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**Total FOREST PRESERVE EXPENDITURE**

4,638.90

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### FP Bond Proceeds 2007

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**Total FP BOND PROCEEDS 2007**

1,150.00

**Forest Preserve Total** $5,788.90
I. Call to Order

President Wehrli called the meeting to order at 6:00 p.m. in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli all were present.

V. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VI. Citizens to Be Heard

No public comments were offered by those in attendance.

VII. Approval of Minutes

a. Forest Preserve Committee of the Whole – September 9, 2015
c. Forest Preserve Commission – September 15, 2015
d. Forest Preserve Special Commission – September 24, 2015

Commissioner Cullick made a motion to approve the meeting minutes for the Committee of the Whole meeting held on September 9, 2015; Forest Preserve Finance Committee meetings held on September 9, 2015 and September 24, 2015; the Forest Preserve Commission meeting held on September 15, 2015, and the Forest Preserve Special Commission meeting held on September 24, 2015, all as presented. Seconded by Commissioner Gryder. All, aye. Opposed, none. Motion passed unanimously.
VIII. Approval of Claims in an Amount Not-to-Exceed $12,185.85.

Commissioner Gryder made a motion to approve the claims list in the amount of $12,185.85. Seconded by Commissioner Cullick.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none.

IX. Motion to Approve Payment of Instructor’s Fees of $250 Per Day for Sal “Red Hawk” Camacho

Commissioner Davidson inquired into how many dates were scheduled for the Native American program. Director Guritz stated that 11 dates are currently scheduled.

Commissioner Cullick made a motion to approve payment of instructor’s fees of $250.00 per day for Sal “Red Hawk” Camacho. Seconded by Commissioner Gryder.

Roll call: Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, and Wehrli, aye. Opposed, none.

X. Executive Session

None.

XI. Other Items of Business

President Wherli encouraged all Commissioners to attend the Forest Foundation’s Fall Fest on October 10, 2015.

President Wehrli reported that the site design services for Stephanie’s Garden and the nature playscape area at Hoover Forest Preserve will be donated by Upland Design’s Michelle Kelly, with the first planning meeting taking place in November.

XII. Citizens to Be Heard

No public comments were offered by those in attendance.
XIII.  Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Cullick. Aye, all. Opposed, none. Meeting adjourned at 6:06 p.m.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District
I. Call to Order
Commissioner Flowers called the meeting to order at 6:06 p.m. in the Kendall County Board Room.

II. Roll Call
Commissioners Gilmour, Prochaska, Purcell, and Flowers all were present.

III. Approval of Agenda
Commissioner Prochaska made a motion to approve the agenda. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Citizens to be Heard
No public comments were offered.

V. Scout and Birthday Party Proposed Programs, Fees and Charges
The Committee discussed the proposed scout and birthday party program fees and charges.

Director Guritz stated that the District does not currently publish nature-based scout and birthday party programs. Emily Dombrowski and Elise Worthel reviewed the Cub Scout badges required to achieve Eagle Scout, and created this first set of offerings.

All proposed programs carry a $6 per scout charge, with a $40 per program, with the exception of the Backyard Jungle program which carries a $20 per scout charge for supplies needed to construct a birdhouse as part of the program.

As part of the fees and charges, scout packs will be extended a $10 discount on use of a bunkhouse, and $15 discount per night for a group campsite.

Commissioner Prochaska stated he was pleased with the proposed program titles and alignments.

Commissioner Purcell made a motion to forward the proposed scout and birthday party programs, fees and charges, with the addition Girl Scout offerings to be developed within the proposed pricing structure to Commission for approval. Seconded by Commissioner Prochaska. All, aye. Opposed, none.
VI. **Ellis Equestrian Center Boarding Permit Fees and Policies Discussion**

The Committee reviewed the proposed boarding permit fees and policies.

Director Guritz stated that Liz O’Mara-Clockars has expressed an interest in adopting the lesson horse, Princess. Ellis Equestrian Program Manager Clever stated that this would be a good fit for a second career, as Princess is no longer a good fit for beginner lessons. Beyond fit, Princess is also prescribed monthly medications.

