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**Total FOREST PRESERVE EXPENDITURE**

7,421.58*
I. Call to Order

Finance Committee Chair Cullick called the meeting to order at 4:00 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Davidson, Koukol, Wehrli, and Cullick all were present.

III. Approval of Agenda

Commissioner Koukol made a motion to approve the agenda as presented. Seconded by Commissioner Wehrli. Aye, all. Opposed, none.

IV. Citizens to be Heard

No public comments were offered.

V. Motion to Forward Claims for Commission Approval for an Amount Not-to- Exceed $5,788.50.

Commissioner Koukol made a motion to forward claims to Commission for approval in the amount of $5,788.50. Seconded by Commissioner Wehrli.

The Finance Committee discussed the claims listings.

Commissioner Koukol inquired into claim #161 billing for ComEd.

Commissioner Gryder entered the meeting at 4:03 pm.

Commissioner Wherli inquired into the Busted Knuckles coding to the capital fund. Director Guritz stated he would consult with the Treasurer’s Office to recode the claim.

Commissioner Cullick called the question. All, aye. Opposed, none. Motion passed unanimously.

VI. Baker Woods Forest Preserve – Hay Field Farm Lease Agreement Renewal

Director Guritz reported that Kyle Connell has expressed interest in renewing the farm lease agreement for hay production at Baker Woods for 2016. In review of the agreement, the
recommendation is to increase the cost for hay purchased back from the District from $2.50 per small bale to $4.00 per bale, and eliminate minor expenses purchased on a cost share basis such as twine for baling the hay. Mr. Connell has not sought reimbursement from the District for incidental expenses during the contract period.

Director Guritz reported that it has been a good year for hay. The barn is fully stocked, and all surplus bales have been retained by Mr. Connell, or sold to the public generating approximately $1,000 in revenue for the year.

Commissioner Wehrli recommended that the insurance provisions be aligned to match the coverage.

Commissioner Wehrli made a motion to forward the hay field farm lease agreement to Commission for approval. Seconded by Commissioner Gryder. All, aye. Opposed, none.

VII. 2016 Farm License Agreement Updates and Directions

Director Guritz presented a spreadsheet showing the terms of the 2016 farm license agreements. The Finance Committee discussed the terms for the upcoming year.

Director Guritz reported that he had spoken with Mark Mathre to discuss the addition of a $0.01 fee per bushel for use of the grain dryers at Millbrook South. Based on the discussion, an additional fee of $2,000 will be added to the agreement representing 200,000 bushels dried during use of the facilities. Mr. Mathre also reported that he covers costs for any needed repairs to the units.

Randy and Gayle Roberts reported that they will not be requesting renewal of their lease agreement in 2016, and these acres will be added to the Mathre farm lease agreement for Millbrook North Forest Preserve.

Director Guritz reported that he has contacted Jr. Collins, Trenton Toftoy and Gene Homerdng to request cultivation of soybeans in 2016 to support cropland conversion plans for Henneberry Forest Preserve and Fox River Bluffs Forest Preserve.

The Toftoy agreement has been reviewed by the State’s Attorney’s Office, and includes provisions for farming the Eldmain Road right-of-way for the Highway Department.

Commissioner Gryder inquired into the timing of reimbursement for the utilities for the grain dryers at Millbrook South. Director Guritz stated that this billing goes out towards the end of November.
Commissioner Davidson inquired into whether the District plans to bid the farm lease agreements in 2016. The Finance Committee discussed bidding in June or July of 2016.

Commissioner Wehrli reported that he checks in periodically with a local farm comptroller and farm manager who manage over 6,000 acres in 5 states, and reported that farm lease rates have remained stable for the past three years.

Commissioner Wehrli reported that we have soil profiles for all properties, which should be examined going into next year.

Commissioner Wehrli made a motion to forward the farm license agreements to the Committee of the Whole for review. Seconded by Commissioner Koukol. All, aye. Opposed, none.

VIII. Millbrook South – Storage Barns Lease and Grounds Improvements Agreement

Director Guritz reported that he had contacted Douglass Maple to request a timeframe for removal of equipment, supplies, and other materials from the storage barns at Millbrook South Forest Preserve.

Director Guritz reported that in 2008, the District entered into an agreement with Mr. Maple allowing use of the barn storage structures and grounds at Millbrook South in exchange for work performed with the construction of the Millbrook South public parking area off Fox River Drive. The agreement expired in November 2009, but the site has been continuously occupied since that time.

