To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: June 2017 Director’s Report

Date: July 12, 2017

Meetings, Events, and Programs

June 14 Oswegoland Park District Meeting – Henneberry Woods Open Space
June 19 Eagle Scout Candidate – Preliminary Project Meeting
June 21 Budget Coordinator Meeting - 5-Year Planning
June 22 Meeting with Upland Design – Urban and Community Forestry Grant
June 22 Kendall County Advisory Committee Meeting – The Conservation Foundation
June 24 Forest Foundation “Water Break” Canoe Trip – Summer Solstice Music Fest
June 26 IPMG – Workers’ Compensation Training
June 26 Plants of Concern Monitoring – Maramach Forest Preserve
June 28 Hoover Water Quality Consultation – Martin Plumbing
June 29 Amy Martin – Exit Interview
June 29 Forest Foundation “Celebrity Bartenders” Fundraiser
July 11 Zoning and Planning Advisory Committee Meeting

Priority Project Updates

Grant Application Updates

Grant Application Submission Updates
The District has submitted a $12,000 grant request for funding through the US Forest Service’s Urban Community Trees Program administered by The Morton Arboretum.

The District has also submitted a $1,500 Volunteer Stewardship Network grant application to The Nature Conservancy. If awarded, the District will receive requested supplies.

2017 Regional Trails Program Grant – Millbrook South Forest Preserve
The District did not receive an award through the 2017 Regional Trails Program for construction of a trail loop and parking area improvements for Millbrook South Forest Preserve citing the need to complete a Phase II archaeological survey to insure that cultural resources present are not impacted by trail construction activities.

2016 LWCF-OSLAD – Little Rock Creek Acquisition Project
The District anticipates that 2016 LWCF-OSLAD grant awards will be announced by the Department of the Interior – National Park Service within the next few weeks. A letter requesting a waiver of retroactivity has been submitted for consideration.

Forest Foundation of Kendall County Updates
The Forest Foundation of Kendall County hosted a volunteer appreciation picnic on June 8 at Jay Woods Forest Preserve. Representatives from the Forest Foundation, The Conservation Foundation, Kendall County Outdoor Education Center and KCFPD Natural Area Volunteers participated in the event.

Sponsorship of the Summer Solstice Festival “Water Break” resulted in 32 individuals participating in the Fox River canoe trip on June 24, 2017. Friends of the
Fox River helped support the trip, with interest in partnering with the District and Forest Foundation for future educational and recreational program efforts.

The Celebrity Bartending Evening at The Law Office in downtown Yorkville helped raise just under $500.00 in tips and donations.

**Millbrook Bridge Permitting Updates**
A letter has been received from HLR Engineering from the Illinois Historic Preservation Agency that has been included in the Committee of the Whole packets for review.

Separately, HLR Engineering has reported that they are in process of filing an incidental take permit for the River Redhorse (*Moxostoma carinatum*), a threatened species in the State of Illinois. The District has contacted the IDNR to open discussions on possible mitigation strategies, which could include completion of the acquisition of the Little Rock Creek Forest Preserve.

**Hoover Site Fuel Service**
District staff recommends acceptance of the GRAINCO, FS proposal to restore the existing fuel tanks at Hoover Forest Preserve as the lowest cost option. As part of existing tank repair discussions, GRAINCO, FS has stated that tank ownership can be assumed by the District.

The District has completed researching options for a truck-mounted fuel dispensing system. While this option may be less expensive, the figures are close with the onsite fuel tank restoration option preferred over the truck-mounted fuel dispensing tank for a number of reasons, including added year-round utility and reduced environmental liability from the removal of the second fuel tank.

**Ellis Camp Field Trip**
The Polish National Alliance Youth Camp participants will be piloting a camp field trip to Ellis Equestrian Center on Friday, July 14. This is what we hope will be the first of many future engagements with the PNA Youth Camp. Stations will include a hay ride, camp craft, and lead-line pony ride. The field trip will generate approximately $900.00 for the day.

Respectfully submitted,

David Guritz, Director
July 6, 2017

Mr. David Guritz
Executive Director
Kendall County F.P.D.
110 W. Madison
Yorkville, IL. 60560

Re: Millbrook South-Horse and Hike

Dear Mr. Guritz:

The Department of Natural Resources has completed its review of all Recreational Trails Program (RTP) grant applications for the FY '18 funding cycle. Based upon that review, it is with regret that I inform you funding for the above referenced project was not approved.

A total of 21 applications were considered requesting in excess of $3.2 million in assistance. Unfortunately, many worthwhile projects cannot be assisted due to insufficient funds. Your proposed project required additional work be performed before a CERP could be issued. As you are aware, that made your project ineligible.

Should you wish to have this project reconsidered in the next grant cycle, I invite you to make any necessary revisions/updates to your application and resubmit it to the Office of Grant Management and Assistance during the next anticipated application period, January 1 to March 1, 2018, at the address below.

Illinois Department of Natural Resources
Office of Grant Management and Assistance
One Natural Resources Way
Springfield, IL. 62702
Phone No. 217/782-7481

You may find it useful to contact the grants staff at 217/782-7481 to discuss next year's program and what, if anything can be done to strengthen your proposal.

Your interest in improving trails in Illinois and in the Recreational Trails Grant Program is appreciated. If you have any questions regarding this decision, please feel free to contact our office at (217) 782-7481.

Sincerely,

[Signature]

Stephen F. Baggerly
Division Manager
Office of Grant Management and Assistance

SB/kb
Ellis House & Equestrian Center

Lessons • Weddings • Parties

2017
Equestrian Center Program Catalog

Riding Lessons * Birthday Parties
Summer Camps * Scout Outings
Pony Club * Lead Line Lessons
Group Tours

www.ellishec.com
www.kendallforest.com
13986 McKanna Rd.
Minooka, IL 60447
(815) 467-4035

Kendall County Forest Preserve District
Ellis Equestrian Center
Lessons Programs
2017-2018 Sessions
Schedule and Pricing

2017-2018 Sessions Calendar

<table>
<thead>
<tr>
<th>Calendar Year 2017 Sessions</th>
<th>Calendar Year 2018 Sessions</th>
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<tbody>
<tr>
<td>July 9 through July 12</td>
<td>April 15 through May 19</td>
</tr>
<tr>
<td>August 20 through September 23</td>
<td>May 27 through June 30</td>
</tr>
<tr>
<td>October 1 through November 4</td>
<td>July 8 through August 11</td>
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<tr>
<td>November 12 through December 16</td>
<td>September 19 through September 22</td>
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<td>September 30 through November 3</td>
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<td></td>
<td>November 11 through December 15</td>
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Ellis House and Equestrian Center offers a wonderful beginner riding lesson program. Lessons are offered year round, 7 days a week with a qualified riding instructor. Both English and Western riding styles are offered for students 7 years of age and older, with lessons personalized for each student's individual needs and goals.

1-hour lessons include 15-minutes of grooming and tacking-up, 30-minutes of riding, and 15-minutes of un-tacking, grooming, and a lesson review.

