important that applicants consult with the appropriate Service Board(s) on proposed projects that could affect transit operations or transit facilities. Prospective applicants may contact the RTA Service Boards directly by phone or email:

<table>
<thead>
<tr>
<th>CTA</th>
<th>Metra</th>
<th>Pace</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kevin O’Malley</td>
<td>Holly Lown Waters</td>
<td>Lorraine Snorden</td>
</tr>
<tr>
<td>Phone: (312) 681-4208</td>
<td>Phone: (312) 322-6738</td>
<td>Phone: (847) 228-4249</td>
</tr>
<tr>
<td>Email: <a href="mailto:komalley@transitchicago.com">komalley@transitchicago.com</a></td>
<td>Email: <a href="mailto:hlown@metrrr.com">hlown@metrrr.com</a></td>
<td>Email: <a href="mailto:lorraine.snorden@pacebus.com">lorraine.snorden@pacebus.com</a></td>
</tr>
</tbody>
</table>

Additional information on the Section 5310 Program and how RTA will administer the program is in the RTA Section 5310 Program Management Plan, also available at www.rtachicago.org/Section5310.

PROGRAM DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 6, 2014</td>
<td>Solicitation of Continuation of Previously Funded Projects</td>
</tr>
<tr>
<td>January 24, 2014</td>
<td>Applications Due from Recipients of Continuation of Previously Funded Projects</td>
</tr>
<tr>
<td>February 28, 2014</td>
<td>Funding Marks Set for All Project Types</td>
</tr>
<tr>
<td>March 1 thru March 30, 2014</td>
<td>Public Comment Period</td>
</tr>
<tr>
<td>March 2014</td>
<td>Presentation of POP of Continuation of Previously Funded Projects to CMAP</td>
</tr>
<tr>
<td>April 16, 2014</td>
<td>Proposed POP Presented to RTA Board for Approval</td>
</tr>
<tr>
<td>May 5, 2014</td>
<td>Call for New Projects and Expansion of Existing Projects</td>
</tr>
<tr>
<td>May 28, 2014</td>
<td>Section 5310 Informational Meeting at RTA Headquarters</td>
</tr>
<tr>
<td>July 11, 2014</td>
<td>Applications Due for New Projects and Expansion of Existing Projects</td>
</tr>
<tr>
<td>Sept. 1 thru Sept. 30, 2014</td>
<td>Public Comment Period</td>
</tr>
<tr>
<td>September/October 2014</td>
<td>Presentation of POP of New and Expansion of Existing Projects to CMAP</td>
</tr>
<tr>
<td>October 15, 2014</td>
<td>Proposed POP Presented to RTA Board for Approval</td>
</tr>
</tbody>
</table>
FUNDING AVAILABILITY

The funding available for Northeastern Illinois is based on the FFY2013 apportionment and an estimate of the FFY2014 apportionments.

<table>
<thead>
<tr>
<th>Estimate of Funding Availability</th>
<th>FFY2013 (Actual)</th>
<th>FFY2014 (Estimate)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northeastern Illinois Apportionment</td>
<td>$6,167,654</td>
<td>$6,167,654</td>
<td>$12,335,308</td>
</tr>
<tr>
<td>Allocation to IDOT as Designated Recipient</td>
<td>$1,831,000</td>
<td>$1,831,000</td>
<td>$3,662,000</td>
</tr>
<tr>
<td>Allocation to RTA as Designated Recipient</td>
<td>$4,336,654</td>
<td>$4,336,654</td>
<td>$8,673,308</td>
</tr>
</tbody>
</table>

The sub-allocation between RTA and IDOT, as shown above, was developed in consultation with the HSTP PAC and is based on the annual average of Section 5310 vehicle awards made by IDOT to Northeastern Illinois recipients. Of the funding allocated to RTA, $200,000 per year will be used by RTA to administer the program, leaving an estimated $4,136,654/year available for award by RTA to Northeastern Illinois recipients for eligible Section 5310 projects other than paratransit vehicles.

PROJECT SELECTION

The HSTP includes a process that meets federal requirements for project selection and distribution of funds. In accordance with the HSTP, a two-step process for selecting and awarding projects will be used. The first step entails soliciting applications from among operating and mobility management projects that previously received funding under the SAFETEA-LU JARC/New Freedom programs that were active projects while the HSTP was being updated. The applications will be screened for eligibility by RTA staff. For those projects that are eligible, the Project Selection Team will recommend a funding mark for this group of projects to the HSTP Project Advisory Committee.

Upon agreement with a funding mark for these previously funded projects, a funding availability mark will be set for new and expanded projects that will be subject to a competitive selection process. The mark will also include, if necessary, an amount for traditional Section 5310 projects or capital as defined by MAP-21. This is to ensure that 55% of the funds apportioned to Northeastern Illinois will be for traditional Section 5310 projects. RTA staff will review each submitted application to determine which projects may be classified as Section 5310 traditional project. In some instances, the applicant may be requested to submit additional documentation that will be used to assist the RTA in making this determination.

A call for projects will then be held for new projects and the expansion of existing projects. The amount of available funding for this portion of the program will be published as part of the application. A competitive selection process will be used for the evaluation and ranking of the new and expansion project applications.

The Project Selection Team is made up of five staff; one from Illinois Department of Transportation (IDOT) and two each from RTA and the Chicago Metropolitan Agency for Planning (CMAP). The Project Selection Team may recommend project approval at an amount and scope less than originally requested. In that instance, consultation will take place with the project applicant. RTA staff will contact the applicant to obtain clarification on the application as appropriate. If submitting, the RTA will recuse itself.
from scoring its own application(s) to ensure a fair and transparent project selection process. The Project Selection Team will utilize criteria approved by the PAC as included in the HSTP.

**FFY2013 and FFY2014 Selection Criteria**

**TABLE 1: Eligibility**

<table>
<thead>
<tr>
<th>Point Value of Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible / Not Eligible</td>
</tr>
</tbody>
</table>

1. Proposed project addresses: (a) public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable; (b) public transportation projects that exceed the requirements of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); (c) public transportation projects that improve access to fixed route service and decrease reliance by individuals with disabilities on complementary paratransit; and (d) alternatives to public transportation that assist seniors and individuals with disabilities with transportation.

2. Project application identifies and addresses an unmet need identified in the Human Services Transportation Plan (HSTP). This should include: (1) a description of the project; (2) identification of the unmet needs (which is/are addressed by the project); (3) how the project will address the unmet need(s), e.g., in terms of serving new riders, a new area, a new day and/or times, a higher frequency, less advance notice, more driver assistance, etc.; and (4) an estimated quantification of benefits. Any additional obligations, e.g., the provision of ADA complementary paratransit as a result of implementing a new fixed bus route in a previously unserved area, should be noted.

3. Local match will be supplied.

**TABLE 2: Consistency with the HSTP and its Strategies**

<table>
<thead>
<tr>
<th>Point Value of Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible / Not Eligible</td>
</tr>
</tbody>
</table>

4. Project employs one or more strategies that:
- Improves Service Integration
- Improves Accessibility
- Improves Productivity
- Provides Flexible Transit Services

5. Project markets to the target population and promotes public awareness.

**TABLE 3: Coordination**

<table>
<thead>
<tr>
<th>Point Value of Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible / Not Eligible</td>
</tr>
</tbody>
</table>

6. Project Utilizes or Coordinates with existing public transportation providers and private human service agencies; or reflects partnerships with non-transit entities and/or private non-profit for profit organizations.

7. Project address strategies and recommendations reflected in the CMAP GOTO 2040 Plan and RTA Strategic Plan.

**TABLE 4: Sustainability**

<table>
<thead>
<tr>
<th>Point Value of Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible / Not Eligible</td>
</tr>
</tbody>
</table>

8. Significant support is demonstrated for the project (in terms of letters of support).
9. The submitting agency/organization has an approach for obtaining support (financial or otherwise) for the project over the long term.

PROJECT PROFILE

A. Describe the project including:
   - **Who will be served?** Seniors, individuals with disabilities, low income, general public
   - **How they will be served?** Paratransit services with inter-system connections, if applicable
   - **The geographic service area that will be served by your transportation project.** Kendall County and surrounding areas, including ability to connect with other transit systems

   **For Operating Projects Only**
   - **Who is operating the service currently?** The Voluntary Action Center (VAC), private nonprofit contracted with the County of Kendall
   - **Who will operate the service?** VAC

B. Estimated number of individuals to be served by your project annually. (All projects.)

<table>
<thead>
<tr>
<th>Target Populations</th>
<th>Existing Unduplicated Users</th>
<th>Projected Unduplicated Users</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seniors 65 years of Age and Over (Projects Serving Seniors)</td>
<td>716</td>
<td>788</td>
</tr>
<tr>
<td>Individuals with Disabilities</td>
<td>803</td>
<td>883</td>
</tr>
<tr>
<td>Other* (explain below)</td>
<td>372</td>
<td>409</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,891</strong></td>
<td><strong>2,080</strong></td>
</tr>
</tbody>
</table>

* General public. Under our agreement with Illinois Department of Transportation, our paratransit operation is a general public transportation service. Since 2010, however, the RTA, IDOT, and Kendall County have agreed that at least 50% +1 of KAT service will be provided to seniors and the disabled. This has not been a problem as roughly 75-83% of KAT paratransit trips services these groups.