Director Guritz reported that the barns and grounds are currently used to store equipment, household white goods, vehicles, trailers, and landscape and construction materials. Mr. Maple was asked to remove all flammable and/or hazardous materials from the barn and grounds, and he has requested renewal of a six-month agreement in order to provide time to clear out materials in exchange for any work needed to offset the lease agreement costs.

The Finance Committee discussed the base rent calculation for continued use of the site, which amounts to approximately $21,000 over the period.

Director Guritz reported that his two primary concerns are making sure the site is cleaned up, with all materials removed, and that the barns are secured for public safety.

The Finance Committee discussed the issue. Commissioner Wehrli stated he will inspect the location with Director Guritz and determine an appropriate course of action, with a report
and recommendation to Commission. Direction was received to discuss payment for past use of the site with Mr. Maple.

Commissioner Wehrli adjourned from the meeting at 4:30 pm.

IX. **Hoover Forest Preserve – Kobota Repair Estimate**

Director Guritz presented the Kobota repair estimate showing $1,710.00 for labor and $2,181.27 for parts.

The Finance Committee reviewed the proposal for repair of the vehicle. The Kubota was purchased in 2009. Costs for this type of vehicle typically range from $12,000 to $14,000. Based on the condition of the vehicle and scope and cost for repairs needed, direction was given to secure quotes for purchase of a new vehicle and secure an estimate for trade in value of the old vehicle.

X. **Meadowhawk Lodge Damages – Insurance Adjuster’s Estimates**

The Finance Committee reviewed the costs presented from CIA Custard Insurance Adjusters for the damages to the structural steel I Beam, framing and masonry of the Meadowhawk Lodge portico caused by the collision of a Plano School District bus. Total cost for repairs based on the adjuster’s estimate is just under $13,000. The insurance payment and repairs will be scheduled in the capital fund for completion in FY 15-16.

Director Guritz stated that quotes for the repairs will be secured and presented to the insurance adjuster and school district for payment prior to completing the repairs.

XI. **FY 15-16 Operating Fund Budget**

Director Guritz presented the FY 15-16 preliminary budget for the FY 15-16 operating fund. The budget spreadsheet presented the current year’s operating budget, year to date expenditures based on Latreese Caldwell’s report, and FY 15-16 budget figures.

Director Guritz reported that the budget does not include salary increases for staff, and would require reductions of current staffing levels for Ellis House and Equestrian Center. Changes would include a reduction of the Events Coordinator full time position to a part time position, and reduction in hours for the current part time Office Assistant position.

Commissioner Wehrli returned to the meeting.

The preliminary budget also includes revenue appropriations of $50,000 for a potential transfer of interest earnings from the capital fund, with a corresponding and offsetting
$50,000 expense contingency in order to insure that the operating budget includes sufficient appropriations to address unforeseen costs that would need to be addressed in the upcoming fiscal year, and insure that the District does not exceed appropriations outside of State guidelines.

Commissioner Gryder expressed concerns over the $50,000 contingency transfer of interest earnings from the capital fund, stating that this is what the District has done in the past to address the operating fund deficit.

Commissioner Koukol adjourned from the meeting at 4:53 pm.

Director Guritz stated that the actual transfer and application of any funds included within the contingency would be subject to Commission approval, but would be available to address any emergencies that present in the upcoming year.

The Finance Committee discussed the process for amending the budget if there was an unanticipated need for additional funds. Latreese Caldwell stated that the budget could be amended to address the emergency, but this would require public notice and subsequent approval.

Director Guritz stated that amending the budget would be a time consuming process, which could be avoided by providing the contingency.

Commissioner Davidson inquired into how the funds could be accessed. Latreese Caldwell stated that the funds would need to be appropriated in order to access or apply the funds within the fiscal year. Director Guritz confirmed Mrs. Caldwell’s assessment, further stating that this question was raised in consultation with the State’s Attorney’s Office earlier this year.

Director Guritz provided the example of appropriations available in the current fiscal year. The capital fund currently includes significant appropriations that will not be expended in the current year, and are available for consideration of a transfer of interest earnings in order to address the operating fund starting balance deficit and budget deficit for the year in order to bring the operating fund into a positive balance, which will need to be considered in November.

Director Guritz stated that in considering an end-of-year transfer, a fund balance policy will be brought forward for review in order to insure that any interest earnings transferred to the operating fund to establish a positive fund balance are restricted from use, with a goal established to increase the fund balance over time.
Commissioner Gryder inquired into whether it is the intention to bring the proposed $50,000 of interest earnings over to add to the fund balance.