Individual Lead Line Lessons and Individual and Semi-Private Beginner Horsemanship Lessons are offered year-round. Riders are scheduled for 5-consecutive riding lessons per session, with individual private and semi-private lesson rates available.

Riders are able to reschedule a single lesson during the make-up week for that session when a minimum 48-hour advanced notification is provided for the rescheduled lesson. If a rider is a no-show, the rider will not be able to make-up the lesson. If a holiday falls on the rider's scheduled day, the prorated lesson fee will be deducted from the 5-week session. Payment is required before lessons are scheduled.

All riders are required to sign a waiver of liability and wear helmets at all times.

**Lead Line Individual Lessons and Lesson Packages - Ages 4 through 6**

<table>
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<th>Lesson Package</th>
<th>Kendall County Resident Fees</th>
<th>Non-Resident Fees</th>
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<td>Individual Lessons</td>
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**Individual and Semi-Private Lessons and Lesson Packages - Ages 7 through Adult**

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<td>5-Semi-Private Lessons Package</td>
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<td>Individual Private Lessons</td>
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<td>5-Individual Lessons Package</td>
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<td>Individual Lessons</td>
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**Pony Club 12-Week Sessions**

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<tr>
<td>Spring Session (April—June)</td>
<td>$120</td>
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<tr>
<td>Summer Session (July—September)</td>
<td>$120</td>
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<tr>
<td>Fall Session (October—December)</td>
<td>$120</td>
</tr>
<tr>
<td>Winter Session (January—March)</td>
<td>$60</td>
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(*) Pony Club winter session meets 1-time every 2-weeks. Pony Club participation is limited to students concurrently enrolled in lessons within each seasonal 12-week session.
Scout Outings and Group Adventure Tours

Scout Outings
Come to Ellis to earn your next badge! Get hands on with our horses and review basic horse knowledge including horse care, feeding, brushing, horse behavior, and more! This is a 3-hour learning session with crafts.

Scout Outing Pricing:
Kendall County Residents $190.00
Out-of-County Residents $200.00
Pricing includes a party for up to 10 children.

Additional children:
Kendall County Residents $19.00 for each additional child.
Out-of-County Residents $20.00 for each additional child.

*Ellis Patches, tractor-drawn hayrides, and horseshoe craft are available for an additional charge of $2.00 per scout ($3.00 per scout for hayrides).

Group Adventure Tours
Group tours provide a one-hour option for school programs, summer camps, and church groups to come out and learn about Ellis House and Equestrian Center! Groups receive a tour of the Ellis barn and facilities, and have the opportunity to learn the basics of horse care through fun, hands on activities!

Group Adventure Tour Pricing:
$50 for up to 10 people
$50 additional for groups larger than 10 people.

Equestrian Center Field Trip Programs
Ellis Equestrian Center Field Trip programs provide two to three-hour program options for school groups, summer camps, and church groups to host a learning field day at Ellis House and Equestrian Center. Groups receive a tour of the Ellis barn and facilities, receive a lead-line lesson, and have the opportunity to learn the basics of horse care through fun, hands on activities!

Field Trip Program Pricing:
$8.00 per student
Field trip stations include tour, lead-line lesson, and a craft station. Environmental science lessons may be substituted, and can include a stream life study of the Aux Sable Creek, and insect studies within the surrounding Baker Woods Forest Preserve.

Craft, tractor-drawn hay rides, and face painting stations are available for an additional fee of $2.00 per student.
Sunrise Center North
Therapeutic Riding Program

Sunrise Center North is a not-for-profit therapeutic riding program specializing in services that enhance the quality of life for children and adults with special needs by using equine oriented activities for cognitive, physical, emotional and social well being.

Programs include, but are not limited to the following:

Special Needs Therapeutic Horseback Riding Program
This program offers the opportunity to benefit from the movement of a horse in a controlled and safe environment. Therapeutic riding is a wonderful, emotional, physical and social activity for the disabled person. Many individuals with physical disabilities have seen vast improvement in core strength, flexibility and balance from our program. Often riders with mental disabilities improve his/her cognitive comprehension. Although the movement of the horse has proven benefits to the body and mind, the bond between the horse and rider cannot be put into tangible terms. We look forward to working with each rider and his/her individual goals.

Horses for Heroes
This unique program provides equine therapy for wellness and rehabilitation to disabled veterans. Horses for Heroes programs are endorsed by the Professional Association of Therapeutic Horsemanship International (PATH Intl.), formerly the North American Riding for the Handicapped Association (NARHA).

Autistic Musical Class on Horseback
The songs will be interactive with the riders while the movement of the horse along with the repetition of the songs can be soothing to an autistic individual.

Seniors in Saddles
The classes will be structured to help the senior with the following areas by grooming and riding the horse: increased blood circulation, increase liver function and digestion as well as stimulation of the internal organs, help bone-density and muscle mass, and keep the mind sharp.

Sunrise Center North therapeutic riding instruction is offered year-round following the Ellis Equestrian Center’s lesson session schedule. For more information, visit our website at http://www.sunrisenorth.org.

To schedule an appointment and tour of the Ellis Equestrian Center, or to discuss your specific program needs, please contact:

Kris Mondrella, Therapeutic Riding Program Director
815-467-9332

sunrisenorth@comcast.net
Kim Olson, Superintendent
June-2017
Kim Olson, Patrick Higgins and Ron Smrz – Maintain all KCFPD properties.
Jay Teckenbrock and PT staffers- Maintain Hoover

INCIDENT REPORTS:

- Hoover continues to experience excessive vehicular speeding, mainly from the baseball visitors... with one reaching in excess of 30 mph. The Natural Beginnings parents are also known for driving too fast when dropping off and picking up their children. Summer recess has squelched that for awhile!
- The front Parking lot of Hoover proves to be too tempting for those individuals who insist on doing the “spinouts” causing ruts and displacement of gravel, resulting in continuous repairs and grading.
- The consumption of alcohol in all preserves continues to be occurring, as the Summer season accelerates this behavior.

June - PATRICK HIGGINS AND RON SMRZ

- Ron and Patrick have done some application of herbicide to Thistle at the various preserves.
- Patrick and Ron repaired a broken side board rail on the same steps they repaired last month at Hepitaca Hill in Young FP. The aging infrastructure is showing its wear and tear in all preserves.
- Patrick and Ron have been filling and grading the parking lots with gravel.
- We all have been trying to keep up with clearing the trails of vegetation overgrowth. The record amount of rain and heat has accelerated the growth causing the same challenges as last year. Two years back to back of extremes really compounds the regular duties. Weed whacking miles of trails that close back in rapidly is a daunting undertaking. We finish and then start all over again.
- Mowing, weed control, reservations and guest needs continue to be main focus in this summer Season.
- We are keeping trails clear of fallen trees in all Preserves on a weekly basis, with some being too hazardous for us to attempt, therefore requiring the professionals with better equipment and more staff. The intense June storms compounded this immensely.
- We are maintaining the basics to keep the Preserves clean and safe.

