I. **Call to Order**  
President Jeff Wehrli called the meeting to order at 4:00 p.m.

II. **Roll Call**  
Present by roll call and constituting a quorum was: Amy Cesich, Lynn Cullick, Judy Gilmour, Scott Gryder, Dan Koukal, Matt Prochaska, John Purcell (4:10 pm), and Jeff Wehrli.

III. **Citizens to be Heard**  
No citizens asked to speak.

IV. **Operations Reports**  
A. **Ellis House & Equestrian Center** – The committee reviewed the Ellis report. The part-time barn manager position should be hired by early next week. The wedding season starts this Saturday. The flood damage is almost completely taken care of.

B. **Education Programs** – School groups have kept the staff busy at Harris, Hoover, and at school sites. Summer camp sign-up is in full swing, as is camp preparation.

C. **Grounds & Natural Resources** – Spring clean-up and sprucing up continues. Mowing and trimming are in full gear. The staff helped with flood items at Ellis and Lyon, and Mike had some flooding issues at Hoover.

D. **Natural Area Volunteer Program** – Volunteers assisted staff with a couple of controlled burns and have been doing some garlic mustard control. The Plants of Concern monitoring season is also underway.

E. **Director Report** – Flood issues, newsletter, barn manager interviews, and human resource duties were some of the main projects.

V. **Finance Report**  
A. **Financial Reports** – The committee reviewed the financial reports. The committee discussed how to handle lime item overages in the future. This item will be taken up by the Finance Committee.

B. **Capital Budget** – The committee reviewed the capital budget.

C. **Bonds** – Kevin McCanna from Speer Financial gave an overview of his companies bonding experience and the bid process that they utilize.

VI. **Identity Protection Policy & Resolution**  
The committee reviewed the policy and resolution. The policy is required under the Illinois Identity Protection Act. Commissioner Purcell moved to approve the resolution and forward to the full board. Commissioner Gryder seconded the motion. The motion was unanimously approved on a voice vote.
VII. Hoover FP De-annexation Petition
The committee reviewed documents related to the de-annexation of a piece of Hoover FP from The United City of Yorkville. The piece has Meadowhawk Lodge on it and would permit the District to have the same liquor permit process at Hoover that it currently has at Ellis House. This item has to be coordinate with Yorkville and will be brought back when the time is correct.

VIII. Special Event Permit Applications
The committee reviewed a Special Event Application for a 5k fund-raising event by Suicide Prevention Services to be held at Harris FP in June. Commissioner Koukal moved to approve the permit for $125. Commissioner Purcell seconded the motion. The motion was unanimously approved on a roll call vote.

The committee reviewed a Special Event Application for a large wedding to be held at Harris FP in September. Commissioner Purcell moved to approve the permit for $250. Commissioner Prochaska seconded the motion. The motion was unanimously approved on a roll call vote.

IX. Medication Policy
This will be modified to include a prohibition on staff giving shots and brought back to the committee in June.

X. LP Prepay Contract - $3804
The committee reviewed a contract with Grainco FS for LP gas at Ellis. The gas price will be $1.44 until September 1, 2013 and $1.54 until May 31, 2014 or until 2470 gallons has been used. Commissioner Purcell moved to approve the contract and forward to the full board. Commissioner Cullick seconded the motion. The motion was unanimously approved on a voice vote.

XI. Flooring and Door Improvements - $8500
The commissioners discussed flooring and door improvements at Ellis. Staff will solicit an additional quote.

XII. Executive Session
Commissioner Gryder moved to enter into executive session at 6:08 pm for the purpose of litigation, when an action against, affecting or on behalf of the particular public body has been file and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent; and for purpose of review of all committee Executive Session minutes at least semi-annually by continued confidentiality in accordance with the Illinois Open Meetings Act. Commissioner Koukal seconded the motion. The motion was unanimously approved on a roll call vote.

Commissioner Koukal moved to come out of executive session at 6:22 pm. Commissioner Prochaska seconded the motion. The motion was unanimously approved on a voice vote.
XIII. **Other items of business**
There were no other items of business.

XIV. **Adjournment**
Commissioner Purcell made a motion to adjourn the meeting at 6:22 pm. Commissioner Prochaska seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully Submitted,

Jason Pettit
Director