Five lesson horses are needed to sustain the program. If ownership of Princess is conveyed to Liz O’Mara-Clockars, two additional lesson horses will be needed.

With five lesson horses, Ellis has two stalls that can be used for temporary boarding to generate revenue.

The Committee discussed options for securing additional lesson horses.

Commissioner Purcell stated that acquisition of additional horses should be a full board decision. Director Guritz stated that options will be presented to the full board for approval.

Amy Clever expressed concerns with conveying ownership of Princess without securing at least one additional horse to support programming through November. Current workload is 25-30 lessons per week, with additional use of horses within birthday party programs and family fun night. Typically, lesson load is reduced over the winter months, weather dependent.

The Committee discussed the capacity for boarding, and costs associated with boarding in terms of staff time and level of care provided.

The Committee discussed the current hay contract. Director Guritz stated that the hay contract is up for renewal this year, and terms of the contact are currently under review. Commissioner Purcell suggested that the opportunity cost for production of hay should be examined.

Under the current contract, and in this year, approximately 1,600 bales of hay were harvested, with the District retaining approximately 700 bales. The District is entitled to half of the production, with options to sell surplus hay back to the hay farmer for $2.50 per bale, or offer the hay for public sale, which currently carries a market value between $4 and $5 per small bale.

Commissioner Purcell expressed concerns over whether the District will have sufficient staffing in order to support longer term boarding. Director Guritz stated that minimally, a
nightly and weekly boarding fee could be approved and promoted, understanding that longer term agreements may be problematic.

The Committee discussed the boarding agreement contract template. Director Guritz stated that the template presented has been reviewed by the State’s Attorney’s Office.

Director Guritz stated that a permit approach should be taken for short-term boarding agreements, with policies in place similar in approach to rental of District bunkhouses.

Commissioner Purcell expressed concern over the proposed fees for pasture boarding, suggesting that the $3.33 per day rate would not cover the staff costs incurred.

Director Guritz stated that he views this as cost recovery, but would be open to examining the price structure for short-term, temporary permits.

The Committee discussed the level of care extended for pasture boarding. In practice, the boarder provides the care, but staff are required to support care on an as-needed basis to support wellness of horses taken in under a temporary boarding permit.

Commissioner Flowers suggested that if additional service and support is needed, additional charges should be assessed to offset staff costs incurred with care support.

VII. Executive Session
Commissioner Purcell made a motion to enter into executive session under 2(c)1 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Gilmour.

Roll call: Commissioners Gilmour, Prochaska, Purcell, and Flowers, aye. Opposed, none. Executive session called to order at 6:56 p.m.

Commissioner Prochaska made a motion to adjourn from the executive session. Seconded by Commissioner Gilmour. Aye, all. Opposed, none. Regular meeting reconvened at 7:18 p.m.
VIII. Waiver of Fees for Use of Meadowhawk Lodge and Hoover FP Shelters and Bunk Houses for Natural Resource Tours Programming May 5, 6, 12 and 13, 2016

Director Guritz reported that the District has been approached to waive fees for cooperative Natural Resource Tour programs offered in partnership with the University of Illinois Cooperative Extension, Kendall County Soil and Water Conservation District, and Kendall County Outdoor Education Center. Approximately 200 students participate on each day, with use of Hoover facilities and support staffing extended.

The programs are currently advertised for the year. The Committee requested that future requests be considered prior to promotion of the program schedule. Director Guritz stated that Natural Resource Tours should not be scheduled on Friday evenings in the future in order to insure revenue is not lost from potential bunkhouse rentals.

Commissioner Purcell made a motion to waive fees for use of Meadowhawk Lodge and Hoover FP shelters and bunk houses for Natural Resource Tours scheduled for May 5, 6, 12 and 13, 2016. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

IX. Waiver of Fees for Use of Meadowhawk Lodge and Hoover Facilities for the Juvenile Justice Council SKY 5K Run on April 23, 2016.