C. Service Characteristics for Operating Projects.

**Current One-way Trips Annually (existing projects)** FY2013 – 18,822 paratransit trips

**Projected One-way Trips Annually, as proposed** FY2014 – 20,704 paratransit trips

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Start Time</th>
<th>End time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday-Friday</td>
<td>6:00 a.m.</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>Sunday</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>Other* (explain below)</td>
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<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
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</tr>
</tbody>
</table>

* Beginning December, 2013, daily service hours expanded by two hours to 6:00AM – 7:00PM. Previously daily service hours were 7:00AM – 6:00PM.
### Proposed Budget and Funding Request

#### Operating Funding Request

<table>
<thead>
<tr>
<th></th>
<th>Total Operating Cost</th>
<th>Less Fare Revenue</th>
<th>Net Operating Cost</th>
<th>Local Match 50% of Net Operating Cost</th>
<th>Federal Request 50% of Net Operating Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year Request</td>
<td>$194,120</td>
<td>$ (10,120)</td>
<td>$184,000</td>
<td>$92,000</td>
<td>$92,000</td>
</tr>
<tr>
<td>Second Year Request</td>
<td>$194,120</td>
<td>$ (10,120)</td>
<td>$184,000</td>
<td>$92,000</td>
<td>$92,000</td>
</tr>
<tr>
<td>Total Operating Request</td>
<td>$388,240</td>
<td>$ (20,240)</td>
<td>$368,000</td>
<td>$184,000</td>
<td>$184,000</td>
</tr>
</tbody>
</table>

#### Mobility Management Request

<table>
<thead>
<tr>
<th>Major Activities</th>
<th>Total Cost</th>
<th>Local Share 20% of Total Cost</th>
<th>Federal Request 80% of Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
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</tr>
<tr>
<td>TOTALS</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

#### Administration Request (Itemize)

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
<th>Federal Request 100% of Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
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</tr>
<tr>
<td>TOTALS</td>
<td>$</td>
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</tbody>
</table>

*All administration expenses must directly support the project and may not exceed 10% of the total federal share requested. Only direct costs are eligible for reimbursement, unless your organization has a cost allocation plan approved by your federal cognizant agency.*
1) Specify what unmet needs this project is designed to meet and what strategies will be used to address those needs by checking all applicable boxes below. Please refer to the website links for assistance:

<table>
<thead>
<tr>
<th>HSP UNMET NEEDS</th>
<th>HSP STRATEGIES</th>
<th>Select Regional Strategies in CMAP GO TO 2040 Plan</th>
<th>Select Strategic Priorities in the RTA Strategic Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Centralized Information</td>
<td>☐ Improve Service Integration</td>
<td>☐ Improve Education &amp; Workforce Development</td>
<td>☐ Modernize the Customer Experience</td>
</tr>
<tr>
<td>☒ Spatial Limitations</td>
<td>☒ Improve Accessibility</td>
<td>☐ Improve Access to Information</td>
<td>☐ Develop Marketing that Better Resonates with Customers</td>
</tr>
<tr>
<td>☒ Temporal Limitations</td>
<td>☐ Tools that Improve Productivity</td>
<td>☒ Invest Strategically in Transportation</td>
<td>☒ Manage and Accommodate Currently Growing Demand</td>
</tr>
<tr>
<td>☐ Program Eligibility and Trip Purpose Limitations</td>
<td>☒ Flexible Transit Services</td>
<td>☐ Increase Commitment to Public Transit</td>
<td>☒ Continue to Manage Costs and Increase Efficiencies</td>
</tr>
<tr>
<td>☐ Service Redundancies</td>
<td></td>
<td></td>
<td>☒ Proactively Seek Funding Solutions for Existing Needs</td>
</tr>
<tr>
<td>☒ Service Quality and Miscellaneous Issues</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☒ Sustainability</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2) Explain how the strategies identified will be implemented to meet those needs for each item checked.
As the first County-wide public transportation system in Kendall County, the KAT program has greatly improved transportation accessibility to seniors and the disabled. The program has become wildly popular and demand continues to exceed supply. IDOT has awarded Kendall County four (4) expansion vehicles through the CVP process. The addition of these vehicles to the KAT fleet will help KAT address this supply challenges by adding more routes, expanding service hours, and increasing flexibility of scheduling. The requested S310 funds will help Kendall County ensure that KAT is sustainable by seeking a diversified set of funding sources. In addition, as the County continues to grow, the shown commitment to transportation will serve the community as it seeks diversified transportation via fixed routes and commuter rail.

3) Explain how this project will utilize or coordinate with other human service agencies and/or public transportation providers.
VAC, the County’s operator, has built relationships with many Kendall County social service agencies and has entered into service contracts with many of these agencies in providing transit services for their unique needs. These social service agencies include Senior Service Associates, Open Door Rehabilitation Center, the Kendall County Special Education Coop., and Kendall County PADS, among others. In addition, VAC has built an extensive network with contemporary transportation service providers, and on regular basis communicates with these agencies for mobility management purposes.

4) Explain how this project improves access to other transportation services that go beyond the project’s proposed geographic boundary.
VAC employs a part time Travel Trainer, who assists riders with making connections to other transit systems. These “link-trip” connections have included Metra, Amtrak, PACE, VAC of DeKalb County, Bureau-Putnam Area Rural Transit, and Grundy Transit System.
5) If the project will serve others in addition to the target population(s), specify how you will assure that the target population will be given priority on all project activities and how the availability of service to the target population will not be compromised by the provision of services to those other than the target population.

Kendall County received IDOT funding, which states that all transportation is open to general public. However, RTA, IDOT, and Kendall officials agreed that KAT will give priority to senior/disabled riders, and this will be assured by KAT providing a minimum of 51% to target population. This target has never been an issue for KAT, which has maintained a 75-85% senior/disabled service rate from month to month.

6) Specify how the project will be marketed to the project’s target population(s).

The KAT program has a specific marketing plan, which is attached as an appendix.

7) Describe the project public participation and marketing plans. Include information on how populations with Limited English Proficiency will be apprised of the project and whether marketing materials will be available in other languages.

Please see the attached marketing plan. The most commonly spoken non-English language in the County is Spanish. All KAT marketing materials have been translated into Spanish, and VAC currently has a staff member who is fluent in Spanish. In addition, VAC will make other formats available upon request.

8) How will the project be monitored and evaluated on an ongoing basis? What criteria will be used to establish the success of the project? (Applicants should be aware that in addition to providing performance reports to RTA, it is anticipated that there may also be other data that will be required by the FTA. At minimum: (a) modifications to the geographic coverage of transportation service, the quality of transportation service or service times that increase the availability of transportation services for seniors and individuals with disabilities; (b) ridership; (c) accessibility improvements; and (d) other measures, as the Secretary determines is appropriate.)

The most commonly used performance measure is actual ridership. However, the following performance measures are also monitored: Cost per ride, miles per trip, time spent on bus, on-time percentage, no-show percentage, maintenance costs, turn-aways, and turn-away types.

9) Indicate the source of local match for each year that funding is requested. If local match funds are being derived from an existing grant, please attach a copy of the grant agreement/contract or supporting documentation.

The main source of local match will be funding from the Downstate Operating Assistance Program (DOAP), which is a funding program entered into by the County with the Illinois Department of Transportation. Please see attached contract for documentation. In addition, Kendall County seeks local match through local municipal participation, social service contracts, and fundraising/donation drives.

10) What plans does your organization have to attain operational sustainability? (Attach Letters of Support)

Continue seeking matching funds through the funding participation from Kendall County municipalities, service contract revenues, and system operator fundraising and donation drives.

11) Does the applicant agency currently have a Title VI Program?

☐ Yes ☐ No  

If yes, please attach a copy.

If no, does the applicant agency agree to submit a Title VI Program?

☐ Yes ☐ No
13. ELIGIBLE ACTIVITIES. Section 5310 funds are available for capital and operating expenses to support the provision of transportation services to meet the specific needs of seniors and individuals with disabilities.

