I. Call to Order
President Jeff Wehrli called the meeting to order at 5:33 p.m.

II. Roll Call
Present were: Lynn Cullick, Judy Gilmour, Dan Koukol, Matt Prochaska, John Purcell, and Jeff Wehrli. Also present was Director Jason Pettit.
There was a quorum.

III. Citizens to be Heard
No citizens asked to speak.

IV. Operations Reports
A. Ellis House & Equestrian Center – The committee reviewed the Ellis report. Eighteen weddings are currently scheduled for 2013. There were 47 riding lessons and 4 birthday parties in January.

B. Education Programs – Laura McCoy will be the new Supervisor of Environmental Education beginning on February 19. Laura has worked for the Oswego School District since 2005 as the Experiential Educator and Hands-on Science Manager. Prior to that she worked at the Red Oak Nature Center and the Lorado Taft Field Campus. Summer camp registrations have started.

C. Grounds & Natural Resources – The committee reviewed this report. The crew has been doing a lot of woodland restoration over the winter at a number of preserves. Many of the staff attended a wildlife conference as well as an ergonomics program set up by Glenn Campos. Bunkhouse rentals have kept Mike very busy at Hoover.

D. Natural Area Volunteer Program – The NAVs put in over 150 hours in January. The Saturday workday was at Blackberry Trail where the volunteers cleared invasive brush. The herbicide certification was also held in January for the volunteers.

E. Director Report – January projects included interviews for the Supervisor of Environmental Education position, posting part-time Hoover and summer camp counselor positions, sending out requests for quotes for newsletter printing and portalet rentals, working on the spring newsletter, and starting process to get quotes for the natural gas supply.

V. Finance Report
A. Financial Reports – Director Pettit briefly went over the finance report.

B. Capital Budget – The committee reviewed the capital budget.
VI. Executive Session – Land Acquisition
Commissioner Cullick moved to enter into executive session at 5:35 pm. for the purchase or lease of real property for the use of the public body including meetings held for purposes of discussing whether a particular parcel should be acquired. Commissioner Koukol seconded the motion. The motion was unanimously approved on a roll call vote.

Commissioner Koukol moved to come out of executive session at 5:50 pm. Commissioner Cullick seconded the motion. The motion was unanimously approved on a voice vote.

VII. Other items of business
There were no other items of business.

VIII. Adjournment
Commissioner Prochaska made a motion to adjourn the meeting at 6:28 pm. Commissioner Cullick seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully Submitted,

Jason Pettit
Director