X. FY 15-16 Marketing Plan – Shaw Media Promotional Opportunities

Director Guritz reported that a meeting was held with Tina Villarreal and Shaw Media to examine digital media opportunities. Director Guritz stated that for approximately $5,000, a comprehensive marketing plan can be developed to take advantage of digital media and marketing opportunities based on the tools presented.

Discussion of the FY 15-16 marketing plan was tabled to the November Programming and Events Committee meeting.

XI. Programming and Event Evaluations and Discussions

Director Guritz reported on recent program evaluations. With the exception of one issue, all programs have received favorable reviews.
XII. General Discussions and Updates

Commissioner Prochaska inquired into a report received that the District was planning to alter/demolish an Eagle Scout project. Director Guritz reported that the report related to the Neshnabe’k restoration project. As part of the renewal of Neshnabe’k, new mats had been purchased for installation. An Eagle Scout had replaced one of the mat covers to a wigwam in Neshnabe’k over the summer, and was not part of the restoration project. Director Guritz stated that the project was completed outside of District oversight.

XIII. Citizens to be Heard

No public comments were offered.

XIV. Adjournment

Commissioner Purcell made a motion to adjourn. Seconded by Commissioner Prochaska. All, aye. Meeting adjourned at 7:32 p.m.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District
To: Kendall County Forest Preserve District Board of Commissioners
From: Emily Dembrowski and Elise Worthel, Environmental Education Coordinators
RE: Proposed Programs for Scout Groups and Birthday Parties
Date: October 19, 2015

**Scout Group Programming**

Proposed fees are $6 per scout, with a minimum of $40 per program.

Multiple programs may be scheduled on the same day, but charged separately and collectively. Additional fees for specific programs are listed within the program description.

Scout groups can elect to stay in bunkhouse(s) for the night before or following their programs for a reduced fee of $140 per night ($10 discount), or at a group campsite for $35 per night ($15 discount).

**Proposed Cub Scout Program Offerings**

*Tiger Backyard Jungle*

*Overview: Scouts will have the opportunity to go on a hike in the ecosystem of their choice, find wildlife, create a bird house and spread Milkweed seeds to attract Monarch butterflies!*

Average time: 60 minutes

*$20 per scout if birdhouse supplies are provided by the preserve, or troops can bring their own supplies or opt out of the birdhouse portion of badge requirements and complete at home.*

*Tigers in the Wild*

*Overview: Scouts will have the opportunity to go on a hike in the ecosystem of their choice, find wildlife and plants, build a campfire and perform a skit!*

Average time: 90 minutes

*Wolf Call of the Wild*

*Overview: Scouts will have the opportunity to go on a hike in the ecosystem of their choice, find wildlife and plants, observe the weather and anticipate weather changes. They'll also build a campfire and perform a skit!*

Average time: 90 minutes
**Wolf - Howling at the Moon**
*Overview:* Scouts will learn about animal communication, create and perform a skit based on their new knowledge!

Average time: 60 minutes

**Wolf - Paws on the Path**
*Overview:* Scouts will have the opportunity to create a map and use a compass to determine their starting point for their hike into the ecosystem of their choice, find wildlife, and learn how to safely explore their ecosystem.

Average time: 60 minutes

**Bear Necessities**
*Overview:* Scouts will have the opportunity to stay overnight at the forest preserve! They'll learn the basics of camping, cooking over a campfire, eating healthy, and understanding the weather and weather changes.

Average time: Varies

**Bear - Fur, Feathers, and Ferns**
*Overview:* Scouts will have the opportunity to go on a hike in the ecosystem of their choice, find wildlife and plants and understand the purpose of decomposers in not only the forest but their homes as well.

Average time: 60 minutes

**Webelos Walkabout**
*Overview:* Scouts will create a 3-mile hike plan, find and understand poisonous plants and animals, and perform the service activity of cleaning up the forest preserve. Each scout will have the opportunity to play different roles during the event.