Section 5310(b) provides that of the amounts apportioned to States and designated recipients, not less than 55 percent shall be available for traditional Section 5310 projects – those public transportation capital projects planned, designed, and carried out to meet the specific needs of seniors and individuals with disabilities when public transportation is insufficient, unavailable or inappropriate. Notably, this 55 percent is a floor, not a ceiling – recipients may use more than 55 percent of their apportionment for this type of project.

This means that at least 55 percent of any rural, small urbanized area, or large urbanized area annual apportionment must be utilized for public transportation capital projects that are planned, designed, and carried out to meet the specific needs of seniors and individuals with disabilities. It is not sufficient that seniors and individuals with disabilities are merely included (or assumed to be included) among the people who will benefit from the project.

Eligible projects for the required 55 percent of capital projects include the capital cost of contracting for the provision of transit services for seniors and individuals with disabilities and other specialized shared-ride transportation services. The purchase of rolling stock for or the acquisition of ADA complementary paratransit service are eligible capital expenses that may also qualify under the 5310 Program as public transportation capital projects planned, designed, and carried out to meet the specific needs of seniors and individuals with disabilities when fixed-route public transportation is insufficient, unavailable or inappropriate, provided the projects are carried out by eligible subrecipients (see Chapter III, 5) and these projects are included in the area’s coordinated plan.

In addition to the above required capital projects, up to 45 percent of the apportionments may be utilized for additional public transportation projects:

a. that exceed the ADA minimum requirements,

b. improve access to fixed route service and decrease reliance by individuals with disabilities on ADA complementary paratransit service, or

c. provide alternatives to public transportation that assist seniors and individuals with disabilities with transportation.
Such projects must be targeted toward meeting the transportation needs of seniors and individuals with disabilities, although the services may also be used by the general public. It is not sufficient that seniors and individuals with disabilities are included (or assumed to be included) among the people who will benefit from the project. FTA encourages projects that are open to the public as a means of avoiding unnecessary segregation of services.

Recipients should clearly identify the projects that are part of the required 55 percent capital projects as part of the grant activity line item (ALI’s) narrative descriptions. Many projects may be eligible under both the required and optional criteria, but a discrete set of projects that meet the required criteria constituting at least 55 percent of the grant amount, exclusive of administrative expenses, must be identified. Alternatively, the grant application may assign less than the required 55 percent to such projects if other Section 5310 grants in the same fiscal year utilize more than the required 55 percent, so long as at least 55 percent of the total annual apportionment will be used for required projects. In such cases, a list of the other grants and the funding amounts must be included within the new grant application.

14. **Eligible Capital Expenses That Meet the 55 Percent Requirement.**

Funds for the Section 5310 program are available for capital expenses as defined in Section 5302(3) to support public transportation capital projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, unavailable or inappropriate. Examples of capital expenses that meet the 55 percent requirement include, but are not limited to:

Rolling Stock and Related Activities [IDOT will be responsible for project selection and the award of Section 5310 funded vehicles. Information on IDOT’s Section 5310 CVP program can be accessed at www.dot.state.il.us/dpit/index.htm or by contacting Michael Healy, DPIT/CVP Program Manager at 312-793-2184. The RTA will not be accepting applications for vehicles]

(1) Acquisition of expansion or replacement buses or vans, and related procurement, testing, inspection, and acceptance costs;

(2) Vehicle rehabilitation or overhaul;

(3) Preventive maintenance, as defined in the National Transit Database (NTD);

(4) Radios and communication equipment; and

(5) Vehicle wheelchair lifts, ramps, and securement devices.

b. Passenger Facilities

(1) Purchase and installation of benches, shelters and other passenger amenities;

C. Support Facilities and Equipment

(1) Extended warranties that do not exceed the industry standard;

(2) Computer hardware and software;
(3) Transit related intelligent transportation systems (ITS);

(4) Dispatch systems; and

(5) Fare collection systems.

d. Lease of equipment when lease is more cost effective than purchase. Note that when lease of equipment or facilities is treated as a capital expense, the recipient must establish criteria for determining cost effectiveness in accordance with FTA regulations, “Capital Leases,” 49 CFR part 639 and OMB Circular A-94, which provides the necessary discount factors and formulas for applying the same;

e. Acquisition of transportation services under a contract, lease, or other arrangement. Both capital and operating costs associated with contracted service are eligible capital expenses. User-side subsidies are considered one form of eligible arrangement. Funds may be requested for contracted services covering a time period of more than one year. The capital eligibility of acquisition of services as authorized in 49 U.S.C. 5310(b)(4) is limited to the Section 5310 program;

f. Support for mobility management and coordination programs among public transportation providers and other human service agencies providing transportation. Mobility management is an eligible capital cost. Mobility management techniques may enhance transportation access for populations beyond those served by one agency or organization within a community. For example, a non-profit agency could receive Section 5310 funding to support the administrative costs of sharing services it provides to its own clientele with other seniors and/or individuals with disabilities and coordinate usage of vehicles with other non-profits, but not the operating costs of service. Mobility management is intended to build coordination among existing public transportation providers and other transportation service providers with the result of expanding the availability of service. Mobility management activities may include:

(1) The promotion, enhancement, and facilitation of access to transportation services, including the integration and coordination of services for individuals with disabilities, seniors, and low income individuals;

(2) Support for short term management activities to plan and implement coordinated services;

(3) The support of State and local coordination policy bodies and councils;

(4) The operation of transportation brokerages to coordinate providers, funding agencies and customers;

(5) The provision of coordination services, including employer-oriented Transportation Management Organizations’ and Human Service Organizations’ customer-oriented travel navigator systems and neighborhood travel coordination activities such as coordinating individualized travel training and trip planning activities for customers;
(6) The development and operation of one-stop transportation traveler call centers to coordinate transportation information on all travel modes and to manage eligibility requirements and arrangements for customers among supporting programs; and

(7) Operational planning for the acquisition of intelligent transportation technologies to help plan and operate coordinated systems inclusive of Geographic Information Systems (GIS) mapping, Global Positioning System technology, coordinated vehicle scheduling, dispatching and monitoring technologies as well as technologies to track costs and billing in a coordinated system and single smart customer payment systems. (Acquisition of technology is also eligible as a stand-alone capital expense).

15. OTHER ELIGIBLE CAPITAL AND OPERATING EXPENSES.

a. General. Up to 45 percent of a rural, small urbanized area, or large urbanized area’s annual apportionment may be utilized for:

(1) public transportation projects (capital and operating) planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate or unavailable,

(2) public transportation projects that exceed the requirements of the ADA,

(3) public transportation projects that improve access to fixed route service and decrease reliance by individuals with disabilities on ADA complementary paratransit service, or

(4) alternatives to public transportation that assist seniors and individuals with disabilities with transportation.

Since the 55 percent requirement is a floor, and not a ceiling, the activities listed in section 14, above, are eligible expenses for all funds available to a recipient under Section 5310. For example, mobility management and ITS projects may be eligible under both categories; the difference to note, in order for the project to qualify towards the 55 percent requirement, the project must meet the definition of a capital project, be specifically geared towards the target population, and carried out by an eligible subrecipient, which is limited for this category of projects. The list of eligible activities is intended to be illustrative, not exhaustive. Recipients are encouraged to develop innovative solutions to meet the needs of seniors and individuals with disabilities in their communities and discuss proposed projects with FTA regional staff to confirm eligibility.

b. Public Transportation Projects that Exceed the Requirements of the ADA. The following activities are examples of eligible projects meeting the definition of public transportation service that is beyond the ADA.

(1) Enhancing paratransit beyond minimum requirements of the ADA. ADA complementary paratransit services can be eligible under the Section 5310 program in several ways:

(a) Expansion of paratransit service parameters beyond the three-fourths mile required by the ADA;
(b) Expansion of current hours of operation for ADA paratransit services that are beyond those provided on the fixed-route services;

(c) The incremental cost of providing same day service;

(d) The incremental cost (if any) of making door-to-door service available to all eligible ADA paratransit riders, but not as a reasonable modification for individual riders in an otherwise curb-to-curb system;

(e) Enhancement of the level of service by providing escorts or assisting riders through the door of their destination;

(f) Acquisition of vehicles and equipment designed to accommodate mobility aids that exceed the dimensions and weight ratings established for wheelchairs under the ADA (i.e., larger than 30" x 48" and/or weighing more than 600 pounds) and labor costs of aides to help drivers assist passengers with over-sized wheelchairs. This would permit the acquisition of lifts with a larger capacity, as well as modifications to lifts with a 600 pound design load, and the acquisition of heavier-duty vehicles for paratransit and/or demand-response service; and

(g) Installation of additional securement locations in public buses beyond what is required by the ADA.