Director Guritz stated that there are two separate questions. The first question is related to the current fiscal year where the District began the year with an audited operating fund deficit of just over $34,000, in addition to any deficit incurred in the current fiscal year. Commission will need to consider a transfer of interest earnings from capital in the current year to bring the operating fund into a positive balance.

The second question is related to the upcoming fiscal year. While the preliminary budget is positive and conservative, and projects a surplus of just over $5,000 for the year, the budget is very tight, and does not provide room for error, or funding to address unforeseen issues that may present in the upcoming year.

The Finance Committee discussed what constitutes an emergency. Commissioner Wehrli stated that any decision in how to address a situation will be determined by the full board.

The Finance Committee discussed State guidelines for appropriations. Latreese Caldwell stated that expenses must be contained within the total appropriations approved within the budget for the year in order to stay in compliance with State statutes.

The Finance Committee discussed the District’s bond rating, and impacts to the rating if District expenditures exceed budget appropriations for the year.

Director Guritz emphasized that the operating budget does not include salary increases for the year. A request has been received from Natural Beginnings Manager to include salary increases for lead instructors and some additional conference expenses.

Commissioner Wehrli questioned the committee on whether staff salaries expended on capital projects would be coded to the capital fund budget.

The Finance Committee examined the current fiscal year’s actual revenues and expenditures, with a discussion of projections for the end of the fiscal year.

Latreese Caldwell stated that the budget is sound for the upcoming year, noting the changes that have been realized over the year to bring expenses down, and increase program revenues.

Commissioner Davidson made a motion to forward the FY 15-16 operating fund budget to the Committee of the Whole for review. Seconded by Commissioner Wehrli.

Roll call: Commissioners Cullick, Davidson, and Wehrli, aye. Opposed, Commissioner Gryder.
XII. FY 15-16 Capital Fund Budget

Director Guritz provided an overview of the capital fund appropriations.

Director Guritz stated he will contact the auditor to determine whether the IDNR-OSLAD grant reimbursement needs to be scheduled in the FY 15-16 budget if it is received in the upcoming fiscal year.

Commissioner Wehrli suggested that the Route 30 trail improvements could be supported by a County transportation improvement program grant.

Director Guritz stated he will need to schedule revenues and expenditures for Stephanie’s Garden.

Commissioner Davidson made a motion to forward the FY 15-16 Capital Fund budget to the Committee of the Whole for review. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

XIII. Executive Session

None.

XIV. Other Items of Business

None.

XV. Citizens to be Heard

None.

XVI. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Wehrli. All, aye. Meeting adjourned at 5:38 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District
I. Call to Order

President Wehrli called the meeting to order at 5:37 p.m. in the Kendall County Board Room.

II. Roll Call

Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Prochaska, Purcell, Shaw, and Wehrli all were present.

III. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none. Motion passed unanimously.

IV. Citizens to be Heard

No public comments were offered.

V. Director’s Report

Director Guritz reported that September was a busy month. The District is transitioning into the new RecPro software reservation system. This will help with office efficiencies and accounting through review of program reservation reports. A policy review is needed for the bunkhouse cancellations. This is a popular program, with a high number of reservation cancellations that needs to be examined.

Native American school programs are underway and receiving positive reviews. With mowing slowing down, efforts are underway to clear trails for bicycle traffic.

Interviews are underway for the Equestrian Program Manager position, with interviews getting underway next week for the Grounds Supervisor and Resident for Hoover Forest Preserve.

Commissioner Davidson asked who should be contracted for volunteer support with trail clearing at Hoover Forest Preserve. Director Guritz stated that individuals interested should contact him to complete a volunteer application.

Commissioner Purcell inquired into the Grounds Supervisor and Resident position opening. Director Guritz stated that the closing date for the position was October 12, with review of the applications submitted underway in order to schedule interviews.
VI. Baker Woods Forest Preserve – Hay Field Farm Lease Agreement

The Committee of the Whole discussed the terms for renewal of the Baker Woods Hay Field Farm Lease Agreement. Director Guritz stated he discussed the provisions of the agreement with Commissioner Davidson, with a recommended change to increase cost per small bale within the buy-back provisions for surplus hay from $2.50 to $4.00.

Director Guritz reported that hay production and communications have been positive over this past year, with the recommendation that a contract be extended to Kyle Connell for hay production in the coming year.

