I. **Call to Order**
Elizabeth Flowers called the meeting to order at 9:00 am. Present and constituting a quorum were Elizabeth Flowers, Amy Cesich, and Jeff Wehrli. Also present was Forest Preserve staff Jason Pettit, Tina Villarreal, Ron Smrz, Elaine Salato, Erin Mroz, and Debbie Granat. Also present was Leanne Koch.

II. **Citizens to be Heard**
No citizens asked to speak.

III. **Ellis House & Equestrian Center Discussion**
- Volunteer forms and position descriptions are being updated.
- Various ideas are being discussed to keep Family Fun Nights fresh.
- Ron reported on the grounds and maintenance items that he has been taking care of.
- The committee discussed a mobile sign for along the roads. Staff will get prices and options.
- The group discussed the pond and fishing. Staff will ask IDNR for recommendations.
- Some used furniture is being offered to Ellis. Staff will follow up.
- Leanne has a commitment from Allied Bank to supply t-shirts.
- The group discussed volunteer ‘thank you’ options.
- Erin & Debbie are working on updating the equestrian first aid kit and emergency contact list. The group discussed working with a vet to create a medical procedure sheet.
- The Bridal Expo is coming up on February 17.
- Sixteen weddings are scheduled at Ellis in 2013
- The Ellis Ad-hoc meetings will begin at 9:30 am from now on.

IV. **Other Items of Business**
No other items of business were discussed.

V. **Adjournment**
The meeting was adjourned at 11:45 am