I. Call to Order
Acting Committee Chair Hendrix called the Operations Committee meeting to order at 6:02 pm in the Kendall County Board Room.

II. Roll Call
Commissioners Gilmour, Hendrix, and Prochaska all were present.
Commissioner Purcell entered the meeting room at 6:03 pm.

III. Approval of Agenda
Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Citizens to be Heard
There were no citizens to be heard.

V. Review of Financial Statement Reports through December 31, 2018
Director Guritz presented the financial statement reports through December 31, 2018. Farm lease yield payments are being collected. Winter break camps are full.
Commissioner Purcell entered the meeting room at 6:03 pm.

VI. Special Use Permit Requests
   a. Rheta Murdaugh – Shoop Scoot 5K Run, September 1, 2019
   b. Kendall County Horse Show Association 2019 Meetings and Events
   c. Bristol-Kendall Search and Rescue –Pickerill-Pigott Forest Preserve

Commissioner Prochaska made a motion to approve the special use permit request from Rheta Murdaugh for the Shoop Scoot 5K run, September 1, 2019. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

11:00

Director Guritz reported the changes made were based on direction given by the board. There were changes made to address interpersonal relations and FMLA leave policies.

Commissioner Gilmour made a motion to forward the KCFPD personnel policies manual review – amended ethics policy draft to Committee of the Whole. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VIII. **Operations Updates and Discussions**

- **Environmental Education**
  1. ICECF Community Restoration Challenge Grant – TransCanada Donation
  2. Oak Woodland Winterfest Event at Hoover Forest Preserve
- **Grounds and Natural Resources Updates**
  1. Henneberry Forest Preserve Restoration Project Updates
  2. Hoover Forest Preserve – Designated Trails and Trail Users Welcome Center Project
- **Ellis House and Equestrian Center**
  1. 2019 Bridal Expo Updates
  2. Event Venue Rentals – Incentive Program Discussion
- **Little Rock Creek Forest Preserve**
- **Pickerill-Pigott Forest Preserve** – Resident Grounds Maintenance Position

IX. **Executive Session**

None.

X. **Other Items of Business**

Antoinette White remarked there will be a fundraiser through the Forest Foundation of Kendall County at Salsa Verde in Yorkville and Oswego on December 6, 2018.

XI. **Citizens to be Heard**

No public comments were offered by those in attendance.

XII. **Adjournment**

Commissioner Gilmour made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Meeting adjourned at 7:48 pm.
Respectfully submitted,

David Guritz  
Executive Director, Kendall County Forest Preserve District