Commissioner Davidson stated that the provisions of the agreement are fair. While the farmer is able to sell at a higher price, they also have to do the work to produce the hay.

The Committee of the Whole discussed the buyback provisions for hay produced in excess of District needs. The District retains the right to retain up to 50% of the total crop produced, with an option to sell the hay back to the farmer, or offer it for sale to the public.

Commissioner Purcell expressed concerns over how the contract is written, suggesting that the contract provisions be modified to clarify these provisions.

President Wehrli invited Kyle Connell to the podium to discuss the contract terms. Mr. Connell confirmed that the District determines whether there is a surplus of hay produced from the District’s portion, and decides what to do with the surplus. The hay is either sold to him per contract, or retained by the District for feed, or offered for sale to the public.
Mr. Connell further stated that it is the District’s decision on whether or not to retain its full portion of the hay produced, sell it back to him under the contract terms, or sell it to the general public.

Direction was received to prepare the contract for Commission approval under the revised contract terms.

VII. City of Yorkville Intergovernmental Agreement – Hoover Road Right-of-Way Conveyance and ICC Petition Updates

Director Guritz reported that there appears to be a disagreement on the terms of the intergovernmental agreement. The State’s Attorney’s Office has consulted with the Illinois Department of Transportation, and the Kendall County Highway Department’s right-of-way consultants, and determined that the proper approach to conveying the right-of-way is stated correctly within the proposed agreement that has been submitted to Yorkville.
Yorkville’s attorney has communicated that the city requires fee simple title of the Hoover
Road property, and does not appear to be supportive of moving the agreement forward without this concession.

Director Guritz stated that he is working to contact City Administrator Bart Olson to determine whether the proposed agreement will be presented to the City Council.

**VIII. Ellis Lesson Horse Conveyance of Ownership Recommendation and Acquisition Needs**

Director Guritz presented a draft bill of transfer conveying ownership of the Ellis Lesson Horse, “Princess” to Liz (O’Mara) Klockars. “Princess” is no longer well suited for the beginner lessons programs at Ellis, and Mrs. Klockars has expressed interest in adoption.

Commissioner Flowers stated that this was discussed at the Programming and Events Committee, with direction provided to secure two additional lesson horses to replace “Princess” in order to properly support the equestrian program.

The Committee of the Whole discussed the timing of the conveyance of ownership.

Commissioner Gilmour inquired into whether “Princess” is a good fit for Ellis equestrian programming. Director Guritz stated that ideally, “Princess” is adopted to Mrs. Klockars, with acquisition of two additional horses to bring the total number of lesson horses to five.

Commissioner Gryder made a motion to forward the conveyance of ownership and sale of the Ellis Lesson Horse “Princess” to the Commission meeting for approval. Seconded by Commissioner Davidson.

President Wherli invited Liz Klockars to the podium. Mrs. Klockars stated that “Princess” is not unsafe, but requires more advanced riders. Mrs. Klockars also stated that she was flexible on the timing for taking ownership.

Commissioner Davidson expressed that if “Princess” is no longer a good fit for the program, than transfer of ownership should be expedited.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Purcell, and Shaw, aye. Opposed, Commissioners Flowers and Wehrli. Motion carried by a vote of six to two.

**IX. FY 15-16 Operating and Capital Fund Budget Presentation**

Commissioner Purcell left the meeting at 6:30 pm.

Director Guritz reported that the operating budget is balanced as presented, but will require reductions in staffing levels for Ellis House and Equestrian Center. Director Guritz
stated that he has been working to speak with Ellis staff members impacted by the changes to discuss the reductions.

The Committee of the Whole discussed the proposed contingency transfer of interest earnings, and offsetting expense contingency.

Director Guritz stated that the proposed budget does not include staff salary increases for the year, which should be discussed by the board.

Director Guritz reported that Latreese Caldwell reported that the budget is positive and sound at the last Finance Committee meeting. The Finance Committee moved to forward the preliminary budget to Commission for approval for posting the budget for public review.

President Wehrli expressed concerns over the budget impacts, stating that in past years, the Board of Commissioners allowed for the coding of staff salaries to the capital fund to cover costs incurred for completing capital projects. The proposed budget does not code staff costs for completing capital projects, which should be considered for the upcoming year.

Director Guritz stated that the accomplishments with reducing District operating costs should be commended, which has taken a significant amount of work, and difficult decisions to achieve.

Commissioner Gryder stated that he voted against the motion to forward the budget for approval for public review at the Finance Committee because of the proposed $50,000 transfer of interest earnings and offsetting contingency.