(6) Feeder services. “Feeder” service (transit service that provides access) to commuter rail, commuter bus, intercity rail, and intercity bus stations, for which complementary paratransit service is not required under the ADA.

c. Public Transportation Projects that Improve Accessibility. The following activities are examples of eligible projects that improve accessibility to the fixed route system.

(1) Making accessibility improvements to transit and intermodal stations not designated as key stations. Improvements for accessibility at existing transportation facilities that are not designated as key stations established under 49 CFR 37.47, 37.51, or 37.53, and that are not required under 49 CFR 37.43 as part of an alteration or renovation to an existing station, so long as the projects are clearly intended to remove barriers that would otherwise have remained. Section 5310 funds are eligible to be used for new accessibility enhancements that remove barriers to individuals with disabilities so they may access greater portions of public transportation systems, such as fixed-route bus service, commuter rail, light rail and rapid rail. This may include:

(a) Building an accessible path to a bus stop that is currently inaccessible, including curbcuts, sidewalks, accessible pedestrian signals or other accessible features,

(b) Adding an elevator or ramps, detectable warnings, or other accessibility improvements to a non-key station that are not otherwise required under the ADA,

(c) Improving signage, or wayfinding technology, or
(d) Implementation of other technology improvements that enhance accessibility for people with disabilities including Intelligent Transportation Systems (ITS).

(2) Travel training. New training programs for individual users on awareness, knowledge, and skills of public and alternative transportation options available in their communities. This includes travel instruction and travel training services.

d. Public Transportation Alternatives That Assist Seniors and Individuals with Disabilities with Transportation. The following activities are examples of projects that are eligible public transportation alternatives:

(1) Purchasing vehicles to support new accessible taxi, ride sharing, and/or vanpooling programs. Section 5310 funds can be used to purchase and operate accessible vehicles for use in taxi, ridesharing and/or van pool programs provided that the vehicle has the capacity to accommodate a passenger who uses a wheelchair as defined under 49 CFR 37.3, at a minimum, while remaining in his/her personal mobility device inside the vehicle, and meeting the same requirements for lifts, ramps and securement systems specified in 49 CFR part 38, subpart B.

(2) Supporting the administration and expenses related to new voucher programs for transportation services offered by human service providers. This activity is intended to support and supplement existing transportation services by expanding the number of providers available or the number of passengers receiving transportation services. Vouchers can be used as an administrative mechanism for payment of alternative transportation services to supplement available public transportation. The Section 5310 program can provide vouchers to individuals with disabilities to purchase rides, including: (a) mileage reimbursement as part of a volunteer driver program; (b) a taxi trip; or (c) trips provided by a human service agency. Providers of transportation can then submit the voucher for reimbursement to the recipient for payment based on pre-determined rates or contractual arrangements. Transit passes for use on existing fixed route or ADA complementary paratransit service are not eligible. Vouchers are an operational expense which requires a 50/50 (Federal/local) match.

(3) Supporting volunteer driver and aide programs. Volunteer driver programs are eligible and include support for costs associated with the administration, management of driver recruitment, safety, background checks, scheduling, coordination with passengers, and other related support functions, mileage reimbursement, and insurance associated with volunteer driver programs. The costs of enhancements to increase capacity of volunteer driver programs are also eligible. FTA encourages communities to offer consideration for utilizing all available funding resources as an integrated part of the design and delivery of any volunteer driver/aide program.
APPENDIX B
COUNTY BOARD OF THE COUNTY OF KENDALL RESOLUTION

Please note: The attached Board Resolution is anticipated to be approved by the full Kendall County Board on February 18th, 2014, at which time a copy will be sent to the appropriate RTA designee.

Resolution No.

Project Title: FFY2013 & FFY2014 Section 5310 Application for Kendall Area Transit

Resolution authorizing applications for and execution of a FFY 2013 and 2014 Section 5310 grant agreement under the Regional Transportation Authority’s general authority to make such Grants.

Whereas, the Regional Transportation Authority (the “Authority”), is authorized make such grants as the designated recipient of the FFY 2013 and 2014 Section 5310 program for Northeastern Illinois; and

Whereas, the Authority has the power to expend funds for use in connection with FFY 2013 and 2014 Section 5310 projects, and

Whereas, the Authority has the power to make and execute all contracts and other instruments necessary or convenient to the exercise of its powers, and

Whereas, approval for said funds will impose certain financial obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF THE COUNTY OF KENDALL:

Section 1. That the County Administrator is authorized to execute and file applications on behalf of the County of Kendall with the Regional Transportation Authority for a FFY 2013 and 2014 Section 5310 grant for Kendall Area Transit.

Section 2. That the County Administrator is authorized to furnish such additional information, assurances, certifications and amendments as the Regional Transportation Authority may require in connection with this FFY 2013 and 2014 Section 5310 grant agreement application.

Section 3. That the County Board certifies that the County of Kendall will provide the required local match funds for the project.

Section 4. That the County Administrator is authorized and directed on behalf of the County of Kendall to execute and deliver grant agreements and all subsequent amendments thereto between the County of Kendall and the Regional Transportation Authority for FFY 2013 and 2014 Section 5310 grant, and the County Clerk of the County of Kendall is authorized and directed on behalf of the County of Kendall to attest said agreements and all subsequent amendments thereto.

Section 5. That the County Administrator is authorized and directed to take such action as is necessary or appropriate to implement, administer and enforce said agreements and all subsequent amendments thereto on behalf of the County of Kendall.

PRESENTED and ADOPTED the 18th day of February, 2014.

Signature of Authorized Official

Signature of Attest

John A Shaw, County Board Chairman

Debbie Gillette, County Clerk
HIGHWAY COMMITTEE MINUTES

DATE: February 11, 2014
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Dan Koukol, Judy Gilmour, Jeff Wehrli, Amy Cesich & Scott Gryder (arrived at 4:26 PM)
STAFF PRESENT: Fran Klaas, Andy Myers & Ginger Gates
ALSO PRESENT: PJ Fitzpatrick and Kelly Farley

The committee meeting convened at 4:00 P.M. with roll call of Committee Members. Gryder absent. Quorum established.

Motion Wehrli; second Cesich to approve the agenda as presented. Motion carried unanimously.

Motion Wehrli; second Koukol to approve the Highway Committee Minutes from the January 14, 2014 meeting. Motion approved unanimously.

The Committee reviewed a resolution to rename a part of Grove Road to “Old Grove Road” for that part of the old road immediately north of Ill. Rte. 126. Wehrli asked if the residents had been notified of the proposed change. Klaas indicated that they had not been notified, as notification was not required according to the State’s Attorney Office. Cesich asked that action be postponed until there was notification. Committee agreed to wait until next month to address the proposed name change.

A Supplemental Preliminary Engineering Agreement between Kendall County and Hutchison Engineering was reviewed by the Committee. The supplement is related to finishing Phase II Engineering for the proposed Elda Bridge improvement from Menards to Galena Road. The original agreement was approved by the County Board in 2009. Motion Wehrli; second Cesich to recommend approval of the Agreement to the County Board. Motion carried unanimously.

Klaas discussed how the Highway Department has been going through the Quality Based Selection (QBS) process to choose a consultant to complete Phase II Engineering for the Elda Bridge Extension across the Fox River. The County had received 10 proposals for the project from local consultants. From those 10, three were short-listed to provide presentations to the County. Presentations were made to John Shaw, Dan Koukol, Fran Klaas and Andy Myers. After the presentations / interviews, the three consultants were ranked in the following order: HHRGreen; Hampton, Lenzini & Renwick; and Crawford, Murphy & Tilly. The County will now attempt to negotiate an Agreement with the top-ranked firm and will bring a proposed agreement to the County Board for consideration.

Koukol asked Klaas to update the Committee on the current status of bulk rock salt in Kendall County. Klaas indicated that this is currently a very hot topic, considering that many agencies around Illinois have been having difficulty obtaining salt through the CMS contract because much of the salt is stranded in barges on the frozen Illinois River. Kendall County has 2500 tons obligated through the CMS contract, with the ability to get 3000 tons (120%) at the contract unit price. To date, Kendall has only received about 2100 tons, although an additional 600 tons has been ordered but not received. The Highway Department still has 1825 tons of salt in the
community storage facility; so even if no more salt is forthcoming through the CMS contract, the Department will be able to function just fine through the rest of this winter. Cesich asked about some of the salt spreading procedures and when the Department doesn’t spread salt. Klaas explained how salt doesn’t really work when temperatures are very low, or when the wind is blowing very hard. He then discussed how prices may go up for next year because of the expected demand.