Average time: 90 minutes

**Arrow of Light Camper**
*Overview:* Scouts will have the opportunity to camp overnight at the forest preserve and learn about tent setup, campfire cooking, and geo-caching.

Average time: Varies
Proposed Girl Scout Program Offerings

Use Resources Wisely – Clover (Daisy)
After reading Clover’s Story with your troop, you’ll join us to talk about the story, complete a collage, and find ways to be resourceful in the outdoors.

Make the World a Better Place – Rosie (Daisy)
After reading Rosie’s Story with your troop, you’ll join us to talk about and act out Rosie’s Story with your troop and help make the world a better place by helping out in the forest preserves.

Hiker – Outdoors (Brownies)
Brownies will join us in the forest preserves to plan a hike, practice hiking skills, pack their gear and a snack, and go for a hike!

Senses – Investigation (Brownies)
You’ll join us in using our senses to explore the world at the forest preserves using our ears, eyes, nose, taste, and touch!

Bugs – Naturalist (Brownies)
Buzz through the forest preserves exploring the world of bugs by creating a bug poster and making a bug craft, finding real bugs and their home, and taking a hike to see all the bugs we can.

Camper – Outdoors (Junior)
Let us help you plan your overnight adventure and camp in Hoover Forest Preserve where we’ll learn camping skills and activities, cook dinner, and have some nighttime fun!

Flowers – Naturalist (Junior)
Find out what’s fantastic about flowers at the forest preserves through learning about the native flowers in your area, examining all their parts, learning what flowers do for us, and sending a message through flowers by drawing the flowers we see on a postcard.
Trailblazing – Outdoors (Cadette)

Let us help plan your adventure at Hoover Forest Preserve, learn how to prepare for your trek, learn how to work with your trekking teammates, plan your menu, and head out on your trailblazing adventure with a hike and a stay at one of Hoover’s campsites.

Night Owl – Adventure (Cadette)

Get familiar with nighttime at Hoover Forest Preserve where you’ll go on a night hike, learn about the world after sunset, find animals who work the night shift, and have the opportunity to rent a campsite or bunkhouse to host your extreme nighttime party.

Trees – Naturalist (Cadette)

Forest preserves are full of trees to learn about and explore, so join us to have some tree fun, learn about tree science and what trees do for us, as well as do a tree craft and do a serve project to help out some of the forest preserve’s trees.
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<tr>
<td>Duration</td>
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</tr>
<tr>
<td>Supplies</td>
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</tr>
<tr>
<td>Staff time</td>
<td>4</td>
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<tr>
<td>Staff Pay</td>
<td>$52.00</td>
</tr>
<tr>
<td>Net Gain</td>
<td>$98-$133.00</td>
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<tr>
<th>Courthouse</th>
<th>Laws of Nature Animal Encounters</th>
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<td>Year round</td>
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<tr>
<td>Fees (5-10)</td>
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<td>Fees (11-20)</td>
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</tr>
<tr>
<td>Fees (21-30)</td>
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<tr>
<td>Duration</td>
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<tr>
<td>Supplies</td>
<td>$10.00</td>
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<tr>
<td>Staff time</td>
<td>4</td>
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<tr>
<td>Staff Pay</td>
<td>$52.00</td>
</tr>
<tr>
<td>Net Gain</td>
<td>$98-$138.00</td>
</tr>
</tbody>
</table>

**Program Description**

**Creek Explorers Party**

Kids will enjoy a hike and creek walk through Hoover preserve and a craft following the creek walk. Use of Eagle's nest will be provided for cake and presents.

**Winter Sled Adventure**

Kids would enjoy sledding (provide their own sleds), fort building, and other snow related activities, weather permitting. Kids would also have the opportunity to roast marshmallows and make s'mores at shelter 4 fireplace, as well as use the space for presents and cake. If there isn’t snow, birthday theme will be winter ecology.