President Wehrli stated that this will be on the agenda and discussed by the full Commission at next Tuesday’s meeting.

Committee of the Whole reached consensus to include approval of the preliminary budget for public review at the upcoming Commission meeting.

X. After Hours Towing Agreement

The Committee of the Whole discussed the proposed after hours towing agreement. Consensus was to complete due diligence to research the towing firm’s complaint records.

Commissioner Davidson stated that the cost for towing charges need to be examined as well.

The Committee of the Whole discussed after hours towing policy of the District. Currently, the towing company is called to remove vehicles when District staff close the gates after sunset.
XI. Meadowhawk Lodge Damages – Insurance Adjustor’s Estimates

Director Guritz presented a report from the insurance adjustor for the costs for repair of the damaged portico at Meadowhawk Lodge. The estimate is just under $13,000 for completion of the repairs which includes replacement of the structural I Beam.

XII. Schessler Fen Baseline Documentation Report, Restatement of Conservation Right and Servitude, Access Easement, and Natural Areas Management Plan

Director Guritz distributed the baseline documentation report, restatement of conservation right and servitude, access easement, and natural areas management plan for Committee of the Whole review.

The Conservation Foundation is requesting District approval of changes to the boundaries of the conservation easement to match the property lines, and provide an access easement to allow District vehicles and personnel to enter the property in order to conduct ongoing monitoring and management of the conservation easement area.

The property, which contains a single family home, was recently donated to The Conservation Foundation by the estate of Harold Schessler. Prior to his passing, Mr. Schessler had donated a portion of his property, which contains a high quality fen area, to the District. The changes will allow the District the opportunity to continue to conduct habitat management and restoration activities.

The documents have been forwarded to Attorney Coffey for review. An ordinance will be created to approve the proposed changes and presented to Commission for approval.

XIII. Executive Session

Commissioner Gryder made a motion to enter into executive session under 2(c)1 and 2(c)5 of the Open Meetings Act for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Seconded by Commissioner Cullick.

Roll Call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Shaw and Wehrli, aye. Opposed, none. Executive Session called to order at 6:45 pm.
Commissioner Davidson made a motion to adjourn from executive session. Seconded by Commissioner Cullick. All, aye. Regular meeting reconvened at 7:14 pm.

XIV. Other Items of Business

Commissioner Davidson expressed interest in discussing inclusion of District land holdings including Subat Forest Preserve within the boundaries of the Rob Roy Creek Drainage District.

Commissioner Gryder inquired into a complaint received regarding the District’s decision to demolish an Eagle Scout project completed on District property. Director Guritz stated that the completed Eagle Scout project constituted installation of a mat covering on one of the wigwam structures at the Neshnabe’k Native American village site. Removal of the installed mat had been considered as part of the restoration project, but the reed mats purchased did not provide enough material to replace the mat installed by the Eagle Scout.

XV. Citizens to be Heard

None.

XVI. Adjournment

Commissioner Davidson made a motion to adjourn. Seconded by Commissioner Flowers. Aye, all. Opposed, none. Meeting adjourned at 7:25 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District
I. Call to Order

President Pro Tem Cullick called the meeting to order at 9:02 a.m. in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, and Shaw all were present.

V. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

Commissioner Flowers joined the meeting at 9:06 am.

VI. Citizens to Be Heard

No public comments were offered by those in attendance.

VII. Approval of Minutes

a. Forest Preserve Commission Meeting – October 6, 2015
b. Forest Preserve Programming and Events Committee Meeting – October 7, 2015

Commissioner Davidson made a motion to approve the meeting minutes for the Commission meeting held on October 6, 2015; and the Forest Preserve Programming and Events Committee meeting held on October 7, 2015, all as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none. Motion passed unanimously.
VIII. Motion to Approve the Posting of the Preliminary FY 15-16 Operating Budget and FY 15-16 2007 Bond Series Capital Fund Budget for Public Review

Commissioner Davidson made a motion to approve the posting of the preliminary FY 15-16 operating budget and FY 15-16 2007 Bond Series capital fund budget for public review. Seconded by Commissioner Prochaska.

Commissioner Purcell inquired into whether Director Guritz had reflected on potential changes to the budget based on discussions with Commissioners.

Director Guritz reported that based on discussions with Commissioners and the Treasurer’s Office, that he was comfortable with removing the contingency for transfer of interest earnings from the capital fund, with the offsetting expense contingency within in the operating budget. In discussions with the Treasurer’s Office, amendment of the budget could be considered within the fiscal year, and the capital fund can include a contingency to address unforeseen issues within total appropriations for the year.