June - KIM OLSON

- As I related above, June brought severe storms along with the cleanup of that aftermath. Downed trees, wires, etc. I attended to multiple citizen/neighbor concerns of trees due to the above mentioned storms, driveway repair at Tucker Fen property, the prolific tick population inquiries, and general questions of all types. The public is inquisitive and this is a good thing! Supplying the correct information and Education is of the greatest.
• I procured a quote for the blacktop road at Harris.
• I applied herbicide addressing Reed Canary and Thistle at Jay Woods and at Hoover.
• I go wherever needed, do whatever is need, whenever it is needed.
• I alternate my time in the office and in the field as needed on a daily basis.
• Never ending re-structuring and juggling the scheduling of all the various duties needed to keep things running.
• I make arrangements for repairs, appointments and ordering parts wherever needed. This is a never ending cycle. I do all water testing also.
• I assist to arrange for all parts, and scheduling repairs for all infrastructures.

June - HOOVER: By: Jay Teckenbrock

• It has been a busy but productive month. We finished one coat of concrete sealer on the MH patio, and have completed half of the wall stain on the Rookery. With the dry spell for a week or 2 we had less mowing pressure so we had several days cutting back trails and roadways of overhanging trees and overgrown brush. We have had several tree removal days after storms, and in the dry spell had a few live limbs come down. One of which was a big oak Branch that was infested with ants, so will have to watch that tree as it is right next to a bunkhouse cluster. I was able to put couple few days into mowing thistles everywhere I could find last week in an effort to combat that seed pressure and have recorded all the areas of concern so we can get them treated and hopefully more controlled next growing season. Normal cleaning and tending to reservations was as usual, with the regular rentals. We completed the flush of the water main on Saturday with no big (I think) issues. We did experience an air lock situation in the MH lodge when we were flushing those buildings service lines. It shook the pipes like crazy, but did not appear to damage anything. I checked the pressure in the front Geo thermal fluid system and it was at 0. I introduced water back in and was able to get it stabilized, and I spoke with Kyle from Artlip and he is not sure where we are losing water from the system, unless it is still getting air bubbles out of the well. He said the air lock possibly occurred when a bubble made its way into the building as we flushed lines, as there are some shared lines in the water recovery system for the well lines. We will have to set up a time to look further into that system again.

ROUTINE DUTIES-FULL AND PART TIME STAFF

• The full time staff is responsible for ALL maintenance required to successfully run the Kendall County Forest Preserve District properties. This includes but is not limited to the following: Opening/closing, electrical, plumbing, carpentry, equipment operation, mechanical / equipment repairs, painting, herbicide application, prescribed burns, logging records of all restoration/herbicide efforts, tree removal, demolition/building of structures, snow removal, testing of water supplies, cleaning of all buildings, Forest/Prairie restoration, road, parking lots and trail maintenance, education, various ordering and picking up of all supplies, and mowing.
**KENDALL COUNTY FOREST PRESERVE**

**MONTHLY REPORT – JUNE 2017**

**RESERVATIONS / Responsibilities**

**Harris Forest Preserve**

<table>
<thead>
<tr>
<th>Type</th>
<th>Guests</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 Internal</td>
<td>161 guests</td>
<td>Babes in the Woods, Toddling Naturalist Programs and School Field Trips</td>
</tr>
<tr>
<td>21 External</td>
<td>902 guests</td>
<td>4H Rockin KC’s Practices &amp; Meeting</td>
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<tr>
<td>Guests</td>
<td>Graduation Parties</td>
<td>Birthday Party</td>
</tr>
<tr>
<td></td>
<td>KC Health Department Picnic</td>
<td>KC Outdoor Educ. Survivor Camp</td>
</tr>
<tr>
<td></td>
<td>Church Picnic</td>
<td>KCHSA Meeting &amp; Horse Fun Show</td>
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**Jay Woods, Richard Young and Subat Forest Preserves**

<table>
<thead>
<tr>
<th>Type</th>
<th>Guests</th>
<th>Reason</th>
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<tbody>
<tr>
<td>5 External</td>
<td>180 guests</td>
<td>Forest Foundation Volunteer Appreciation Meeting</td>
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<tr>
<td>Guests</td>
<td>Graduation Parties</td>
<td>Auroraland Restorer Club Picnic</td>
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<td></td>
<td>KC Outdoor Educ. Survivor Camp</td>
<td>Family Reunion, Birthday Party</td>
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</table>

**Hoover Forest Preserve** *(includes Meadowhawk Lodge & KC Outdoor Education Center)*

<table>
<thead>
<tr>
<th>Type</th>
<th>Guests</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 Internal</td>
<td>50 guests</td>
<td>Summer Camps</td>
</tr>
<tr>
<td>8 External</td>
<td>441 guests</td>
<td>Scout Troops: T7432</td>
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<tr>
<td>Guests</td>
<td>Graduation Parties</td>
<td>Birthday Parties</td>
</tr>
<tr>
<td></td>
<td>Meadowhawk Lodge</td>
<td>Family Retreat</td>
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</tbody>
</table>

**Meadowhawk Lodge**: 0 Internal events: 0 Guests

**KC Outdoor Education Center**: 6 External event: 385 Guests

- Church Retreat, Baby Showers, Yorkville School Admin Meeting, Family Reunion

**Total Guests**: 1,721 guests

**Historic Courthouse**

<table>
<thead>
<tr>
<th>Type</th>
<th>Guests</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal</td>
<td>0 events – 0 guests</td>
<td></td>
</tr>
<tr>
<td>Guests</td>
<td></td>
<td></td>
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<tr>
<td>External</td>
<td>3 events – 70 guests</td>
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<tr>
<td>Guests</td>
<td>Weight Control Meetings</td>
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<tr>
<td></td>
<td>KC Animal Control – Orientation Meeting</td>
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<tr>
<td></td>
<td>KC Republican Committee Meeting</td>
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<tr>
<td></td>
<td>KC Transit Meeting</td>
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</table>
Responsibilities:

→ Director Assistance: I assist David Guritz on the Forest Preserve’s meeting agendas, meeting packets and the posting of these items on the website and building bulletin boards. I also assist in any Human Resource activities such as Background Reports, gathering New Hire paperwork & sending to Payroll.

I review all time sheets, correcting any addition errors on hours worked & obtaining the Director’s signature on the Payroll vouchers for the pay periods in June. Updated the part time hour’s monthly report and sent to Ronda Thomas/Bob Jones.

I worked on the Accounts Payables for the voucher periods in June. All vouchers were entered into the system and printed out claims listing.

→ Education Program Registration: Received phone calls and e-mails regarding education programs.

→ Summer Camp: I sent out camp letters to the parents for all camps in June. I keep the counselors updated with current registrations and print out the camp roster and attendance sheets for all camps. We are getting several last-minute camp registrations for the camps but I am able to get this information out to the camp counselors in a timely manner.

→ Field Trips: Received payments for field trips and ReCPro was updated to reflect this.