Wehrli asked about problems with frost heave. Klaas stated that there were some minor issues on Fox Road and on Fox River Drive. He also thought it would get worse before it got better. Wehrli discussed how some roads in the Naperville area had heaved so much that crews had to put up to 4” or 5” of cold patch over the top of manhole lids so that cars wouldn’t get damaged in the holes.

Gryder arrived.

Wehrli notified the Committee that there is a temporary stop sign installed at the intersection of Van Emmon Street and Heustis Street that is put up at such an angle that it is difficult to see and could cause an accident. Klaas stated that this is under the jurisdiction of the City of Yorkville, but that he could contact Eric Dhuse, Public Works Director, about the problem.

Gryder asked about the TAP Program and the status of applicants. Klaas indicated that he was planning on bringing the recommended proposals to the March meeting; but volunteered to send out information in advance to Committee members so that they could be looking at it in advance of the meeting. Wehrli reminded the Committee to not respond to all Committee members by email in regard to financial matters because it could violate the Open Meetings Act.

Klaas notified the Committee that there had been a leak in the plumbing on an interior bathroom wall and that immediate repairs were necessary. Costs could exceed $2,000.

Cesich asked if there was any update on the lighting at the YMCA. Klaas indicated that he had notified ComEd a couple months ago and has never heard back from them. Koukol stated that the Y has not yet installed any lighting in their parking lot.

Cesich asked about the bill paid to the City of Yorkville in regard to the River Road Bridge. Klaas indicated that the City is continuing to bill for the project as costs come in, and the County is paying these bills. The County is then invoicing the City on a 6-year payback schedule for all the costs up to $500,000. Gryder asked about the order for the new pickup. Klaas stated that it had been ordered but it won’t be delivered for 2 or 3 months. Motion Gilmour; second Cesich to forward bills for the month of February in the amount of $151,745.35 to the Finance Committee for approval. Motion carried unanimously.

Meeting adjourned at 4:35 P.M.

Respectfully submitted,

[Signature]

Francis C. Klaas, P.E.
Kendall County Engineer
ACTION ITEM

1. Supplemental Engineering Agreement for professional engineering services between Kendall County and Hutchison Engineering, Inc. for completion of Phase II Engineering on the proposed Eldamain Road improvement from Menards Distribution Center to Galena Road in an amount not to exceed $30,000.
CALL TO ORDER
Chairman Koukol called the Facilities Management Committee meeting to be in session; located in the County Office Building County Board Conference Room to order at 3:32 p.m.

1) Roll Call — Chairman Koukol called roll call for attendance. Present were Chairman Koukol, Vice-Chair Gilmour, Member Prochaska, Member Cullick & Member Wehrli. All members were present to form a quorum of the committee. Facilities Management Director Smile and Technology Director Stan Laken were also present.

2) Approval of the January meeting minutes — Vice-Chair Gilmour made a motion to approve the January committee minutes. Member Wehrli 2nd the motion. All members voted aye via voice vote. Motion approved.

3) Public Comment - No members of the public were present at the meeting.

OLD BUSINESS/PROJECTS

1) Technology Request for a Generator at the Historic Courthouse
   • Jim met with Dale Smith from Hahs Electric to see what he thought it would take to install a generator at the facility. Dale provided a quote ranging from $32,000.00 to $37,000.00 depending on the amperage we went with plus additional cost for distribution within the facility that was not included in the quote.

Report from meeting
Chairman Koukol asked Stan Laken if he had anything to add to the discussion of the project. Stan told the committee members a power outage had occurred on January 6th. The power came back on at the County Office Building (COB) but remained off at the Historic Courthouse (HCH) longer. Stan’s point was to remind everyone this is the reason he is asking for a backup generator at the HCH. Chairman Koukol asked for comments from committee members. Member Wehrli said that he had talked to Dale and he said that he was impressed with Jim’s knowledge on power systems. Jeff says he knows it is more than just sizing and recommends getting a couple of other companies to look at the needs. Member Prochaska asked if we knew what a discounted price for the generator from the State purchasing program would cost. Chairman Koukol said we need to determine what size we need before a price can be determined. All other members agreed we should have other companies look at the needs as Member Wehrli had suggested. Chairman Koukol reminded everyone that we needed to talk with the Regional Office of Education and other agencies in the facility to see if they could also contribute to the cost of installing a system in the facility.

2) Public Safety Center (PSC) Floor Projects Update
   • All of the materials have been received. Last week the employee stairway and hallway, Road Patrol, Report Writing and Interview rooms were completed. The jail indoor recreation yard will be scheduled to be completed soon.

3) County Office Building (COB) Roof and Systems Update
   • Return air duct was cut through the mechanical room roof for future connection to the new H.V.A.C. unit. Boiler piping was completed in the mechanical penthouse. The piping was being pressure tested over the weekend with compressed air. All new V.A.V. boxes were installed throughout the facility. The fan powered boxes in the County Board room were too big to be installed. So, a request has been made to Kluber to reengineer this area. Piping to the new V.A.V. boxes is starting this week. The new unit is scheduled to be shipped soon. Jim is hoping to schedule installation to the roof of the new unit during one of the upcoming February holidays.
   • The first progress payment has been made to CMI.
   • Total cost of the project to date is $196,250.00. Total project budget including A/E fees approved $832,200.00.
   • Possible change orders in the works for the following:
     a) Additional VAV box for Treasurer’s office projected to be under $3,000.00.
     b) Change direction of Generator projected to be $2,698.00.

Report from meeting
Jim explained that unless something else comes up he believes we will only need to spend around $15,000.00 of the approximately $30,000.00 difference in contract versus what the County Board approved for the project. Jim asked the committee how change order approvals should be handled. Chairman Koukol asked for opinions from the committee members. Member Wehrli said he believes between our review and Kluber’s we are doing the best to only approve what needs to be done at the lowest cost possible. All other members agreed. Jim was directed to approve changes needed after Kluber’s review. Jim will keep the committee up to date on changes approved.
OLD BUSINESS/PROJECTS CONTINUED

4) PSC Records Remodeling Phase II
   - The furniture was ordered last week. There is an approximate 6 week timeframe for delivery. Jim will be scheduling demolition of the closet this month.

5) Courthouse Paging Speakers Request
   - This item was discussed at last week’s Judicial/Legislative meeting. The committee asked for more information on what areas can hear paging and which do not. They want to make sure that all areas that need paging are included. They do not want to have to keep revisiting this issue in the future other than during expansion of the facility.

Report from meeting
Member Culick said she had talked to Judge McCann and he had said it is desirable to have speakers in the Judicial corridor, but it is not mission critical.

6) Animal Control Heating & Air Conditioning
   - Don Ware called last Friday and said that he is ready to go over his engineering and recommendations with Jim. Jim will be talking to Don this week and hopes to have recommendations for the Animal Control committee for their next meeting.

Report from meeting
Chairman Koukol said he had toured the facility with Jim last Tuesday when it was 17 below zero. He found the facility to be maintaining a decent temperature considering the severe temperature we were experiencing. Dan also commended the Animal Control committee on how much better the facility is operating.

NEW BUSINESS/PROJECTS

1) Chairman’s Report
   - Chairman Koukol’s report on ongoing events in the Facilities Management department.

2) Historic Courthouse Damaged Sign
   - Between Christmas and New Years someone taking an exam in the Regional Office of Education (R.O.E.) was found to be cheating. They were removed from the facility and not allowed to take the rest of the test. Upon leaving the person broke the large sign showing names and addresses for the Tenants of the facility adjacent to the main staircase. Police were called by the R.O.E. and the person had a police report made out on the incident. Jim is in the process of getting a cost for a replacement sign. When it was originally installed in 2009 the sign cost almost $500.00. Jim turned over information from the original installment to the State’s Attorney’s office. Eric Weis said we could go ahead and replace the sign. Then once restitution is made the payment would come back to Kendall County.

3) DCEO Grant for COB Projects
   - Kendall County received a letter giving notice to proceed. We will not get any money until the project is complete and we have submitted all the required paperwork by May 15, 2014 in order to be considered for payment.

4) Frozen Sprinkler Valve at Courthouse
   - An inspectors test valve cracked in the Public Defender’s office during the below zero weather a couple of weeks ago. The only damage was wet carpet and drywall that had to be cutout to access the piping to replace the valve. KCFM staff insulated the chase while it was open and installed a grille on the drywall opening that was cut out for access.
   - Project complete.

5) Anti-Harassment Training
   - Jim Smiley and all of his staff attended the training put on by the State’s Attorney’s office. Signed training certificates from attending were sent to Glenn Campos in the Administration office.

