I. Call to Order
President Jeff Wehrli called the meeting to order at 5:32 p.m.

II. Roll Call
Present were: Amy Cesic, Judy Gilmour, Dan Koukol, John Purcell, John Shaw, and Jeff Wehrli. Also present was Director Jason Pettit.
There was a quorum.

III. Citizens to be Heard
No citizens asked to speak.

IV. Operations Reports
A. Ellis House & Equestrian Center – Director Pettit gave a verbal report for Ellis.
B. Education Programs – Over 30 applications were received for the Supervisor of Environmental Education position. First interviews have begun and will be completed next Tuesday. A second round of interviews will follow. A hire should be made by the end of the month. Programs continue to go well. The staff has done a great job of filling in and taking on additional responsibilities.
C. Grounds & Natural Resources – The committee reviewed this report. The crew has been doing a lot of woodland restoration recently. Hay was picked up and delivered to Ellis. Mike is all moved into the new maintenance building at Hoover.
D. Volunteer Program – The Natural Area volunteers processed native seed collected this past fall. In 2012, over 1500 volunteer hours were contributed by the NAVs. 29 reservations with 719 guests were held in December at District facilities.
E. Director Report – Projects include completing grant reports for Meadowhawk Lodge and Baker Woods Forest Preserve trails, posting and reviewing applications for Supervisor of Environmental Education position, and updating farm licenses for 2013.

V. Finance Report
A. Financial Reports – Director Pettit briefly went over the year end finance report.
B. Capital Budget – The committee reviewed the capital budget.
VI. Farm Licenses
The commissioners reviewed a spreadsheet showing the proposed 2013 farm licenses and an example of a license agreement. Commissioner Koukol moved to forward the farm licenses to the full commission for approval. Commissioner Cesich seconded the motion. The motion was unanimously approved on a voice vote.

VII. Equipment Quote
The commissioners discussed quotes that were received for a new ATV for Ellis. The consensus of the group was to purchase a diesel ATV. Staff will get revised quotes.

VIII. Executive Session – Land Acquisition
No executive session was held.

IX. Other items of business
There were no other items of business.

X. Adjournment
Purcell made a motion to adjourn the meeting at 6:45 pm. Gilmour seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully Submitted,

Jason Pettit
Director