→ Accounts Receivable: Entered all checks and cash received onto individual department spreadsheet. Keeping track of education program deposits for all programs, field trips, shelters and bunkhouse rentals. Credit Card transactions & checks were completed and deposited. All Ellis receipts for deposits are entered onto spreadsheet and deposit form and given to David Guritz for his signature.

→ Meadowhawk Lodge Tours: Tours were conducted at Meadowhawk with several clients during June which produced two reservations for Baby Showers.

Becky Antrim
Administrative Assistant / Reservation Coordinator
### Facility Revenue - Summary Report
Receipt Dates: 6/1/2017 - 6/30/2017

#### Facility Category: Forest Preserve

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<tr>
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<th>Revenue</th>
<th>Refund</th>
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<td>Family Outing</td>
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<td>Jay Woods Forest Preserve</td>
<td>Jay Woods</td>
<td>Graduation Open House</td>
<td>$50.00</td>
<td></td>
<td>$50.00</td>
</tr>
<tr>
<td>Richard Young Forest Preserve</td>
<td>Richard Young Forest Preserve</td>
<td>Family Outing</td>
<td>$125.00</td>
<td></td>
<td>$125.00</td>
</tr>
</tbody>
</table>

**Totals For Forest Preserve**

<table>
<thead>
<tr>
<th>Facility</th>
<th>Use Type</th>
<th>Revenue</th>
<th>Refund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$4,035.00 ( ($200.00) )</td>
</tr>
</tbody>
</table>

#### Facility Category: Historic Courthouse

<table>
<thead>
<tr>
<th>Facility</th>
<th>Room</th>
<th>Use Type</th>
<th>Revenue</th>
<th>Refund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Historic Courthouse</td>
<td>East Wing Conference Room</td>
<td>Department Training</td>
<td>$270.00</td>
<td></td>
<td>$270.00</td>
</tr>
<tr>
<td>Historic Courthouse</td>
<td>East Wing Conference Room</td>
<td>Other</td>
<td>$240.00</td>
<td></td>
<td>$240.00</td>
</tr>
<tr>
<td>Historic Courthouse</td>
<td>Court Room</td>
<td>Department Training</td>
<td>$140.00</td>
<td></td>
<td>$140.00</td>
</tr>
</tbody>
</table>

**Totals For Historic Courthouse**

<table>
<thead>
<tr>
<th>Facility</th>
<th>Use Type</th>
<th>Revenue</th>
<th>Refund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$650.00</td>
</tr>
</tbody>
</table>

**Room Rental Totals**

<table>
<thead>
<tr>
<th>Facility</th>
<th>Use Type</th>
<th>Revenue</th>
<th>Refund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$4,685.00 ( ($200.00) )</td>
</tr>
</tbody>
</table>
## Facility Revenue - Summary Report
### Receipt Dates: 6/1/2017 - 6/30/2017

<table>
<thead>
<tr>
<th>Package</th>
<th>Revenue</th>
<th>Refund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shelter 1 &amp; 4 - Harris Forest Preserve</td>
<td>$200.00</td>
<td></td>
<td>$200.00</td>
</tr>
<tr>
<td>Package Rental Totals</td>
<td>$200.00</td>
<td></td>
<td>$200.00</td>
</tr>
<tr>
<td>Grand Totals</td>
<td>$4,885.00</td>
<td>($200.00)</td>
<td>$4,685.00</td>
</tr>
</tbody>
</table>

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Group By: FacilityCategories
Kendall County Forest Preserve

Page: 2 of 2
# Course Revenue - Summary Report

## Summer 2017

### Ellis House

#### Summer Camp

<table>
<thead>
<tr>
<th>Course#</th>
<th>Course Title</th>
<th>Revenue</th>
<th>Actual Enroll</th>
<th>Max Enroll</th>
<th>% Full</th>
<th>Revenue Not Realized</th>
</tr>
</thead>
<tbody>
<tr>
<td>23</td>
<td>Pony 1-Day Camp for Parents &amp; Tots</td>
<td>$40.00</td>
<td>1</td>
<td>8</td>
<td>13%</td>
<td>$280.00</td>
</tr>
<tr>
<td>24</td>
<td>Pony 1-Day Camp for Parents &amp; Tots</td>
<td>$120.00</td>
<td>3</td>
<td>8</td>
<td>38%</td>
<td>$200.00</td>
</tr>
<tr>
<td>26</td>
<td>Pony 1-Day Camp</td>
<td>$185.00</td>
<td>3</td>
<td>12</td>
<td>25%</td>
<td>$540.00</td>
</tr>
<tr>
<td>34</td>
<td>Pony 3-Day Camp</td>
<td>$190.00</td>
<td>1</td>
<td>15</td>
<td>7%</td>
<td>$2,660.00</td>
</tr>
</tbody>
</table>

**Totals For Summer Camp**

$535.00 | 8 | 43 | 19% | $3,680.00

**Totals For Ellis House**

$535.00 | 8 | 43 | 19% | $3,680.00

#### Environmental Education

#### Public Programs

<table>
<thead>
<tr>
<th>Course#</th>
<th>Course Title</th>
<th>Revenue</th>
<th>Actual Enroll</th>
<th>Max Enroll</th>
<th>% Full</th>
<th>Revenue Not Realized</th>
</tr>
</thead>
<tbody>
<tr>
<td>35</td>
<td>Toddlers Naturalist - Awesome Amphibians</td>
<td>$35.00</td>
<td>7</td>
<td>16</td>
<td>44%</td>
<td>$45.00</td>
</tr>
<tr>
<td>36</td>
<td>Babes in the Woods - Awesome Amphibians</td>
<td>$10.00</td>
<td>4</td>
<td>16</td>
<td>25%</td>
<td>$60.00</td>
</tr>
<tr>
<td>37</td>
<td>Mud Day Celebration</td>
<td>$30.00</td>
<td>8</td>
<td>25</td>
<td>32%</td>
<td>$85.00</td>
</tr>
<tr>
<td>40</td>
<td>Babes in the Woods - Magical Mud</td>
<td>$5.00</td>
<td>9</td>
<td>16</td>
<td>56%</td>
<td>$35.00</td>
</tr>
</tbody>
</table>

