



KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Freedom of Information Act Posting

The purpose of the Freedom of Information Act (FOIA) is to ensure that all persons are entitled to full and complete information regarding the affairs of government, and the official acts and policies of those who represent them as public officials (5 ILCS 140/1). Pursuant to FOIA, the following information is made available to the general public:

BACKGROUND ABOUT THE KENDALL COUNTY CORONER'S OFFICE

PURPOSE: The Coroner is elected by the residents of Kendall County for a term of four years.
The

Coroner is tasked with determining the manner and cause of death for all deaths that occur within Kendall County.

OFFICE: The contact information for the Kendall County Coroner is:

Kendall County Coroner
804 W. John Street, Suite A
Yorkville, IL 60560

Office: 630-553-4200

Fax: 630-553-4116

Website: www.co.kendall.il.us/coroner

The Kendall County Coroner's Office currently employs 1 full time deputy coroner; and 4 part time deputy coroners. A block diagram of the Kendall County Coroner's Office's functional subdivisions is attached.

BUDGET: The total amount of the Kendall County Coroner's Office's operating budget for this

fiscal year is \$167,094.

BOARDS: There are no boards, commissions, committees, or councils that operate in an advisory capacity relative to the operation of the Coroner's Office or that exercise control over its policies or procedures, or to which the Coroner's Office is required to report and be answerable for its operations.

FOIA

— CARORUM AD CURAM —



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REQUESTS: Any person may obtain public records for inspection or copying by submitting a completed Public Records Request form (attached) or a written request to any of the below designated FOIA Officers for the Kendall County Coroner's Office. The Kendall County Coroner's Office will respond to all FOIA requests in accordance with the procedures set forth in FOIA and all other applicable federal and state laws.

FOIA

OFFICERS: All FOIA requests to the Kendall County Coroner's Office should be given to one of the following FOIA Officers:

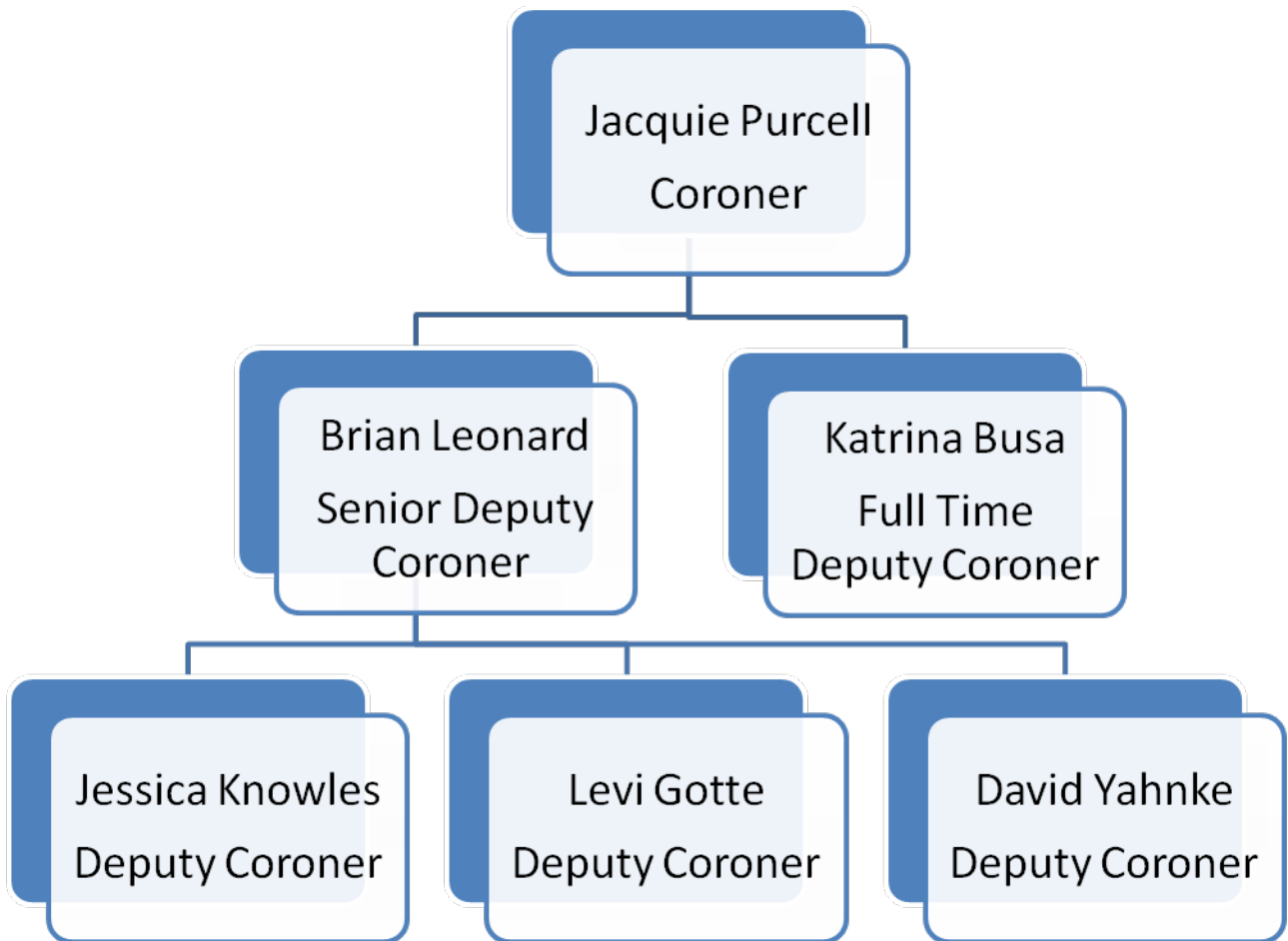
Jacquie Purcell, Coroner
The Office of the Coroner for Kendall County, Illinois
804 W. John Street
Yorkville, Illinois 60560
Telephone: 630-553-4200
Fax: 630-553-4116
Email: jrpurcell@co.kendall.il.us

COPY COSTS: Except when a fee is otherwise fixed by statute, the Kendall County Coroner's Office will charge the following rates for copies of requested records:

Type of Document	Fee
Black & White, letter or legal sized copies	No charge for the first 50 pages and 15 cents per page thereafter
Color copies and odd-sized copies	50 center per page for the first 500 pages and 45 center per page thereafter
Computer disc, tape-cassette, compact disc, and/or any other recording medium	The actual cost for the computer disc, tape-cassette, compact disc, and/or other recording medium



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REQUEST FOR PUBLIC RECORDS

NAME	
Address	
Telephone	
Email Address	
Date of Request	

In the space below, please describe the public records you are requesting. In order to expedite the search for records, please be as specific as possible.

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Do you wish to inspect or receive a copy of the requested records?

Inspect	
Copy	
Both	

Do you wish to receive the requested records in hard copy or electronic form, if available?

Hard Copy	
Electronic Form, if available	

Is your request made for a commercial purpose as defined by the Freedom of Information Act (i.e., do you intend to sell the requested records or use the records in advertisement)?

Yes	
No	

Signature of Requestor		
FOR OFFICE USE ONLY:		
Date/Time of Receipt: _____	How Request was Sent: _____	FOIA Officer's Initials: _____
Date/Time of Response: _____	Date: _____	

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