Report from meeting
Chairman Koukol asked committee members what new was learned from the training. Member Wehrli said he learned that if someone is dating a supervisor that a form needs to be signed showing they are dating or if they break up.
NEW BUSINESS/PROJECTS CONTINUED

6) Approve two year extension for Call One Telephone Circuits in the amount of $1,945.88 per month.
   - We have used Call One for the past 5 years. Our experience has been great with reduced savings every year and only a couple of service issues over the years. The represents an additional $2,052.00 per year or $4,104.00 over two years in additional savings from what we are currently paying.

Report from meeting
Chairman Koukol asked for a motion. Member Wehrli made a motion to send this item to the County Board for approval. Chairman Koukol 2nd the motion. All members voted aye via a voice vote. Motion approved.

7) Winter Costs Update
   - We have used over 140 hours of overtime in the past two months removing snow and salting from all of the storms. We have purchased additional skids of salt. The plowing company is a set per season price. So, it is not costing Kendall County any additional money to have the lots plowed and salted. Additional time has been spent by Jim Smiley managing staff, vendors and monitoring progress daily, nights and weekends to insure facilities are ready for operation.

EXECUTIVE SESSION
   - Not Needed.

ADJOURNMENT
   - Chairman Koukol asked for a motion to adjourn the meeting. Member Cullick made a motion to close the meeting at 4:23 p.m. Member Prochaska 2nd the motion. All members voted aye. Meeting adjourned by Chairman Koukol at 4:23 p.m.

Submitted by,
Jim Smiley
Facilities Management Director
## Kendall County 1010-6904

### SAVINGS ANALYSIS

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**ESTIMATED MONTHLY CHARGES - ANALOG**

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**ESTIMATED TOTAL MONTHLY CHARGES**

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**ESTIMATED 1ST YEAR SAVINGS**

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Rates and discounts are valid for 30 days.

1/7/2014
PREPARED BY: KIM STONECIPHER
OLD SECOND NATIONAL BANK
WHEN RECORDED RETURN TO:
KENDALL COUNTY GOVERNMENT
J. WILKINS, COUNTY ADMINISTRATOR
111 W. FOX ST. YORKVILLE, IL 60545

SUBORDINATION AGREEMENT

This Subordination Agreement is dated for reference JANUARY 15, 2014 and is between

KENDALL COUNTY GOVERNMENT whose
Principal address is 111 W. Fox St., Yorkville, IL 60545
(called “Junior Lender”) and

New Senior Lender’s Name:
Old Second National Bank

Senior Lender’s Address:
37 S. RIVER ST. AURORA, IL 60506
(called “New Senior Lender”)

RECITALS

A. Junior Lender is the vested holder and owner of the following described promissory note (the
“Note”) secured by a mortgage or deed of trust (the “Security Instrument”):
Date of Note and Security Instrument: MAY 17, 2006

Borrower(s) Name(s) (“Borrowers”): MARK A. MEKETI AND BRENDA I. MEKETI
Property Address: LOT 5 DEER RIDGE P.U.D., PLANO, IL 60545

Legal Description of real property secured by Security Instrument (“Property”):
LOT 5 DEER RIDGE P.U.D. BEING A SUBDIVISION OF PART OF THE NORTH EAST QUARTER OF
SECTION 32 AND PART OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 37 NORTH,
RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, LITTLE ROCK TOWNSHIP, KENDALL COUNTY,
ILLINOIS.

Parcel Number: 01-33-101-002
Recording Date: 5-23-2006 County: KENDALL Amount: $ 95,000.00
Recording Number: 20060015537 Book: _____ Page: _____

B. Borrowers, as current owners of the Property, wish to replace their current first priority mortgage
loan on the Property with a new first priority mortgage loan secured by the Property from New Senior
Lender, not to exceed the original principal sum of $ 99,000.00 (the “New Senior Security
Instrument”).

Page 1 of 3
New Senior Lender will not provide this financing without an agreement by Junior Lender to subordinate its lien/security interest in the Property to the new Interest of New Senior Lender.

In consideration of the benefits to Junior Lender from the new financing on the Property provided by New Senior Lender, Junior Lender agrees and declares as follows:

   Junior Lender agrees that upon recordation of the New Senior Security Instrument, Junior Lender’s lien/security interest in the Property shall be unconditionally and forever inferior, junior and subordinate in all respects to the lien/security Interest of Senior Lender’s New Senior Security Instrument and all obligations it secures. Junior Lender irrevocably consents to and approves the recordation of the New Senior Security Instrument and the obligations it secures.

2. No Subordination to Other Matters.
   Junior Lender is subordinating its lien/security interest to the New Senior Security Instrument only, and not to other or future liens or security interests in the Property. Junior Lender has no obligation to consent to future requests for subordination of its lien/security interest.

3. No Waiver of Notice.
   By subordinating its lien/security instrument, Junior Lender is not waiving any rights it may have under the laws of the State where the Property is located, or Federal law, to notice of defaults or other notices or rights conferred by law to Junior lienholders and mortgagees.

4. Successors and Assigns.
   This Agreement shall be binding upon and be for the benefit of any successor or assignee of the New Senior Security Instrument or any successor of either of the parties.

5. Governing Law.
   This Agreement shall be governed by the law of the State where the Property is located.

6. Reliance.
   This Agreement can be relied upon by all persons having an interest in the Property or the New Senior Security Instrument.

7. Entire Agreement; Amendments.
   This Agreement represents the entire and complete agreement between Junior Lender and New Senior Lender. Any waiver, modification or novation of this Agreement must be in writing, executed by New Senior Lender (or its successors or assigns) and Junior Lender (or its successors or assigns) and, if this Agreement was recorded in the real estate records of the government entity in which the Property is located, recorded in such real estate records, to be enforceable.

8. Acceptance.
   New Senior Lender shall be deemed to have accepted and agreed to the terms of this Agreement by recordation of this Agreement at or about the time New Senior Security Instrument is recorded. This Agreement shall be void if not recorded within 60 days of the reference date first written above.
JUNIOR LENDER: KENDALL COUNTY GOVERNMENT

BY: ________________________________

NAME: ______________________________
TITLE: ______________________________

STATE OF ILLINOIS
COUNTY OF KENDALL

ON __________ BEFORE ME, ________________________________

PERSONALLY APPEARED ________________________________

Personally known to me (or proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf or which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

______________________________ SIGNATURE OF NOTARY PUBLIC

Page 3 of 3
KENDALL COUNTY, ILLINOIS
Budget and Finance Committee
Meeting Minutes
Thursday, February 13, 2014

Call to Order
The Budget and Finance Committee met and was called to order at 2:42 p.m. by Chair John Purcell.

Committee members present: Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, and John Purcell

Committee members absent:

Others Present: Latreese Caldwell, Debbie Gillette, Bob Jones, Chief Deputy Scott Koster, Andy Nicoletti, John A. Shaw, Jim Smiley, RaeAnn Van Gundy, Jeff Wilkins

Claims Review and Approval

The Committee reviewed the County claims report. A motion was made by Elizabeth Flowers to forward the claims in the amount not to exceed $476,943.25 to the County Board for approval, second to the motion by Lynn Cullick. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments

Bob Jones, Chief Deputy Treasurer- No report

Debbie Gillette, County Clerk and Recorder – No report

Chief Deputy Scott Koster, Sheriff’s Office – Chief Deputy Koster said the Sheriff’s Office anticipates having a tentative cost for funding of an assessment by Accurate Controls for the Public Safety Center, Jail and Courthouse security and card access system for consideration by the Public Safety Committee and Finance Committee in March. Chief Koster said the study would cost approximately $20,000 - $25,000. Chief Koster said once the study is approved, the company would provide a report approximately one month later.

Discussion on including the County Board in initial meetings, the RFP process, and the possibility of using a project manager to provide oversight of the project once the study is completed, and the Board approves funding for the project to begin.

Andy Nicoletti, Assessment Office – Mr. Nicoletti informed the committee that the Board of Review will sign off on abstracts tomorrow, and final decisions by February 21, 2014. They will send to the state next week. He anticipates results by mid-March.

RaeAnn Van Gundy, Department of Health and Human Services – No report
Jim Smiley, Facilities Management – Jim Smiley stated that they are in the process of making a second payment for the County Office Building project. Mr. Smiley said there are two small change orders, but will stay well within the overall approved budget for the project. The two change orders would be changing the location of the generator to eliminate the blocking of windows in the Treasurer’s office, and an additional heating/cooling zone in the Treasurer’s office for the two new offices that wasn’t included on the original drawings. Mr. Smiley will continue to update the Finance Committee at the next meeting.

Items from Other Committees

Items of Business

➢ Authorize deposits of lease payments received from Court Appointed Special Advocates (CASA) as a tenant of 811 W John Street, Yorkville into County Building Debt Service Fund number 56 – Elizabeth Flowers made a motion, second by Lynn Cullick to forward item to the County Board for approval. With all in agreement, the motion carried.

