



FREEDOM OF INFORMATION ACT POSTING

For

KENDALL COUNTY HIGHWAY DEPARTMENT

The purpose of the Freedom of Information Act (FOIA) is to ensure that all persons are entitled to full and complete information regarding the affairs of government, and the official acts and policies of those who represent them as public officials (5 ILCS 140/1). Pursuant to FOIA, the following information is made available to the general public.

DESCRIPTION OF PUBLIC BODY

Kendall County Highway Department maintains highways and bridges on the County Highway System, including roadways, drainage systems, signs, traffic signals and other highway-related appurtenances. The Department itself employs no elected officials, but instead operates under the direct authority of the Kendall County Board. Kendall County Engineer, Francis C. Klaas, P.E., manages this Department.

FOIA OFFICERS FOR THE HIGHWAY DEPARTMENT

Francis C. Klaas, P.E., Kendall County Engineer
Virginia E. McNelis, Administrative Assistant

CONTACT INFORMATION

Kendall County Highway Department
6780 Route 47, Yorkville, IL 60560
Phone: (630) 553-7616

FOIA REQUESTS -

Any person or organization may obtain Highway Department records for inspection or copying by submitting a written request to either of the FOIA Officers listed heretofore. An electronic records request can be submitted through the Kendall County Public Records Portal, [here](#). Kendall County Highway Department will respond to all FOIA requests in accordance with the procedures set forth in the FOIA and all other applicable federal and state laws.

COPY COSTS

| TYPE OF DOCUMENT | FEE |
|--|---|
| Black & white; letter or legal sized copies | No charge first 50 pages - 15¢ per page after |
| Black & white; 11" x 17" copies | 25¢ per page |
| Black & white; 24" x 36" or larger copies | \$1.00 per page |
| Computer disc, tape cassette or other medium | Actual cost to reproduce these items |

CATEGORIES OF RECORDS MAINTAINED BY THE KENDALL COUNTY HIGHWAY DEPARTMENT

- Highway and bridge records, including plans, specifications, estimates and contracts
- Contractor payroll records for county contracts administered by Highway Department
- Permits for public utilities, culverts, overweight and over-dimension trucks
- Accident data on county and township highways
- Rural and municipal subdivision plans, plats and related information
- Highway Committee meeting minutes
- Highway Department budgets, revenues and expenditures
- Employee names, titles, salaries and employment dates