**Laws of Nature Animal Encounters**

Using display animals and supplies already in nature center kids will learn a little about a variety of nature sciences and have the use of the nature center and meeting room across the hall. Nature sciences include entomology, herpetology, ecology, biology.

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**Notes:**

$13 per hour used to calculate staff pay

Additional staff (1 more) when more than 20 children participate
Cub Scout Badge Programs

Kendall County Forest Preserve offers a wide range of engaging and hands-on programs and fun to help Cub Scouts earn their merit badges. The programs below are based on the 2015-16 program year and are offered mostly at Hoover Forest Preserve in Yorkville. Not only will the scouts have the opportunity to work toward their badges but they will do so in beautiful, natural settings consisting of forests, prairies, streams, and wetlands. For additional information please contact Emily Dombrowski at edombrowski@co.kendall.il.us.

All programs are $6 a scout with a minimum of $40 unless otherwise stated. Troops can elect to stay in one of our bunkhouses the night before or following their programs for a reduced fee of $140 a night or at a group campsite for $35 a night.

**Tiger Backyard Jungle**
Scouts will have the opportunity to go on a hike in the ecosystem of their choice, find wildlife, create a birdhouse and spread Milkweed seeds to attract Monarch Butterflies. *$20 per scout if birdhouse supplies are provided KCFPD. Troops can bring their own supplies or complete the birdhouse portion at home.

**Tigers In the Wild**
Scouts will have the opportunity to go in a hike in the ecosystem of their choice, find wildlife and plants, build a campfire and perform a skit.

**Wolf Call of the Wild**
Scouts will have the opportunity to go on a hike in the ecosystem of their choice, find wildlife and plants, observe the weather and anticipate weather changes. They’ll also build a campfire and perform a skit!

**Wolf Howling at the Moon**
Scouts will learn about animal communication, create and perform a skit based on their new knowledge!

**Wolf Paws on the Path**
Scouts will have the opportunity to create a map and use a compass to determine their starting point for their hike into the ecosystem of their choice, find wildlife, and learn how to safely explore their ecosystem.

**Bear Necessities**
Scouts will have the opportunity to stay overnight at the Forest Preserve! They’ll learn the basics of camping, cooking over a campfire, eating healthy and understanding the weather and weather changes.

**Bear—Fur, Feather, and Ferns**
Scouts will have the opportunity to go on a hike in the ecosystem of their choice, find wildlife and plants and understand the purpose of decomposers not only in the forest but their homes as well.

**Webelos Walkabout**
Scouts will create a 3 mile hike plan, find and understand poisonous plants and animals, and perform the service activity of cleaning up the forest preserve. Each scout will have the opportunity to play different roles during the event.

**Arrow of Light Camper**
Scouts will have the opportunity to camp overnight at the forest preserve and learn about tent setup, campfire cooking, and geocaching.

To Register for a Program:
Call: 630-553-4025
Or
Email: rantrim@co.kendall.il.us
Girl Scout Badge Programs
Offered Through Kendall County Forest Preserve District

All badge programs will be held in the forest preserves and are designed to get your scout as close to fulfilling the badge requirements as we can get them! Most scout programs start at $6 per scout, with a $40 minimum. Two or more badge programs can be bundled into one day and troops can take advantage of discounts on bunkhouse and group campsite rates for the night before or following your troop’s program date.

Daisy
Use Resources Wisely – Clover
After reading Clover’s Story with your troop, you’ll join us to talk about the story, complete a collage, and find ways to be resourceful in the outdoors.

Make the World a Better Place – Rosie
After reading Rosie’s Story with your troop, you’ll join us to talk about and act out Rosie’s Story with your troop and help make the world a better place by helping out in the forest preserves.

Brownie
Hiker – Outdoors
Brownies will join us in the forest preserves to plan a hike, practice hiking skills, pack their gear and a snack, and go for a hike!

Senses – Investigation
You’ll join us in using our senses to explore the world at the forest preserves using our ears, eyes, nose, taste, and touch!