Director Guritz stated that he had spoken with President Wehrli, and he is comfortable with removing the transfer and expense contingency from the preliminary budget.

Director Guritz recommended that a motion be made to amend the preliminary operating fund budget, and capital fund budget to remove the proposed transfer with subsequent approval of the preliminary budgets for both funds.

Commissioner Davidson stated that this is a preliminary budget that can be amended as needed within the upcoming meetings.

Commissioner Gryder made a motion to amend the motion on the table approving the preliminary budgets as presented by removing the $50,000 interest earnings transfer and expense contingency scheduled within the preliminary operating budget, with the $50,000 expense contingency to remain in the capital fund. Seconded by Commissioner Davidson.

Commissioner Purcell stated that this shows that the Board of Commissioners is working to balance the District’s budget, without relying on capital fund interest earnings to support operations. Commissioner Gryder expressed support of this assessment, and commended the Board of Commissioners for their work in getting to this point.

Director Guritz invited Treasurer Jill Ferko to comment on the ability of the Board of Commissioners to access funds to address unforeseen issues in the coming year. Treasurer
Ferko stated that she is comfortable with the proposed amendment, and that the Board has the ability to access additional funds if required.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, and Purcell, aye. Opposed, Commissioners Shaw and Flowers. Motion to amend the initial motion was carried by a vote of 7 to 2.

With the approval of the amended preliminary budget, roll call was called to approve the preliminary budget for the posting of the preliminary FY 15-16 operating budget and FY 15-16 2007 Bond Series capital fund budget for public review.

Roll call: Commissioners Gilmour, Gryder, Prochaska, Purcell, Shaw, Davidson, and Flowers, aye. Opposed, Commissioners Koukol and Flowers. Motion carried by a vote of 7 to 2.

IX. Approval of Claims in an Amount Not-to-Exceed $5,788.50.

Commissioner Gryder made a motion to approve the claims list in the amount of $5,788.50. Seconded by Commissioner Flowers.

Roll call: Commissioners Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Cullick, aye. Opposed, none.

X. Motion to Approve Fees and Charges for NEW Scouting and Birthday Party Programming

Director Guritz stated that this item had been discussed at the Programming and Events Committee, with direction received to include programming for girl scouts under the recommended price structure for presentation to Commission for approval. This has been completed, and is recommended for Commission approval as presented.

Commissioner Purcell made a motion to approve the fees and charges for the new scout and birthday party programs as presented. Seconded by Commissioner Prochaska. Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Cullick, aye. Opposed, none.

XI. Motion to Approve Contract Terms for the 2016 Farm License and Hay Production Agreements

Commissioner Gryder made a motion to approve the contract terms for the 2016 farm license and hay production agreements as presented. Seconded by Commissioner Flowers.
Commissioner Koukol inquired into whether the hay contract provisions had been examined. Director Guritz responded that the buyback price for small bales will be increased from $2.50 to $4.00 per small bale.

All, aye. Opposed, none.

XII. Executive Session

Commissioner Purcell made a motion to enter into Executive Session under 2(c)1 and 2(c)11 of the Open Meetings Act for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Seconded by Commissioner Prochaska.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, and Shaw, aye. Opposed, none.

Executive Session called to order at 9:16 am.

Commissioner Davidson made a motion to adjourn the executive session. Seconded by Commissioner Gryder. All, aye. Opposed, none.

Regular meeting reconvened at 9:23 am.

XIII. Other Items of Business

None.

XIV. Citizens to Be Heard

No public comments were offered by those in attendance.

XV. Adjournment

Commissioner Purcell made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 9:25 a.m.
Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District
BILL OF SALE

Property: “Princess” (Paint-Draft Mix - Mare)

Condition: As is. Approximate age: 19

Seller: Kendall County Forest Preserve District,
110 West Madison Street
Yorkville, Illinois 60560

Purchaser: Liz (O’Mara) Klockars
104 Leisure Lane
Oswego, IL 60543

Date of Commission Approval: November 3, 2015

Conditions of Acceptance/ No Warranty: For one-dollar ($1.00) consideration, paid in hand, the Seller, Kendall County Forest Preserve District, hereby transfers, assigns and delivers any and all right, title and interest, in the horse known as “Princess,” a Paint-Draft mix mare, and Purchaser, Liz (O’Mara) Klockars, hereby accepts all right, title and interest in the Property subject to the following terms and conditions:

1. The Purchaser, Liz Klockars, or her representative, at her sole cost and expense shall be responsible for transporting the Horse, “Princess” from Ellis House and Equestrian Center to the Purchaser’s boarding facility on or around November 4, 2015, and accepts full and complete responsibility for the Property from the date the Property is transferred to the boarding facility by trailer.