**Totals For Public Programs**

$80.00 | 28 | 73 | 38% | $225.00

#### Summer Camp

<table>
<thead>
<tr>
<th>Course#</th>
<th>Course Title</th>
<th>Revenue</th>
<th>Actual Enroll</th>
<th>Max Enroll</th>
<th>% Full</th>
<th>Revenue Not Realized</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Forest Friends</td>
<td>$120.00</td>
<td>5</td>
<td>16</td>
<td>31%</td>
<td>$1,320.00</td>
</tr>
<tr>
<td>11</td>
<td>Forest Friends</td>
<td>$240.00</td>
<td>11</td>
<td>16</td>
<td>69%</td>
<td>$600.00</td>
</tr>
<tr>
<td>14</td>
<td>Dirt Detectives</td>
<td>$360.00</td>
<td>11</td>
<td>16</td>
<td>69%</td>
<td>$600.00</td>
</tr>
<tr>
<td>15</td>
<td>Dirt Detectives</td>
<td>$360.00</td>
<td>7</td>
<td>16</td>
<td>44%</td>
<td>$1,060.00</td>
</tr>
<tr>
<td>16</td>
<td>Amazing Animals</td>
<td>($175.00)</td>
<td>0</td>
<td>16</td>
<td>0%</td>
<td>$2,800.00</td>
</tr>
<tr>
<td>17</td>
<td>Amazing Animals</td>
<td>$175.00</td>
<td>4</td>
<td>16</td>
<td>25%</td>
<td>$2,100.00</td>
</tr>
<tr>
<td>18</td>
<td>Journey Through Time</td>
<td>($175.00)</td>
<td>0</td>
<td>16</td>
<td>0%</td>
<td>$2,800.00</td>
</tr>
<tr>
<td>19</td>
<td>Journey through Time</td>
<td>$350.00</td>
<td>5</td>
<td>16</td>
<td>31%</td>
<td>$1,925.00</td>
</tr>
<tr>
<td>2</td>
<td>Look Mom! No Spine!</td>
<td>$875.00</td>
<td>16</td>
<td>16</td>
<td>100%</td>
<td>$0.00</td>
</tr>
<tr>
<td>20</td>
<td>Wee Wonders: Exploring Nature with Sesame Street</td>
<td>$105.00</td>
<td>11</td>
<td>16</td>
<td>69%</td>
<td>$175.00</td>
</tr>
<tr>
<td>3</td>
<td>Eco Warriors</td>
<td>$525.00</td>
<td>6</td>
<td>16</td>
<td>38%</td>
<td>$1,750.00</td>
</tr>
<tr>
<td>4</td>
<td>Eco Warriors</td>
<td>$350.00</td>
<td>8</td>
<td>16</td>
<td>50%</td>
<td>$1,400.00</td>
</tr>
<tr>
<td>5</td>
<td>Aquatic Adventures</td>
<td>$240.00</td>
<td>5</td>
<td>16</td>
<td>31%</td>
<td>$1,320.00</td>
</tr>
<tr>
<td>6</td>
<td>Aquatic Adventures</td>
<td>$240.00</td>
<td>6</td>
<td>16</td>
<td>38%</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>7</td>
<td>Adventure Road</td>
<td>$525.00</td>
<td>6</td>
<td>10</td>
<td>60%</td>
<td>$700.00</td>
</tr>
<tr>
<td>9</td>
<td>Wee Wonders: Little Garden Sprouts</td>
<td>$175.00</td>
<td>9</td>
<td>16</td>
<td>56%</td>
<td>$245.00</td>
</tr>
</tbody>
</table>

**Totals For Summer Camp**

$4,290.00 | 110 | 250 | 44% | $20,015.00

**Totals For Environmental Education**

$4,370.00 | 138 | 323 | 43% | $20,240.00

**Grand Totals**

$4,905.00 | 146 | 366 | 40% | $23,920.00
## Merchandise Revenue - Summary

**Receipt Dates: 6/1/2017 - 6/30/2017**

### Birthday Pony Party

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Birthday Party - County</td>
<td>1</td>
<td>$241.90</td>
<td>0</td>
<td></td>
<td>1</td>
<td>$241.90</td>
</tr>
<tr>
<td>Birthday Party - Non-County</td>
<td>3</td>
<td>$300.00</td>
<td>0</td>
<td></td>
<td>3</td>
<td>$300.00</td>
</tr>
</tbody>
</table>

**Birthday Pony Party Total:** $541.90

### Credit Card Revenue

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Education Credit Card Revenue</td>
<td>15</td>
<td>$74.19</td>
<td>0</td>
<td></td>
<td>15</td>
<td>$74.19</td>
</tr>
<tr>
<td>Hoover &amp; Shelter Rentals Credit Card Revenue</td>
<td>9</td>
<td>$30.01</td>
<td>0</td>
<td></td>
<td>9</td>
<td>$30.01</td>
</tr>
</tbody>
</table>

**Credit Card Revenue Total:** $104.20

### Ellis - Credit Card Revenue

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Card Revenue</td>
<td>4</td>
<td>$15.39</td>
<td>0</td>
<td></td>
<td>4</td>
<td>$15.39</td>
</tr>
</tbody>
</table>

**Ellis - Credit Card Revenue Total:** $15.39

### Ellis House

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miscellaneous Events (Showers, B’day Parties, etc)</td>
<td>2</td>
<td>$1,040.00</td>
<td>0</td>
<td></td>
<td>2</td>
<td>$1,040.00</td>
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</tbody>
</table>

**Ellis House Total:** $1,040.00

### Pony Club

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pony Club (Field Trips, Scout Programs, etc)</td>
<td>6</td>
<td>$625.00</td>
<td>0</td>
<td></td>
<td>6</td>
<td>$625.00</td>
</tr>
</tbody>
</table>

**Pony Club Total:** $625.00

### Rentals - Rescheduling

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rescheduling Fee - Campsites</td>
<td>1</td>
<td>$20.00</td>
<td>0</td>
<td></td>
<td>1</td>
<td>$20.00</td>
</tr>
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</table>
## Merchandise Revenue - Summary

**Receipt Dates: 6/1/2017 - 6/30/2017**

### Rentals - Rescheduling

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rentals - Rescheduling</td>
<td></td>
<td>$20.00</td>
<td></td>
<td></td>
<td></td>
<td>$20.00</td>
</tr>
</tbody>
</table>

### Riding Lessons

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Riding Lessons - Individual - Non-County</td>
<td>5</td>
<td>$225.00</td>
<td>0</td>
<td></td>
<td>5</td>
<td>$225.00</td>
</tr>
<tr>
<td>Riding Lessons - Lead Line</td>
<td>3</td>
<td>$220.00</td>
<td>0</td>
<td></td>
<td>3</td>
<td>$220.00</td>
</tr>
<tr>
<td>Riding Lessons - Package - County</td>
<td>1</td>
<td>$160.00</td>
<td>0</td>
<td></td>
<td>1</td>
<td>$160.00</td>
</tr>
<tr>
<td>Riding Lessons - Package - Non-County</td>
<td>3</td>
<td>$540.00</td>
<td>0</td>
<td></td>
<td>3</td>
<td>$540.00</td>
</tr>
<tr>
<td>Riding Lessons - Semi-Private</td>
<td>3</td>
<td>$180.00</td>
<td>0</td>
<td></td>
<td>3</td>
<td>$180.00</td>
</tr>
<tr>
<td>Sunrise Center Monthly Fee</td>
<td>1</td>
<td>$1,600.00</td>
<td>0</td>
<td></td>
<td>1</td>
<td>$1,600.00</td>
</tr>
<tr>
<td><strong>Riding Lessons</strong></td>
<td></td>
<td><strong>$2,925.00</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$2,925.00</strong></td>
</tr>
</tbody>
</table>