➢ Recommend Approval of $4800 expenditure to CASA for contractual services from General Fund line number 0102-034-6215 – Elizabeth Flowers made a motion, second by Lynn Cullick to forward item to the County Board for approval. With all in agreement, the motion carried.

➢ Capital Plan – Latreese Caldwell reviewed the capital plan with the committee and advised the committee to begin thinking of the distribution of capital funds and capital fund balances as decisions are made.

John Purcell, Jeff Wilkins and Latreese Caldwell will meet prior to the next meeting to generate a quick reference guide of the projected revenues, expenditures, projected budgeting based on population levels, original cost figures, and inflation factors for use by the committee in making capital plan decisions.

Old Business – None

Action Items for County Board

• Approval of County claims in the amount of $476,943.25

• Authorize deposits of lease payments received from Court Appointed Special Advocates (CASA) as a tenant of 811 W John Street, Yorkville into County Building Debt Service Fund number 56

• Recommend Approval of $4800 expenditure to CASA for contractual services from General Fund line number 0102-034-6215
Public Comment – None

Questions from the Media - None

Executive Session – None Needed

Adjournment – Elizabeth Flowers made a motion to adjourn the Budget and Finance Committee meeting, second by Lynn Cullick. With all members voting aye, the meeting adjourned at 4:30p.m.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant
KENDALL COUNTY
Judicial/Legislative Committee
Wednesday, January 29, 2014
Courthouse Jury Assembly Room

Meeting Minutes

Call to Order
The Judicial Legislative Committee met at 3:00 p.m. and was called to order by Chair Lynn Cullick.

Roll Call
Committee Members Present: Amy Cesich (3:03p.m.), Lynn Cullick, Judy Gilmour, Matt Prochaska, John Purcell

Committee Members Absent: None

Also Present: Vicky Chuffò, Commander Rob Leinen, Becky Morganegg, Jim Smiley, Nicole Swiss, Tina Varney, Eric Weis, Jeff Wilkins, Commander Rob Wollwert

Approval of October 23, 2013 Meeting Minutes – Matthew Prochaska made a motion to approve the October 23, 2013 minutes, second by Judy Gilmour. Minutes approved with all in agreement.

Status Reports

Circuit Clerk – Becky Morganegg stated that there are currently 9,408 open (meaning court activity) cases. Ms. Morganegg provided background information on the types of cases that might remain open for extended periods of time.

Courthouse – No report

Court Security – Deputy Commander Rob Leinen reminded the Committee that the Security systems are running critically, and will need to be replaced soon. Deputy Commander Leinen said that if the systems were to shut-down completely the cost for overtime would quickly add up.

Deputy Commander Leinen stated that the PBC approved payment of approximately $3000 a piece of equipment, and that the vendor has now been paid.

Court Services/Probation – Tina Varney distributed reports, and said that she has expanded the Retention report to include Board & Care. Ms. Varney will continue to update the
Ms. Varney said they are hiring for two positions, an Adult Administrative Officer (replacement due to current employees move into the approved Investigative Officer position) and Adult Probation Officer (replacement due to a resignation).

Ms. Varney said they continue planning for the state-wide Probation Officer meeting to be held in Kendall County later this year.

**Public Defender** – Vicky Chuffo distributed the monthly report and stated that the caseload has increased for January. Ms. Chuffo was excited to report that a new assistant Public Defender will begin on March 3, 2014.

**Sheriff’s Office** – No report

**State’s Attorney** – Eric Weis said that they have just completed a County-wide Anti-Harassment training. Mr. Weis said the non-supervisory training will be available on the employee website in the next few weeks.

**Legislative Report** – Jeff Wilkins reviewed the Legislative Schedule with the Committee and potential topics of discussion in the upcoming Spring session.

**Old Business** - None

**Items of Business**

**Courthouse Judicial Corridor Speaker/Paging System** – Jim Smiley reported that after testing by Court Security, it was discovered that there is need for speakers interfaced into the paging system in the north hallways of the Courthouse.

Mr. Smiley reviewed the Sound Incorporated proposal of approximately $6000 for the installation of new speakers and the connection of existing speakers into the current paging system.

Lynn Cullick will meet with Judge McCann to determine the need for speakers/paging interface in the Courtrooms. The Committee will discuss this item at a future Finance Committee meeting,

**Courthouse Card Access System** – Deputy Commander Rob Leinen reported that they continue to have issues with the current system. Jim Smiley provided background on the current system and what a new system would include and the service provided. Mr. Smiley said new equipment would require wiring throughout the Courthouse.

Mr. Smiley stated that one of the main problems is being able to find replacement parts, updated software and technicians to service the unique system in the Courthouse. Mr. Smiley recommended hiring a consultant to evaluate what is needed, and providing recommendations.
Discussion on the feasibility of the installation of a new system in stages, and interfacing with the network, emergency response, intercom, video, and security systems. The committee will continue discussions, and also bring the topic to the Finance Committee.

**Items for COW** - None

**Actions Items for County Board** - None

**Public Comments** - None

**Executive Session** – None Needed

**Adjournment** – A motion was made by Judy Gilmour, second by Matthew Prochaska, to adjourn the Judicial Legislative Committee at 4:08p.m. With all in agreement, the meeting adjourned.

Respectfully Submitted,

Valarie McClain
Administrative Assistant
Wednesday, January 22, 2014 at 9:00AM
County Office Building; County Board Rooms 209-210
111 W. Fox Street; Yorkville IL

MINUTES

Call to Order – The meeting was called to order by Chair Amy Cesich at 9:09 a.m.

Committee Members Present: Amy Cesich, Lynn Cullick, Matt Prochaska, John Purcell

Committee Members Absent: Elizabeth Flowers

Others present: Anna Payton, Dr. Gary Schlapp, and Jeff Wilkins

Approval of Agenda – Motion made by Lynn Cullick, second by Matt Prochaska to approve the agenda. Motion carried.

Approval of December 18, 2013 Minutes – Motion made by Lynn Cullick, second by Matt Prochaska to approve the minutes. Motion carried.

Review of Census Log – Ms. Payton presented the Census Log to the Committee and said there were 15 cats that came into Animal Control in December, with 2 cats coming in thus far in the month of January. Ms. Payton said there are currently 2 kittens in foster care and scheduled for rescue, 4 stray cats, and 15 cats and 6 kittens available for adoption, 1 cat at Country Comfort, for a total of 28 cats/kittens.

Ms. Payton reported that there were 18 dogs that came into Animal Control in December, with 8 dogs coming in thus far in the month of January. There are 9 dogs/puppies up for adoption, 4 puppies in foster care, 6 unavailable including 4 puppies, 1 dog/puppy at the Vet, and 0 dogs/puppies scheduled for rescue this week, for a total of 20.

Ms. Payton reported 8 cats and 8 dogs were adopted in December, and thus far 8 cats and 5 dogs were adopted in January.

Review of Bite/Euthanasia Report – Ms. Payton reviewed the report with the committee and said there were a total of 12 bites, with 5 canine bites, 3 cat bite, 1 rat bite, 1 hamster bite, 1 bird bite, 1 bearded dragon bite in December.

There was 1 canine and 2 cats euthanized due to health issues in December.
**Operations Report** – Ms. Payton said there were 164 visitors (A.M. - 58, P.M. - 77) in December.

Ms. Payton reported that the vacant kennel position was filled this week by a recent college graduate who has volunteered at the facility for the past four years. The new employee has a degree in Graphic Arts and will hopefully be able to assist with Animal Control marketing publications.

Director Payton reported that Kendall County Animal Control has now formed a partnership with Country Comfort Kennel.

Ms. Payton reported on the planned Pitty Party promotion in February for all Pit Bull Owners.

Ms. Payton told the committee she would like to conduct a comparison with local Counties on impound/reclaim fees. She said that those fees have not been evaluated, compared or changed in over 10 years. Ms. Payton will report the findings at the February meeting.

Director Payton will meet with EMA Director Joe Gillespie to discuss care of animals in inclement weather since none of the Warming Centers in Kendall County allow animals. Ms. Payton briefed the committee about an incident with an elderly citizen that refused to leave her home without her dog during the recent polar vortex. She will report the results of her discussion with Director Gillespie at a future committee meeting.