2. The Seller is not a seller of horses and disclaims to the fullest extent authorized by law any and all warranties, promises, whether express or implied, including warranties of merchantability and or fitness for a particular use and makes no promises, warranties or other representations regarding the horse’s conditions at the time of transfer and by accepting the Property the Purchaser accepts the Property “as is”.

3. The Purchaser on behalf of itself, its successors and assigns hereby forever waives and releases the Kendall County Forest Preserve District, its elected officials, employees, agents, volunteers and assigns from any and all known and unknown claims, actions, causes of action, damages, injuries, costs and fees related in any manner to acceptance of this transfer or the condition of the Property at the time of the transfer.

Kendall County Forest Preserve District, Illinois                     Liz Klockars, Illinois:

______________________________                                   ________________________________
Jeff Wehrli, President                                               Liz Klockars
BILL OF SALE

Property: “Oak” (Quarter Horse Gelding)

Condition: As is, with no known medical issues. Approximate age: 17

Seller: Scott Eager
4003 East 529th Road
Mendota, IL 61342

Purchaser: Kendall County Forest Preserve District
110 West Madison Street
Yorkville, Illinois 60560

Date of Commission Approval: November 3, 2015

Conditions of Acceptance/ No Warranty: For two-thousand dollars ($2,000.00) consideration to be paid in hand following a seven day trial period, the Seller, Scott Eager, hereby transfers, assigns and delivers any and all right, title and interest to the Kendall County Forest Preserve District, and the Purchaser, Kendall County Forest Preserve District, hereby accepts all right, title and interest in the Property subject to the following terms and conditions:

1. Seller agrees to transport “Oak” at the seller’s cost and expense to the Ellis House and Equestrian Center located at 13986 McKanna Road in Minooka, Illinois 60447 for a seven-day trial period that shall commence on the first day following delivery to the equestrian center on or around November 4, 2015.

2. Upon successful conclusion of the seven-day trial period, Seller, Scott Eager, is entitled to either receive payment in hand of $2,000.00 representing payment in full for “Oak”, a 17-year old quarter horse gelding, and the Purchaser, Kendall County Forest Preserve District, shall accept full and complete responsibility for property from the date the Property is accepted by the Kendall County Forest Preserve District, or will reclaim “Oak” from the Kendall County Forest Preserve District’s Ellis House and Equestrian Center.

3. The Seller is not a seller of horses and disclaims to the fullest extent authorized by law any and all warranties, promises, whether express or implied, including warranties of merchantability and or fitness for a particular use and makes no promises, warranties or other representations regarding the horse’s conditions at the time of transfer, and by accepting the Property after a seven-day trial period, the Purchaser accepts the Property "as is".
4. The Seller on behalf of itself, its successors and assigns hereby forever waives and releases the Kendall County Forest Preserve District, its elected officials, employees, agents, volunteers and assigns from any and all known and unknown claims, actions, causes of action, damages, injuries, costs and fees related in any manner to acceptance of this transfer or the condition of the Property at the time of the transfer.

Kendall County Forest Preserve District, Illinois

______________________________
Jeff Wehrli, President

Scott Eager, Mendota, Illinois:

______________________________
Scott Eager
To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Director

RE: Recommendation for Purchase of a Kubota RTV-X1100C from DeKane Equipment Corporation

Date: November 3, 2013

During the Finance Committee meeting of October 14, 2015, Committee members reviewed the costs for repair of the Kubota RTV-900 purchased in 2009 for $12,329.30.

The quote for repairs included $2,181.27 in total costs for parts and labor to address an antifreeze leak, head gasket repair, and axle joint replacement.

The Finance Committee recommended securing quotes for purchase of a new vehicle for presentation to Commission.

During the Finance Committee meeting of October 29, 2015, Committee members reviewed the quotes presented. Dealer quotes received for comparable equipment received included the following:

1. AHW of Somonauk, Illinois for a John Deere XUV 855D for $22,048.74.
2. Shorewood Home and Auto, Shorewood, Illinois for a Polaris Brutus for $23,599.00.
3. DeKane Equipment Corporation of Big Rock, Illinois for a Kubota RTV-X1100C for $17,800.00.