### Security Deposit

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weddings - Security Deposit</td>
<td>1</td>
<td>$1,000.00</td>
<td>2</td>
<td>($2,000.00)</td>
<td>-1</td>
<td>($1,000.00)</td>
</tr>
<tr>
<td><strong>Security Deposit</strong></td>
<td></td>
<td><strong>$1,000.00</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>($1,000.00)</strong></td>
</tr>
</tbody>
</table>

### Set-up & Clean-up - Client

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Set-up / Clean-up - Client - Add-on</td>
<td>1</td>
<td>$15.00</td>
<td>0</td>
<td></td>
<td>1</td>
<td>$15.00</td>
</tr>
<tr>
<td><strong>Set-up &amp; Clean-up - Client</strong></td>
<td></td>
<td><strong>$15.00</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$15.00</strong></td>
</tr>
</tbody>
</table>

### Summer Camp

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer Camp</td>
<td>5</td>
<td>$390.00</td>
<td>0</td>
<td></td>
<td>5</td>
<td>$390.00</td>
</tr>
<tr>
<td><strong>Summer Camp</strong></td>
<td></td>
<td><strong>$390.00</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$390.00</strong></td>
</tr>
</tbody>
</table>

### Weddings

---

Kendall County Forest Preserve
# Merchandise Revenue - Summary

Receipt Dates: 6/1/2017 - 6/30/2017

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty Sold</th>
<th>Amount Sold</th>
<th>Qty Refunded</th>
<th>Amount Refund</th>
<th>Net Quantity</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weddings</td>
<td>5</td>
<td>$13,050.00</td>
<td>1</td>
<td>($1,000.00)</td>
<td>4</td>
<td>$12,050.00</td>
</tr>
<tr>
<td>Weddings</td>
<td></td>
<td>$13,050.00</td>
<td></td>
<td></td>
<td></td>
<td>$12,050.00</td>
</tr>
<tr>
<td>Grand Totals</td>
<td></td>
<td>$19,726.49</td>
<td></td>
<td>($3,000.00)</td>
<td></td>
<td>$16,726.49</td>
</tr>
</tbody>
</table>
To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Director
RE: HLR Engineering – Millbrook Bridge Permitting Updates
Date: July 12, 2017

Steve Megginson, Vice President with Hampton Lenzini and Renwick Inc., presented an overview of permitting progress for work to be performed on Millbrook Bridge at the June 14, 2017 Finance Committee meeting.

This included an overview and exhibit showing a two-phase approach for dewatering sections of the Fox River for access using coffer dams (Exhibit attached).

Mr. Megginson is requesting confirmation of direction of approach for permitting to include removal of the structure. This will insure that the final permit received provides flexibility needed to exercise the full range of options without need for amending the original permit.

This recommended approach includes access to the bridge superstructure from the Shu Shu Gah canoe launch area, and if demolished, leaving the piers in place to save costs and reduce environmental impacts. The proposed acquisition of the Little Rock Creek Forest Preserve will serve as an important mitigation strategy to address possible impacts to State listed fish species known to occur in the project area as part of the District’s Incidental Take Permit.

The Finance Committee discussed the equipment access approach to the bridge infrastructure, and Illinois Historic Preservation Agency requirements. The IHPA public review process will require 6-9 months to complete and include a public hearing, and generation of options that could include selling the structure to an interested third party, or possibly deconstructing and reconstructing bridge span(s) at an alternate location. HLR will coordinate outreach efforts as part of the public hearing process to local stakeholders and government entities.

Mr. Megginson stated that all costs anticipated for permitting are included within the current contract.
Recommendation:

Provide direction to HLR to complete the permitting process as a “removal of structure” project with construction access from the Shu Shu Gah canoe launch area, with the existing bridge piers left in stream to insure the final permit includes bridge removal as an option. This will include completion of an Illinois Historic Preservation 106 Report and filing of an Incidental Take Permit with proposed mitigation strategies subject to approval by the Illinois Historic Preservation Agency and Illinois Department of Natural Resources, respectively.
Cultural Resource Protection—Section 106 and 707

Protecting historic, architectural, and archaeological sites as part of the public planning process is one of the Illinois Historic Preservation Agency’s (IHPA) primary responsibilities. Section 106 of the National Historic Preservation Act of 1966, as amended, and the Illinois State Agency Historic Resource Preservation Act (Section 707) require state and federal agencies to consider the effects of their actions on historic properties listed or eligible for listing in the National Register of Historic Places. Those actions include projects that involve state and/or federal permits, licenses, and funds.

It is in the public good for cultural resources to be safeguarded when public monies or actions are being considered. Sections 106 and 707 ensure that the public is engaged in the decision-making process when state and federal actions have an impact on America’s heritage.

Of the thousands of projects that the IHPA reviews every year, most do not involve places listed in or eligible for the National Register. But, when a project does involve such a site, state and federal agencies consult with the IHPA to avoid or lessen their projects’ potentially harmful impacts. The following gives an overview of the review and compliance process. For more detailed information, please see the Section 106 Regulations Users Guide and A Citizen’s Guide to Section 106 Review. ► Participants: The lead state or federal agency undertaking the project must identify potential consulting parties, including the State Historic Preservation Office (SHPO, which is the IHPA’s Preservation Services Division), Tribal Historic Preservation Officer (THPO), local governments, applicants for federal assistance, interested parties, and the public. Additional parties may include groups with a demonstrated interest in a project, like a Main Street organization or historical society. The lead agency must invite parties to participate in consultation and provide basic information about the undertaking. In some cases, the Advisory Council on Historic Preservation (AHP) will also participate. After considering the views of consulting parties, the lead agency is ultimately responsible for determining whether to proceed with the project. ► Initiating Consultation: First, the lead agency determines if a proposed action may affect historic properties and, if so, initiates consultation by providing the required documentation to the IHPA for review and comment. ► Area of Potential Effects (APE): The lead agency, in consultation with the IHPA, must identify geographical areas where its project could directly, indirectly, or cumulatively affect historic properties. The APE is influenced by the scale and nature of the project and generally is an area broader than the project footprint. ► Identifying Historic Properties: The lead agency must gather information to determine which properties in the APE are listed in or eligible for listing in the National Register and provide that information to the IHPA for comment. ► Assessing Effects on Historic Properties: The lead agency must determine whether the project will alter the characteristics of a property that qualify it for listing in the National Register. Effects can be direct or indirect and can be physical, visual, audible, or economic. If the IHPA concurs that no historic properties will be affected or that there will be no adverse effect on the historic properties in the APE, no further consultation is required. If the IHPA determines that the proposed project will have no adverse effect if certain conditions are met, the lead agency must follow those conditions, and no further consultation is required. If the IHPA determines that the project will have an adverse effect on historic properties, the lead agency must notify the ACHP, continue consultation with all parties, and seek public comment with the goal of avoiding, minimizing, or mitigating the adverse effects. ► Resolving Adverse Effects: If the lead agency agrees to revise the project to avoid all adverse effects, the project may proceed without further consultation. However, if the adverse effect cannot or will not be avoided, the lead agency must enter into a Memorandum of Agreement with the IHPA and potentially with other consulting parties. This legally binding agreement describes actions that will minimize or mitigate the adverse effect and allows the project to proceed as amended.

Questions? Illinois Historic Preservation Agency—Cultural Resources Manager
One Old State Capitol Plaza
Springfield, Illinois 62701
(217) 782-4836
http://www2.illinois.gov/ihpa/Preserve/Pages/Resource-Protection.aspx
http://www2.illinois.gov/ihpa/Preserve/Pages/default.aspx

This file is available for download at http://www2.illinois.gov/ihpa/Preserve/Documents/summary-culturalresources.pdf
Hampton, Lenzini and Renwick, Inc.
Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hlreengineering.com

May 15, 2017

Ms. Rachel Leibowitz
Illinois Historic Preservation Agency
Preservation Services Division
1 Old State Capitol Plaza
Springfield, Illinois 62701-1507

Re: Millbrook Bridge over the Fox River

Dear Ms. Leibowitz:

The Kendall County Forest Preserve District is proposing modifications to the Millbrook Bridge over the Fox River. The proposed construction will require a permit from the U.S. Army Corps of Engineers, which also requires a review by your office of the historical significance of the structure.

The bridge is located over the Fox River approximately 0.75 miles northwest of the Village of Millbrook in Kendall County (41.60675'N, -88.56798'W) about 250 feet upstream from Whitfield Road. The structure is a three-span steel thru truss bridge with a timber deck on stone piers and abutments constructed in 1897. The west span was replaced in 1957 due to flood damage. A location map and photo log are enclosed.

The bridge was previously reviewed by your office in 1981 when it was determined that the bridge did not meet the criteria for listing on the National Register of Historic Places because the replacement of one of the three spans had compromised the historic integrity of the structure. The bridge was approved for removal at that time, but the demolition was not completed. The bridge is currently owned by the Forest Preserve of Kendall County who is planning repairs to the steel trusses and stone piers.

We request your review and determination if this structure is a historic property requiring further coordination under section 106 of the National Historic Preservation Act.

Sincerely,

HAMPTON, LENZINI AND RENWICK, INC.

Joseph W. Frazee, P.E.
jwfrazee@hlreng.com

JWF:cmk
Enclosure
cc: David Guritz, Kendall Co. Forest Preserve Dist.
Processing an Adverse Effect to a Historic Bridge

The following steps assume all decision points result in: bridge is on or eligible for listing on National Register of Historic Places (NRHP) and that there is an Adverse Effect.

“BDE” = Cultural Resource Unit (CRU)

1) District submits bridge project ESR to BDE with preliminary project scope identified (anticipated bridge rehab/replacement).
2) BDE makes preliminary determination of bridge’s eligibility for NRHP.
3) BDE requests district to examine options to avoid affecting listed or eligible bridge.
4) If effect is unavoidable, BDE advises district to prepare Section 106/4(f) report, and to develop a marketing plan for the bridge.
5) District prepares draft 106/4(f) report, submits to BDE for review. See documentation requirements below (36 CFR 800.11(e) and Programmatic 4(f) for Historic Bridges – 8/22/83)\(^1\)
6) District “markets” bridge, i.e. makes bridge available for donation to State, locals, or responsible private entity (23 USC 144(g))\(^2\), following the Illinois Historic Bridge Marketing Plan\(^3\).
7) District submits draft 106/4(f) report to BDE for internal review, including status of marketing efforts; BDE comments; district revises to address BDE comments, submits revised draft report to BDE.
8) Once BDE is satisfied with report, BDE submits revised draft report to FHWA for 30 day review and comment. FHWA sends draft report with comments to BDE, who sends report to District to address comments.
9) The results of the marketing efforts will be documented in the 106/4(f) report and the MOA. If qualified willing taker is identified, they will be a signatory to the MOA. The MOA will include preservation commitments in accordance with 23 USC 144(g).
10) If marketing has not been completed prior to 106/4(f) report and MOA, the report and MOA must include a commitment to complete the marketing in accordance with the Illinois Historic Bridge Marketing Guidelines prior to recordation and demolition of the bridge.
11) The qualified willing taker, if applicable, IDOT, SHPO, and FHWA will sign MOA (normally in that order), and request consulting party concurrence signatures.
12) FHWA will approve Programmatic 4(f) by signing the signature page of 106/4(f) report. The fully ratified MOA must be included in the 106/4(f) report prior to FHWA’s 4(f) approval. The commitments included in the MOA will be summarized in the report.
13) If no qualified takers for bridge, BDE/district ensure that bridge is recorded prior to demolition, and the resulting Historic American Engineering Record (HAER) documentation is submitted to and approved by SHPO, or other stipulated mitigation measures are implemented. Proposal: If at least 3 of that bridge type have already been recorded, recordation will not be required. (We need to develop criteria for bridge types to enable this streamlining proposal.)
Section 106/4(f) REPORT REQUIREMENTS:

Section 106 documentation requirements under 800.11(e):

a. Description of undertaking, APE
b. Description of steps taken to identify historic properties
c. Description of affected historic properties, characteristics that qualify them for NRHP
d. Description of effects
e. Explanation of why criteria of adverse effect were applicable, conditions or actions to avoid, minimize, or mitigate adverse effects
f. Copies of summaries of any views provided by consulting parties and the public

Section 4(f) requirements in Programmatic 4(f) for Historic Bridges (8-22-83):

a. Must meet applicability criteria
   a. Bridge replaced/rehabilitated with federal funds
   b. Bridge is on or eligible for NRHP
   c. Bridge not National Historic Landmark
   d. FHWA determines that the other requirements of the Programmatic are met
   e. FHWA, SHPO, ACHP agree that Section 106 requirements are satisfied
b. Alternatives evaluated
   a. Do nothing
   b. Build on new location without using the existing bridge
   c. Rehabilitate without affecting the historic integrity of the bridge

c. Measures to Minimize Harm
   a. If bridge to be rehabilitated, the historic integrity of the bridge is preserved to the greatest extent possible
   b. If bridge to be rehabilitated beyond historic integrity, or demolished, bridge is recorded in accordance w/ HAER standards
   c. If bridge to be replaced, existing bridge is made available for an alternative use, provided a responsible party agrees to maintain and preserve the bridge
   d. If bridge adversely affected, agreement among SHPO, ACHP and FHWA is reached through Section 106 process and measures to minimize harm are incorporated into project.

23 USC 144(g) “Highway Bridge Replacement and Rehabilitation Program – Historic Bridge Program, Preservation”:

(5) Preservation.— Any State that proposes to demolish a historic bridge for a replacement project with funds made available to carry out this section shall first make the historic bridge available for
donation to a State, locality, or responsible private entity if the State, locality, or responsible entity enters into an agreement—

(A) to maintain the bridge and the features that give the historic bridge its historic significance; and

(B) to assume all future legal and financial responsibility for the historic bridge, which may include an agreement to hold the State transportation department harmless in any liability action.