Bugs – Naturalist
Buzz through the forest preserves exploring the world of bugs by creating a bug poster and making a bug craft, finding real bugs and their home, and taking a hike to see all the bugs we can.

Junior
Camper – Outdoors
Let us help you plan your overnight adventure and camp in Hoover Forest Preserve where we’ll learn camping skills and activities, cook dinner, and have some nighttime fun!

Flowers – Naturalist
Find out what’s fantastic about flowers at the forest preserves through learning about the native flowers in your area, examining all their parts, learning what flowers do for us, and sending a message through flowers by drawing the flowers we see on a postcard.

Cadette
Trailblazing – Outdoors
Let us help plan your adventure at Hoover Forest Preserve, learn how to prepare for your trek, learn how to work with your trekking teammates, plan your menu, and head out on your trailblazing adventure with a hike and a stay at one of Hoover’s campsites.

Night Owl – Adventure
Get familiar with nighttime at Hoover Forest Preserve where you’ll go on a night hike, learn about the world after sunset, find animals who work the night shift, and have the opportunity to rent a campsite or bunkhouse to host your extreme nighttime party.

Trees – Naturalist
Forest preserves are full of trees to learn about and explore, so join us to have some tree fun, learn about tree science and what trees do for us, as well as do a tree craft and do a serve project to help out some of the forest preserve’s trees.

To schedule a girl scout program contact Becky Antrim at rantrim@co.kendall.il.us or for questions or more information contact edombrowski@co.kendall.il.us or eworthel@co.kendall.il.us
Kendall County Forest
Preserve Birthday Parties

Parties include environmental educator led activities, a craft, outdoor activities if hosted at the forest preserves, or indoor nature center activities at the Kendall County Historic Courthouse. Space is also provided for gift opening, cake, and parent led activities.

Hike and a Creek Walk at Hoover Forest Preserve
Offered May-September

Kids will enjoy a hike and creek walk through Hoover preserve, followed by a craft. Use of Eagle’s Nest pavilion will be provided for cake and presents.

Harris Forest Preserve Winter Wonderland
Offered November-March

Kids would enjoy sledding (parents provide sleds), fort building, and other snow related activities, weather permitting. Kids would also have the opportunity to roast marshmallows and make s'mores, as well as use the space for presents and cake. If there isn’t snow, birthday theme will be winter ecology.

Laws of Nature at the Kendall County Historic Courthouse
Offered Year-round

Using nature center resident animals and supplies already in nature center kids will learn a little about a variety of nature sciences and have the use of the nature center and meeting room across the hall. Nature sciences include entomology, herpetology, ecology, biology.

Birthday Party Fees:
5-10 kids: $150
11-20 kids: $175
21-30 kids: $200

To schedule a birthday party contact
Becky Antrim at rantrim@co.kendall.il.us
or for questions or more information
contact edombrowski@co.kendall.il.us or eworthel@co.kendall.il.us
<table>
<thead>
<tr>
<th>Forest Preserve Property ID</th>
<th>Licensee</th>
<th>2015 Rate</th>
<th>FY 2015 Base Rent Calculations</th>
<th>Acres</th>
<th>FY 2016 Base Rent Projections</th>
<th>Additional Amounts Included</th>
<th>2016 Contract Notes</th>
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<tbody>
<tr>
<td>Sandstrom</td>
<td>Roberts, D. &amp; D.</td>
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<td>Mathre</td>
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<td>Lee - North</td>
<td>Roberts, R. - Majestic Nursery</td>
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<td>Connell</td>
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<td>Increase small bale licensee purchase cost to $4 per small bale (currently $2.50).</td>
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**Budget Calculations**

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<tr>
<th>Item</th>
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<td>2016 Total Base Rent</td>
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<td>Grain dryer use (estimate)</td>
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<td>Utility reimbursement (est.)</td>
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<td>Sale of hay</td>
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<td>Hay field fertilizer</td>
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<td>Total anticipated farm license revenue</td>
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