In addition to providing the low-quote, DeKane Equipment Corporation extended an offer for trade in of the Kubota RTV-900 for $2,000.00, reducing total purchase cost for the new vehicle, with trade in to $15,800.00.

Recommendation

Consider a motion to purchase a new Kubota RTV-X1100C from DeKane Equipment Corporation of Big Rock, IL for $17,800.00, including a cost reduction of $2,000.00 through trade in of the Kubota RTV-900.
Dekane Equipment Corporation  
47W619 US RTE 30  
Big Rock, IL 60511  
Phone #  630-556-3271  
Fax #  630-556-3079  
Cell #  630-918-7828  
Representative: Ken Johnson  
kjohnson@dekane.com  
www.dekane.com

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Prices reflected on this quote are valid for 30 days
RELOCATOR and PROPERTY OWNER OR AGENT, for good and valuable consideration, including the promises contained herein, the receipt and sufficiency of which is hereby acknowledged, agree to the following terms and conditions.

1. Type of contract: Call ✓ Patrol Other

2. PROPERTY OWNER OR AGENT hereby authorizes and directs RELOCATOR to relocate or tow all unauthorized or trespassing vehicles from the following private property(s):

All Kendall County Forest Preserve properties.

3. The parking limits for these property(s) are as follows, and all vehicles parked in violation of these limits are unauthorized or trespassing vehicles:

8:00 am until Sunset

4. PROPERTY OWNER OR AGENT authorizes the following person(s) to make calls and issue orders to RELOCATOR to relocate or tow unauthorized or trespassing vehicles from said property(s).

Kim Olson, Jeannie Leland, Ron Smrz, Patrick Higgins, David Guntz, Mike Prinos, Mike Stone

5. PROPERTY OWNER OR AGENT shall be responsible for correct and proper identification of vehicles to be relocated or towed.

6. PROPERTY OWNER OR AGENT understands that any temporary orders to not relocate or tow a particular vehicle(s), or to not relocate or tow from particular property(s), cannot exceed fourteen (14) days in duration, and that it is the responsibility of the property owner or agent to renew temporary orders when necessary.

7. □ signs warning that unauthorized or trespassing vehicles will be relocated or towed from the above described property(s) shall be provided by relocator to property owner or agent for the duration of this agreement, and installed at such address(es) by relocator.
8. Said warning and all accessories will remain the property of the relocator. RELOCATOR shall periodically clean each sign installed under the agreement, repair any such signs which are damaged, and replace any such signs which are stolen or unusable.

9. RELOCATOR shall have the absolute right to enter the property(s) to install, clean, maintain, replace or remove warning signs.

10. RELOCATOR shall charge all fees for relocation or towing under this agreement to the owner or operator of the relocated or towed vehicle.

11. PROPERTY OWNER OR AGENT assigns any and all rights, claims, liens and causes of action it may have concerning vehicle relocated or towed under this agreement, or their owners or operators, in law or equity, directly or by counterclaim, for such damages or other relief as may be allowed by applicable law.

12. PROPERTY OWNER OR AGENT shall pay to RELOCATOR the following fees;

   a. A one-time sign installation fee of $0.00 per sign.

   b. An annual sign maintenance fee of $0.00 for each calendar year or portion thereof during which this Agreement is in effect.

   c. An annual contract fee of $0.00 for each calendar year or portion thereof during which this Agreement is in effect.

13. RELOCATOR will indemnify and hold PROPERTY OWNER OR AGENT, its employees and agents, harmless from and against any and all claims, demands, causes of action, proceedings reasonable expenses (including without limitation attorney's fees and court cost) and other liabilities to the extent arising out of the negligent or unlawful acts or omissions of PROPERTY OWNER OR AGENT, its employees or agents.

14. PROPERTY OWNER OR AGENT will indemnify and hold RELOCATOR, its employees and agents, harmless from and against any and all claims, demands, causes of action, proceedings reasonable expenses (including without limitation attorney's fees and court cost) and other liabilities to the extent arising out of the negligent or unlawful acts or omissions of RELOCATOR, its employees or agents.

IN WITNESS WHEREOF, the parties have set their hands this _____ day of _______________ , _____.

RELOCATOR

__________________________
(Print Name)

__________________________
(Signature)

PROPERTY OWNER OR AGENT

__________________________
(Jeff Wehrli)
(Print Name)

__________________________
(Signature)