Costs incurred by the State to preserve the historic bridge, including funds made available to the State, locality, or private entity to enable it to accept the bridge, shall be eligible as reimbursable project costs under this chapter up to an amount not to exceed the cost of demolition. Any bridge preserved pursuant to this paragraph shall thereafter not be eligible for any other funds authorized pursuant to this title.

3 Illinois Historic Bridge Marketing Guidelines:

1) Advertise bridge as available for donation in local and the current official State of Illinois newspapers; email notice of bridge availability to consulting parties; post notice of bridge availability on IDOT website.

2) 45 days later place 2nd advertisement in same newspapers.

3) Notices will include a “please respond by [Insert date 90 days from first advertisement].”

4) If parties express an interest in receiving the bridge, BDE/district and FHWA will coordinate with SHPO to determine if parties would be able to fulfill responsibilities in 23 USC 144(g).
Kendall County
Millbrook
Bridge Rehabilitation
Across the Fox River, North of Whitfield Road
IHPA Log #007051717

June 7, 2017

Joseph Frazee
Hampton, Lenzini and Renwick, Inc.
3085 Stevenson Dr., Suite 201
Springfield, IL 62703

Dear Mr. Frazee:

We have reviewed the documentation provided for the referenced project. This property is considered eligible for listing on the National Register of Historic Places.

In our opinion the project meets the Secretary of the Interior's "Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings" and we concur in a finding of no adverse effect pursuant to 36 CFR Part 800 provided that the following condition is met:

1. Our office is given an opportunity to review and approve plans and specifications as they are developed.

Notifying our office of agreement with these conditions and their subsequent implementation constitutes compliance with Section 106 of the National Historic Preservation Act of 1966, as amended.

If you have any questions, please contact David Halpin, Cultural Resources Manager, at 217/785-4998.

Sincerely,

Rachel Leibowitz, Ph.D.
Deputy State Historic Preservation Officer
To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Director

RE: Staff Recommendation to Approve the Fuel Tank Repair Costs of the 1,000 Gallon Split-Chamber Fuel Tank at Hoover Forest Preserve for Onsite Fueling

Date: July 12, 2017

At the May 25, 2017 Finance Committee meeting, the Committee examined the costs and options for dispensing fuel on-site at Hoover Forest Preserve, and provided direction to present the following fuel tank dispensing options under discussion to the Committee of the Whole for review:

1. Purchase of a pickup truck-mounted fuel dispensing system.
2. Repair of the existing fuel tanks currently located in the “Old Shop” area at Hoover Forest Preserve.

The Committee agreed that the ability to refuel equipment onsite at Hoover Forest Preserve will generate a staff time savings, and improve safety in operations.

Truck-mounted fuel dispensing system costs were researched, with quotes ranging from $679.00 (Rural King) to $1,299.00 (Northern Tool and Equipment).

This cost was compared to the cost for restoring the on-site split tank of $1,771.00 (plus electrical inspection and hookup). The tank will be considered property owned by the District, and the remaining 500 gallon tank will be removed by GRAINCO FS to reduce environmental risk and liability.

District staff does not recommend purchase of a pickup truck-mounted fuel dispensing system for the following reasons:

1. This would be a 3-season only solution. The District would lose utility of the truck-mounted tank during the winter months when the tank is unloaded to make room for the salt-spreader on the truck.
2. KC Highway does not operate on weekends for refueling.
3. Fuel load increases risk for injury from collision on public roads.
4. Extra fuel weight will impact pickup truck fuel mileage.

During the winter months, the Tornado salt spreader is mounted in the Hoover F-250 pickup bed, which would require removal of the fuel transfer tank.

Recommendation:
District staff recommends approval of the repair of the 1,000 gallon on-site split tank for a cost of $1,771.00 to address long-term site needs and staff time efficiencies.
Fuel tank inspection results:

1. All of the tanks have a bit of water in the bottom and the single 550 tank has a good amount of sediment and some pretty varnished fuel inside. Other than that, the tanks are in pretty good overall shape.

2. They need a good cleaning, inside and out, as well as a new paint job. All leak and level gauges will need to be replaced as well as filters, hoses, and nozzles on all 3 pumps. The pumps will also need to be gone through as, over time, the seals and gaskets inside are surely dry rotted and will leak once put back into service. We will also inspect the meters and ensure they’re operating properly.

3. We weren’t able to determine if the power running to them is live, but there was power run out there at one point that appears to have come from the nearby building. Either way, you will need to have an electrician inspect the electrical as well as unhook them so they can be serviced. After a second look, the tanks are sitting on a concrete slab, which is a big plus! Nothing will need to be done there other than some weed clean-up and a basic clean-up of the concrete. Below I have outlined the cost associated with cleaning up each tank individually.

**1000 gal Split tank (2-500 gal compartments)**
- Removal/Install, Cleaning, Painting $1,020.00
- Pump Rebuild $300.00
- Updated Equipment $451.00
- **Total** $1,771.00

**500 gal tank**
- Removal/Install, Cleaning, Painting $510.00
- Pump Rebuild $150.00
- Updated Equipment $238.00
- **Total** $898.00

**Grand Total** $2,669.00

Current Retail Fuel Pricing (Base price before applicable taxes)
- #2 ULSD Clear – 1.889
- #2 ULSD Dyed – 1.899
- 87 Gasohol – 1.909

Current Fixed Price – May thru Nov (Base price before applicable taxes)
- #2 ULSD Clear – 2.19
- #2 ULSD Dyed – 2.20
- 87 Gasohol – 2.13

*Fuel prices are based on today’s market values and are subject to change daily.*

Matt Edgcomb
Petroleum Sales & Service Manager
GRAINCO FS, Inc.
Office (630) 553-7471
Cell (630) 709-7032
550 gallon, double walled fuel tank with a pump (GPRO brand, 20gpm)

**Total sales price of $3,277.65**

Leasing options are as follows:
3 year lease: $1,092.55 annually or $91.05 monthly
5 year lease: $655.53 annually or $54.63 monthly

1000 gallon split tank with 2 pumps (GPRO brand, 20gpm)

**Total sales price of $5,568.24**

Leasing options are as follows:
3 year lease: $1,856.08 annually or $154.67 monthly
5 year lease: $1,113.65 annually or $92.80 monthly

Katie Efurd
Certified Energy Specialist
CHS- Elburn
806-241-7992
RDS Aluminum Transfer Fuel Tank Toolbox Combo with GPI 12V Fuel Transfer Pump — 91-Gallon, Rectangular, Diamond Plate, 8 GPM, Model# 73852
Cost: $1,299.00 + S&H

UWS Diesel Fuel Tank 100 Gallon L-Shaped —
Cost: $685.00 + Fuel Pump + S&H

Steel Transfer Tank 98 Gallon Cap
Cost: $539.99 + Fuel Pump + S&H

Rural King — Over the Phone Quote
96 gallon $329.99
12V Pump $349.00