**Upcoming Events**

January 23  
Plano Police Department Roll Call Training - Presentation on Animal Control Procedures/Policies

January 27  
Montgomery Girl Scout Troup Presentation/Donation Drive for Animal Control

February 6  
Oswego Police Department Training on Safe Animal Handling and Behavior & 13

February 8  
Go Dog Go Adoption Event & Donation 10% of sales of toys and treats for the week of February 8-14, 2014

February 10  
Volunteer Orientation

**Accounting Report** – Jeff Wilkins reviewed the report with Committee and said that revenue and expenditures are slightly decreased from last year at this same year.

**Old Business**

- **Security Cameras** – Ms. Payton said she was approached by the Sheriff’s Office who said they would be willing to include Animal Control in a study on security and access systems being conducted on the Public Safety Center, Jail, and Courthouse. Discussion followed on the cost of security cameras, why cameras would be installed,
and the possibility of being included when security cameras are purchased for the Public Safety Center, Jail and Courthouse later this year.

- **Software Upgrade** – Ms. Payton reported the end of the trial period for the ShelterPro software program, and said that the purchase of new software has been temporarily put on hold pending the research and review of financial software available through PetPoint, the software currently used by Animal Control. She will keep the committee updated.

**Other Business** - None

**Executive Session** – None Needed

**Review Action Items** - None

**Public Comment** – None

**Adjournment** – Matt Prochaska made a motion to adjourn the meeting, Lynn Cullick seconded the motion. With all in agreement, the meeting was adjourned at 10:07a.m.

The next meeting will be on February 19, 2014 at 9:00 a.m. in the County Office Building, County Board Rooms 209-210.

Respectfully Submitted,

Valarie McClain
Administrative Assistant
Kendall County, Illinois
Per Diem Ad-Hoc Committee

Thursday, January 30, 2014
County Office Building, Board Room 209-210
111 W. Fox Road, Yorkville IL
Meeting Minutes

Call to Order
The Per Diem Ad-Hoc Committee was called to order by Chair Amy Cesich at 4:00p.m.

Roll Call

Others Present: Jill Ferko, Elizabeth Flowers, Debbie Gillette, Leslie Johnson, Fran Klaas, John Purcell, Jim Smiley, Eric Weis, Jeff Wilkins (4:15p.m.)

Approval of Agenda – Member Cullick made a motion to approve the agenda, second by Member Prochaska. With all in agreement, the agenda was approved.

Citizens To Be Heard - None

Items of Business

- Presentation by the Kendall County State's Attorney's Office of preliminary Per Diem and Mileage Audit Findings – Eric Weis, KC States Attorney, provided his preliminary review as well as preliminary recommendations of the audit findings reminded the committee about client-attorney privilege, and informed them that it was the Committee’s decision whether they preferred him to discuss the findings in an open or closed session. Mr. Weis verified the difference between criminal and civil offenses, and the types of issues that could have occurred. Mr. Weis stated that the process of per diems has never been audited by the County, and he feels that the formation of this committee and the expenditure for the audit was necessary because the issues needed to be addressed.

State’s Attorney Weis gave a general overview of issues and items that needed to be addressed, meeting categories, per diems that may need to be reimbursed (to be determined by the Per Diem Ad-Hoc Committee), the process for recovery, payment arrangements, and possible civil action in court if payment is not received in a timely manner.
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Ms. Cesich asked each member present to express their preference of whether the audit findings be discussed in open or closed session: Matthew Prochaska – Open Session, Judy Gilmour - undecided, Scott Gryder – Open Session, Lynn Cullick – Open Session, Amy Cesich – Open Session

State’s Attorney Weis offered the following straight-forward per diem submittals that are recommended by States Attorney Weis to seek reimbursement, including mileage reimbursement if necessary:

1. Double-billing the County for one meeting attendance
2. Claim for Payment for County meeting where no meeting existed, no agenda or record of meeting, but a voucher was submitted for per diem payment
3. Chairman paid for attending a subcommittee meeting, submitted a per diem for that meeting, but was not authorized to be paid for that meeting according to the Board Rules of Order
4. Paid for second meeting occurring on the same day
5. Alternate was not needed for a quorum
6. Payments made without signatures or vouchers (ex: submitted via email)
7. County meeting occurs, meeting recorded, agenda posted, member not recorded as attending the meeting

State’s Attorney Weis offered the following questionable issues to be addressed, reviewed and revised by the committee:

- Not all sub-committee records are kept in the County Clerk/Recorders Office
- Pre-payment of Committee meeting attendance
- Timing of submission of vouchers (several month delay)
- No double-check or verification of attendance at claimed meetings
- Chairman authorization - (verification/documentation of authorization)
- County Board authorization
- Documentation of outside County of Kendall meeting attendance, mileage, record of attendance
- Rules of Order differences/discrepancies between mileage and per diem reimbursements, authorized meetings, attendance requirements
- Mileage – definition (start location)
- Statute of Limitation on recovery
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Additional findings/questions regarding reimbursements:

1. Official appointment of member to Outside Entity meeting, no written record of attendance for that member at that specific meeting no roll call, no documentation supporting member attendance (some entities are not required to maintain minutes for meetings), no written proof of attendance at meeting
2. Authorization by the Board to attend a specific meeting was made during a Board meeting (example attending city meeting)
3. Authorization by the Chairman to attend a meeting, training, seminar, open house – no written documentation, no intent from chairman to receive a per diem
4. What constitutes a meeting for per diem purposes/reimbursement – meeting with staff, legal, elected official
5. Internal trainings, open houses, seminars
6. Grievance Hearing Attendance – required by contact to have member present
7. Union Negotiation Attendance – approved by Board, no written documentation
8. Voluntary attendance at outside entity meetings concerning projects, funding, that may affect the County but the County will not take action on (is it even County business)
9. Member attending meeting of an outside entity but was never appointed by Board as the representative for that meeting
10. Attended a County meeting but was not required to attend – Rules of Order for Per Diem discussion
11. Ad-Hoc Committee meetings, how were they created, the purpose for the committee, and proof that the committee still exists, documentation of the meeting - recordings/minutes
12. Interviews with applicants for employment
13. Memberships in outside organizations (statutorily required, county required, inter-governmental agreement) and documentation to prove attendance
14. Training, conferences and seminars – county sponsored or outside of the county
15. Vouchers - no specific meeting listed – “Round planning”
16. Purpose of meeting on voucher simply stating the outside location, no description, reason for attendance, meeting name

State’s Attorney Weis said the next step is for the Committee to determine how to proceed, and offered the following options:

a. No action taken by Board – civil issue is closed
b. Seek reimbursement and decide what reimbursement should be sought after a review of different meeting identified in the audit
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c. Send demand letter to members for repayment of unauthorized per diems and upon payment, case would be closed for that member
d. If payment is not made, whether to proceed with further litigation including filing a civil lawsuit
e. Whether to seek reimbursement for the audit

Authorization for the issuance of settlement demands based upon preliminary Per Diem and Mileage Audit Findings – Mr. Weis emphasized the necessity of expediency by the Committee in making recommendations to the States Attorney’s office on how to proceed with settlement.

Citizens To Be Heard

Todd Milliron, 61 Cotswold Drive, Yorkville, asked about an Excel Spreadsheet that was promised with the findings listed. Mr. Milliron also asked about the Grand Jury proceedings that are currently in progress, and how it fits in with the forensic audit. Mr. Milliron stated that he has no insight into any part of the investigation.

State’s Attorney Weis stated there would be a listing of meetings that are in question. Regarding the Grand Jury, State’s Attorney Weis informed those in attendance about the purposes of a Grand Jury, and stated there have been no indictments thus far in this investigation.

Nancy Martin, 12455 River Road, Plano, asked State’s Attorney Weis for clarification of whether he represents each member of the County Board or if he simply represents the County.

Ms. Martin, former Board member clarified that she was able to review her per diem and mileage submissions, and she also expressed her opinions of her attendance at Union Negotiation and Grievance meetings, one ZPAC meeting, and an Animal Control meeting that was changed to a different date/day. Ms. Martin stated that she has reimbursed the County for the three meetings in questions by submitting a check to Jill Ferko, County Treasurer/Collector in the amount of $255.

Kevin Wagner, 534 Kelly Avenue, Yorkville, expressed his opinion about the responsibility of the County Board members and those specifically on the Per Diem Committee to the taxpayers in the County.
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Questions from the Media – Matt Schury, Kendall County Record, asked for clarification of the decisions that the Per Diem Ad-Hoc Committee will decide.

Steve Lord, Sun Times Media, asked if the Committee planned to have all of the decisions made on the findings that were reported by States Attorney Eric Weis.

Executive Session – None needed

Action Items for the County Board - None

Adjournment – Member Lynn Cullick moved to adjourn the Per Diem Ad-Hoc meeting and the motion was seconded by Member Gilmour. There being no objection, the Per Diem Ad-Hoc Committee, at 6:34p.m. adjourned.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant